

# Alexander Valley Union School District

## Board of Trustees Meeting

April 20, 2020, at 5:30 PM

Trustees in Remote Locations

Dial-In Phone Number: 707-461-7611

Conference ID: 95448

Participate Pin: 12345

### Agenda

*The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting. Due to the ongoing impacts of Covid-19, this Board meeting will be held remotely.*

#### 1.0 Call to Order

#### 2.0 Roll Call

#### 3.0 Approval of the Agenda

#### 4.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment. The Superintendent or Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. The Board does not respond or take action on submitted email comments. All public comment should be submitted by 4:30pm on Monday, April 20<sup>th</sup>, 2020 to [jsloan@alexandervalleyusd.org](mailto:jsloan@alexandervalleyusd.org)

#### 5.0 Reports and Correspondence

##### 5.1 Alexander Valley School Faculty Report

##### 5.2 Alexander Valley Union School District Trustees' Reports

##### 5.3 Superintendent's Report

- Covid-19 Update
- Enrollment Update

#### District Goals

**2014-2020**

#### Curriculum & Instruction

All AVS students will receive powerful education establishing a strong foundation for college and career readiness in the 21<sup>st</sup> Century

#### Professional Development

The District will maintain a highly professional and expert staff with annual professional development plans

#### Fiscal Responsibility

The District will maintain an undesignated unrestricted balance equal to 30% of annual expenditures and reserves for specific contingencies

#### Facilities

All AVS students will learn in a state of the art learning environment that is safe and excellently maintained

#### Emergency Response

The District will implement, maintain and improve the comprehensive emergency response plan

**6.0 Consent items** (Consent items are routine agenda items that will be approved or rejected as whole.)

**6.1 Approval of Vendor Warrants**

**6.2 Approval of the minutes of the March 9, 2020, Regular Board Mtg.**

**6.3 Williams Quarterly Report**

**6.4 School & College Legal Services 20-21 Contract Renewal**

**7.0 Facilities**

**7.1 Information: Construction Update: Dan, Rich, and Steve: Construction budget & potential schedule changes due to COVID-19/code fire requirements**

Board will review updated construction changes and review modified construction timeline

**7.2 Information: Bond Rating Update**

Mr. Reno will update the Board on the rating & sale of Series B bond funds.

**8.0 Curriculum**

**8.1 Information: Implementation of AVS Distance Learning teaching/curriculum**

Mr. Reno will update the Board on the AVS distance learning model

**9.0 Personnel and Fiscal**

**9.1 Action: Approval of Budget Updates**

The Board will consider approving updates to the budget that reflect actual expenditures and revenues to date.

**10.0 Governance**

**10.1 Information: LCAP Public Hearing & Adoption Calendar Potential Changes**

Mr. Reno will review the most recent LCAP changes with the Board.

**11.0 Future Meeting & Agenda Items**

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

**May 11, 2020**

**Regular Board Meeting**

- Review Preliminary Budget for 20/21
- Professional Development for 20/21
- Bond Financial Updates
- Covid-19 Updates
- Construction Updates
- Distance Learning Updates
- 20/21 Enrollment Projections
- End of Year Checkout Procedures
- Superintendent-Principal Goal Review

**12.0 Adjournment**

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Alexander Valley Union School District  
Enrollment Report

teacher	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Axell	16	16	16	16	16	16	16	16	16		
Hausman	17	17	17	17	17	17	17	17	17		
Sheehy	17	17	17	17	17	17	17	17	17		
Flores	16	16	16	16	16	16	16	16	16		
Konik	18	18	18	18	18	18	18	18	18		
Bowen	14	14	14	14	14	14	13	13	13		
Hayman	14	14	14	14	14	14	13	13	13		
<b>Totals</b>	<b>112</b>	<b>112</b>	<b>112</b>	<b>112</b>	<b>112</b>	<b>112</b>	<b>110</b>				
Transfers in	56	56	64	67	67	67	66	66	66		
District Residents	56	56	48	45	45	45	44	44	44		

**Potential for 2020-21 as of  
1/9/2020**

	KN [16]	1st [17]	2nd [17]	3rd [16]	4th [18]	5th [13]	6th
Residents	8						
Siblings	5			2			
Military/NSLP	3			1	1		
Aumni	1						
Property Owners	0						
District Employees	0						
Works in District	2						
Transfers	11	2	3	4	1	1	0
<b>Total of</b>	<b>30</b>	<b>2</b>	<b>3</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>0</b>

Checks Dated 03/06/2020 through 04/15/2020

Board Meeting Date April 20, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1775309	03/06/2020	Flores, Colleen T	01-4310	Class Supplies		90.88
1775310	03/06/2020	Arreola, Maria	13-5200	Feb Milage Cafeteria		80.73
1775311	03/06/2020	Rosas, Rodolfo S	01-5200	Pick Up Supplies		16.10
1775312	03/06/2020	AT&T	01-5911	Phone lines 19-20		75.34
1775313	03/06/2020	Dan Bowen DBA D3G Consulting	01-5840	IT Services		1,250.00
1775314	03/06/2020	Dan Hardin Architect	21-6210	Design Bond Project		16,900.00
1775315	03/06/2020	Geraldine Peek Biehl	01-4390	Textbooks Adult ESL Prog	160.00	
			01-5827	Adult ESL Program	1,300.00	1,460.00
1775316	03/06/2020	Nextel Communications	01-5911	cell phone service		24.49
1776039	03/11/2020	Anne Kopache	01-5950	Stamps		275.00
1776040	03/11/2020	Konik, Nadia L	01-4310	Classroom Materials	60.76	
				Missions	426.96	
				Song for Holiday show	14.95	
			01-4390	Laptop Case	21.64	
			01-5800	Mission Field trip	40.00	564.31
1776041	03/11/2020	Arreola, Victor M	01-4380	Garden Tools		84.41
1776042	03/11/2020	Smart, Gianna	01-4210	Library Books		637.34
1776043	03/11/2020	Reno, Matthew	01-5200	SF2 Sping Symposium Sacramento		283.24
1776044	03/11/2020	AED Superstore	01-4390	AED Replacement Pads		189.44
1776045	03/11/2020	Alexander Valley School	01-9213	Replaced lost payroll warrant #5368853		835.46
1776046	03/11/2020	Amazon	01-4310	3rd grade Music & Art	179.43	
				Books for Classrrom Reading	36.60	
				Science Lab supplies	65.80	
			01-4380	Supplies for After Care	172.38	
			01-4390	Supplies for After Care	66.11	
				Teacher Laptop Supplies	49.90	
				Teatherball Rope	52.17	
			01-4400	After School Laptop	979.81	1,602.20
1776047	03/11/2020	Dan Bowen DBA DG3	01-4340	Quickbooks Pro 2020		323.35
1776048	03/11/2020	Fishman Supply Company	01-4370	Bowl Cleaner		112.23
1776049	03/11/2020	Garrett Hardware & Plumbing	01-4380	Maintanance Supplies		554.18
1776050	03/11/2020	Healdsburg Tribune	01-4310	Healdsburg Tribune Subscription1 yr		60.00
1776051	03/11/2020	Healdsburg Unified School District	01-5800	Sub Bus 12/9/19		442.50
1776052	03/11/2020	Jess A Zimmerman Inc	01-4360	Bus Fuel 19-20		383.28
1776053	03/11/2020	Luther Burbank Home & Gardens	01-5800	3rd Grade Field Trip Luther Burbank		48.00
1776054	03/11/2020	Mix Garden Materials	01-4310	Mulch for Garden		187.59
1776055	03/11/2020	Mobile Modular	01-5600	Modular Lease		580.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/06/2020 through 04/15/2020

