

# Alexander Valley Union School District Board of Trustees Meeting

April 17, 2023, at 5:30 PM  
Alexander Valley School Library  
Agenda

## District Goals

2022-2028

### Academic Excellence

Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.

### Whole Child Success and Student

#### Wellness

Integrate a variety of learning experiences across multiple curricular areas designed to nurture students social and emotional well-being, self-advocacy, and character.

### Safe and Accessible Facilities

Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.

### Staff Support

Attract, Retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school culture.

### Financial Stability

Ensure financial stability now and into the future through purposeful spending and the building of reserves over time.

## 1.0 Call to Order

## 2.0 Pledge

## 3.0 Roll Call

## 4.0 Approval of the Agenda

## 5.0 Students of the Month: Math

## Break

## 6.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, April 16th, 2023 to [jsloan@alexandervalleyusd.org](mailto:jsloan@alexandervalleyusd.org). Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

## 7.0 Reports and Correspondence

### 7.1 Alexander Valley Parent Club Report

### 7.2 Alexander Valley School Faculty Report

### 7.3 Alexander Valley Union School District Trustees' Reports

### 7.4 Superintendent's Report

#### Current Enrollment Update

#### Kindergarten Orientation Update

#### 2023 CAASPP Assessment (Grades 3-6)

## 8.0 Consent items (Consent items are routine agenda items that will be approved or rejected as whole.)

### 8.1 Approval of Vendor Warrants

### 8.2 Approval of the minutes March 6, 2023, Regular Board Mtg.

### 8.3 Williams Quarterly Report

### 8.4 Acceptance of AVSPC Donation of \$27,000 (\$21K AVSPC and \$6K Smits)

### 8.5 Acceptance of AVSPC Donation of \$11,249 (\$6,528 Gr.6 and \$4721 Gr. 4/5)

### 8.6 Acceptance of SCOE Donation of \$1,000 (Ca. Distinguished School Award)

### 8.7 Acceptance of Ladies Aid Donation of \$500

**9.0 Facilities**

**9.1 Information: Summer 2023 Facility Projects**

Mr. Reno will review the projects taking place June 9- August 10, 2023

**10.0 Personnel and Fiscal**

**10.1 Action: Approval of Resolution #2022-05 the Local Teacher Assignment Option**

Mr. Reno will seek the Board’s approval of three teacher’s certification via Local Teacher Assignment Option EC 44258.3 for the 2023/24 school year

**10.2 Action: Budget Updates**

Anne Kopache will review budget updates and seek the Board’s approval

**11.0 Students, Curriculum, and Instruction**

**11.1 Information: Trimester II Benchmark Assessment Data**

Mr. Reno will review Trimester II K-6 benchmark assessment data (ELA/Math)

**12.0 Governance**

**12.1 Information: LCAP April Update**

Mr. Reno will provide an LCAP Update on LCAP goals, CA Dashboard, and feedback.

**12.2 Information/Discussion/Possible Action: 2023-2024 Daily Start/End Times**

Mr. Reno will share information, data, and rationale re: a 2023-2024 proposed 15-minute adjusted advancement to the arrival/dismissal daily schedule.

**12.3 Action: ELOP Coordinator Job Description**

Mr. Reno will seek Board approval on the 2023-2024 ELOP Coordinator Job Description

**13.0 Next AVUSD BOARD Meeting Date & Agenda Items**

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

**May 8, 2023**

**Regular Board Meeting**

- Review Preliminary Budget for 23/24
- LCAP Updates
- BP/AR Policy Updates
- Superintendent-Principal Goal Review

**14.0 Upcoming Dates and Events**

|                                   |          |                        |
|-----------------------------------|----------|------------------------|
| Family Life Presentations         | April 24 | Grades 4-6 Classrooms  |
| Curriculum Committee              | April 25 | 3:15pm Library         |
| Grade 6 to Westminster Woods Camp | May 1-5  | Parent Drivers         |
| Grades 1-3 to Green Music Center  | May 4    | 9:45am-2pm (bus)       |
| Cinco De Mayo Celebration         | May 5    | 1-2:30pm (All invited) |

**15.0 Adjournment**

Alexander Valley Union School  
Enrollment Report 2022-23

| teacher                   |  | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |  |
|---------------------------|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--|
| <b>Axell</b>              |  | 14     | 16     | 16     | 16     | 16     | 16     | 16     | 16     | 16     |        |        |  |
| <b>Hausman</b>            |  | 16     | 16     | 16     | 16     | 16     | 16     | 16     | 16     | 16     |        |        |  |
| <b>Sheehy</b>             |  | 17     | 17     | 17     | 17     | 17     | 17     | 17     | 17     | 17     |        |        |  |
| <b>Flores</b>             |  | 15     | 15     | 15     | 15     | 15     | 15     | 15     | 15     | 15     |        |        |  |
| <b>Podesto</b>            |  | 16     | 17     | 17     | 17     | 17     | 17     | 17     | 17     | 17     |        |        |  |
| <b>Bowen</b>              |  | 16     | 16     | 16     | 16     | 16     | 16     | 16     | 16     | 16     |        |        |  |
|                           |  | 14     | 15     | 15     | 15     | 15     | 15     | *14    | 14     | 14     |        |        |  |
| <b>Totals</b>             |  | 108    | 112    | 112    | 112    | 112    | 112    | 111    | 111    | 111    |        |        |  |
|                           |  |        |        |        |        |        |        |        |        |        |        |        |  |
| <b>Transfers in</b>       |  | 59     | 60     | 64     | 64     | 64     | 64     | 64     | 62     | 62     |        |        |  |
| <b>District Residents</b> |  | 49     | 52     | 48     | 48     | 48     | 48     | 47     | *49    | 49     |        |        |  |



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

April 17, 2023

Re: CAASPP State Assessment Update

Trustees,

For the 2023 spring administration of the California Assessment of Student Performance and Progress (CAASPP), students in grades 3 through 6 will take the Smarter Balanced Assessment Consortium (SBAC) tests in English Language Arts and Mathematics. Grade 5 students will also take the California Science Test (CAST). In addition, all students will take part in PT (Performance Task Assessments) in ELA and Math. Time sections are listed below.

Grades 3-6 Teachers have built their testing schedules and anticipate the SBAC assessments to take place in mid to late May. Results will be sent to students and parents when received from the State.

As a point of interest the following data highlights the three years of testing/non-testing data.

2020 CAASPP Suspended due to Covid-19

2021 CAASPP Not Required (AVS used Local Indicator Assessments, STAR ELA & MATH)

2022 CAASPP Grades 3-6 were assessed

2023 Class sections prior assessment data

Grade 3 New to SBAC

Grade 4 Not New to SBAC (1 year of data)

Grade 5 Not New to SBAC (1 year of data) New to CAST

Grade 6 Not New to CAASPP, (1 year of data)

M. Reno



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

## Estimated Testing Times

**Table 1. Estimated Testing Times for Smarter Balanced Computer-based Assessments**

| Grade-Level Assessment  | CAT Items in hrs:mins | PT in hrs:mins | Total in hrs:mins |
|-------------------------|-----------------------|----------------|-------------------|
| ELA 3–5                 | 0:45                  | 2:00           | 2:45              |
| ELA 6–8                 | 0:45                  | 2:00           | 2:45              |
| ELA 11                  | 1:00                  | 2:00           | 3:00              |
| Mathematics 3–5         | 0:45                  | 1:00           | 1:45              |
| Mathematics 6–8         | 1:00                  | 1:00           | 2:00              |
| Mathematics 11          | 1:00                  | 1:30           | 2:30              |
| ELA and Mathematics 3–5 | 1:30                  | 3:00           | 4:30              |
| ELA and Mathematics 6–8 | 1:45                  | 3:00           | 4:45              |
| ELA and Mathematics 11  | 2:00                  | 3:30           | 5:30              |

