

Alexander Valley Union School District

Board of Trustees Meeting

November 9th, 2020, at 5:30 PM

Trustees in Remote Location

Dial-In Phone Number: 707-431-7611

Conference ID: 95448 Participate Pin: 12345

Agenda

The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting.

1.0 Call to Order

2.0 Roll Call

3.0 Approval of the Agenda

4.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, November 9th, 2020 to jsloan@alexandervalleyusd.org. Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

5.0 Students of the Month: Classroom Zoom Celebrations of Writing Award Winners

6.0 Reports and Correspondence

6.1 Alexander Valley School Faculty Report

6.2 Alexander Valley Union School District Trustees' Reports

7.0 Superintendent's Report

- Current Enrollment Update
- Covid-19 Update: Healthy Equity Quartile Index

8.0 Consent items

8.1 Approval of Vendor Warrants

8.2 Approval of minutes of the October 12, 2020 Board Meeting

8.3 Approval of minutes of the October 14, 2020 Board Meeting

8.4 Approval of the Annual Developer Fee Report

8.5 Acceptance of Book Donation from Petalwink: \$2369.40

District Goals 2014-2020

Curriculum & Instruction

All AVS students will receive powerful education establishing a strong foundation for college and career readiness in the 21st Century

Professional Development

The District will maintain a highly professional and expert staff with annual professional development plans

Fiscal Responsibility

The District will maintain an undesignated unrestricted balance equal to 30% of annual expenditures and reserves for specific contingencies

Facilities

All AVS students will learn in a state of the art learning environment that is safe and excellently maintained

Emergency Response

The District will implement, maintain and improve the comprehensive emergency response plan

9.0 Curriculum and Instruction

9.1 Information: AVS Distance Learning Engagement Data and Supports

Mr. Reno will review Trimester 1 Distance Learning student data and will share interventions designed to support our “At Risk” students/families.

10.0 Personnel and Fiscal

10.1 Action: Approve Budget Updates

The Board will consider approving updates to the current budget.

11.0 Facilities

11.1 Information: Construction Updates

RGMK and Dan Hardin will share updates on our construction project upcoming outcomes and timeline.

11.2 Information: Geyserville-Alexander Valley MACouncil Funding Request

Mr. Reno will provide updates to the funding request letter submitted to the GAV-MAC Council on October 28th, 2020

12.0 Governance

12.1 Information: Review of the 21-22 Interdistrict Attendance Permit Process

Mr. Reno will review the AVS Interdistrict Enrollment Permit Procedures, including; and BP/AR 5117 Interdistrict Permit Policies. Interdistrict Enrollment Form, Behavior-Attendance Agreement Form, Employment Related Transform Form, and Interdistrict Appeal Form

12.3 Action: Designate the Date of the Annual Organizational Meeting

The Board may consider designating December 14th (Monday) as the date of the Annual Organizational Meeting, in accordance with Board Bylaw 9100 and Education Code Section 35143. Date needs to be after the 2nd Friday of December.

12.4 Action: Board Policy (BP), Administrative Regulation (AR), Board Bylaw (BB), and Exhibit's (E). The Board will consider approving the following Board Policy, Administrative Regulation, and Exhibit updates, as recommended by the California School Board Association

BP/AR 5117 Interdistrict Attendance Permits

Behavior/Attendance Agreement Form

BP 1312.3 Uniform Compliant Procedures

BP 1312.4 Williams Uniform Compliant Procedures

BP 3555 Nutrition Program Compliance

E 3555 Nutrition Program Compliance

BP 5141.52 Suicide Prevention

BP 5145.7 Sexual Harassment

E 5145.71 Title IX Sexual Harassment Complaint Procedures

13.0 Future Agenda Items

December 14, 2020 (projected)	Regular Meeting <ul style="list-style-type: none">• Finalize Elected Board Officers/Oath of Office.• Approve First Interim Report• Establish a Board Calendar (Day & Time) for 2021 Meetings• Establish a Calendar of Meetings.• Appoint a President, Secretary, Clerk, and County Committee Delegate to the Board• Approve Interdistrict Application Timeline/Forms• LCAP: Budget Overview for Parents
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14.0 Future Meetings and Events

Report Cards Sent Home	11/20	
Thanksgiving Holiday	11/23-11/27	
Board of Trustees' Meeting	12/14	5:30pm

15.0 Adjournment

Alexander Valley Union School
Enrollment Report 2020-21

teacher		Aug-20	Sep-20	Oct-20	Nov-20								
Axell		16	17	17	17								
Hausman		18	17	16	16								
Sheehy		16	16	16	16								
Flores		17	17	17	17								
Konik		18	18	17	17								
Bowen		19	19	19	19								
Hayman		13	13	13	13								
Totals		117	117	115	115								
Transfers in		68	64	66	66								
District Residents		49	53	49	49								

No new additions or changes this month

Three Covid-19 Target Areas that determine Tier Placement

County risk level	Adjusted case rate* 7-day average of daily COVID-19 cases per 100K with 7-day lag, adjusted for number of tests performed	Positivity rate** 7-day average of all COVID-19 tests performed that are positive	
		Entire county	Healthy equity quartile
<p>WIDESPREAD</p> <p>Many non-essential indoor business operations are closed</p>	<p>More than 7.0 Daily new cases (per 100k)</p>	<p>More than 8.0% Positive tests</p>	
<p>SUBSTANTIAL</p> <p>Some non-essential indoor business operations are closed</p>	<p>4.0 – 7.0 Daily new cases (per 100k)</p>	<p>5.0 – 8.0% Positive tests</p>	<p>5.3 – 8.0% Positive tests</p>
<p>MODERATE</p> <p>Some indoor business operations are open with modifications</p>	<p>1.0 – 3.9 Daily new cases (per 100k)</p>	<p>2.0 – 4.9% Positive tests</p>	<p>2.2 – 5.2% Positive tests</p>
<p>MINIMAL</p> <p>Most indoor business operations are open with modifications</p>	<p>Less than 1.0 Daily new cases (per 100k)</p>	<p>Less than 2.0% Positive tests</p>	<p>Less than 2.2% Positive tests</p>