Board Meeting Date April 20, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1776056	03/11/2020	Office Depot	01-4310	Classroom Supplies and Paper	371.30	
			01-4350	Office Supplies	96.63	467.93
1776057	03/11/2020	PG&E	01-5520	PG & E charges for 2019-20		216.44
1776058	03/11/2020	RGM and Associates	21-6255	Construction Management Services		11,757.50
1776059	03/11/2020	Sonoma County Office of Education	01-5200	Public Contracting Workshop		45.00
1776060	03/11/2020	The Home Depot Pro/SupplyWorks	01-4370	Custodial Supplies		601.96
1776061	03/11/2020	T-Mobile	01-5844	Mobile hotspots for student tech loans		146.80
1776062	03/11/2020	Vision Service Plan	01-9574	Vision Service Premium 19-20		322.30
1778348	03/26/2020	Marilyn Wagner	01-9544	STRS Refund		223.57
1778349	03/26/2020	Adams, Barbara	01-4312	art supplies		184.12
1778350	03/26/2020	Smart, Gianna	01-4310	Library Books		78.91
1778351	03/26/2020	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 19-20		32.00
1778352	03/26/2020	Ferrellgas	01-5510	Propane for 19-20		680.68
1778353	03/26/2020	Martha Lynne	01-4390	Supplies Adult ESL	85.44	
			01-5827	AVS Adult ESL Sessions	2,250.00	2,335.44
1778354	03/26/2020	Recology Sonoma Marin	01-5560	waste disposal 19-20		444.16
1778355	03/26/2020	Redwood Pediatric Therapy Associates	01-5811	occupational Therapy for 19-20		634.53
1778356	03/26/2020	Stephen Roatch Accountancy	01-5821	18-19 Audit Services		1,250.00
1778357	03/26/2020	TIAA Bank	01-5632	Kyocera Copier Lease		237.08
1778358	03/26/2020	Weeks Drilling & Pump Inc.	01-5802	Water System Service 19-20		375.00
1779438	04/02/2020	Konik, Nadia L	01-4310	Board Games for Classroom		101.33
1779439	04/02/2020	Rosas, Rodolfo S	01-5200	Feb 20 Mileage		44.85
1779440	04/02/2020	Discovery Office Systems Inc	01-5632	Copier Usage and Maint		318.99
1779441	04/02/2020	Employment Development Department	01-9555	1st Qtr 2020		196.96
1779442	04/02/2020	Mobile Modular	01-5600	Modular Lease		580.00
1779443	04/02/2020	Office Depot	01-4310	Classroom Supplies and Paper	242.18	
			01-4350	Office Supplies	34.04	276.22
1779444	04/02/2020	PG&E	01-5520	PG & E charges for 2019-20		232.01
1779445	04/02/2020	T-Mobile	01-5844	Mobile hotspots for student tech loans		146.80
1779446	04/02/2020	TIAA Bank	01-5632	Kyocera Copier Lease		40.24
1779447	04/02/2020	Vision Service Plan	01-9574	Vision Service Premium 19-20		322.30
1780546	04/09/2020	Arreola, Maria	13-5200	Cafeteria Mileage		44.85
1780547	04/09/2020	Rosas, Rodolfo S	13-5200	Cafeteria Mileage		26.91
1780548	04/09/2020	Loarie, Anne C	01-4310	Gardent Project		438.24
1780549	04/09/2020	AT&T	01-5911	Phone lines 19-20		75.40
1780550	04/09/2020	Nextel Communications	01-5911	cell phone service		24.49
1780551	04/09/2020	Office Depot	01-4350	Office Supplies		129.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/06/2020 through 04/15/2020

Board Meeting Date April 20, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1780552	04/09/2020	RGM Kramer Inc.	21-6255	Construction Management Services		8,788.18
<b>Total Number of Checks</b>					<b>60</b>	<b>58,881.13</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	54	21,282.96
13	Cafeteria Fund	3	152.49
21	School Building Bond Fund	3	37,445.68
Total Number of Checks		<b>60</b>	58,881.13
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>58,881.13</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

# Alexander Valley Union School District

## Board of Trustees Meeting

March 9, 2020, at 5:30 PM

Alexander Valley School

Library

Minutes

**1.0 Call to Order:** President Peachey called the meeting to order at 5:31 PM

**2.0 Roll Call:** All Trustees are present.

**3.0 Approval of the Agenda:** Trustee Kreck moved to approve the March 9, 2020, Regular Board meeting agenda. Trustee Doran second with a vote of 5-0.

**4.0 Flag Salute:** Sixth grade student, Fia Huebel, led the Governing Board, Mr. Reno and those present in the flag salute.

**5.0 Students of the Month: Reading:** AVS Celebrates Dr. Sussex and reading. Mr. Reno and President Peachey presented those students selected by their teachers with certificates honoring their "superstar" reading skills.

**Please note: Trustee Kreck motioned to adjust the March 9<sup>th</sup> Agenda by moving Agenda Item 9.2 to follow Agenda Item 7.2. Trustee Hawkes second with a vote of 5-0**

**Break:** President Peachey took a short break at 5:36 PM to allow those families who wanted to, to go home. Meeting resumed at 5:39 PM

**6.0 Comments from the Audience:** Ms. Sloan reported on behalf of Mikaela Saini, President of AVSPC, the following:

1. Looks like we raised \$57,000 + on Saturday night, cash has not been counted or added to total yet. We will also have 15 mixed cases of wine for sale, \$150 each (6 already sold) and Buy in's still have some spaces left to fill. We collected \$11,500 for Maria's Kitchen paddle raise!! I'm really happy with this considering our attendance was lower than usual, the Kincade fire and Coronavirus keeping people home!!
2. Next AVSPC Meeting this Wednesday, March 11<sup>th</sup>, 8:15 am AVS Library.

## **7.0 Reports and Correspondence**

**7.1 Alexander Valley School Faculty Report:** On behalf of the staff at Alexander Valley School staff, 3<sup>rd</sup> grade teacher Mrs. Flores and 5<sup>th</sup> grade teacher Mr. Bowen reported the following:

For the board's knowledge 1st and 2nd grades have been busy doing 2 community service projects. We have been reading with seniors at the Healdsburg Senior Living Community in Healdsburg. We go once a month (on different days during the month) to read books with an older buddy. This is part of the Com-University program that was established between the Healdsburg Senior Living Center and Healdsburg area schools both public and private. For over 15 years, our school has had a connection with the center-we do bi-monthly performances throughout the school year-most recently the 6th graders performed their ballroom dances for the seniors. However, we wanted to start a program where we could work more 1:1 with the Seniors-Mrs. Hausman started the reading project-and when Mrs. Sheehy came on staff -she joined with her 2nd

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graders. This program teaches so much and is really amazing and heartwarming to watch.

Optional conferences are taking place this week.

Book Fair was a success! The teachers would like to thank the parents for organizing this and any books that were kindly purchased for staff.

All school field trip April 21 to Exploratorium

Talent Show is April 10<sup>th</sup> at 10:30 AM. It is rumored that some staff might perform.

Grades 1, 2, and 3 are preparing to participate in the Symphony's Ignite program. 3rd grade is learning recorders and grades 1 and 2 will be singing, with the help of Kate, our music teacher.

Most teachers are using Freckle program, online program that augments math and language arts. Teachers are finding it useful.

4th and 5th going to overnight in Sacramento at end of April.

6th went to 10.000 Buddhas and it was a great trip.

SBAC is ready to go

3rd grade will be going to Fish Hatchery on March 25<sup>th</sup> for a tour and obtain our steelhead fish eggs to raise in our classroom. It is one of our stewardship programs. We also removed invasive plants from Healdsburg Ridge last week as another stewardship activity.

**7.2 Alexander Valley Union School District Trustees' Reports:** President Peachey acknowledged along with all of the Trustees what a great event Saturday evening's Spaghetti Auction dinner was. It was well planned and they enjoyed it.