Checks Dated 03/03/2023 through 04/12/2023

Board Meeting Date April 17, 2023

| Check Number | Check Date | Pay to the Order of                     | Fund-Object | Comment  | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|--|-----------------|--------------|
| 1948875      | 03/08/2023 | Flores, Colleen T                       | 01-4310     | Class Materials                                    |                 | 69.72        |
| 1948876      | 03/08/2023 | Garrett Hardware & Plumbing             | 01-4380     | Maintenance Supplies                               |                 | 81.72        |
| 1948877      | 03/08/2023 | Jess A Zimmerman Inc                    | 01-4360     | Bus Fuel 22-23                                     |                 | 342.63       |
| 1948878      | 03/08/2023 | Marks Tireman                           | 01-5853     | Repair Bus Tire                                    |                 | 95.00        |
| 1948879      | 03/08/2023 | Office Depot                            | 01-4310     | Classroom Supplies and Paper                       |                 | 204.36       |
| 1948880      | 03/08/2023 | Recology Sonoma Marin                   | 01-5560     | waste disposal 22-23                               |                 | 395.01       |
| 1948881      | 03/08/2023 | T-Mobile                                | 01-5844     | Mobile hotspots - tech loans                       |                 | 46.72        |
| 1948882      | 03/08/2023 | Weeks Drilling & Pump Inc.              | 01-5802     | Water System Service 22-23                         |                 | 679.95       |
| 1948883      | 03/08/2023 | WholeChildOccupationalTherapy           | 01-5811     | 22-23 Occupational Therapy Services                |                 | 936.00       |
| 1950439      | 03/15/2023 | Amazon                                  | 01-4390     | Compost bags                                       |                 | 33.28        |
| 1950440      | 03/15/2023 | Amazon Capital Services                 | 01-4310     | PE Equipment                                       |                 | 234.62       |
| 1950441      | 03/15/2023 | Ane Rovetta                             | 01-5800     | K-6 Story Teller                                   |                 | 1,000.00     |
| 1950442      | 03/15/2023 | AT&T                                    | 01-5911     | 22-23 Phone connect Alarms                         |                 | 88.03        |
| 1950443      | 03/15/2023 | Dan Bowen DBA D3G Consulting            | 01-5840     | IT Services  |                 | 2,500.00     |
| 1950444      | 03/15/2023 | Fishman Supply Company                  | 01-4370     | Custodial Supplies                                 |                 | 46.56        |
| 1950445      | 03/15/2023 | Mobile Modular                          | 01-5600     | Modular Lease                                      |                 | 620.00       |
| 1950446      | 03/15/2023 | Office Depot                            | 01-4310     | Classroom Supplies and Paper                       |                 | 599.81       |
| 1950447      | 03/15/2023 | Pacific Environmental Ed                | 01-5800     | 4th and 5th Grade Fieldtrip - Apr 3-5 2023         |                 | 3,025.00     |
| 1950448      | 03/15/2023 | Sonoma County Office of Education       | 01-5800     | Printing of Catalogs for Spaghetti Dinner          |                 | 868.00       |
| 1950449      | 03/15/2023 | Tel-Con Communications                  | 01-5800     | Install Speaker in RSP room                        |                 | 647.15       |
| 1950450      | 03/15/2023 | U.S. Bank Equipment Finance             | 01-5632     | Copier Lease Kyocera                               |                 | 492.26       |
| 1951926      | 03/22/2023 | Commercial Acoustics                    | 40-5800     | Sound Panels for MPR                               |                 | 10,617.70    |
| 1951927      | 03/22/2023 | North Bay AVS Design                    | 01-5806     | Fire and Alarm Monitoring 22-23                    |                 | 179.94       |
| 1951928      | 03/22/2023 | Rege Construction Inc                   | 14-5800     | Repair of leak on blacktop between classrooms      |                 | 4,336.50     |
| 1952960      | 03/29/2023 | Hausman, Shannon H                      | 01-4310     | Class Materials                                    |                 | 58.71        |
| 1952961      | 03/29/2023 | Sheehy, Sarah                           | 01-4310     | 1st Grd Class Materials                            | 35.91           |              |
|              |            |   |             | Class materials                                    | 257.27          | 293.18       |
| 1952962      | 03/29/2023 | Bill's Lock & Safe                      | 01-5630     | Lock services                                      |                 | 564.70       |
| 1952963      | 03/29/2023 | Employment Development Department       | 01-9555     | 1st Qtr 2023 SUI                                   |                 | 2,254.89     |
| 1952964      | 03/29/2023 | Cordance Operations LLC DBA Hapara Inc. | 01-4340     | Instructional Management Suite                     |                 | 690.20       |
| 1952965      | 03/29/2023 | Kyocera Document Solutions              | 01-5632     | Copier Usage and Maint                             |                 | 76.90        |
| 1952966      | 03/29/2023 | Marquee Fire Protection                 | 01-5800     | Inspection Services for Fire Suppression Equipment |                 | 1,200.00     |
| 1952967      | 03/29/2023 | Office Depot                            | 01-4310     | Classroom Supplies and Paper                       |                 | 598.79       |
| 1952968      | 03/29/2023 | Opperman & Sons Inc                     | 01-5630     | Bus Repair and Maintenance                         |                 | 407.75       |
| 1952969      | 03/29/2023 | PG&E                                    | 01-5520     | 22-23 Electric Services                            |                 | 2,125.05     |
| 1952970      | 03/29/2023 | Vision Service Plan                     | 01-9574     | Vision Service Premium 22-23                       |                 | 285.65       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/03/2023 through 04/12/2023

Board Meeting Date April 17, 2023

| Check Number                  | Check Date | Pay to the Order of                                 | Fund-Object | Comment   | Expensed Amount | Check Amount     |
|-------------------------------|------------|---|-------------|---|-----------------|------------------|
| 1953788                       | 04/05/2023 | Arreola, Maria                                      | 13-5200     | Mileage Mar 2023 Cafeteria                        |                 | 133.88           |
| 1953789                       | 04/05/2023 | Rosas, Rodolfo S                                    | 01-5200     | Mileage for Bus training                          | 36.68           |                  |
|                               |            |   |             | Mileage for Spaghetti Dinner                      | 36.68           | 73.36            |
| 1953790                       | 04/05/2023 | Smart, Gianna                                       | 01-4310     | Library books                                     |                 | 190.12           |
| 1953791                       | 04/05/2023 | Alpha Analytical Laboratories                       | 01-5802     | Drinking Fountain Testing 22-23                   |                 | 36.00            |
| 1953792                       | 04/05/2023 | AT&T  | 01-5911     | 22-23 Phone connect Alarms                        |                 | 117.93           |
| 1953793                       | 04/05/2023 | Metrosa The Healdsburg Tribune                      | 01-4310     | Annual Subscription                               |                 | 75.00            |
| 1953794                       | 04/05/2023 | Jess A Zimmerman Inc                                | 01-4360     | Bus Fuel 22-23                                    |                 | 591.49           |
| 1953795                       | 04/05/2023 | Kyocera Document Solutions                          | 01-5632     | Copier Usage and Maint                            |                 | 265.56           |
| 1953796                       | 04/05/2023 | Pearson Education Inc                               | 01-4315     | Assessments for Speech Therapy                    |                 | 763.87           |
| 1953797                       | 04/05/2023 | Roberts Mechanical & Electric                       | 14-5800     | HVAC Repairs                                      |                 | 385.47           |
| 1953798                       | 04/05/2023 | Super Duper Publications                            | 01-4315     | Arizona Articulation and Phonology Scale (Speech) |                 | 422.92           |
| 1953799                       | 04/05/2023 | T-Mobile  | 01-5844     | Mobile hotspots - tech loans                      |                 | 46.72            |
| 1953800                       | 04/05/2023 | U.S. Bank Equipment Finance                         | 01-5632     | Copier Lease Kyocera                              |                 | 546.96           |
| 1953801                       | 04/05/2023 | WholeChildOccupationalTherapy                       | 01-5811     | 22-23 Occupational Therapy Services               |                 | 624.00           |
| 1955674                       | 04/12/2023 | Bowen, Christopher D                                | 01-5200     | Mileage Fieldtrip- Pac Env Ed                     |                 | 140.17           |
| 1955675                       | 04/12/2023 | Hayman, Lorna M                                     | 01-4310     | Class Materials TPT                               |                 | 147.02           |
| 1955676                       | 04/12/2023 | Loarie, Anne C                                      | 01-4310     | Garden Program Materials                          |                 | 216.56           |
| 1955677                       | 04/12/2023 | Dan Bowen DBA D3G Consulting                        | 01-5840     | IT Services                                       |                 | 2,500.00         |
| 1955678                       | 04/12/2023 | Department of Justice Acctng Office Cashiering Unit | 01-5865     | Fingerprinting Apps 22-23                         |                 | 160.00           |
| 1955679                       | 04/12/2023 | Ferrellgas  | 01-5510     | Propane for 22-23                                 |                 | 4,615.20         |
| 1955680                       | 04/12/2023 | Garrett Hardware & Plumbing                         | 01-4380     | Maintenance Supplies                              |                 | 91.93            |
| 1955681                       | 04/12/2023 | LandPaths   | 01-5800     | 3rd grade Spring Field Trip - looby               |                 | 500.00           |
| 1955682                       | 04/12/2023 | Pylon Communications LLC                            | 01-5911     | 22-23 VoIP Phone Service                          |                 | 383.87           |
| 1955683                       | 04/12/2023 | Recology Sonoma Marin                               | 01-5560     | waste disposal 22-23                              |                 | 395.01           |
| 1955684                       | 04/12/2023 | Sonoma County Office of Education                   | 01-5865     | Fingerprinting Services SY 2022-2023              |                 | 154.00           |
| 1955685                       | 04/12/2023 | Weeks Drilling & Pump Inc.                          | 01-5802     | Water System Service 22-23                        |                 | 425.00           |
| <b>Total Number of Checks</b> |            |   |             |   | <b>61</b>       | <b>50,697.82</b> |

**Fund Summary**

| Fund | Description               | Check Count | Expensed Amount |
|------|---------------------------|-------------|-----------------|
| 01   | General Fund              | 57          | 35,224.27       |
| 13   | Cafeteria Fund            | 1           | 133.88          |
| 14   | Deferred Maintenance Fund | 2           | 4,721.97        |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/03/2023 through 04/12/2023

Board Meeting Date April 17, 2023

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|

**Fund Summary**

| <u>Fund</u> | <u>Description</u>              | <u>Check Count</u> | <u>Expensed Amount</u> |
|-------------|---------------------------------|--------------------|------------------------|
| 40          | Special Reserve Capital Outlay  | 1                  | 10,617.70              |
|             | Total Number of Checks          | <b>61</b>          | 50,697.82              |
|             | Less Unpaid Sales Tax Liability |                    | .00                    |
|             | <b>Net (Check Amount)</b>       |                    | <b>50,697.82</b>       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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# Alexander Valley Union School District

## Board of Trustees Meeting

March 6, 2023 at 5:30 PM

### AVS LIBRARY

## Minutes

**1.0 Call to Order:** President Smit called the meeting to order at 5:30 PM.

**2.0 Pledge:** Mr. Reno led the Trustees and those present in the Pledge of Allegiance.

**3.0 Roll Call:** All Trustees are present except Trustee Kreck. Trustee Kreck is unable to attend this evening. President Smit also noted that he will not be able to attend the whole meeting. He will depart at 6:00 PM. Trustee Doran will take over his duties.

**4.0 Approval of the Agenda:** On a motion from Trustee Doran, the Governing Board approved the March 6, 2023, Regular Board Meeting Agenda. Trustee Stewart second with a vote of 4-0.

**5.0 Students of the Month: Reading:** Mr. Reno announced that this month we are celebrating our student readers who have made some tremendous growth with their reading skills and those students that are just "off the charts" with their ability to read. President Smit and Mr. Reno gave Reading Award certificates to the students who were selected by their teachers.

**Break:** President Smit paused for a short break at 5:34 PM for families to exit the meeting. President Smit resumed the meeting at 5:35 PM.

**6.0 Comments from the Audience:** Ms. Sloan reported that she did not receive any public comments via email.

**7.0 2023-2024 Annual Lottery Drawing:** Mr. Reno and President Smit held the lottery drawing for the 2023-24 school year. Ms. Kopache and Ms. Sloan recorded the lottery numbers drawn by President Smit and as he read them aloud. Let the record show, residents are not part of the lottery but are automatically enrolled in AVS. There were three siblings in the sibling category and one in the Works in the District category. Siblings were assigned drawn numbers. The one student in the Works in the District Category was assigned number 1 since there were no other students listed. There were 17 students in the Transfer category. Mrs. Bernard will notify parents of their child's placement via email in the following days.