Update: Two ways to move from the Purple Tier to Red Tier

Track A: Focus is on Weekly Case Counts below 245

New: Track B: Focus is on Weekly Equity Quartile Index below 5%

(Both Tracks will take a min. of 4.5 consecutive weeks to achieve, but Track B may happen sooner than Track A)

Below is step 1 of 7 steps to the Reopening of AVS, the additional steps are found on slide 13

7 Steps to the Transitional Reopening of AVS

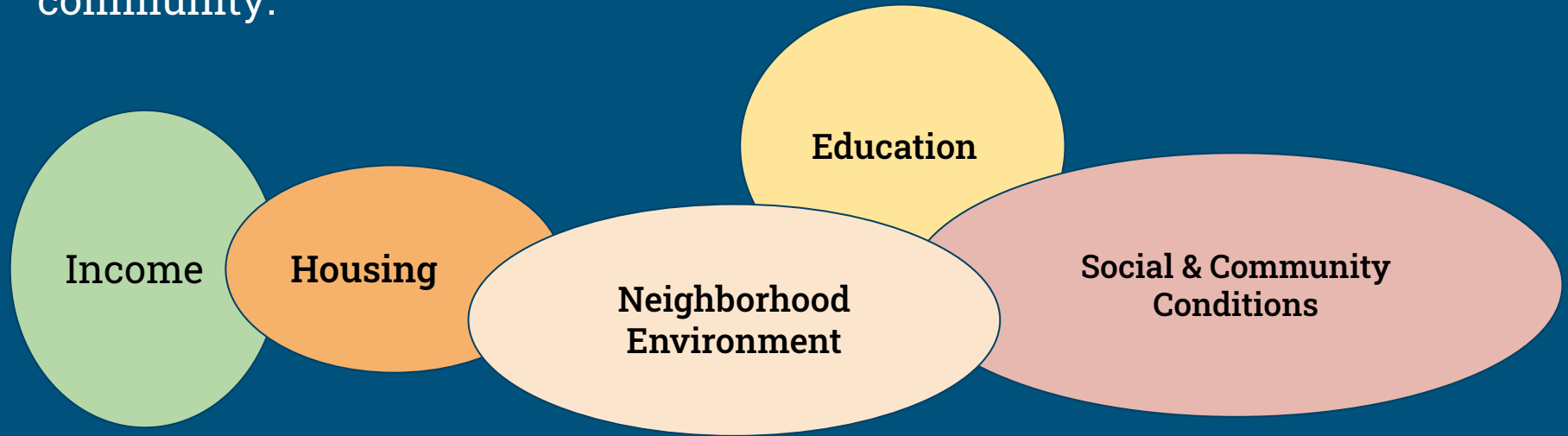
Step 1: Get out of Purple Tier Track A

- A1. Ensure Case Count is below 245
- A2. Positivity Rate is below 8%
- A3. Equity Index is below 8% red tier

Step 1: Get out of Purple Tier Track B

- B1. Ensure Case Count (not relevant)
- B2. Positivity Rate is below 8%
- B3. Equity Quartile Index is below 5%

Through the Healthy Equity Index Quartile, the state has defined portions of our county that fall into the lowest 25% in terms of measuring the health and wellness of those specific communities. This is called the Healthy Places Index (HPI). The HPI is designed to measure the following factors below which assist in predicting the overall life expectancy within a community.



Is Covid-19 harming parts of the community more than others?

- Yes, these areas in our county include the essential workers, low income, and within the Latinx community
- Counties must address Covid-19 in all communities to open further, including making sure the positivity rate in certain neighborhoods does not lag behind overall county positivity rates.

Socioeconomic inequities/challenges within HPI areas in the county

Essential workers (lack of benefits and wages lost if work is missed)

Shared transportation

Limited childcare

Lack of or limited health care

Limited response to government assistance and providing contact tracing information

According to Public Health, these represent the most recent places of Covid-19 transmission:

Gatherings with non-household members

Outbreaks in Health Care

Long term care facilities

Agriculture

Workplaces

Household Transmission: multi-generational housing

Walbridge and Glass Fire Evacuations (Shelters)

What are the updated Public Health multi-pronged strategies in place to reduce the prevalence of Covid-19 in these communities?

- —Starting on Oct. 19th: County has doubled testing opportunities with specifically targeting lowest 25% HPI Census Zones
- Partnered with the company “*On the Move*”
- Expanding the data driven testing In HPI Zones: current goal: 300 tests per day with 24-48 hour testing results and a Nov. 16th goal: 400 tests per day with 24-48 hour testing results
- Enhanced Outreach to “At Risk” Communities
- Incentive program/financial assistance
- Partnering with Business Community
- Providing Isolation/Quarantine Support with wrap around Community Supports
- Communication, Promotion, and Campaign: “Mask Up, Back Up, Wash Up, and Don’t Let Up!”

Track B: Get to Red Tier via the HPI & Positivity Rate

- This new way to enter the Red Tier is something the business community is feeling more positive about.
- Over 16.2 million dollars of federal and state funds have been identified to the 25% HPI communities in Sonoma County as of Oct 15th, 2020.
- An allocation of 4.2 million has been issued through Dec. 2020 for specific areas of the HPI communities
- A projected request of the remaining funds of 12 million is set to be accessed January 2021-June 2021.
- Resources are compounded and proactively target specific high Covid count areas with the expectation of county wide case reductions, essentially go to the source.