**Please note Agenda change:**

**9.2 Action: Citizens' Oversight Committee President Clay Green:** Mr. Clay Green, President of the Citizen's Oversight Committee for Measure B, presented an informational statement centered on the California Constitution Article 13. Trustee Hawkes moved to accept the statement read by Mr. Clay Green. Trustee Kreck second with a vote of 5-0. Mr. Reno explained the requirements of the Oversight Committee's Statement including the independent audit and regular financial audit approved by the Board in February of 2020. Trustee Smit asked if the committee had everything they needed. Mr. Green acknowledged that they would know more once the bids come in. Mr. Reno explained that The Oversight Committee will be notified which bid the board accepted at the April 20, 2020, Regular Board meeting. Mr. Green suggested that a meeting be held with the Board and Oversight committee to discuss possible fundraising to offset the projected cost of the listed add-ons to the Measure B project. Mr. Reno will reach out to the architect and Mr. Dunlap to see how the add-ons are listed in the Bid. Trustee Smit suggested that we add a 90 day clause to hold disbursing funds for the add-ons in order to offer a chance for the community to come together to assist with funds. Trustee Smit confirmed that we want to be ready.



### **7.3 Superintendent's Report**

- Current Enrollment Update: Mr. Reno noted that we are staying consistent at 110 enrolled. AVS added one more resident on the waiting list for SY 20-21, grade level K.
- Spaghetti Dinner Fundraiser 3/7/20. Mr. Reno reported that the dinner was a huge success and that the AVSPC's team along with the Auction Chair, Lauren Biasotti's leadership, did an amazing job. Mr. Reno was pleased to see so many parents working to make the event such a success.

**7.4 Committee Notes Facilities Committee 2/24:** Mr. Reno reported his recent conversation with Dan Harding included the review of the plan to bury the propane tank. Mr. Harding informed Mr. Reno that it won't be as easily done as originally thought. The newly revised proposed plan currently includes demolition of the current cement fire protection water tanks and placing the propane tank above ground in the location of the aforementioned cement water tanks. President Peachey commented on his experience with the Bid Walk Around on Friday, February 28, 2020. Mr. Reno presented the color boards representing the potential color schemes for the new construction project multi-purpose room and classroom. The proposal includes a line item for painting the entire school should funds be available. Upon reviewing the colors, the facility committee has requested a new color scheme with more neutral colors centered around classroom flooring and counters.

**Oversight committee 2/24:** Mr. Reno asked if the Board had any questions. Trustee Doran asked about the absence of parents on the committee. Trustee Smit committed to working on it. Mr. Reno confirmed that the Performance audit and Financial audit have been completed and approved by the Board in February 2020. The architect has been paid 75% of their fee. Trustee Smit is comfortable with it but wanted to confirm. Request for information RFI's will be all that is left once construction has started. Dan has projected that everything is fully on pace on this.

### **8.0 Consent items**

#### **8.1 Approval of Vendor Warrants**

#### **8.2 Approval of the minutes of the February 10, 2020, Regular Board Meeting**

#### **8.3 Approval of Consolidated Application and Reporting System**

#### **8.4 Approval of Good Governance and Program Advisory Services Agreement between School Innovations & Achievement and AVUSD**

Trustee Hawkes moved to approve the above consent items with two corrections to the February 10, 2020, minutes noted by Trustee Kreck. The first correction included adding the word "families" to line two under the Superintendent's report Current Enrollment. The section should read, "Mr. Reno reported that we have gained two students and lost four. Two families to home school and one family moved out of the country." Ms. Sloan explained that one of the aforementioned families had two students enrolled at AVS. The second correction is to section 8.3 Alexander Valley Union School District Trustee's Report. Beginning at the third to last line of this section, the minutes should read, "Trustee Kreck asked us to look at where the time capsule might be buried and possibly add it as a discussion item on next month's agenda." Trustee Kreck second with a vote of 5-0.

## **9.0 Personnel and Fiscal**

**9.1 Action: Approve the Second Interim Report:** The Board approved the second of two interim reports required by Board Policy 3100, updating the current budget and the three-year projection on a motion from Trustee Doran. Ms. Kopache anticipates the District to receive one-time Title IV funds which will offset the loss of Title I funds. Mr. Reno added information he learned from the SF 2 meeting in Sacramento regarding the three most recent emergency disasters in California. The Tubbs fire in 2017 and the Montecito fire/mudslides in 2018 were Federal declared emergencies resulting in receiving cost offsetting funds from the federal government. The Kincade fire did not meet the fund threshold to be declared a Federal emergency therefore the Kincade fire is a State funded emergency. The Kincade fire being declared a State emergency gives Mr. Reno hope that the process to apply and receive offsetting funds has the potential to be a faster process. In the meantime, the strong reserves AVUSD continues to maintain should result in our ability to keep our triple AAA rating. Due to the foresight and great planning by our Governing Board, we have the reserves to handle the financial hit we expect to receive. Ms. Kopache assured the Board that at this time it is a perfect way to use our reserves to offset payroll and operating costs until we receive State funds offsetting the expenses incurred due to the Kincade fire. Trustee Kreck asked Ms. Kopache to explain what the SIA agreement necessitates. Ms. Kopache explained the SIA agreement is something we do each year. SIA helps AVUSD to receive the funds due to the District due to the requirements of keeping up with federal mandated requirements. Trustee Smit second with a vote of 5-0.

**9.4 Action: Drawing remaining Measure B funds (Resolution):** On a motion from Trustee Hawkes, Resolution 2019-08 was approved authoring the sale of series B, Measure B Bonds. Trustee Doran second with a vote of 5-0. Ms. Kopache noted that we have earned \$40,000 interest on our first draw of Measure B funds. Depending on what the interest rate will be, we have potential to earn money on the second draw as well. Trustee Doran asked about the fee charges to draw funds. Mr. Reno explained that it is his expectation fees will be less than the first go round.

**9.5 Discussion/Possible Action: RGMK Contract Continuation for Services:** Mr. Reno reviewed the proposal of services and fees from RGMK with the Governing Board. Trustee Keck asked Trustee Smit how many of the members of the Facility committee felt the extended contract with RGMK was needed. Trustee Smit praised RGMK for the insightful work they have completed thus far and expressed his concern for the additional hit to the project's budget for the extended services. The Governing Board asked Ms. Kopache for her input. Ms. Kopache explained that the construction manager is critical to a smooth project including the assistance to meet all of DSA's requirements. Trustee Smit asked Ms. Kopache if RGMK would have a part of keeping the project on schedule. Ms. Kopache assured the Board that Mr. Dunlap offers a huge asset in documentation alone as RGMK will document the project from start to finish, offer a level of knowledge not available with current staff at AVS, and are able to quickly settle any delays to construction resulting in clarifications needed between the construction implementation and the architect's vision. Trustee Kreck moved to empower President Peachey to approve the continuation of services with RGMK on behalf of the Governing Board once President Peachey confirms the services listed include Mr. Dunlap and Mr.

Petcavich's intent to stay as primary contacts for the project and the amount quoted is inclusive of their billable time. Trustee Hawkes second with a vote of 5-0.

**9.6 Public Hearing for the Settlement Agreement with AVUTA:** President Peachey opened the Public hearing at 6:42 PM. No comments were made at this time. President Peachey closed the Public hearing at 6:43 PM.

**9.7 Action: Ratify the Settlement Agreement with AVUTA:** On a motion from Trustee Kreck, the Board ratified the negotiated agreement with AVUTA that includes 3 Emergency Days (1 of which is a Professional Development day), as well as a 5% salary increase for the 20-21 school year for both the certificated and classified staff. Trustee Smit second with a vote of 5-0.

**9.8 Action: Approval of the 2020/21 Salary Schedules:** The Board approved the 2020/21 updated salary schedule, which includes the ratified settlement of 5% increase for both certificated and classified personnel on a motion from Trustee Hawkes. Trustee Kreck second with a vote of 5-0.

## **10.0 Curriculum and Instruction**

**10.1 Information: AR Star Trimester II Benchmarks:** Mr. Reno reviewed AR Star Reading & Freckle Math Trimester II assessment data with the Governing Board.