**Break:** President Smit took a short pause at 5:55 PM so that those families present for the lottery would be able to exit the meeting if they needed to. President Smit resumed the meeting at 5:56 PM.

## 8.0 Reports and Correspondence

**8.1 Alexander Valley Parent Club Report:** Ms. Sloan, reported the following on behalf of Rosie Monson, AVSPC President, who was unable to attend:

- The spaghetti dinner was a huge success. AVSPC raised the largest amount in auction history. Current income is at \$121,000 for all dinner tickets, live, and silent auction. The Auction committee will be calculating cash donations as well as expenses and will have the final net income for the event at the next meeting. Kelly Page, AVSPC Treasurer added that the Auction dinner expenses are currently hovering around \$17,000-\$18,000. The estimate does not include any fees Greater Giving might have. In addition, they will be adding to the grand total the \$2,400 in "Friends of AVS" donations that came in directly as checks to the AVSPC. The next event is Cinco De Mayo which they will start planning in the next few weeks.

**8.2 Alexander Valley School Faculty Report:** On behalf of the AVS Staff, Shannon Hausman, First Grade Teacher, reported the following:

- Thank you to the whole community as of this Board meeting the Auction dinner raised over \$120,000. Amazing Job by all! The new group of parents worked very hard and were very easy to work with. More donations than ever were collected. Mrs. Hausman expressed that she was especially moved on how much everyone worked together even though they were new and had not experienced the event previously. KN parents got really involved and all of us were really impressed by that.
- Amazing Laser Light assembly show to celebrate Black History Month was enjoyed by the whole school. Mrs. Hausman thanked the AVSPC for funding this assembly. The presenter talked about the science behind the lasers, highlighted famous music artist and did a great job keeping the students engaged.
- Storyteller is coming tomorrow and Thursday to present to all classes oral storytelling and art lessons. All paid for with AVSPC funds. Really fun for students to hear the story and create a picture in their mind.
- Parent Conferences next week – report cards sent home at the end of the 2<sup>nd</sup> trimester. Benchmarks are being completed. Conferences will be both in person and zoom for those who request it. 1<sup>st</sup> grade meets with all parents, however, this conference is optional for some students in the other grades.
- Trimester 2 – AR Reading Data 60 out of 70 students met their reading goals. That represents 85% of our students reaching their goals. Grades 2-6 have jumped up since last trimester. Students are excited about it. 1<sup>st</sup> grade isn't part of the new reading program, however, Mrs. Hausman noted that she starts now to get them ready and encourages the students reading outside the classroom.
- 1<sup>st</sup> grade & 2nd grade picked/gleaned over 1,000 pounds of citrus at Monson Ranch for Farm to Pantry.
- 1<sup>st</sup> grade is planning to attend Ag Days at Sonoma County Fairgrounds next week. Water cycle study March 28<sup>th</sup> field trip to Spring Lake.
- 3<sup>rd</sup> grade presented George Washington Reader's Theater play on the new stage. It was great to be able to include the school as an audience along with the parents that came.
- Steelhead in the classroom stewardship programs this Spring. The eggs will arrive on April 5<sup>th</sup>.
- Grades 4 & 5 are going to the McKerracher State Park for an overnight field trip April 3<sup>rd</sup> – 5<sup>th</sup>. Environmental studies and History.
- Teachers are working on Tech standards incorporating typing in the primary grades using Typing.com.
- Cinco de Mayo dance practice will begin in April for grades K-6.

**8.3 Alexander Valley Union School District Trustees' Reports:** The Trustees all praised the Auction Dinner fundraiser held this past Saturday and Trustee Stewart gave a personal shout out to Ms. Hausman noting that she is always the first one in and the last one out at the event. Overall Trustee Stewart shared the good energy felt by all, and everyone's hard work contributed to the successful evening. Trustee Doran concluded the discussion by adding everyone's delight to have Senator McGuire back as the auctioneer.

#### **8.4 Superintendent's Report:**

**Current Enrollment Update:** Mr. Reno reported that we are currently holding at 111 students and plans are already underway for the KN orientation for the students coming in the Fall. In addition, Mr. Reno announced that the Tuesday Mail going out tomorrow echoes the appreciation for the AVSPC's Spaghetti Auction Dinner. Mr. Reno agreed that it was a great event and he was especially thankful for our continued staff involvement working with AVSPC on creating another great event. Mr. Reno concluded with the success of the paddle raise for sound panels, curtains, and chairs, along with Steve and Wendy Smit's generous donation of \$6,000 in matching funds for sound panels, the completion of the MPR is going to be sooner than originally anticipated.

#### **9.0 Consent items**

##### **9.1 Approval of Vendor Warrants**

##### **9.2 Gift of Knowledge.com \$180 donation**

##### **9.3 Approval of the minutes of the February 13, 2023 Regular meeting of the Board.**

On a motion from Trustee Stewart, the Trustees approved the above Consent items. Trustee Macias second with a vote of 3-0.

#### **10.0 Personnel and Fiscal**

**10.1 Action: Approve the Second Interim Report:** The Board reviewed the second interim report required by Board Policy 3100, updating the current budget and three-year projection. Ms. Kopache highlighted portions of the second Interim Report with the Trustees noting that the report reflects the overall deficit has been reduced from \$306,000 to \$137,000 due to one-time monies. Ms. Kopache added that overall we are looking good for the next two years (still projected to deficit spend) but that the third year is when we are looking to be a bit meager and will require some hard work on everyone's part to shore up our third year projection. On a motion from Trustee Stewart, the Governing Board approved the AVUSD's Second Interim report. Trustee Macias second with a vote of 3-0.

#### **11.0 Curriculum and Instruction**

##### **11.1 Information: Curriculum Committee Meeting Updates**

- Updated AR 6141 Curriculum Development and Evaluation Policy
- Curriculum Committee Objectives
- Curriculum Renewal Cycle
- AVS Essential Technology Skills and Typing Data
- Cyber-Security and Potential Instructional Impact
- Curriculum/Instruction Bills: Legislative Review

Mr. Reno reviewed the highlights of the Curriculum meeting recently held at AVS. Mr. Reno noted the above items acknowledging the work of committee members which include Ms. Hausman, Trustee Doran, Mia Tiscareno (parent), Mrs. Hayman and Mrs. Sheehy. Mr. Reno informed the Trustees that the next adoption to be brought to the Board for approval will be our Math adoption projected in 2024-25. Mr. Reno added that the staff is focused on Tech exit skills for the AVS students. The goal is to provide the students with the skills needed for their next grade level. The skills included in the packet is a starting list and teachers will continue to articulate each grade's readiness needs. The teachers are giving baseline typing tests to the students and plan to incorporate the typing test into the Tech exit skills and their benchmarks. Cyber security is also a concern and discussed by the committee. Mr. Reno informed the Board that digitize curriculum can be cyber attacked. Mr. Reno shared an incident in Arizona where a school district was hacked

and it shut the school district's ability to use the digital curriculum down for about 15 days. Mr. Reno also noted that he is working with the County, and Dan Bowen, AVS IT, to put some protections in place, however he emphasized that it is certainly something we should be aware of that can happen. Mr. Reno concluded by reviewing the current assembly bills that are being brought to the State legislators for consideration. If passed, they require digital citizenship instruction, parent involvement in school district's curriculum selection, transparency around the type of curriculum being taught, requirements to ensure parent involvement with the discussion around the curriculum being taught and the proposed plan to bring back cursive instruction.

**11.2 Information/Discussion/Possible Action: Approval of Chromebooks for Grade 3:** Mr. Reno reviewed the current need to update the Chromebooks for Grade 3 and his plans to use *Arts, Music, and Instructional Materials* grant funding as the source for payment with the Trustees. Mr. Reno noted that Mrs. Flores' Chromebooks are beginning to breakdown and that the plan is to use the current ones as a backup for as long as they last. Trustee Stewart moved to approve the Chromebooks purchase for the 3<sup>rd</sup> grade. Trustee Macias second with a vote of 3-0.

**11.3 Information/Discussion/Possible Action: Approval of the 2023-2024 AVS Calendar.:** Mr. Reno presented the final 2023-2024 AVS Calendar with the Board as agreed upon with the AVS Teacher's Union for approval. On a motion from Trustee Stewart, the Trustees approved the 2023-24 AVS School Year calendar. Trustee Macias second with a vote of 3-0.

Mr. Reno thanked the Teachers and Ms. Sloan for their work on the calendar. Mr. Reno noted that the calendar negotiation starts with the Healdsburg calendar as our base then tailored to meet AVS needs. Mr. Reno added that he believes the AVS 2023-24 calendar is about 98% aligned with Healdsburg Unified School District's calendar.

## **12.0 Facilities**

### **12.1 Information/Discussion: Facility Committee Meeting Updates**

- Master Budget Review (Funding Source Priorities)
- Site Facility Project List: Repairs and Improvement
- Blacktop Maintenance Repairs Quote
- MPR Sound Panels
- 2023 Summer Project List
- 2023 AVSPC Spaghetti Dinner Paddle Raise: MPR Curtains

Mr. Reno reviewed the information discussed at the recent Facilities Committee meeting. Mr. Reno highlighted the areas the committee determined as a priority moving forward. Mr. Reno was excited to report that at AVSPC's Spaghetti Auction Dinner held on March 4<sup>th</sup>, included a paddle raise for sound panels, chairs, and curtains for the MPR. In addition, Steve and Wendy Smit has offered a donation of \$6,000 towards the sound panels. With the Master budget review, Mr. Reno and Ms. Kopache added numbers to the top of each fund indicating the priority of each fund that needed to be replenished if Kincade funds come through. Mr. Reno remains hopeful and confident that Senator McGuire will help the Senate finance committee see the need to approve our requests. Mr. Reno asked the Trustees to note the numbers placed above the funds when looking at the Master Budget Review. The numbers at the top of the fund represent the priority order he and Ms. Kopache hope to replenish the reserves in those funds should the District receive the funds to replenish the losses from the Kincade fire. Trustee Doran inquired about the trucks that were recently on campus. Mr. Reno explained that AVS had a water leak between 4<sup>th</sup> and 6<sup>th</sup> grade classrooms. One of the connectors was leaking and he was able to have

it repaired. In addition, Mr. Reno reported that the company Stipe and Seal came out and gave Mr. Reno a quote to repair the blacktop. The quote is in three parts beginning with the least expensive to the most expensive. The least expensive estimate is \$11,000 that would consist of a patch job, and seal to prevent weeds. The middle estimate is \$62,000 and would consist of 1.5 inches of additional blacktop, includes adding blacktop to cover the gravel area created by the new buildings, grinding out the hump and has a 10-15 year life span. The most expensive estimate is \$105,000 which includes tearing out the existing blacktop, replacing it to include adding blacktop material to the gravel area, grading and striping. Trustee Doran inquired if we are to receive the Kincade funds would we receive within the 2022-23 school year. Mr. Reno replied that his understanding is that if we were to receive the funds, we will receive the Kincade funds before July of 2023. Mr. Reno went on to comment that Senator McGuire was fierce in his ask, confirmed to the finance committee that we have not received any backfilled monies and that the money we are asking for are for basic needs not COVID.