As of 11/5/20 Current Top Ten Zip Codes with the highest case rates:

Zip Code	Community	Active Cases
95407	Santa Rosa	191
95476	Sonoma	148
94954	Petaluma	117
95403	Santa Rosa	110
94928	Rohnert Park	101
95401	Santa Rosa	90
94952	Petaluma	81
95492	Windsor	81
95404	Santa Rosa	70
95448	Healdsburg	67

Slide-deck sources

<https://map.healthyplacesindex.org/>

Supervisor James Gore: Covid Response Strategy youtube with Dr. Mase

Presentation 10/29/20 : <https://www.youtube.com/watch?v=iJZICOKMwTk>

7 Steps to the Transitional Reopening of AVS

Step 1: Get out of Purple Tier Track A

- A1. Ensure Case Count is below 245
- A2. Positivity Rate is below 8%
- A3. Equity Index is below 8% red tier

Step 1: Get out of Purple Tier Track B

- B1. Ensure Case Count (not relevant)
- B2. Positivity Rate is below 8%
- B3. Equity Index is below 5% (orange tier)

When either Track A OR Track B are MET, Advance to STEP 2

Step 2: While in Purple, maintain Track A or Track B stats above for 2 additional weeks

ONCE STATS ARE MAINTAINED for 2 CONSECUTIVE WEEKS, ADVANCE to STEP 3.

Step 3: Enter Red Tier, maintain Track A or Track B stats for 2 consecutive weeks

Step 4: End of **Week 1 Red** Tier, Survey Families and Staff on Interest of Return to In-Person Learning

Step 5: **Week 2 Red** Tier: Share Survey data, and build transitional plan per data on In-Person Return

Step 6: Utilize Thursday/Friday (**end of Week 2 Red**) as transitional days: students in asynchronous learning

Step 7: **Start In-Person Learning** the following Monday and Hybrid Dist. Learning for those interested.

Scenario: November 2020

KEY: **P1**: Purple Week 1 **P2**: Purple Week 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Track A: Case Count: 459	5	6	7
Prior week data 10/28 Count: 560 HPI: 8.9%			Stay in Purple 11/4-11/11			
			Track B: HPI: 7.7% Stay in Purple 11/4-11/11			
8	9	10	11	12	13	14
	5:30pm Board Meeting		Current count: Over 245: Stay In Purple Or TRACK B (HPI)			
15	16	17	18	19	20	21
			Status: <u>When Under 245</u> <u>Start Week 1 Purple</u>	P1	P1	P1
			Over 245: Stay In Purple Or TRACK B (HPI)	Survey Staff		
22	23	24	25	26	27	28
P1	P1	P1	Status: Under 245 <u>Start Week 2 Purple</u> Over 245: Stay In Purple	P2	P2	P2
	Thanksgiving Week		Or TRACK B (HPI)			
29	30					
P2	P2					

Scenario: December 2020

KEY: **R1:** Red Week 1 **R2:** Red Week 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 P2 Survey Parents	2 Status: Under 245 count START Week 1 Red Over 245: Stay <u>In</u> Purple Or TRACK B (HPI)	3 R1	4 R1 Parent Survey Due	5 R1
6 R1	7 R1	8 R1 Share Survey	9 Status: Under 245 count START Week 2 Red Over 245: Stay <u>In</u> Purple Or TRACK B (HPI)	10 R2	11 R2	12 R2
13 R2	14 R2 Board Mtg 5:30pm Cal. Updated Re-Assess Plans	15 R2	16 Status: Under 245 count END Week 2 Red Over 245: Stay <u>In</u> Purple Or TRACK B (HPI) Earliest Possible Return Date/No Earlier than: Jan. 4, 2021	17 Staff TRANSITIONAL DAY Students in asynchronous learning	18 Staff TRANSITIONAL DAY Students in asynchronous learning	19
20	21 WINTER BREAK	22 WINTER BREAK	23 WINTER BREAK	24 WINTER BREAK	25 WINTER BREAK	26
27	28 WINTER BREAK	29 WINTER BREAK	30 WINTER BREAK	31 WINTER BREAK		