**10.2 Information: 2019 Grade 5 CAST Science Scores:** Mr. Reno reviewed the 2019 CAST Science score data, as well as the State and Sonoma County averages of percent indicating which districts in Sonoma County met or exceeded State Standards. Mr. Reno credited the very high scores achieved by our AVS students to the hard work of our Science Teacher, Mr. Gilbertson, along with the core curriculum instruction from our classroom teachers. The combined efforts of instruction allowed AVS students to score far above the State average of 29. Mr. Reno noted that Liberty Union students scored 70, Austin Creek's students scored 64 and AVS' students scored 63, the third highest in the County. With respect to AVS scores, AVS had every student exceed it, met it or nearly met it the standards. Mr. Reno is pleased with the results as he stated this is a challenging and comprehensive test. Mr. Reno is proud of all the hard work and the Board offers their congratulations to both students and staff. Mrs. Flores added that the AVS newly acquired reading series also offers additional information that compliments the current science standards and adds additional science knowledge to the students. Mr. Reno commented that the enrichment Science class would look a little different next year due to limited classroom space due to the new construction and demolition of the current space; however, he is excited to know that the new building will offer a great space for a Science Lab. Mr. Reno confirmed that AVS students are engaged and happy. Mr. Bowen added that the science test next year will assess students based on all science studied in Kindergarten through most of their 5<sup>th</sup> grade year. Students will be expected to remember skills from KN to 5<sup>th</sup> grade. Given this is the first year we have been able to see results, everyone is very pleased.

**10.3 Information: Kindergarten Orientation 2020/2021:** Mr. Reno reviewed the plan for our upcoming Kindergarten Orientation set for May 18, 2020, from 9-9:45 AM in Kindergarten classroom and AVS Library. Trustee Peachey has been invited to attend and say a few words to the incoming parents. Mr. Reno noted that this will be an all hands on deck effort.

**10.4 Action: Approval of 2020/21 AVS school calendar:** The Board approved the 2020/21 Alexander Valley School calendar on a motion from Trustee Hawkes. Trustee Doran second with a vote of 5-0.

Posted 4/16/2020

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## 11.0 Facilities

**11.1 Discussion: Data Collection on Alt. Power Sources in response to PSPS:** Mr. Reno reviewed the data he has collected including an in-depth discussion with staff informing the Board of trends around providing alternative power sources for AVS during PSPS events. It is Mr. Reno's recommendation that we do not spend the money on alternative power at this time. Mr. Reno's gave credit to his staff and their dissection of the days missed as the basis for his recommendation. The Board agrees with Mr. Reno and suggests we wait one year and re-assess. Mr. Reno will pause the pursuit for alternative power at this time.

## 12.0 Future Agenda Items

<b>April 20, 2020</b>	<b>Regular Meeting</b> <ul style="list-style-type: none"><li>• Review projected enrollment for 2020-2021</li><li>• LCAP Update</li><li>• Williams Quarterly report through March</li><li>• Classified Layoff Notices</li><li>• Construction Bid Review/Award</li><li>• RGM update</li><li>• Aftercare program Academy with bringing in people to offer fee based programs offering additional enrichment</li><li>• Summer Slide program including technology</li></ul>
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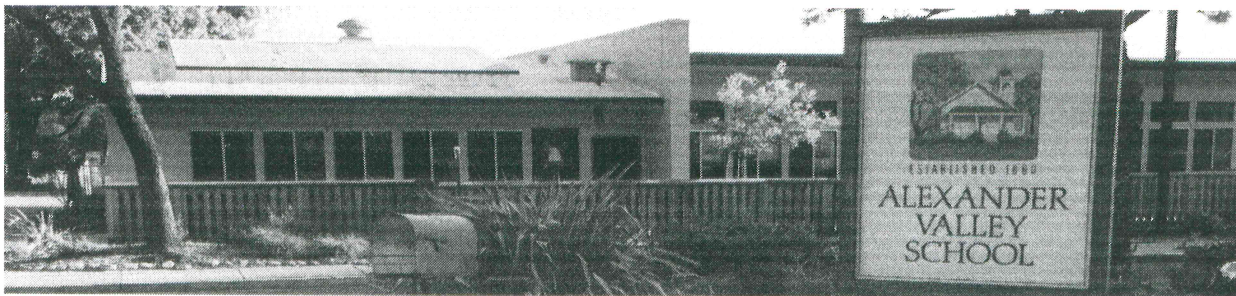
## 13.0 Future Meetings and Events

- |  |           |                              |
|--|-----------|------------------------------|
| • Alexander Valley School Parents' Club      | 3/11/20   | 8:15 AM                      |
| • Parent/Teacher Conferences                 | 3/10-3/12 | [adjusted dates from Agenda] |
| • Schools for Sound Finance Spring Symposium | 3/5/20    | 9:00 AM                      |
| • Spring Break: No School                    | 3/16-3/20 |                              |
| • AVUSD Board Mtg                            | 4/20/20   | 5:30 PM                      |

**14.0 Adjournment:** President Peachey adjourned the meeting at 7:06 PM

Respectfully submitted,

Matt Reno, Superintendent-Principal  
Secretary to the Board



**Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams  
Uniform Complaints**

[Education Code 35186(d)]

District: Alexander Valley School District

Person completing this form: Matt Reno Title: Supt./Principal

Quarterly Report Submission Date: *(check one)*

April 30, 2020 (Jan-Mar 2020)

July 31, 2020 (Apr-Jun 2020)

October 31, 2020 (Jul-Sep 2020)

January 31, 2021 (Oct-Dec 2020)

Date for information to be reported publicly at governing board meeting: April 20th, 2020  
Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
CAHSEE/Valenzuela Intensive Instruction & Services	0		
Facilities Conditions	0		
<b>TOTALS</b>	<b>0</b>		

Superintendent: [Signature] Signature: [Signature] Date 4/15/20



# SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority  
serving school and college  
districts throughout the  
state.*

5350 Skylane Boulevard  
Santa Rosa, CA 95403

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Loren W. Soukup  
Erin E. Stagg

*Of Counsel*  
Robert J. Henry  
Patrick C. Wilson  
Frank Zotter, Jr.

February 14, 2020

To: Matt Reno, Superintendent & Principal  
Alexander Valley Unified School District

From: Carl D. Corbin, General Counsel

Subject: RETAINER AGREEMENT FOR LEGAL SERVICES

This memo invites the ALEXANDER VALLEY UNIFIED SCHOOL DISTRICT to enter into a Retainer Agreement with SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA (SCLS) effective July 1, 2020.

As you consider your legal service needs for the coming year, I want to be clear about our commitment to provide you with excellent services. I welcome your input on how we can best meet your needs, so please do not hesitate to call me. As a reminder SCLS is a Joint Powers of Authority public agency. As such, SCLS does not make a profit. We are a school related agency just like our clients and we are also subject to the Education Code, Brown Act, etc. All of our employees are public employees just like you.

The SCLS JPA Board, comprised of some of our clients, carefully considered for the 2020-2021 school year the increase in fees necessary to address SCLS's fiscal needs while continuing to ensure the lowest possible rates for our clients. Effective July 1, 2020, our rates will be increasing \$15 per hour. This means our retainer rate will be \$260 per hour. Many of our clients also consult or use limited services from private law firms so you know that even with our increased rate of \$260 per hour we charge generally below the private firm hourly rate. Essentially, our rates (with this increase) will have increased over approximately the past ten years at less than \$8 an hour per year. We believe this represents extraordinary cost containment for our clients.

I also want to emphasize that unlike many private law firms, we do not charge additional fees for secretarial time, photocopies, facsimile transmissions, on-line research costs, a flat "administrative" fee or the many other "hidden/add-on" fees associated with doing business with a private law firm, except we do charge for hotel and airline costs if necessary. If you have any questions regarding our services or fees, please do not hesitate to call me.

**Please select and note your retainer amount on the Selection of Retainer Amount form. The form should be signed and returned to us along with a purchase order after the governing board has acted on it. Your district will be invoiced for the full retainer amount. In the event that your district does not use all hours originally retained, pursuant to the April 3, 2013, policy adopted by the Joint Powers Board of SCLS, the unused portion will be carried over to the next school term for one year only. If you have any questions about this or the number of hours that you should retain, please do not hesitate to call me.**

We very much look forward to working with you.  
Enc.