**12.2 Information/Discussion: Water Tank Landscape Project:** Mr. Reno discussed various concepts for the water tank landscape project with the Governing Board. The goal is to provide an affordable safe landscape option that helps to make the new water tank less prominent. Mr. Reno reviewed the 4 possible water tank landscape ideas for the Trustees to consider. Mr. Reno recapped the project noting that Trustee Kreck has planned to reach out to the Wetzell family living directly across from the tank for their input. Mr. Reno acknowledged that currently the money for this project is not in the budget but agreed that we can develop a plan. In conclusion, Trustee Macias agreed to reach out to a local family and report back to Mr. Reno.

**12.3 Information/Discussion/Possible Action: Tech Infrastructure equipment:** Mr. Reno shared the cost and e-rate discount on the site technology equipment/licensing needed to maintain AVS networking capabilities with the Trustees. Mr. Reno noted that the time has officially come where we need to reinvest in our technology infrastructure at AVS. AVS is in need of the following:

- Meraki MS125-24P switch including 5 YR licensing - Quantity of 4
- Meraki MS120-24P switch including 5 YR licensing - Quantity of 2
- Meraki Wireless Access Point Licensing Renewals - Quantity of 11

Mr. Reno reported that the total cost is \$14,718.86, which is the pre-discounted cost for the equipment. Following E-Rate funding approval, 60% (\$8,831.32) of that amount will be paid by E-Rate. The District is responsible for the remaining 40% (\$5887.54). There is a 100-day ordering timeline on these products from purchase to delivery. Once approved by the Trustees, all components will be installed by Dan Bowen over the summer. Ms. Kopache added that we have currently set aside \$7,500 - \$12,000 within our financial plan and that the expense will be paid for out of the 2023-24 budget. Ms. Kopache also noted that this is the prime time to take advantage of the e-rate funding being offered. Mr. Reno concluded with emphasizing the need to keep our core infrastructure functional to support the online curriculum being used by the teachers. On a motion from Trustee Stewart, the Governing Board approved the Tech infrastructure equipment and summer installation on a motion by Trustee Stewart. Trustee Macias second with a vote of 3-0.

## **13.0 Governance**

**13.1 Information/Discussion/Possible Action: 2023-2024 AVUSD ELOP:** Mr. Reno discussed the 2023-2024 Expanded Learning Opportunity Plan [ELOP] with the Trustees. Mr. Reno

reviewed the requirements of the ELOP funding plan and the schedule he is proposing. Mr. Reno explained that the program is free for students who qualify and he intends to use the current After School fee schedule for students who want to participate but do not qualify. Students that qualify for this free program afterschool include our EI students, foster youth, and socio-economically disadvantaged students. The staff supporting the ELO Program are projected to be Mr. Gilbertson, Ms. Barbara and Jane Guilfooy. In addition, Mr. Reno explained that a ELOP had to be adopted by April 1, 2023, to utilize the funds the State is providing. Below is a sample school day schedule and a sample summer schedule. The ELOP requires 9 hours per day to be offered during the summer. Mr. Reno plans to message this information with the parents once the plan is approved by the Governing Board. Mr. Reno concluded that the ELOP is an opportunity to build upon the program we currently have and will help ease the stress a bit currently on the budget regarding salaries.

***TK/K-6 AVS Sample School Day Schedule  
(9 hours and 15 min per day ELOP offering)***

7:45am - 8:30am Before School Care and free play outside  
8:30am - 3:07pm Regular Instructional Day (class worktime/recess/lunch, class worktime)  
3:07pm - 3:20pm ELOP Check-In Huddle (Program Plan and Student Station Review)  
3:20pm - 4:15pm Homework Club, Stem Club, Art Club (Various depending on weekday)  
4:15pm - 4:30pm Snack in MPR Outdoor Brain Breaks and Exploration  
4:30pm - 5:00pm Outdoor Brain Breaks, Play, and Exploration  
5:00pm - Dismissal

***TK-6th Grade Sample HBGC Summer Session Schedule  
(9 hours per day @30days)***

***6-week summer-intersession (dates TBD)***

8:00am - 12:00pm Weekly Theme Based Activities  
12:00pm - 12:45pm Check-in, lunch, free play outside  
12:50pm - 2:00pm Enrichment Lesson/Activity  
2:05pm - 3:05pm HBGC Play  
3:10pm - 5:00pm Enrichment, Brain Breaks, Technology Time  
5:00pm -Dismissal

On a motion from Trustee Stewart, the Governing Board approved the above Extended Learning Program for the 2023-24 school year. Trustee Macias second with a vote of 3-0.

**13.2 Action: 2022-2023 AVUSD Transportation Plan Information/Discussion/Possible Action:**  
Mr. Reno reported that our transportation costs in 2022-23 had risen due to the additional Van transportation that we needed in the Spring. The State has reimbursed 60% of those expenses and will help to offset anticipated summer transportation expenses. On a motion from Trustee Stewart, the Governing Board approved the 2022-23 AVUSD Transportation Plan as present by Mr. Reno. Trustee Macias second with a vote of 3-0.

**13.3 Action: Approve and Adopt/Update Policies, and Administrative Regulations**

***BP/AR 5141.21 Administering Medication and Monitoring Health Conditions  
AR 6141 Curriculum Development and Evaluation***

Trustee Stewart moved to approve the above AVUSD Board Policies and Regulations. Trustee Macias second with a vote of 3-0.

**14.0 Future Agenda Items**

|                       |   |
|-----------------------|---|
| <b>April 17, 2023</b> | <b>Regular Meeting</b> <ul style="list-style-type: none"> <li>• Review Enrollment</li> <li>• Williams Quarterly through March</li> <li>• Summer Maintenance Work List (Draft)</li> <li>• LCAP Parent feedback and updates</li> <li>• Trimester 2 Benchmarks (T2 ended 3/3/23)</li> <li>• Changing start and end times of school</li> <li>• Water tank discussion</li> <li>• Updates sound panels and curtains and chairs</li> </ul> |
|-----------------------|---|

**15.0 Future Dates**

**MARCH**

- |                              |           |                   |
|------------------------------|-----------|-------------------|
| • AVS SPIRIT WEEK            | 3/13-3/17 |                   |
| • P/T Conferences            | 3/14-3/16 | 12:15pm dismissal |
| • Minimum Day                | 3/17      | 12:15pm dismissal |
| • Spring Break               | 3/20-3/24 | No school         |
| • Projected TK/K Orientation | 3/30      | 1:30pm            |

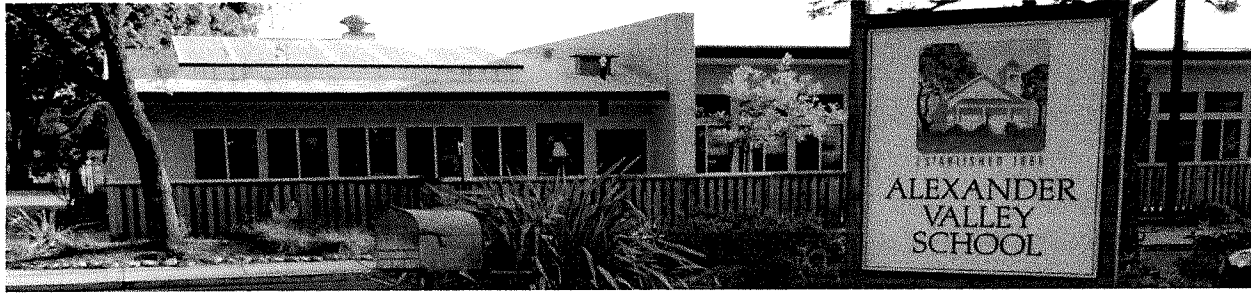
**APRIL**

- |                        |      |        |
|------------------------|------|--------|
| • Next AVUSD Board Mtg | 4/17 | 5:30pm |
|------------------------|------|--------|

**16.0 Adjournment:** Trustee Doran adjourned the meeting at 7:23 PM.

Respectfully Submitted,

Matt Reno, Superintend-Principal  
Secretary to the Board



**Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams  
Uniform Complaints**

[Education Code 35186(d)]

District: **Alexander Valley School District**

Person completing this form: **Matt Reno** Title: **Superintendent/Principal**

Quarterly Report Submission Date: *(check one)*

April 30, 2023 (Jan-Mar 2023)                       July 31, 2023 (Apr-Jun 2023)

October 31, 2023 (Jul-Sep 2023)                       January 31, 2024 (Oct-Dec 2023)

Date for information to be reported publicly at governing board meeting: April 17, 2023

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| Area of Complaint                                  | Total # of Complaints | # Resolved | # Unresolved |
|--|-----------------------|------------|--------------|
| Textbooks and Instructional Materials              | 0                     |            |              |
| Teacher Vacancy or Mis-assignment                  | 0                     |            |              |
| CAHSEE/Valenzuela Intensive Instruction & Services | 0                     |            |              |
| Facilities Conditions                              | 0                     |            |              |
| <b>TOTALS</b>                                      | <b>0</b>              |            |              |

Superintendent: Matt Reno                      Signature:                       Date 4/17/23



Kelly Page  
AVSPC Treasurer  
8511 Highway 128  
Healdsburg, CA 95448  
avsparentsclub@gmail.com

16th March 2023

Alexander Valley Union School District  
8511 Highway 128  
Healdsburg, CA 95448

Dear Mr. Reno,

Enclosed please find the funds for the MPR curtains. A total of \$21,000 was raised during the 2023 Spaghetti Dinner Paddle Raise and an additional \$6,000 grant was donated from Steve and Wendy Smit bringing the total to \$27,000.