Checks Dated 10/07/2020 through 11/05/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1804873	10/08/2020	Arreola, Maria	13-5200	reimbursement mileage		35.88
1804874	10/08/2020	Rosas, Rodolfo S	01-5200	reimbursement mileage		35.65
1804875	10/08/2020	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 20-21		395.00
1804876	10/08/2020	AT&T	01-5911	20-21 Phone connect Alarms		78.55
1804877	10/08/2020	Dan Hardin Architect	21-6210	Design Bond Project		970.00
1804878	10/08/2020	Discovery Office Systems Inc	01-5632	Copier Usage and Maint		252.25
1804879	10/08/2020	North Bay AVS Design	01-5806	Fire and Alarm Monitoring 19-20		359.88
1804880	10/08/2020	Office Depot	01-4310	Office Supplies-COVID	167.66	
			01-4350	Office Supplies	77.37	
			01-4390	Office Supplies-COVID	26.80	271.83
1804881	10/08/2020	RGM and Associates	21-6255	Construction Management Services		497.00
1804882	10/08/2020	Nextel Communications	01-5911	cell phone service		24.65
1804883	10/08/2020	The Home Depot Pro/SupplyWorks	01-4370	Custodial Supplies - COVID		23.23
1804884	10/08/2020	T-Mobile	01-5844	Mobile hotspots for student tech loans		574.08
1805942	10/15/2020	Amazon	01-4390	iPad chargers, Stylus, adapters	286.25	
				Screen for Isolation Room	136.38	
				White Baskets and Doc Camera	336.04	758.67
1805943	10/15/2020	Crabtree Land Surveying	21-6216	Topographic mapping		1,925.00
1805944	10/15/2020	Dan Bowen DBA D3G Consulting	01-5840	IT Services		2,500.00
1805945	10/15/2020	Garrett Hardware & Plumbing	01-4380	Maintanance Supplies		119.94
1805946	10/15/2020	Stephanie Lennox DbA Envirichment	01-4310	Class Acorn Project 3rd Grade		320.00
1805947	10/15/2020	Office Depot	01-4310	Classroom Supplies and Paper		63.78
1805948	10/15/2020	Weeks Drilling & Pump Inc.	01-5802	Water System Service 19-20		375.00
1806933	10/22/2020	Flores, Colleen T	01-5800	Laptop Repair-Apple Store		728.58
1806934	10/22/2020	Axell, Julie M	01-4310	Distance Learning Materials	111.16	
			01-4340	ESGI Subcription	225.00	336.16
1806935	10/22/2020	Arreola, Victor M	01-4380	Mower Blades	48.77	
				Staff Rm Faucet	74.69	123.46
1806936	10/22/2020	Sheehy, Sarah	01-4310	Class Materials	405.21	
				Distance Learning Materials	278.73	683.94
1806937	10/22/2020	Discovery Office Systems Inc	01-5632	Copier Usage and Maint		355.24
1806938	10/22/2020	Employment Development Department	01-9555	3rd Qtr 2020		150.44
1806939	10/22/2020	Fishman Supply Company	01-4390	Custodial Supplies		339.47
1806940	10/22/2020	Office Depot	01-4310	Classroom Supplies and Paper		198.72
1806941	10/22/2020	Recology Sonoma Marin	01-5560	waste disposal 19-20		376.24
1806942	10/22/2020	Riley Street Art Supply	01-4312	Art Supplies		434.51
1806943	10/22/2020	TIAA Bank	01-5632	Kyocera Copier Lease		339.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/07/2020 through 11/05/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1806944	10/22/2020	Learning City	01-4140	Annual renewal		297.00
1808027	10/29/2020	Axell, Julie M	01-4310	Distance Learning Materials		462.77
1808028	10/29/2020	Accredited Septic Monitoring	01-5630	Maintenance and Monitoring of Septic		400.00
1808029	10/29/2020	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 20-21		32.00
1808030	10/29/2020	Amazon	01-4380	Air filter replacements	346.86	
				Cabinet pulls and knobs	40.58	387.44
1808031	10/29/2020	Alexander Valley Union School District	01-9540	Set Up Section 125 Flex Plan Med 20-21		3,400.00
1808032	10/29/2020	Mobile Modular	01-5600	Modular Lease		580.00
1808033	10/29/2020	Vision Service Plan	01-9574	Vision Service Premium 20-21		353.40
1808983	11/05/2020	Alex Flores	01-5800	DJ Halloween Zoom Dance Party		100.00
1808984	11/05/2020	A-Z Bus Sales	01-5630	Bus Repair		1,184.75
1808985	11/05/2020	Arrow Benefits Group	01-5813	Flex Plan Administration 20-21	135.00	
			01-9510	Flex Plan Administration 19-20	135.00	270.00
1808986	11/05/2020	LandPaths	01-5800	3rd grade Spring Field Trip - looby		500.00
1808987	11/05/2020	PG&E	01-5520	20-21 Electric Services		581.25
1808988	11/05/2020	RGM and Associates	21-6255	Construction Management Services	949.25	
			40-6255	Construction Oversight and Admin	326.25	1,275.50
1808989	11/05/2020	T-Mobile	01-5844	Mobile hotspots for student tech loans		460.69
1808990	11/05/2020	Wyatt Irrigation Supply Inc	01-4380	Irrigation and landscape supplies		186.87
Total Number of Checks					46	24,118.18

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	19,414.80
13	Cafeteria Fund	1	35.88
21	School Building Bond Fund	4	4,341.25
40	Special Reserve Capital Outlay	1	326.25
Total Number of Checks		46	24,118.18
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			24,118.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Alexander Valley Union School District

Board of Trustees Meeting

October 12th, 2020

Trustees in Remote Location Dial-In Phone Number: 707-431-7611

Conference ID: 95448 Participate Pin: 12345

Minutes

1.0 Call to Order: President Peachey called the meeting to order at 5:31 PM.

2.0 Roll Call: All Trustees are present except Trustee Doran who will need to arrive a little late. Trustee Doran arrive at 5:49 PM.

3.0 Approval of the Agenda: Trustee Kreck moved to approve the October 12, 2020, Regular Board meeting agenda. Trustee Hawkes second with a vote of 4-0.

4.0 Comments from the Audience: Ms. Sloan reported that no comments were submitted.

5.0 Reports and Correspondence

5.1 Alexander Valley School Faculty Report: Mrs. Hausman reported on behalf of the AVS Staff the following to the Governing Board:

Mrs. Flores submitted that the 3rd graders are doing really well. They are working hard, showing up on time and staying engaged for every zoom class, plus taking their work seriously and completing it well. Per Mrs. Flores, Mrs. Hausman reported that the Third Grade class is excited to have experienced their first virtual IOOBY field trip, and have plans to have Mrs. Lennox do a virtual acorn project with the class in 2 weeks. Mrs. Flores expressed her appreciation for all the hard work and support the parents are doing as it is truly making a difference with her student's achievements in her class. Ms. Hausman echoed Mrs. Flores report stating that she is experiencing the same with her 1st graders noting how well they have adapted to Distance Learning. Mrs. Hausman stated that we have had 40 days of school as of tomorrow and the students are continuing to achieve and learn. Mrs. Hausman has been able to offer small group instruction for reading, writing, and math, and it has proven to be successful. Mrs. Hausman expressed her gratitude for the parent support she receives. Lastly, Mrs. Hausman report that Parent conferences finished up on Friday and that the conferences went well. Trustee Kreck asked about the changes to the Spanish program and checked in on the AVS new Chromebook connectivity. Mr. Reno responded that bringing in IXL Spanish licensing has proved to be more compatible with Distance Learning. Mrs. Hausman added the addition of the digital component through IXL has been positive for beginner Spanish students through advanced. In regards to the new Chromebooks, Mr. Reno shipped one to Mr. Dan Bowen requesting that he help troubleshoot our connectivity failures. Mr. Bowen was able to figure out it was due to a Zoom upgrade and that people were experiencing the same issue through all of the States. Mr. Bowen was able to pinpoint that it was due to an HP and Zoom disconnect which prevented them from connecting. Zoom provided a free upgrade and it has taken care of the problem.