**RETAINER AGREEMENT**  
**BETWEEN**  
*ALEXANDER VALLEY UNIFIED SCHOOL DISTRICT*  
**AND**  
**SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA**

The ALEXANDER VALLEY UNIFIED SCHOOL DISTRICT (DISTRICT) and SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA (a legal service program operating under a Joint Powers Agreement pursuant to California Government Code sections 6500 et seq.) (COUNSEL), mutually agree as follows:

**I.**  
**RECITALS**

This agreement, effective July 1, 2020, is entered into by and between the DISTRICT and COUNSEL.

COUNSEL has the background, experience, and expertise to perform the work to be done and agrees to do so in accordance with the terms and conditions of this agreement.

**II.**  
**WORK TO BE PERFORMED**

COUNSEL shall provide legal and labor relations services as requested by the DISTRICT.

COUNSEL shall have the right to retain court reporters, professional experts, and other independent contractors as appropriate and to recommend to DISTRICT the employment and association of outside legal counsel in cases and matters that singly or cumulatively require an inordinate amount of time or which require, in the opinion of COUNSEL, specialized legal services and expertise. In the event DISTRICT fails to approve the employment of such outside counsel, COUNSEL reserves the right to terminate its representation of DISTRICT on the specific case or matter involved.

COUNSEL shall decline any assignment which would result in a conflict of interest or violations of professional ethical standards.

**III.**  
**COMPENSATION**

The DISTRICT shall compensate COUNSEL for all time spent on DISTRICT's work, including necessary travel time, at the rates specified in the attached Fee Schedule. Such rates may be changed by COUNSEL no earlier than July 1, 2021, provided, however, that COUNSEL shall first give DISTRICT at least thirty (30) days advance written notice of such change.

Time will be accounted for in an initial minimum increment of .2 hour per entry (i.e., 12-minute minimum). This reflects the time it takes to respond to and record the nature of short-term assignments. After the initial minimum of .2, all assignments will be recorded in increments of one-tenth of an hour.



**IV.**  
**RETENTION OF CLIENT RECORDS**

Client records will be maintained by COUNSEL for at least 10 calendar years. Following the determination by COUNSEL that either the client records no longer need to be maintained or 10 calendar years have passed, whichever is later, COUNSEL will contact the DISTRICT by letter to inform the DISTRICT that the records will be destroyed unless the DISTRICT has indicated it would like to take possession of the records. In this case, the DISTRICT will be billed for the cost of producing the records from storage and providing the records to the DISTRICT. If the DISTRICT does not provide any response within 90 calendar days or if the DISTRICT indicates no desire to take possession of the records, then COUNSEL will have the records destroyed through shredding. SCLS reserves the right to make an electronic copy (scan into PDF) of client records and then shred the paper records; however, if SCLS does make an electronic copy then these electronic records will be maintained indefinitely by SCLS and available to our clients upon request.

**V.**  
**TERM OF AGREEMENT**

This agreement, effective July 1, 2020, is ongoing for up to four years and may be modified by mutual written agreement of the parties. This agreement may be terminated by either party at any time upon thirty (30) days written notice.

**SCHOOL AND COLLEGE LEGAL  
SERVICES OF CALIFORNIA**

By:   
Carl D. Corbin  
General Counsel

Dated: 2-14-20

**ALEXANDER VALLEY UNIFIED SCHOOL DISTRICT**

By:   
Matt Reno, Superintendent & Principal

Dated: 2-25-20



**SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA  
CONTRACT FEE SCHEDULE**

**Effective July 1, 2020**

**Attorney Retainer Hours of  
Attorney Service**

**\*Retainer @ \$260**

30	\$ 7,800.00
60	15,600.00
120	31,200.00
180	46,800.00
200	52,000.00
300	78,000.00

**Districts that wish to contract for a lesser or greater number of hours than that set forth above may do so by calculating a retainer based on the \$260.00 per hour rate and making that change in the fee schedule. Minimum level is 20 hours.**

Included within the retainer fee are all of the workshops, newsletters, legal updates, and all other work we do for all clients. We do, however, charge a fee not to exceed the actual costs for facilities, meals and copy fees for materials provided at workshops.

The retainer amounts set forth above are based on a rate of \$260.00 per hour for all attorney time. In the event that your district does not use all hours originally retained, pursuant to the April 3, 2013, policy adopted by the Joint Powers Board of SCLS, the unused portion will be carried over to the next school term for one year only.

No additional fee is charged for meals while traveling to or from your district. No additional fee for secretarial time, nor for the cost of photocopies, telephone calls, or "facsimile" transmissions to or from your district. There are no postage charges for regular mail, no "administrative fee," and no on-line research costs. Set fees may be charged for formed contracts and bid documents. If required, overnight lodging and air travel costs would be charged.

**Mandated costs services are based on a rate of \$260.00 per hour and do not count against the retainer, unless you specifically indicate that it be included.**

**Litigation services are based on a rate of \$270.00 per hour and also do not count against the retainer.**

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\* Please designate on next page.





# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

4/20/20

**Re: Agenda Item 7.1 Information: Construction Update: Dan, Rich, and Steve: Construction budget & potential schedule changes due to COVID-19/code fire requirements.**

Dear Trustees,

Throughout our DSA approval process we learned that in the last two code cycles requirements for sprinkler new construction have been ramped up in the building code. Before this, existing school campuses built before 2002 were exempt from the requirement for sprinklers.

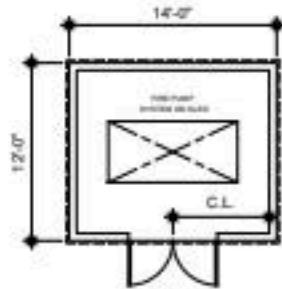
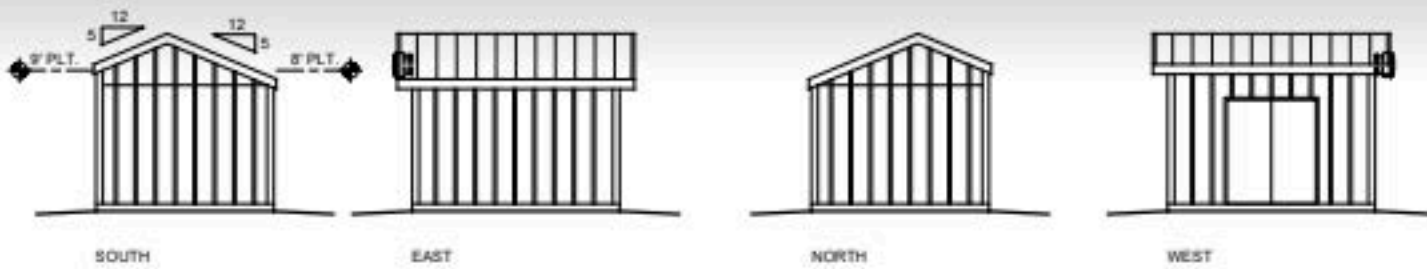
Last spring Dan met with Greg Davis, our fire protection engineer, and Steve Mosiurchak, the Sonoma County Fire Marshal, and developed a plan to avoid fire sprinklers at the future MPR by reducing the size of the building below 6,000 SF. Building area for a given building type is one method in the code to determine the requirement for sprinklers. Sonoma County Fire helped develop this strategy and signed off on the project. During DSA plan review, however, the Fire/Life Safety plans reviewer pointed out another section in the code, CBC chapter 903.2.1.2, requires sprinklers when a certain occupant load is surpassed. Dan argued that for the primary functions of the school - use as a cafeteria, a gymnasium, and for assemblies with the full school population, this occupant load would not be surpassed. The code reads that for use as a performance venue with stage, with an "occupant load factor" of one person for every 7 square feet, the space could hold 419 occupants, over the threshold of 300, and thus triggers the requirement for sprinklers and a pressurized fire system. In addition, we began the project with a space called out as "future kitchen," but as the kitchen design is now included with an open range and Type 1 range hood, it becomes a commercial kitchen per code, and this also triggers the requirement for sprinklers for an occupant load over 100.