Sincerely,

A handwritten signature in black ink that reads "Kelly Page". The signature is written in a cursive, flowing style.

**Kelly Page**

March 9, 2023

Matthew Reno, Superintendent  
Alexander Valley Union School District  
8511 Highway 128  
Healdsburg, CA 95448

Dear Mr. Reno,

We would first like to congratulate you and your entire staff for all of their hard work that earned your school the honor of being named a California Distinguished School. You should feel proud of all of the hard work and dedication your staff has done in providing an outstanding educational experience for the students in your community.

This honor should not be taken lightly and should be celebrated by all with pride and a sense of accomplishment. In order to help you celebrate, acknowledge and honor all of those that had a part in this distinction please accept this \$1,000 stipend from our office. We would like for you to use these funds to either support the attendance of your staff at the state award ceremony or for you to host your own local award ceremony that can be attended by all who had a role in this acknowledgement.

If you plan to hold an event at your school, please let our office know as we would like to attend and support your efforts in all of the great work you are doing for students.

Sincerely,



Amie R. Carter, Ed.D.  
Superintendent of Schools

# Alexander Valley Union School District

## Summer 2023 Facilities Action List

April 17, 2023

Re: 9.1 Information: Summer 2023 Facility Projects

Dear Trustees,

Over the summer, AVS custodial and maintenance staff, as well as outside vendors will be involved with several summer related projects as outlined below. The list below represents items beyond the traditional summer buildings and classroom deep cleaning tasks.

| Project Title  | Timeline (6/12-8/10) | Est. Cost    | Completed by |
|--|----------------------|--------------|--------------|
| 1. Oil wood fencing  |                      | \$250        | AVS          |
| 2. Track backfill  |                      | \$750        | AVS          |
| 3. Deep Clean of all buildings                             |                      | N/A          | AVS          |
| 4. Touch up paint (interior/exterior)                      |                      | N/A          | AVS          |
| 5. Landscaping Maintenance                                 |                      | N/A          | AVS          |
| 6. Install MPR Curtains                                    |                      | Paid         | Vendor       |
| 7. Install Sound Panels                                    |                      | Paid         | Vendor       |
| 8. Remove barn surplus supplies                            |                      | N/A          | AVS          |
| 9. Restripe/Paint Blacktop                                 |                      | \$500        | AVS          |
| 10. Upgraded Meraki Switches                               |                      | Paid         | AVS          |
| <b><u>Additional projects for future consideration</u></b> |                      |              |              |
| 11. Grade 6 wing roof repairs                              |                      | Unknown      | Vendor       |
| 12. Blacktop resurfacing/repairs                           |                      | \$12K-\$115K | Vendor       |
| 13. Paint main campus to match new construction            |                      | \$38K-\$58K  | Vendor       |

Thanks,  
M. Reno



# Alexander Valley Union School District

*"A California Distinguished School"*

Matt Reno  
Superintendent-Principal

April 17, 2023

Dear Trustees,  
Re: 10.1 Action:

Approval of Resolution #2022-05 Local Teacher Assignment Option Ed Code 44258.3

Since January 1, 1992, EC §44258.3 has allowed local school governing boards to assign teachers holding credentials authorizing instruction in self-contained classrooms to teach in departmentalized classrooms in grades 8 and below upon local verification that the teacher to be assigned has adequate knowledge of the subject to be taught. Section 44258.3 was amended in 1995 (as a result of the passage of AB 1124 authored by Assemblywoman Linda Davis) to expand this assignment option to allow any fully-credentialed teacher (holding a credential based on bachelor's degree and student teaching), regardless of subjects or grades authorized, to be legally assigned under this option in departmentalized classrooms in grades 12 and below once adequate knowledge of the subject has been verified.

At AVS, we have a unique program in which Multi-Subject Credentialed teachers are teaching various core content to various student groups through our Enrichment Course offerings to all students. The employees teaching in these areas include Anne Loarie, David Gilbertson, and Christopher King. Each of these teachers serve multiple groups of students in various core content and curriculum beyond ELA and MATH core competencies.

EC § 44258.3 allows local school districts to assign credentialed (non-emergency) teachers to teach departmentalized classes in grades K-12, irrespective of the designations on their teaching credentials, as long as the teacher's subject matter competence is verified according to CTC procedures approved by the governing board and the teacher consents to the assignment. These procedures and process is solidified through the annual passage of a Board Resolution.

After many conversations with the state and county credentialing departments over the last several months, we have been advised that if the Board takes corrective action of any mis-assignments from the 23-24 school year by passing Resolution #2022-05 at a Regular Board meeting using the Local Teacher Assignment Option, the district will meet its' annual teacher credentialing requirements established by the California Department of Education and California Teacher Credentialing Commission.

In order for the District to be in compliance with the California Department of Education and California Teacher Credentialing Commission via EC § 44258.3, it is recommended the Board take Action on passing Resolution #2022-05.

Sincerely,  
M. Reno

# ALEXANDER VALLEY UNION SCHOOL DISTRICT

## Resolution #2022-05

### LOCAL ASSIGNMENT TEACHING OPTION

**WHEREAS**, The ALEXANDER VALLEY UNION SCHOOL DISTRICT Board has determined that it is in the best interest of the District to PASS RESOLUTION #2022-05 as a Local Assignment Teaching Option in regards to a corrected mis-assignment for the 2023-24 school year. The Local Assignment Option is in direct alignment with California Educational Code 44258.3 pursuant to the Craven case model.

At this time, the AVUSD Governing Board assigns the following teachers to teach AVS TK-6 grade students the following subjects for the 2023-24 school year. Anne Loarie: Health Course 9160, Social Studies 9180, and Life Science Course 9130. Christopher King: Language Arts Course 9100, History & Culture Course 9180, and Spanish Course 9130. David Gilbertson: History Course 9180, Earth Science 9321, and Physical Science 9323.

**WHEREAS**, AVUSD Board approves the petitions submitted based on verification of adequate knowledge at a level of justifying the AVS Panel and Superintendent's recommendation that each certificated teacher above has:

Successful prior teaching of the subject  
Successful completion of intensive professional development in the subject  
Review of a portfolio containing evidence of demonstrated knowledge  
Results of a semi-structured interview  
Successful completion of college or university course work in the subject  
Passage of examination related to the course/grade level/state framework for the subject taught  
Observation of the teacher in the subject and grade level currently being taught  
Observation of a demonstration lesson in the subject to be taught at the grade level to be taught  
Successful prior work experience in the content area  
Proof of professional performance in the content area  
Now, therefore be it resolved

The Board of Trustees adopts Resolution #2022-05 at the April 17, 2023 Regular School Board meeting by the following witnesses:

Steve Smit  
Yvonne Kreck  
Alison Doran  
Joe Stewart  
Isaul Macias

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Steve Smit, Board President

---

Matt Reno, Secretary to the Board

# Alexander Valley Union School District

2022-23 March 2023

Regular Board Meeting April 17, 2023

|                                 | <b>Fund 01</b> | <b>Fund 13</b>    | <b>Fund 14</b>       | <b>Fund 17</b>       | <b>Fund 20</b>           | <b>Fund 21</b>     | <b>Fund 25</b>     | <b>Fund 40</b>  |
|---------------------------------|----------------|-------------------|----------------------|----------------------|--------------------------|--------------------|--------------------|-----------------|
|                                 | General Fund   | Cafeteria Program | Deferred Maintenance | Special Reserve Fund | Post Employment Benefits | Bond Building Fund | Capital Facilities | Capital Reserve |
|                                 | attached       |                   |                      |                      |                          |                    |                    |                 |
| <b>Beginning Balance</b>        | 1,463,108      | 3,406             | 12,383               | 85,241               | 76,640                   | 456,334            | 7,069              | 206,490         |
| <b>Revenues</b>                 | 2,743,724      | 30,115            | 12,300               | 1,000                | 700                      | 959                | 18,200             | 172,385         |
| <b>Expenses</b>                 | 2,882,944      | 31,591            | 12,000               | 80,000               | 11,750                   | 457,293            | -                  | 374,857         |
| <b>Excess/Deficit</b>           | (139,220)      | (1,476)           | 300                  | (79,000)             | (11,050)                 | (456,334)          | 18,200             | (202,472)       |
| <b>Projected Ending Balance</b> | 1,323,888      | 1,930             | 12,683               | 6,241                | 65,590                   | (0)                | 25,269             | 4,018           |

# ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2022-23

3/31/2023

## General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

| Regular Board Meeting<br>April 17, 2023 | (Col A)<br>2022-23<br>Current<br>Operating<br>Budget | (Col B)<br>Proposed<br>Budget | Actual<br>To<br>Date | BUDGET<br>CHANGES |
|---|--|-------------------------------|----------------------|-------------------|
| <b>UNAUDITED BEGINNING BALANCE</b>      | <b>1,463,108</b>                                     | <b>1,463,108</b>              | <b>1,463,108</b>     |                   |
| <b>Revenues</b>                         |  |                               |                      |                   |
| LCFF/Property Tax Revenue               | 2,125,130  | 2,132,130                     | 1,244,893            | 1                 |
| Federal Revenue                         | 49,293   | 49,293                        | (5,706)              |                   |
| State Revenue                           | 334,963  | 334,963                       | 179,766              |                   |
| Local Revenue                           | 199,338  | 215,588                       | 100,641              | 2                 |
| Transfers In                            | 11,750   | 11,750                        | 0                    |                   |
| <b>Total Revenues</b>                   | <b>2,720,474</b>                                     | <b>2,743,724</b>              | <b>1,519,594</b>     |                   |
| <b>Expenditures</b>                     |  |                               |                      |                   |
| Certificated Salaries                   | 1,089,186  | 1,092,186                     | 645,096              | 3                 |
| Classified Salaries                     | 526,896  | 526,896                       | 303,167              |                   |
| Benefits -Mandatory/Health              | 663,402  | 663,402                       | 323,882              |                   |
| Books and Supplies                      | 114,572  | 112,007                       | 78,826               | 4                 |
| Services and Oper Exp                   | 375,338  | 399,953                       | 157,853              | 5                 |
| Capital Outlay                          | 0  | 0                             | 0                    |                   |
| Other Outgo                             | 0  | 0                             |                      |                   |
| Transfers Out                           | 88,500   | 88,500                        | 50,000               |                   |
| <b>Total Expenditures</b>               | <b>2,857,894</b>                                     | <b>2,882,944</b>              | <b>1,558,824</b>     |                   |
| <b>NET REVENUE (EXPENDITURES)</b>       | <b>(137,420)</b>                                     | <b>(139,220)</b>              | <b>(39,230)</b>      |                   |
| <b>Net Ending Balance</b>               | <b>1,325,688</b>                                     | <b>1,323,888</b>              | <b>1,423,878</b>     |                   |
| <u>Less Components of Ending Bal:</u>   |  |                               |                      |                   |
| Revolving Cash                          | 600  | 600                           |                      |                   |
| Reserve for Economic Uncertainty(5%)    | 142,895  | 144,147                       |                      |                   |
| Special Ed Extraordinary Costs          | 45,000   | 45,000                        |                      |                   |
| Curriculum Adoption Reserve             | 50,000   | 50,000                        |                      |                   |
| AVSPC Support-Enrich Prgm Transition    | 40,000   | 40,000                        |                      |                   |
| Operating Cash Flow (Prop Tax deposits) | 530,653  | 530,653                       |                      |                   |
| <b>Ending Balance</b>                   |  |                               |                      |                   |
| <b>Undesignated Amount</b>              | <b>516,540</b>                                       | <b>513,488</b>                |                      |                   |

Regular Board Meeting

April 17, 2023

**General Fund 01**

**Proposed Budget Changes**

**#1 Property Tax** 7,000

Special Ed Property Tax

**#2 Local Revenue** 11,250  
5,000  
16,250

AVSPC Donation to 4th-6th Grd fieldtrips  
AVSPC Donation Assemblies

**Change to Revenues** 23,250

**#3 Certificated Salaries** 3,000

Certificated Substitutes

**#4 Books and Supplies** (8,365)  
5,800  
(2,565)

Adjust for Fieldtrips - Teacher Accounts  
Replacement Chromebooks

**#5 Services and Operating Exp** 19,615  
5,000  
24,615

Adjust for Fieldtrips - Teacher Accounts  
AVSPC - Assemblies

**Change to Expenditures** 25,050

**Total Proposed Change to Ending Balance** (1,800)





# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

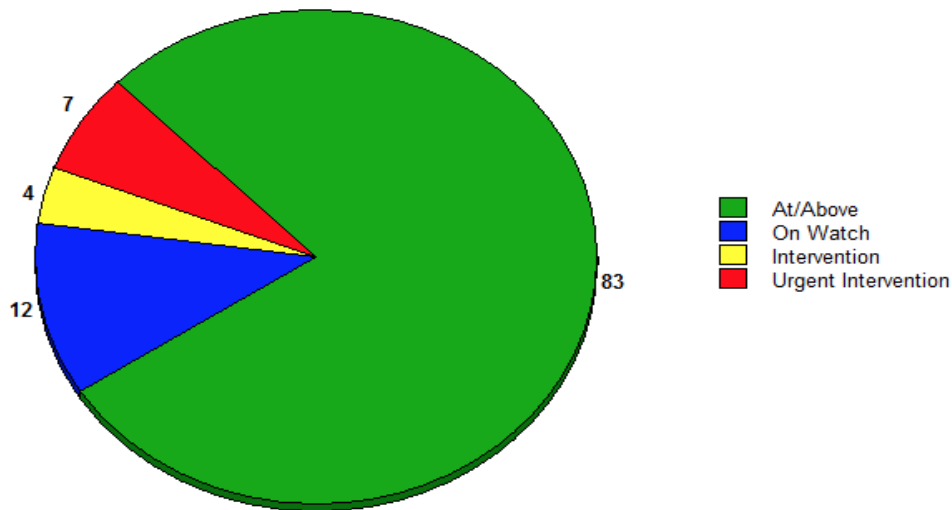
April 17, 2023

Re: Agenda Item: 11.1 Information Trimester II Benchmark Assessment Data

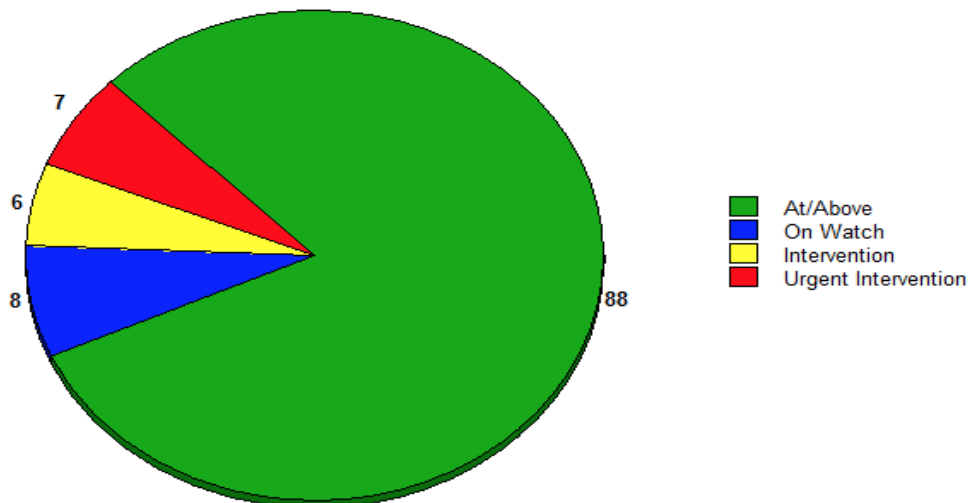
Dear Trustees,

The circle graphs below capture Trimester I and Trimester II Benchmark TK-6 scoring data. Trimester assessments take place in late October (T1), early March (T2), and late May (T3).

## K-6 ELA TRIMESTER II Assessment Data



## K-6 ELA TRIMESTER I Assessment Data

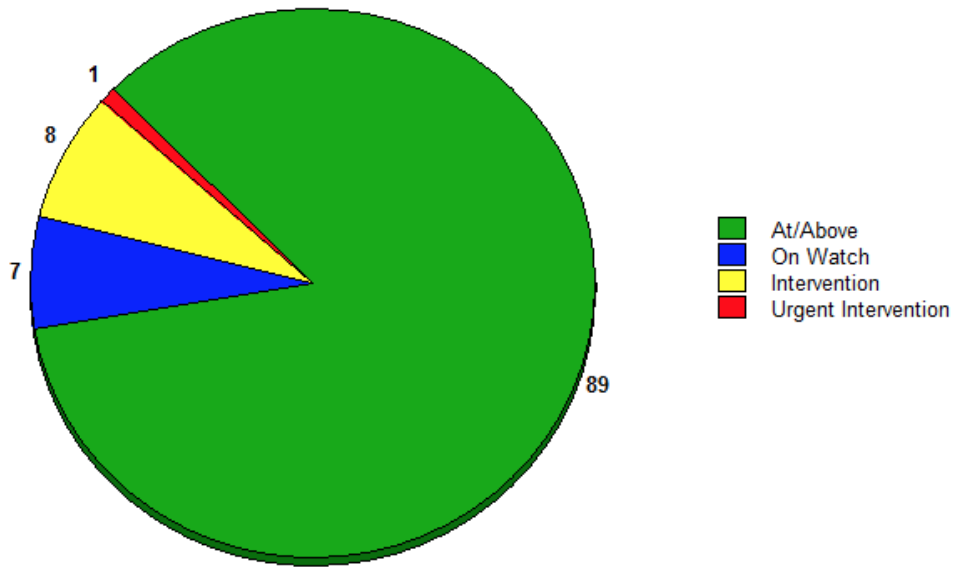




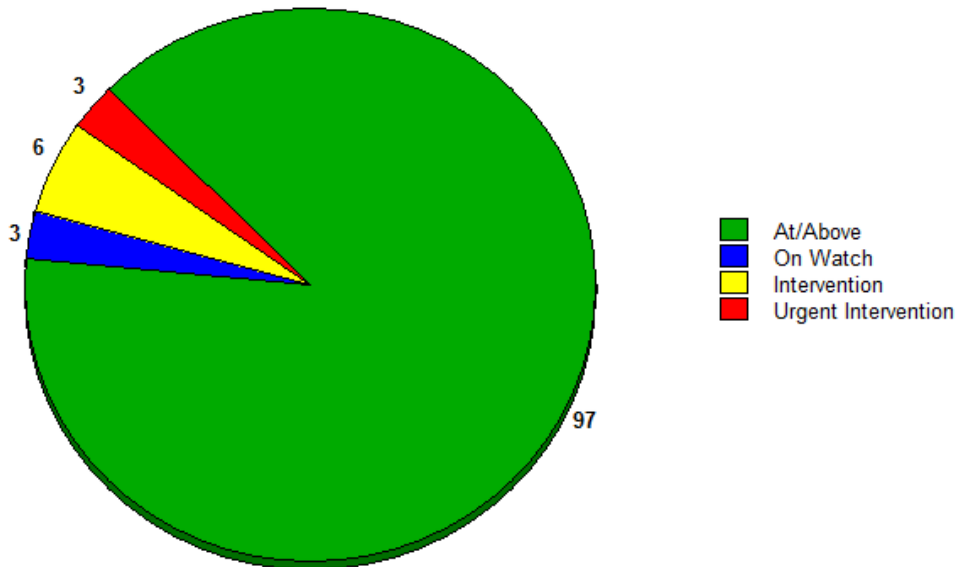
# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

## K-6 Math TRIMESTER II Assessment Data



## MATH K-6 TRIMESTER I Assessment Data





# April LCAP Update

**April 17, 2023**

**Alexander Valley School District**



# AVS LCAP Overview and Funding

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**OVERVIEW:** The AVS LCAP is a tool designed for our district to tell our story. Our LCAP sets goals, plans actions, and leverages resources to meet those goals to improve student outcomes for our unduplicated population of students. The LCAP is a three-year public plan that officially defines the districts goals and priorities which support the academic and behavioral growth of our EL, economically disadvantaged, and foster youth students. These supports include intervention, translation, and other various resources.