5.2 Alexander Valley Union School District Trustees' Reports: Trustee Hawkes reported on the SCOE Presentation she attended in September titled Student Voices on Racism, Equity and Social Justice. Part 2 Latinx Student Voices is tomorrow. Trustee Hawkes will share a link with Mr. Reno to share with those who are interested. Trustee Hawkes stated that it was good to be aware and sensitive to the topic and issues students have experienced. Trustee Hawkes encouraged those of who are able to sit in on the 1.5-hour student led presentation.

Posted 11/5/2020

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5.3 District Committee Report

Citizens' Oversight Committee Update: 10/5/20: Mr. Reno reviewed the Facilities Committee update list with Citizens' Oversight Committee members consisting of Sarah Hafner, Clay Green, Charles Reichel, and Tony Fleming. Questions included inquiries of where the water tanks location was going to be and what materials consisted on the water tanks construction, also inquired if there were any savings from placing the tank above ground, vs being buried. Mr. Dunlap from RGMK indicated there is a cost savings in having the water tank above ground which was projected in the overall budget. Mr. Reichel noticed the square footage for the building did not align with the budget projections which were based upon the Facilities Committee sheet. The Facilities Committee sheet referenced the exterior of the buildings and not the interior space. Clarification was made and the square footage of the K room is approx. 1200SF, and the Sci. Lab/Art Room is approx. 800SF. The Mechanical room and electrical closet will add additional square footage. Dan Hardin, Architect, provided an update and overview of the project. Mr. Fleming inquired as to the sprinkler system and perhaps the idea of having those installed on the other buildings to protect the new assets. Mr. Hardin indicated it is not code, therefore not required and to include it at this time would require many additional reformat, like the size of the water tank, power, and electrical. Mr. Dunlap and Mr. Petcavich from RGMK Construction provided a review of the DSA Updates, Project Timeline, Budget Scope/Sequence, & Alt. Projects. Mr. Dunlap's indicated the project timeline with the plan to go out to bid in January 2021, with the award being given in February of 2021, concluding with the start of construction June 2021, and finally anticipating completion by March of 2022. Mr. Dunlap and Mr. Petcavich provided a review of the Master Budget "draft". Mr. Reichel made the correction as construction delayed 1 year is 5.5% potential increase, not 5.05%. Mr. Fleming asked a question in regards to sprinklers if the \$49,000 found in the budget was included in the overall \$250,000 sprinkler line item pricing. Mr. Dunlap indicated that yes it was included. Mr. Dunlap reported that overall the budget is projected negative by about \$250,000. This projection includes the 5.5% 21-22 construction cost increase, and over \$400,000 in contingency costs. Mr. Reno indicated the Board may consider using some of it's general fund reserves to offset an Alt project, or support as needed. Mr. Green indicated that we can see how far the money gets us, and then look to the community for support. Mr. Fleming asked a question of Mr. Petcavich who just completed a bid project on the peninsula. The question "What was the cost of the lowest bid, compared to the highest bid." The answer was about a million-dollar difference on a 2million dollar project. Mr. Petcavich also indicated there was great interest in the project as the room was filled with firms interested in bidding. The competition appears to be there right now which could work in our favor. In reviewing AVUSD's budget fund 21, Mr. Reno indicated he would email this document to the Citizens' Oversight Committee members. Mr. Fleming asked about an update for the 5th Citizens' Oversight Committee member hoping that she would be willing to join the list as an official voting member. Mr. Reno indicated he would follow up and report back at the next meeting scheduled for December 7, 2020 at 1:00 PM. Trustee Kreck shared her conversation with a community member who is interested in making a donation to the Bond project to assist AVUSD with the budget shortfall. Trustee Doran indicated she too was aware of community interest once we finalize our budget and could publicize a specific donation goal.

5.4 Superintendent's Report

- Current Enrollment Update: Mr. Reno reported that AVS is holding at 115 students enrolled noting that two have moved out of State and two AV residents moved out of District.
- Williams Quarterly Report: Mr. Reno reported that zero claims have been filed noting that we do have all our electronic devices for our students. In addition, we have provided up to three hotspots to families with connection difficulties and yet connectivity still proves to be a challenge. Mr. Reno gave his praises to Steve Young through their company, AVISP, who has provided internet access to one AVS family. Mr. Reno is grateful for Mr. Young's donation.
- Prop 15 Information: Mr. Reno reported on Proposition 15 noting that the proposed revenue would be distributed with 11% going to community colleges and 89% for public schools, charter schools and county education offices. There would also be a requirement that schools and colleges receive an annual minimum of \$100 [adjusted each year] per full-time student. Governor Newsom has issued support for Prop 15. The current polling is split at 40% against and 40% for with 20% undecided. Trustee Kreck added that her understanding of her review of Prop 15 would require commercial business to be assessed every three years' for a reassessment on their commercial property. Trustee Kreck stated that Prop 15 commercial assessment includes things on that ground that are still assessed on the Prop 13 value. Trustee offered grapevines, trellising, wire, and the possibility of the ground as examples of commercial business's property that may be reassessed and may contribute to that threshold. Local business owners that Trustee Kreck spoke to, indicated that most small business owners are fearful that Prop 15 will end their business stressing that small businesses may not survive if Prop 15 passes. The cost of administering the Prop 15 will come out first. The cost of administering Prop 15 is projected at 5 to 30%. Of the amount left after administration costs have been paid,, the Prop 15 wording indicates that 60% will go to the State and 40% will go to schools. Community funded schools will not receive revenue from Prop 15. In conclusion, Trustee Kreck stated that the money generated by local businesses may not go to the local schools. President Peachey expressed his concern for the businesses that this proposition will drive out of the State. On that note, Mr. Reno echoed what Mrs. Hausman presented regarding the diligent and abundant parent support AVS is receiving and adding it definitely adds to the caliber of what AVS is offering our overall program for our students.