What does all of this mean to us?

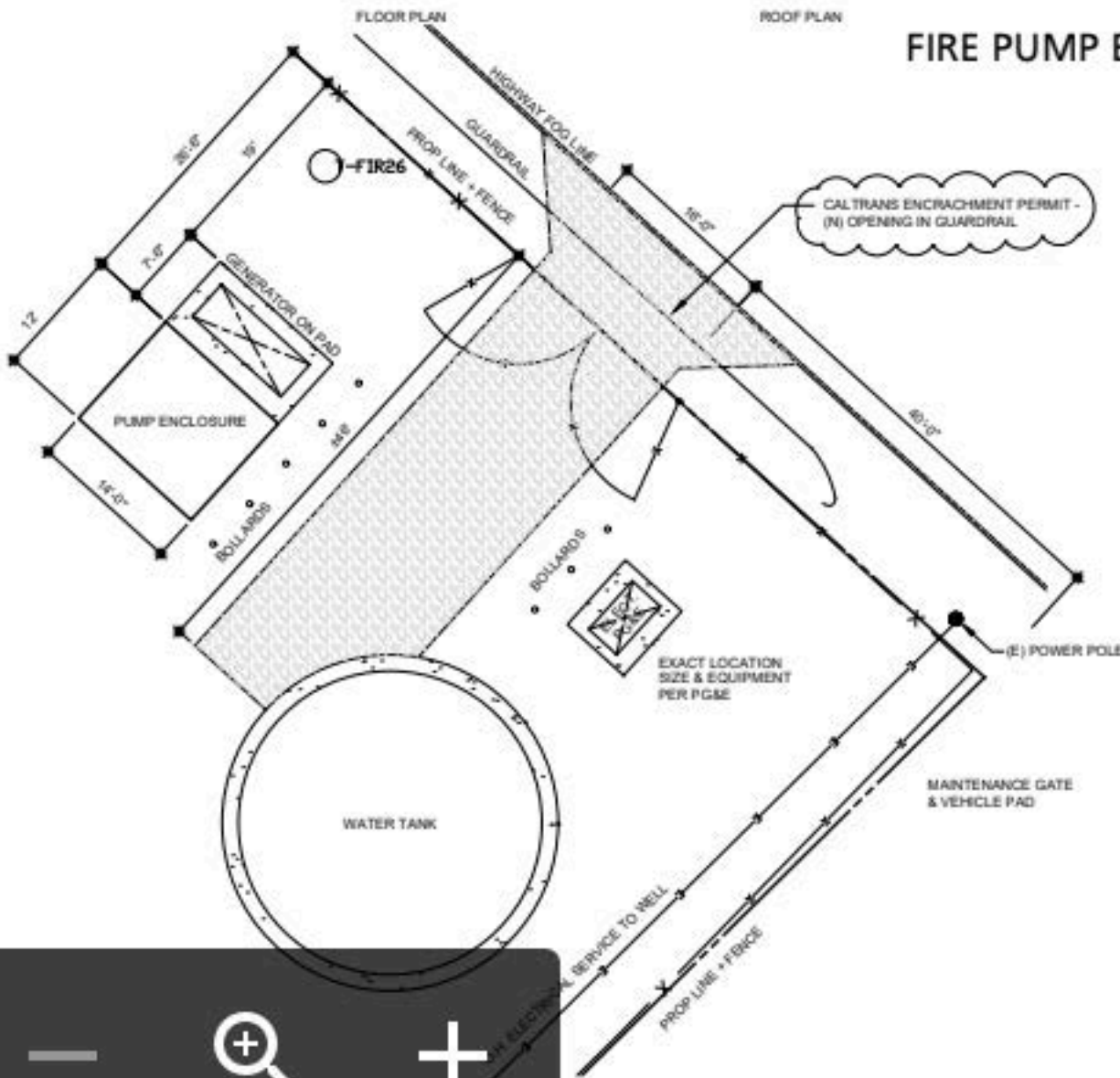
This means we now need to have a fire suppression system in place which requires additional DSA engineering and plan review. In this plan we now need to add fire sprinklers to the MPR and a fire pump with two additional power sources at the water tank which is estimated to be a 250K increase to the project budget. In addition to the fiscal impact, we are also faced with Cal-Trans and PG&E engineering reviews, as well as securing the materials for the new water tank to be installed. In this Covid-19 environment, the team is uncertain at this point if we will have enough time to get everything in place by our August 12<sup>th</sup> school start date. Our bid award date is projected to move to mid-May on the hopes DSA completes its final review on the fire suppression system. Due to all of this, timing is getting pretty tight as all of this needs to be completed before students return in August. We should know in the next two-three weeks if our project needs to be delayed.

Dan, Rich, and Steve plan to join us on conference call on 4/20/20 to discuss all of this with us.

Matt



### FIRE PUMP ENCLOSURE



# ALEXANDER VALLEY SCHOOL NEW MPB & CLASSROOMS

ALEXANDER VALLEY  
UNION SCHOOL DISTRICT  
8511 CALIFORNIA HIGHWAY 128  
HEALDSBURG CALIFORNIA 95448

REV #	DATE	DESCRIPTION

PROJECT	DATE
#1006	MARCH 12 2020

## FIRE PUMP ENCLOSURE

# FP4

PARTIAL SITE PLAN - PUMP ENCLOSURE & TANK AREA

SCALE: 1" = 10'



**Alexander Valley School District**  
**Multi-use & Kindergarten Building Project**

4/16/2020

**Master Budget (DRAFT)**

Description				Billing Account Code	General Bond Program	Total Program Cost	Comments
<b>REVENUE</b>							
<b>A. LOCAL BOND</b>							
1	Developer Fees	Average \$18,000 / year			37,163	37,163	
2	Measure B Bond Program	3 million sold to date			6,000,000	6,000,000	
3	G.O. Bonds Interest Earned - June 2020	based on 2,860,000 dep. @1.5%			80,202	80,202	Actual \$\$
4	G.O. Bonds Interest Earned July 2020 - May 2021				42,900	42,900	
REVENUE TOTAL						6,160,265	
<b>EXPENSES</b>							
<b>A. SITE COSTS</b>							
1a	Civil	Crabtree Land Surveying			2,575	2,575	
1b	Civil	Summit Engineering			6,200	6,200	
2	Underground Utilities	Line Locators			1,641	1,641	
3	Fire water storage facilities	National Storage Tank quote			119,557	119,557	Purchase Price
4	CEQA-ENV Planning(Notice of Exemption)	Allowance			500	500	
5	Hazardous Material Survey/Report	Norbay Consulting			1,945	1,945	
6	Site bond measure sign	Allowance			200	200	
SITE SUBTOTAL						132,618	
<b>B. PLANNING COSTS</b>							
1a	Architects Fee for Plans	Dan Hardin Architect			470,000	470,000	
1b	Add Service Multi-purpose Fire Sprinkler System				49,200	49,200	
1c	Add Service Theatrical Lighting and Sound Design				1,000	1,000	
1d	Add Service Kitchen Equipment Design and Anchorage Details				6,573	6,573	
1e	Fire Water Storage Tank Engineering	National Storage Tank			12,650	12,650	
1f	Fire Water Storage Tank Engineering	National Storage Tank			8,250	8,250	
2a	Cost of Issuance 18/19, \$3M				137,047	137,047	actual COI
2b	Cost of Issuance 19/20(Estimated) \$3M				150,000	150,000	
3a	Fire District Fees	Allowance			1,000	1,000	
3b	PG&E Fees	Allowance			40,000	40,000	
3c	Cal-Trans Permint Application Allowance	Allowance			3,500	3,500	
3d	Temp. Power/ Temp. Generator Allowance	Allowance			18,000	18,000	
3e	CGS (Ca Geologic Survey)	CGS			3,600	3,600	
4	DSA Plan Check Fees - Access Compliance, Structural Safety, Fire Life-safety				48,250	48,250	
5	Legal AD Inviting Bids-Advertising	Press Democrat			1,000	1,000	
6	Preliminary Soils Testing	LACO Associates			16,900	16,900	
7	Legal Fees - Allowance	SCLS			5,000	5,000	
8	Propane Tank (underground)	Allowance			4,000	4,000	
9a	Admin & Project Mgmt, Construction	RGM & Associates			0	0	\$85K approved from other source