**FUNDING:** It is important to note as a *Community Funded District*, we do not receive any state funding connected to our LCAP. However, we are required to identify approximately \$62,000 in our annual budget to allocate directly to the goals outlined in our LCAP plan supporting the direct academic and behavioral growth of our unduplicated student population.





# 2022-2023 AVS LCAP GOALS

1

## STUDENT ACHIEVEMENT

A focus on all students scoring at their highest achievement potential with access to Common Core state standard-aligned grade level standards through the use of 21<sup>st</sup> Century High Quality Instructional

2

## PROFESSIONAL DEVELOPMENT

Through short and long-term professional development, staff will continue to focus on differentiation strategies which highlight perseverance, challenge, and rigor throughout instruction in all content areas which will lead to student achievement.

3


## STUDENT HEALTH/WELLNESS

In a joint partnership with parents, students will remain engaged, present, and healthy in their day to day learning at school which will lead to an overall increase in student wellness, physical fitness, and attendance.

4

## POSITIVE LEARNING CULTURE

Continue to create a safe, positive, innovative, and technology-based student learning environment designed for maximum student success.

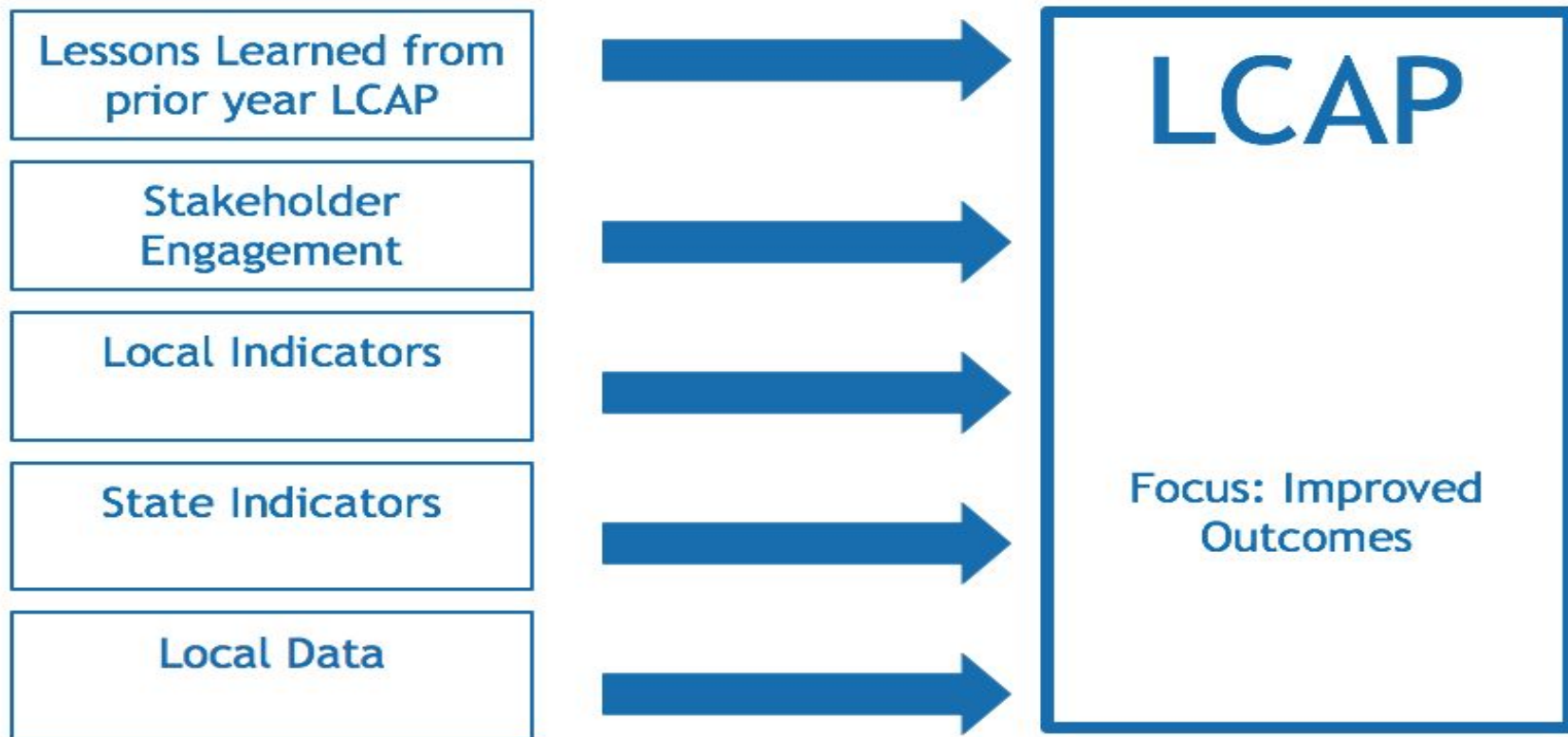


## AVS DISTRICT STRATEGIC GOALS (SG) ALIGN with LCAP GOALS (LG)

- SG1 and LG1
- SG2, SG3 and LG3
- SG5 and LG2
- SG2, SG3, SG5, and LG4



# Data Informing Development









## Local Indicators & State Priorities

For Local Control Funding Formulas (LCFF) priorities where data is not collected at the state level, a school district will measure and report its progress through the California Dashboard based on locally collected data through state priorities listed here...



## Local Indicators

- Priority 1: Basic Services and Conditions (Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities)
  - Priority 2: Implementation of State Academic Standards
  - Priority 3: Parent and Family Engagement
  - Priority 6: School Climate
  - Priority 7: Access to a Broad Course of Study
- 



# CA Dashboard Local Indicator Status “STANDARD MET”

**Basics: Teachers,  
Instructional Materials,  
Facilities**

**STANDARD MET**

**Implementation of Academic  
Standards**

**STANDARD MET**

**Parent and Family  
Engagement**

**STANDARD MET**

**Local Climate Survey**

**STANDARD MET**

**Access to a Broad Course of  
Study**

**STANDARD MET**



## STUDENT ACHIEVEMENT

**A focus on all students scoring at their highest achievement potential with access to Common Core state standard-aligned grade level standards through the use of 21<sup>st</sup> Century High Quality Instructional (HQI)**

### Shareholder Input: 8 responses

- My child made progress last year and has increased in his reading level. I like the new AR program.
- Thank you for all your work in keeping the standards high through instruction.
- I appreciate the flexibility and different challenges my child receives in his work/assignments.
- We like all the different enrichment activities AVS has to offer.
- I had a good conference with my child's teacher and was able to see how she is improving in her math.
- There is a good balance of homework and work completed at school as my kids are involved in activities after school.
- My child is happy to be at AVS
- I continue to be impressed by how every student gets evaluated and gets help even if they are barely struggling. I feel no child is being left behind.



## PROFESSIONAL DEVELOPMENT

**Through short and long-term professional development, staff will continue to focus on differentiation strategies which highlight perseverance, challenge, and rigor throughout instruction in all content areas which will lead to student achievement.**

### Shareholder Input: 7 responses

- Thank you for being trained in CPR!
- I feel like the teachers and staff are prepared to teach. My child comes home with engaging activities.
- My child is successful at AVS
- I am unaware of the staff development provided at AVS.
- Keep up the good work
- N/A
- I agree with this 100%. Our staff is amazing and always willing to listen. The children are always their highest priority.



## STUDENT HEALTH/WELLNESS

**In a joint partnership with parents, students will remain engaged, present, and healthy in their day to day learning at school which will lead to an overall increase in student wellness, physical fitness, and attendance.**

### Shareholder Input: 8 responses

- It was our first AVS Jog-A-Thon this year! It was a great way to raise money for the school.
- Thank you AVS for having counselors!
- My child is happy at school and likes her class.
- I am thankful for all the thought and effort to keep kids safe.
- My child likes the new playground play area of the school.
- The time spent with Ms. Sanni is good for my child. I appreciate that the social-emotional programs are still happening our school as I know this does not happen at all schools.
- I am thankful for the free covid tests that have been sent home for my child.
- I absolutely feel like my children's teachers and I have a partnership and that is why my kids are doing so well at school.



## POSTIVE LEARNING CULTURE

**Continue to create a safe, positive, innovative, and technology-based student learning environment designed for maximum student success.**

### Shareholder Input: 8 responses

- AVS feels very safe and my child is learning in a positive environment
- I would like to learn more about the digital citizenship programs the school uses.
- I think I saw a survey that was sent in the Tuesday Mail about all kids feeling safe at school, keep up the good work.
- My child likes her school and feels safe there.
- I feel like my child is prepared to enter 7th grade, thanks for all the work to prepare my child.
- It has been so nice being back on campus this year, there is a positive feeling at the school.
- I feel welcomed on campus when I come to volunteer.
- My children love going to school. Keep up the great work!