6.0 Consent items: Trustee Kreck moved to approve the below consent items. Trustee Hawkes second with a vote of 5-0.

6.1 Approval of Vendor Warrants

6.2 Approval of Sept. 14, 2020 Board meeting minutes

6.3 Acceptance of Gift of Knowledge donation

Trustee Peachey asked for clarification regarding the donation from Gift of Knowledge. Mr. Reno stated that the donation is \$210.00 and that we are appreciative of the annual donation that comes from Gift of Knowledge Foundation.

7.0 Curriculum and Instruction

7.1 Discussion: Initial Benchmark Information 2-6 AR/STAR MATH & READING

Mr. Reno reviewed Grades 2-6 September 2020 Benchmark baseline data with the Governing Board noting that K/1 data is currently in progress. One of the things teachers have expressed is their appreciation of the training the classified aides received this summer. They also feel that

one Aide assigned to each class has enabled the classroom teachers to use their Aides to assist their students with their progress more effectively. This adds another component to giving dedicated assistance to students in each grade level. The aides have added another level of caliber and assistance to the teachers during Distance Learning. Mr. Reno expressed that the data reflects the hard work the teachers and classroom aides have been putting in working with our students. Trustee Doran inquired about progress of our AVS focal students. Mr. Reno stated that we have three students who are our focal students and that with home visits of our staff, technology upgrades, additional support we are giving; we are beginning to see positive progress with at least two of our three focal students. Mr. Reno proudly reported that our teachers do not let up nor do they give up on our students. AVS Staff is continuing to work on ways to reach all of our students including our focal students.

8.0 Personnel and Fiscal

8.1 Discussion: Financial Updates

The Board reviewed the current budget with Mr. Reno and Ms. Kopache. Ms. Kopache noted the AVUSD's budget is right on track and that we are in a holding until we receive our property tax next month. There were no further questions from the Governing Board.

8.2 Action: New Bank Account for Flexible Spending Plan: The Board approved the addition of a checking account to accommodate changes made by Arrow Benefits, Section 125 Flexible Spending Account vendor, to the existing Flexible Spending Account operated on behalf of the District on a motion from Trustee Kreck. Trustee Smit second with a vote of 5-0. Ms. Kopache noted that the cost to the district for the new plan would be approximated \$50/month from the current rise in administration fees but will increase \$25.00 over the cost of current fees. The company we are working with will be transferring our account to another company and the action item tonight is requesting the Board to approve the opening of the specific account for our district to hold the money ourselves for our employees.

8.3 Information: Review of Construction Budget: Mr. Reno reviewed the current "draft" Construction Budget and Alt. order projects with the Governing Board. Mr. Reno noted the master budget revision 6 is a result of our recent Oversight Committee's meeting. The additional \$85,000 for the continuation of RGMK's services was listed as coming out of fund 21. In actuality, the Board had approved the money to come out of fund 40. Revision 6 reflects that change. Trustee Smit expressed that firmer numbers will be available after the bids come in in January of 2021. Trustee Smith asks that we wait until February of 2021 before we ask for support from community members for our budget shortfall. Trustee Kreck supports waiting to ask for donations, but also would like to include small plaques of appreciation to recognizing any community donations we receive. Trustee Kreck indicated that the plaques could be small tasteful, and subtle plaques of appreciation. Trustee Hawkes shared her concerns regarding naming the building, but offered her support of small subtle plaques of appreciation. Trustee Peachey asked that the Trustees remain open to possible large donations with naming requests but understands that as a Board we have discretion. Mr. Reno asked if there was a timing issue with the end of the calendar year to get these donations in. Trustee Kreck and Trustee Smit will check and report to Mr. Reno if there is a timing concern.

9.0 Governance

9.1 Discussion/Possible Action: Covid-19: Recommendations & Options: Mr. Reno provided the Board with information on Covid-19 and the impacts on safely returning to Alexander Valley School using State and County guidance. Mr. Reno highlighted the slide deck that is on the AVS website. Mr. Reno noted the abundant changes from the State including the most recent one titled the equity index stating that Sonoma County is the last of 11 bay area counties still in the purple tier. The equity index is reported in the Press Democrat for Sonoma County at 8.1. The rules of the current framework include the adjusted case rate, which is the one factor that is keeping Sonoma County in the purple tier. It is figured at 7 cases per 100,000

Posted 11/5/2020

Page 4 of 6

times the Sonoma County Population of 500,000 then divided by 7. Mr. Reno noted that if there is more than 245 cases over the course of a week, Sonoma County will stay in the purple tier. Currently, we will be in purple tier at a minimum of two more weeks. If we can move to the next tier [Red] at the end of that week, we will be in the Red tier for two more weeks. Given that scenario, our soonest start date would be the week of November 30/December 1. School and Child Care Outbreaks have affected our County despite Distance Learning. We know that students need to get back to in person learning, parents need to get back to work, equitable access to learning is important, all that are reasons why we need to return. School Districts will need to do contact tracing. Ms. Sloan and Mr. Reno will be attending a training to learn how to do contact tracing next week. Public health does not recommend opening. The fiscal impact, liability, and public health are additional concerns to consider when looking to bringing AVUSD back to In Person Learning. Lastly, Mr. Reno reviewed the 10 options stating that 5% of our student body equals one student. Should two AVS students/staff contract this disease, it would close the whole school. Healdsburg Unified, Geyserville Unified, and West Side Union have decided to stay closed through December noting that they can pivot and change should things change considerably. Mr. Reno reviewed the three options he presented to the Board to consider for approval regarding returning to In Person learning. Ms. Kopache confirmed the waiver she filed on behalf of AVUSD regarding the attendance days missed due to the Kincaid fire was approved and received today. It has taken a year for the State to approve the waiver. After the Board discussed and clarified data in the slides, the Governing Board decided to table action item 9.1 until the November 2020 Regular Board meeting.