9b	Admin & Project Mgmt, Planning/ Bidding	RGM & Associates			75,000	75,000
9c	Admin & Project Mgmt- Kitchen, Lighting, Irrigation,	RGM & Associates			30,000	30,000
	<b>PLANNING SUBTOTAL</b>					<b>1,080,970</b>
<b>C.</b>	<b>CONSTRUCTION COSTS</b>					
*** 1a	Multi-use Building, Kinder Bldgs, and Site		5832	450	4,504,570	4,504,570
2a	Modernization Quick-Start Projects	RH & Sons Water Svc			900	900
2b	Modernization Quick-Start Projects	Coastal mtn elect			280	280
2c	Temp Storage Container				1500	1500
3	Interim Housing - Building Rental	Use Existing Library			0	0
	<b>CONSTRUCTION SUBTOTAL</b>					<b>4,507,250</b>
<b>D.</b>	<b>CONSTRUCTION TESTING COSTS</b>					
1a	Construction Materials Testing	Allowance			20,000	20,000
1b	Air Monitor Clearance				3,920	3,920
	<b>TESTING SUBTOTAL</b>					<b>23,920</b>
<b>E.</b>	<b>Construction Inspection Costs</b>					
1a	Inspection Costs				115,000	115,000
<b>F.</b>	<b>Furniture and Equipment Costs</b>					
1a	Science Room (\$15k), MPR Chairs and Carts (\$5k), Patio Furniture (\$13k)				33,000	33,000
<b>G.</b>	<b>Project Contingencies</b>					
1a	Project Contingencies-Hard Costs	building costs X 7.5%			338,044	338,044
1b	Project Contingencies-Soft Costs	building costs X 2.5%	1,385,508		103,913	103,913
	<b>CONTINGENCIES SUBTOTAL</b>					<b>441,957</b>
	<b>TOTAL ESTIMATED COSTS (ITEMS A THROUGH G)</b>				<b>6,334,714</b>	<b>6,334,714</b>
	<b>Unallocated funds</b>					<b>-174,449</b>
	<b>Alternate Costs (Not Included in Estimated Costs Above)</b>					
A1	Multi-use Building Kitchen Equipment	Allowance			\$62,400.00	\$62,400
A2	Stage Lighting & Sound	Allowance			\$30,000.00	\$30,000
A3	Landscape Planters @ Courtyard	Allowance			\$31,200.00	\$31,200
A4	South Arcade @ Science Building	Based on: 51'x 8' x \$400			\$74,880.00	\$74,880
A5	Entry Canopy @ Admin Office	Allowance			\$62,400.00	\$62,400
A6	Landscaping in Front of Admin Building	Allowance			\$20,000.00	\$20,000
A7	Playground Equipment & Wood Chips	Allowance			\$100,000.00	\$100,000
	<b>Total Estimated Cost of Alternates (Items A1 through A13)</b>					<b>\$380,880</b>
*	<i>Must include fire sprinkler cost, if this alternate is selected. Puts building over 6,000 SF.</i>					



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

April 20<sup>th</sup>, 2020

Agenda Item: 7.2 Bond rating Update

Dear Trustees,

On March 26<sup>th</sup>, 2020 our district completed the conference call with Raymond James and Associates. We were able to successfully maintain our Triple AAA credit rating status while securing an issuance of our SERIES B Bond sale.

We have now successfully completed our both AVS Bond sales. They include:

Bond Name	Date Sold	Interest Rate	Dollar amount per 100K Assessed Value
Series A	October 2018	4.21%	\$16
Series B	March 2020	3.32%	\$13
TOTAL:			\$29

The new revenue generated from the Series B sale is projected to reach the county treasure by April 17<sup>th</sup>, 2020. This will increase Construction Fund 21 to a projected 5m+.

It should be noted, the district was able to secure a very favorable rate to an almost 1% basis point reduction due to timing and having a TRIPLE AAA credit rating from S&P. This rating is due to the fiscal diligence of the district and maintaining positive reserves.

Sincerely,  
Matt





# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

April 20<sup>th</sup>, 2019

## Regarding Agenda Item 8.1

### Information: Implementation of AVS Distance Learning teaching/curriculum

Dear Trustees,

As you know we are now experiencing our fifth week of the AVS Distance Learning model of educating our students. I wanted to highlight some of the positives and challenges we have had in implementing our program.

#### POSITIVES

- A focused mindset from all staff making a complete shift in their instruction.
- A technology well versed staff who quickly bridged classroom learning to home.
- Curriculum and Software programs were already embedded in our one to one learning platform thus creating an easier transition for distance learning to start immediately upon returning from Spring break.
- Staff engaging students through online real time teaching via ZOOM, Seesaw, Flipgrid, Google Hangout, Google classroom, Khan Academy, and Spelling City
- Art, Science, Garden, PE, Music, Spanish, Mindfulness, & Counseling Sessions are integrated into classrooms
- Teachers have the ability to monitor students' progress
- We, as an entire staff are becoming more prepared should we move to a Distance Learning model again.
- Parents have the opportunity to see first-hand some of the challenges/successes their child might be experiencing academically and behaviorally.
- Children are seeing a personal side to each other, they see their teachers home, each other's home
- Students that normally would not engage with each other are now communicating online
- Life skills students are experiencing around time management, maintaining documents, and organization
- Averaging 96% attendance rates through week 4 of Distance Learning
- All students have access to a one to one device and internet access through our hot spot check-out program
- New garden website up
- Grab and Go free breakfast and lunch program services provide for families

#### CHALLENGES

- We miss our students and families and we really empathize with all of our parents and their changing roles.
- Various levels of support at home, communication can be challenging with families
- Online learning in a group instructional setting can create distractions for learners.
- Accountability challenges for students who do not attempt or complete work
- Developmental levels of accessing and using technology varies from K&1 vs. upper grades.
- Computers six years old, units can breakdown...we have ordered 10 additional back ups
- Internet connection issues in various parts of the Valley
- IEP's held remotely
- Not easy for teachers as they continue to monitor progress, plan differently, and assess through video.
- We have uncertainty about our budget, reunification date, and what school will look like when we return.

M.Reno



# Alexander Valley Union School District

## 2019-20 Monthly Budget Summary Report April 2020

Regular Board Meeting April 20, 2020

	<b>Fund 01</b>	<b>Fund 13</b>	<b>Fund 14</b>	<b>Fund 17</b>	<b>Fund 20</b>	<b>Fund 21</b>	<b>Fund 25</b>	<b>Fund 40</b>
	General Fund	Cafeteria Program	Deferred Maintenance	Special Reserve Fund	Post Employment Benefits	Bond Building Fund	Capital Facilities	Capital Reserve
	attached	attached				attached		
<b>Beginning Balance</b>	1,598,977	7,631	20,421	324,969	102,117	2,647,904	49,156	103,818
<b>Revenues</b>	2,518,528	19,950	12,500	7,500	1,150	2,895,000	18,300	1,100
<b>Expenses</b>	2,503,311	25,672	12,000	-	11,750	1,008,212		9,000
<b>Excess/Deficit</b>	15,217	(5,722)	500	7,500	(10,600)	1,886,788	18,300	(7,900)
<b>Projected Ending Balance</b>	1,614,194	1,909	20,921	332,469	91,517	4,534,692	67,456	95,918

