

COVID-19 Operations Written Report

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone | Date of Adoption |
|--|--------------------------|-----------------|------------------|
| Alexander Valley Union School District | Matt Reno/Superintendent | 707-433-1375 | June 8,2020 |

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 23, 2020, Alexander Valley School switched to Distance Learning model of instruction. Because of this, multiple systems had to be developed and/or revamped. Teachers were required to create lessons in a variety of different ways in order to accommodate the variety of situations we encountered. Some students do not have internet and others do not have devices to log onto the internet. Therefore, we were able to offer Hotspots to some families and issued Chromebooks/lpads to all students to provide meaningful instruction to all through remote teaching and learning. Unfortunately, even this was not enough and we had to develop individual lessons for some students that lived in remote areas and either could not connect to the internet with a Hotspot or the connectivity was too poor to accomplish any learning. Because of this special arrangements were made for a couple of families which included weekly hard copy instructional packets.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

For our at-risk students we looked carefully at ways to accommodate their learning and social emotional needs. Over 16% of our students are either English learners or low-income. Because of these needs, both our counselor and resource specialist reached out to individual families to offer support throughout the week. Zoom meetings, telephone conferences and emails were all used in order to meet the needs of these students, provide support to them and their families and ensure that these students were able to access all instruction and maintained classroom learning in a Distance Learning format.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Building a Distance Learning model of education from the ground up in 1 week was not easy. We looked at various platforms including Zoom and Google Classroom in order to communicate effectively with students. Virtual classrooms were established with daily meetings as well as scheduled tutoring times. Students received lesson and instructions and were allowed to work on assignments on their own. Teachers were available for questions via phone or email for both parents and students. Special Education students met with both their classroom teachers as well as our Resources Specialist in order to ensure they were receiving the amount of support dictated on their IEP. Our school counselor reached out to our more vulnerable students and offered support and helped with the completing of assignments when needed.

Professional development was given to the staff in order to support their learning as providers to Distance Learning. Professional learning focused around student needs, online platforms and Universal Design of lessons. Meanwhile both teachers and office provided multiple resources to families to help them transition into a different form of learning while sheltering in place. Our dedicated teacher teams worked through a PLC, or Professional Learning Collaborative weekly during staff meetings to modify instructional goals and teaching online methods.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

School meals were provided to any and all students under the age of 18. We also had one staff members work with our feeder high school district HUSD to develop a routine schedule lunch pick up for families at our school site daily. In addition, if a family was unable to pick up the grab and go breakfast, our staff member would make a home delivery as needed.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Our LEA did not have a need to supervise students during school hours. Therefore, no attempt was made to establish such a situation.