9.2 Discussion/Possible Action: District of Choice Status Removal for 2021-22: On a motion from Trustee Kreck, the Board removed the Alexander Valley Union School District as a District of Choice for the 2021-2022 school year. Trustee Doran second with a 5-0 vote. The State deadline for school districts to commit to being a District of Choice or withdrawal from District of Choice is October 15, 2020.

9.3 Information/Discussion: 2014-2020 AVS District Goals: As we approach the end of the 2020 school year, Mr. Reno updated the Board on collaboration efforts to secure shareholder feedback to renew and/or modify our current District Goals for the next several years. Mr. Reno recommends that we keep the 5 goals we have in place and table 9.3 at this time. Mr. Reno will bring back at a future Board meeting once we get through our current pandemic. The Governing Board agreed.

9.4 Action: Approval of Updated Local Continuity Attendance Plan (page 13): Mr. Reno reviewed the AVS 2020 Local Continuity Attendance Plan approved by the Governing Board on September 14 of last month including the recent updated financials provided by the County Office of Education. The recent County information reflected changes from 10% to 5.36 % and \$10,000 to \$44,683. Trustee Kreck moved to approve the updated Local Continuity Plan with the changes to page 13 presented by Mr. Reno. Trustee Hawkes second with a vote of 5-0.

9.5 Information: Registrar of Voters Pointed as Elected: Mr. Reno reported that Trustee Peachey and Trustee Kreck are scheduled to be seated as AVUSD Trustees for the 2020-2024 term at the Annual Organizational Meeting in December. Mr. Reno noted that prior to taking Office; each elected officer shall take the official oath at the November 9th School Board organizational meeting.

10.0 Future Agenda Items

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

November 9, 2020	Regular Meeting
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	<ul style="list-style-type: none"> • Covid-19 Update • Office Oath Term Renewals • Construction Updates • Set Organizational Annual Meeting Date • Board Policy (BP) and Administrative Regulations (AR) Updates • Distance Learning Support for AVS Families
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11.0 Future Meetings and Events

These meetings and events serve a variety of purposes and are charged with a variety of tasks that are important to the mission of Alexander Valley School and the Alexander Valley Union School District. Each of them is open to the public, and members of the Community are encouraged to attend.

10/14	SF2 Zoom Event	8:30am
*10/21	Picture Day	1pm-5:00pm (AVS Lot)
10/30	Halloween "CAR"nival	TBA (AVS Lot)
10/30	Halloween Zoom Dance Fest!	3:15pm
11/6	End of First Trimester	
11/9	Board Meeting	5:30pm

***Note correction of time from 6:00 PM to 5:00 PM.**

12.0 Adjournment: President Peachey adjourned the meeting at 7:25 PM.

Respectfully submitted,

Matt Reno, Superintendent – Principal
Secretary to the Board

Alexander Valley Union School District
Board of Trustees Special Board Meeting
October 14, 2020, at 1:00 PM

Trustees in Remote Locations

Dial-In Phone Number: 707-431-7611

Conference ID: 95448 Participate Pin: 12345

Minutes

1.0 Call to Order: President Peachey called the meeting to order at 1:08

2.0 Roll Call: President Peachey, Trustee Smit, and Trustee Kreck are present.

3.0 Approval of the Agenda: Trustee Smit moved to approve the October 14, 2020 Special Board meeting Agenda. Trustee Kreck second with a vote of 3-0.

4.0 Comments from the Audience: Ms. Sloan report that no comments were submitted.

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 12:30pm on Wednesday, October 14, 2020 to jsloan@alexandervalleyusd.org. Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

5.0 Action: Approve Resolution #2020-05 Withdraw as a District of Choice: Mr. Reno reviewed Resolution #2020-05 withdrawing the Alexander Valley School District from the District of Choice program for the 21-22 school year. On a motion from Trustee Smit, the Governing Board approved Resolution #2020-05. Trustee Kreck second with a vote of 3-0.

6.0 Adjournment: President Peachey adjourned the meeting at 1:10

Respectfully submitted,

Matt Reno, Superintendent-Principal
Secretary to the Board

Alexander Valley Union School District
Annual Developer Fee Report
2015-16 through 2019-20

	2015-16	2016-17	2017-18	2018-19	2019-20
Beginning Balance July 1	\$87,738	\$19,839	\$16,995	\$28,076	\$49,155
Audit Adjustment					
Adjusted Beginning Balance	\$87,738	\$19,839	\$16,995	\$28,076	\$49,155
Fees Collected	\$41,500	\$26,779	\$10,796	\$20,343	\$17,651
Interest	\$788	\$178	\$286	\$736	\$1,133
Total Revenue	\$42,288	\$26,957	\$11,081	\$21,079	\$18,784
Supplies		\$1,080			
Rentals/Leases		\$4,653			
Bid Advertising	\$830				
Architect Fees	\$14,213	\$1,850			
Site Improvement	\$93,966	\$4,946			
DSA Fees	\$1,177	\$544			
Inspection Services		2700			
Building Delivery		\$14,028			
Total Expenditures	\$110,187	\$29,801	\$0	\$0	\$0
Ending Balance June 30	\$19,839	\$16,995	\$28,076	\$49,155	\$67,939