**ALEXANDER VALLEY UNION SCHOOL DISTRICT  
BUDGET UPDATES 2019-20**

**4/15/2020**

**General Fund 01**

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

<b>Regular Board Meeting April 20, 2020</b>	<b>(Col A) 2019-20 Current Operating Budget</b>	<b>(Col B) Proposed Budget</b>	<b>Actual To Date</b>	<b>BUDGET CHANGES</b>
<b>UNAUDITED BEGINNING BALANCE</b>	<b>1,598,977</b>	<b>1,598,977</b>	<b>1,598,977</b>	
<b>Revenues</b>				
LCFF/Property Tax Revenue	2,071,701	2,071,701	1,226,580	
Federal Revenue	42,717	42,717	(2,250)	
State Revenue	104,661	138,649	16,843	1
Local Revenue	253,711	253,711	166,932	
Transfers In	11,750	11,750	0	
<b>Total Revenues</b>	<b>2,484,540</b>	<b>2,518,528</b>	<b>1,408,105</b>	
<b>Expenditures</b>				
Certificated Salaries	937,473	942,473	738,640	2
Classified Salaries	475,058	475,058	346,135	
Benefits -Mandatory/Health	510,628	510,628	330,048	
Books and Supplies	154,755	154,755	75,101	
Services and Oper Exp	409,397	409,397	179,504	
Capital Outlay	0	0	0	
Other Outgo	0	0	0	
Transfers Out	7,000	11,000	0	3
<b>Total Expenditures</b>	<b>2,494,311</b>	<b>2,503,311</b>	<b>1,669,428</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(9,771)</b>	<b>15,217</b>	<b>(261,323)</b>	
<b>Net Ending Balance</b>	<b>1,589,206</b>	<b>1,614,194</b>	<b>1,337,654</b>	
<u>Less Components of Ending Bal:</u>				
Revolving Cash	100	100	.	
Reserve for Economic Uncertainty(5%)	124,716	125,166		
Special Ed Extraordinary Costs	90,000	90,000		
Curriculum Adoption Reserve	50,000	50,000		
AVSPC Support-Enrich Prgm Transition	40,000	40,000		
Operating Cash Flow (Prop Tax deposits)	547,377	547,377		
<b>Ending Balance</b>				
<b>Undesignated Amount</b>	<b>737,013</b>	<b>761,551</b>		

Regular Board Meeting

April 20, 2020

**General Fund 01**

**Proposed Budget Changes**

**#1 State Revenue**

32,000  
1,988

CDA Grant- Kincade Fire  
COVID-19 Relief Funds

33,988

**Change to Revenues**

**33,988**

**#2 Certificated Salaries**

5,000

5,000

Additional Conference Hours

**#3 Transfers Out**

4,000

4,000

Increase contribution to Fund 13

**Change to Expenditures**

**9,000**

**Total Proposed Change to Ending Balance**

**24,988**

# ALEXANDER VALLEY UNION SCHOOL DISTRICT

## BUDGET UPDATES 2019-20

4/15/2020

### Cafeteria Fund 13

This fund is used to account separately for federal, state, and local resources to operate the food service program. The Cafeteria Fund shall be used only for expenditures for the operation of the LEA's food service program.

Regular Board Meeting April 20, 2020	2019-20 Current Operating Budget	Updated Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	<b>7,631</b>	<b>7,631</b>	<b>7,631</b>	
<b>Revenues</b>				
State Revenue	1,200	400	212	1
Federal Revenue	13,000	4,500	3,524	2
Food Service Sales	14,500	4,000	2,356	3
Interest	70	50	42	
Transfers In	7,000	11,000	0	4
<b>Total Revenues</b>	<b>35,770</b>	<b>19,950</b>	<b>6,134</b>	
<b>Expenditures</b>				
Classified Salaries	9,529	9,529	7,087	
Benefits	2,843	2,843	2,032	
Food and Other Supplies	270	300	282	5
Services and Oper Exp	22,600	13,000	9,354	6
Capital Outlay	0	0	0	
Transfers Out	0	0	0	
<b>Total Expenditures</b>	<b>35,242</b>	<b>25,672</b>	<b>18,755</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>528</b>	<b>(5,722)</b>	<b>(12,621)</b>	
<b>Net Ending Balance</b>	<b>8,159</b>	<b>1,909</b>	<b>(4,990)</b>	
Less Components of Ending Bal:				
Revolving Cash Account	100	100		
<b>Ending Balance</b>				
Undesignated Amount	<b>8,059</b>	<b>1,809</b>		
<b><u>Proposed Budget Changes</u></b>				
<b>#1 State Revenue</b>	(800)			Adjust per Distance Learning
<b>#2 Federal Revenue</b>	(8,500)			
<b>#3 Food Service Sales</b>	(10,500)			
<b>#4 Transfers in</b>	4,000			Increase contribution from Fd 01
		<u>(15,800)</u>		
<b>#5 Food and Supplies</b>	30			Adjust for actual expenses
<b>#6 Services and Oper Exp</b>	(9,600)			Decrease cost of HUSD service
		<u>(9,570)</u>		
<b>Change to Ending Balance</b>		<u><b>(6,230)</b></u>		

**ALEXANDER VALLEY UNION SCHOOL DISTRICT  
BUDGET UPDATES 2019-20**

**4/15/2020**

**General Obligation Bond Fund 21**

This fund is used to account for General Obligation Bond revenues and expenditures.

Measure B was approved \$6,000,000 to provide funding for building projects.

The Citizen's Oversight Committee will ensure the expenses are used accordingly.

Regular Board Meeting April 20, 2020	(Col A) 2019-20 Current Operating Budget	(Col B) Proposed Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	<b>2,647,904</b>	<b>2,647,904</b>	<b>2,647,904</b>	
<b>Revenues</b>				
Bond Proceeds	0	2,855,000	0	1
Interest Revenue	40,000	40,000	27,366	
Transfers In	0	0	0	
<b>Total Revenues</b>	<b>40,000</b>	<b>2,895,000</b>	<b>27,366</b>	
<b>Expenditures</b>				
Services and Oper Exp	0	0	0	
Capital Outlay	1,008,212	1,008,212	275,131	
Other Outgo	0	0	0	
Transfers Out	0	0	0	
<b>Total Expenditures</b>	<b>1,008,212</b>	<b>1,008,212</b>	<b>275,131</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(968,212)</b>	<b>1,886,788</b>	<b>(247,765)</b>	
<b>Net Ending Balance</b>	<b>1,679,692</b>	<b>4,534,692</b>	<b>2,400,139</b>	
<b><u>Proposed Budget Changes</u></b>				
<b>#1 Bond Proceeds</b>	2,855,000		Sale of Series B Bonds	
<b>Change to Ending Balance</b>		<b>2,855,000</b>		



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

April 20<sup>th</sup>, 2020

## **Re: Agenda Item Information: LCAP Budget Public Hearing & Adoption Calendar Changes**

Dear Trustees,

The impacts of Covid-19 and the suspension of school from students has resulted in some potential changes regarding our annual LCAP submittal. The California Department of Education had projected to roll out their new LCAP template this year. This new template was designed to highlight LCAP goals/services as well as highlighting the budgetary allocations going to such services. As of last week, I learned the state is not projected to roll-out their new template just yet. In addition, we have been advised the LCAP submittal is on hold for now. This potentially means the district may not have to submit an LCAP this year, or we may need to submit portions of it, it is unclear at this time what direction the county and state are taking on in regards to the LCAP. Due to this we may end up needing to take action at our May Board meeting to cancel our scheduled June 15<sup>th</sup> LCAP approval Board meeting. I should have more direction from the county and state soon.

As a reminder our LCAP is designed to target three main groups of students to ensure these student needs are being met. These groups include foster youth, socio-economically disadvantaged students, and English Language Learners. In addition to meeting these student needs, we continue to incorporate LCAP goals that reflect the entire population of students at AVS.

Since 2016 our 4 LCAP Goals have remained intact and have been a reflection of the district overarching goals. Each January we secure feedback from parents and staff through our LCAP feedback form. We incorporate this feedback, as well as our annual CAASPP testing data as seen through the California Dashboard and make adjustments as needed. The LCAP goals are strategically built in four areas, they include...

- Goal 1: Student Achievement
- Goal 2: Professional Development
- Goal 3: Student Health/Wellness
- Goal 4: Positive Learning Culture

We will bring back to the May meeting any changes that we need to make per our current LCAP approval schedule.

Sincerely,  
Matt