# 2022 CALIFORNIA DASHBOARD DATA

ALEXANDER VALLEY UNION ELEMENTARY

## Student Population

Explore information about this district's student population.

|  |  |   |  |
|--|--|---|--|
| <p>LEARN MORE</p> <p>Enrollment</p> <p><b>113</b></p> <p><a href="#">View More Information →</a></p> | <p>LEARN MORE</p> <p>Socioeconomically Disadvantaged</p> <p><b>31.9%</b></p> | <p>LEARN MORE</p> <p>English Learners</p> <p><b>12.4%</b></p> | <p>LEARN MORE</p> <p>Foster Youth</p> <p><b>0.9%</b></p> |
|--|--|---|--|

ALEXANDER VALLEY UNION ELEMENTARY

## Academic Performance

View Student Assessment Results and other aspects of school performance.

|   |     |        |      |           |   |          |     |        |      |           |   |   |   |   |   |   |          |     |        |      |           |  |
|---|-----|--------|------|-----------|---|----------|-----|--------|------|-----------|---|---|---|---|---|---|----------|-----|--------|------|-----------|--|
| <p>LEARN MORE</p> <p>English Language Arts</p> <p>All Students State</p> <p>High</p> <p><b>28.9 points above standard</b></p> <p>EQUITY REPORT<br/>Number of Student Groups in Each Level</p> <table border="1"> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> <tr> <td>Very Low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very High</td> </tr> </table> <p><a href="#">View More Details →</a></p> | 0   | 0      | 0    | 0         | 1 | Very Low | Low | Medium | High | Very High | <p>LEARN MORE</p> <p>Mathematics</p> <p>All Students State</p> <p>High</p> <p><b>14 points above standard</b></p> <p>EQUITY REPORT<br/>Number of Student Groups in Each Level</p> <table border="1"> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Very Low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very High</td> </tr> </table> <p><a href="#">View More Details →</a></p> | 0 | 0 | 0 | 1 | 0 | Very Low | Low | Medium | High | Very High | <p>LEARN MORE</p> <p>English Learner Progress</p> <p>All Students State</p> <p>No Performance Level</p> <p>Less than 11 students - data not displayed for privacy</p> <p><a href="#">View More Details →</a></p> |
| 0   | 0   | 0      | 0    | 1         |   |          |     |        |      |           |   |   |   |   |   |   |          |     |        |      |           |  |
| Very Low  | Low | Medium | High | Very High |   |          |     |        |      |           |   |   |   |   |   |   |          |     |        |      |           |  |
| 0   | 0   | 0      | 1    | 0         |   |          |     |        |      |           |   |   |   |   |   |   |          |     |        |      |           |  |
| Very Low  | Low | Medium | High | Very High |   |          |     |        |      |           |   |   |   |   |   |   |          |     |        |      |           |  |

# What Goes to the Board?

In adopting the LCAP the governing board shall

**Hold at least one public hearing** to solicit recommendations and comments from the public on your **2022-23 LCAP**. The agenda for the Public Hearing must be posted at least 72 hours before the hearing. **Meeting 1**

**At the same meeting** hold the public hearing required for the **LEA Budget and Budget Overview for Parents**. **Meeting 1**

**by July 1, 2022**

**At a subsequent meeting**, the governing board adopts the **2022-23 Annual Update, Local Indicators, 2022-23 LCAP, LEA Budget, and the Budget Overview for Parents**. **Meeting 2**







# Alexander Valley Union School District

*"A California Distinguished School"*

Matt Reno  
Superintendent-Principal

April 17, 2023

Re: Agenda Item: 12.2 Information/Discussion/Possible Action: 2023-2024 Daily Start and Dismissal Times

Dear Trustees,

As we continue to discuss our upcoming 2023-2024 school year, I bring forward information and data around a possible 15-minute earlier shift in our student and employee school day for the 2023-2024 school year. The following reasons and rationale may be helpful in guiding your thoughts on considering such a shift.

- A. Over the past year we have seen an increase in the number of students arriving to school before 8:00am. At this time, we are averaging 14-18 students who are being dropped off between 7:40-8:00am M-F. This appears to be primarily due to parents needing to be at work by 8:00am or to ensure their other children arrive at Healdsburg Junior High before school begins at 8:15am. This means about 15% of our students are on campus up to 45 minutes before their instructional day begins. As seen in the data below, HUSD has staggered their elementary schools to start at 8:00am, Junior High at 8:15am, and Healdsburg High at 8:30am, as well as staggered dismissal times to help support parents drop off and pick up times sequenced at in 15-minute block pattern.
- B. In addition, with our current 3:07pm dismissal, parents have shared that it can be challenging to ensure their children have enough time after school to grab a quick snack and begin their afterschool clubs, activities, or sports programs in Healdsburg. Per the data below, AVS dismisses students 47 minutes later than HES, 32 minutes later than GES, 27 minutes later than Fitch Mountain, and 17 minutes later from West Side.

| 2022-2023 local school start and end times (*feeder school) |        |        |      |
|---|--------|--------|------|
|   | START  | END    |      |
| *AVS  | 8:30am | 3:07pm | 6.37 |
| HES   | 8:00am | 2:20pm | 6.20 |
| Fitch Mountain  | 8:00am | 2:40pm | 6.40 |
| GES   | 8:10am | 2:35pm | 6.25 |
| Windsor (Mattie Washburn)                                   | 8:20am | 2:10pm | 5.50 |
| Windsor Brooks  | 8:30am | 2:30pm | 6.0  |
| West Side   | 8:20am | 2:50pm | 6.30 |
| Cloverdale Jefferson  | 8:10am | 2:20pm | 6.10 |
| *Healdsburg Junior High                                     | 8:15am | 3:10pm | 6.55 |
| *Healdsburg High School                                     | 8:30am | 3:55pm | 7.25 |





# Alexander Valley Union School District

*"A California Distinguished School"*

Matt Reno  
Superintendent-Principal

- C. Starting 15 minutes earlier and ending 15 minutes earlier help create more cohesive learning blocks of time for students. As seen below, we have three solid blocks of instructional time and less small transitional windows of time moving to an 8:15am start and 2:50pm dismissal.

| *2023-2024 Proposed Daily Schedule                                   |                        |
|--|------------------------|
| Regular Instructional Day: 8:15am-2:50pm (335 Instructional Minutes) |                        |
| AM Projected Bus Route   | 7:35-8:05am            |
| Early Care   | 7:45-8:00am            |
| Breakfast Served   | 7:55-8:15am            |
| Playground Open  | 8:00-8:15am            |
| Instruction Block A  | 8:15-9:50am (95min)    |
| Morning Recess   | 9:50-10:10am           |
| Instruction Block B  | 10:10-12:10pm (120min) |
| Lunch  | 12-10-12:50pm          |
| Instructional Block C  | 12:50-2:50pm (120min)  |
| After Care (ELOP)  | 2:50-5:00pm            |
| PM Projected Bus Route   | 2:50-3:35pm            |

Our Instructional Block C creates a clean 120-minute block. This scheduling adjustment opens additional options within the Enrichment Master Schedule. For example, it creates 4 (30min) sections, or 2 (60 min) sections, or 2 (45 min) +1 (30 min) section. The list below represents the 2023-2024 weekly Enrichment Course Offerings (Tk-6)

- Art (1@45min)
- Garden (1@45 min)
- Spanish (2@30min)
- PE (3@30min)
- Science (1@60min)
- Music (1@30min)
- Library (1@30min)

In summary, the above \*2023-2024 Proposed Daily Schedule includes a slight reduction of two minutes in the student day as the 2023-2024 proposal schedule ends on the even 2:50pm minute mark. This change would also incorporate a 1:15pm Wednesday dismissal for Kindergarten students who currently are dismissed at 1:30pm. In addition, early dismissal days would dismiss at 12:00pm, instead of 12:15pm.

The three points of data (Items A-C) listed above I believe may help provide rationale and support for the Board to consider making a potential shift in the 15-minute shift in the school day for the 2023-2024 school year. I should also note, at this point we continue to meet the State instructional daily minute student criteria mandate and anticipate no challenge to that as we potentially make a shift in the day with a 2- minute daily reduction.

Thanks,  
M. Reno

# ALEXANDER VALLEY SCHOOL DISTRICT

## Expanded Learning Opportunity Program (ELOP) Coordinator Job Description

*(Temporary, Specially Funded Position: Posting Date: 4/18/23-4/28/23 Internal Candidates Only)*

**DRAFT**

### **DEFINITION**

This position is a *temporary, specially funded* position based on the District's allotment of ELO-P funds. Under the direction of the Superintendent or designee, coordinates and manages before and after school services for the District. Position hours range from 6-8 hours per month during the 2023-2024 school year. Position may begin during the 2022-2023 school year pending the programmatic start date.

### **EXAMPLES OF DUTIES AND RESPONSIBILITIES**

- In partnership with the Superintendent or designee, create an operational and fiscal plan for District for the Expanded Learning Opportunities Program (ELO-P), including proposed budgeting, purchasing and effective coordination.
- Coordination of District programs, including facilitating community partner collaboration if needed
- Assist ELO-P instructors with scheduling, materials, and supplies for students in grades TK-6
- Provide support and back-up for classrooms as needed, this may include being a substitute instructor.
- Develop and maintain effective working relationships
- Maintain and ensure daily attendance record keeping
- Provide direct billing to the school district for ELO-P qualifying students on a monthly basis
- Provide direct billing to families for non-qualifying ELO-P students aligned to Aftercare fee structure.
- Work with AVS Office Staff and CBO to ensure billing is being calculated correctly.
- Meet monthly with Superintendent/designee on providing status updates of the ELO-P

### **REQUIRED QUALIFICATIONS**

#### **KNOWLEDGE OF:**

- Program guidelines, regulations, and budget for ELO-P
- English usage, spelling, vocabulary, grammar, punctuation, and arithmetic
- Appropriate software and computer skills to efficiently and effectively manage operations and communications with the district through such programs like QuickBooks, etc.

#### **ABILITY TO:**

- Maintain the confidentiality of student and family records and District related information
- Deal effectively with a wide variety of personalities and situations with tact, friendliness, judgment, and poise
- Prepare confidential records and reports
- Maintain positive relationships with those contacted in the course of work
- Relate positively to children, staff and the public

**DESIRED EXPERIENCE AND EDUCATION:**

- Hold a current Multiple-Subject California Teaching Credential

**DESIRABLE QUALIFICATIONS**

- Teaching experience
- Successful past practice of managing school, classroom, or project budgets

**JOB CLASSIFICATION**

- Hourly Salary - \$50 per hour based upon the AVUTA (outside of contractual work hours) supplemental wage
- Job Length: 2023-24 school year or until the grant funds have been exhausted, whichever occurs first  
Position may begin during the 2022-2023 school year pending programmatic start date.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, sit, and walk. The employee is occasionally required to: use hands to finger, handle, or feel objects, tools, equipment, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/ or move up to 30 pounds. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in outside weather conditions. The noise level in the work environment is usually moderate.

Board Approval: \_\_\_\_\_