Presented at Nov 9, 2020 Board of Trustees Meeting

Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;

Petalwink



Donated to: Alexander Valley Elementary % Gianna Smart
38511 Highway 128,
Healdsburg, CA 95448

Date: 11/4/20

Order #: DONATION

Description	Quantity	Unit Price	Total
Petalwink learns to Fly - Hardcover - 978-1936086207	33	\$17.95	\$592.35
Petalwink Comes in Second - Hardcover - 978-1936086214	33	\$17.95	\$592.35
Petalwink Makes a Friend - Hardcover - 978-1936086221	33	\$17.95	\$592.35
Presents form Petalwink - Hardcover - 978-1936086238	33	\$17.95	\$592.35
Petalwink learns to Fly - Paperback - 978-1936086344	0		
Petalwink Comes in Second - Paperback - 978-1936086351	0		
Petalwink Makes a Friend - Paperback - 978-1936086368	0		
Presents form Petalwink - Paperback - 978-1936086375	0		
Total donation value			\$2,369.40
Total Due			\$0.00

A gift for for the 2nd & 3rd Grade students of Alexander Valley Elementary

Donated to:
Alexander Valley Elementary
8511 Highway 128, Healdsburg, CA 95448

Received by/Signature: 

Received 11/5/2020

4 books per student
K-3.

AVS DISTANCE LEARNING “At Risk” TRIMESTER 1 DATA

115 Total Students

11 students “At Risk”

4 Boys

7 Girls

92% Performing Successfully while in Distance Learning Model

8% “At Risk” (92% of this group are in Intermediate grade level sections)

AVS STUDENT/FAMILY DISTANCE LEARNING

“At Risk” ENGAGEMENT STRATEGIES

- Weekly Parent packet supply pick up and drop offs
- Multi-team member checkpoints and follow ups
- Needs Assessment: Help families set up a home “learning zone” (includes materials/supplies)
- Referrals to local agencies, food, mental health, etc
- Exchange of information with outside agencies
- Individual/Small Group Counseling
- Class Meetings and scheduled Mindfulness Activities
- Home Visits ● ● ●
- Daily calls/texts to families for recognition/incentives/accountability
- 19 Hot spots issued and Home Installed Internet
- P/T Listening & Sharing Conferences
- Identify Academic Needs and Implement Interventions
- Friendly reminders from Staff to Parents
- Assisting two-household families with organization and communication
- Discerning academic needs from other concerns
- Frequent connects with lead and Healdsburg Boys and Girls Club
- Support Staff attending a class “start-up” Zoom Session at home of student

Alexander Valley Union School District

2020-21 Monthly Budget Summary Report October 2020

Regular Board Meeting November 9, 2020

as of 11/5/2020

	Fund 01	Fund 13	Fund 14	Fund 17	Fund 20	Fund 21	Fund 25	Fund 40
	General Fund	Cafeteria Program	Deferred Maintenance	Special Reserve Fund	Post Employment Benefits	Bond Building Fund	Capital Facilities	Capital Reserve
Budget Update for this month								
Beginning Balance (Projected)	1,625,243	1,929	20,421	332,469	92,167	5,151,854	68,156	94,118
Revenues	2,168,313	35,770	12,500	6,000	1,150	75,000	18,600	1,400
Expenses	2,511,795	35,607	12,000	-	11,750	1,010,000		9,000
Excess/Deficit	(343,482)	163	500	6,000	(10,600)	(935,000)	18,600	(7,600)
Projected Ending Balance	1,281,761	2,092	20,921	338,469	81,567	4,216,854	86,756	86,518

ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2020-21

10/31/2020

General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

Regular Board Meeting November 9, 2020	(Col A) 2020-21 Current Operating Budget	(Col B) Proposed Budget	Actual To Date	BUDGET CHANGES
UNAUDITED BEGINNING BALANCE	1,625,243	1,790,776	0	
Revenues				
LCFF/Property Tax Revenue	1,814,381	1,814,381	202,033	
Federal Revenue	65,375	66,178	4,802	1
State Revenue	111,826	111,826	1,610	
Local Revenue	164,178	164,178	26,066	
Transfers In	11,750	11,750	0	
Total Revenues	2,167,510	2,168,313	234,511	
Expenditures				
Certificated Salaries	1,006,654	1,005,224	301,608	2
Classified Salaries	494,811	500,751	136,380	3
Benefits -Mandatory/Health	538,363	530,363	133,865	4
Books and Supplies	125,609	129,150	55,026	5
Services and Oper Exp	343,507	339,307	78,266	6
Capital Outlay	0	0	0	
Other Outgo	0	0	0	
Transfers Out	7,000	7,000	0	
Total Expenditures	2,515,944	2,511,795	705,145	
NET REVENUE (EXPENDITURES)	(348,434)	(343,482)	(470,634)	
Net Ending Balance	1,276,809	1,447,294	(470,634)	
<u>Less Components of Ending Bal:</u>				
Revolving Cash	100	100	.	
Reserve for Economic Uncertainty(5%)	125,797	125,590		
Special Ed Extraordinary Costs	90,000	90,000		
Curriculum Adoption Reserve	50,000	50,000		
AVSPC Support-Enrich Prgm Transition	40,000	40,000		
Operating Cash Flow (Prop Tax deposits)	547,377	547,377		
Ending Balance				
Undesignated Amount	423,535	594,227		

Regular Board Meeting

November 9, 2020

General Fund 01

Proposed Budget Changes

#1 Federal Revenue

803 Update Covid Funding

Change to Revenues

803

#2 Certificated Salaries

(2,930)

Update Before School Care

1,500

Update Translation Services

(1,430)

#3 Classified Salaries

13,940

Added Aide Support Dist Learning

(8,000)

Update Inst Aide Budget

5,940

#4 Benefits

(5,000)

Update WC rate

(3,000)

Update OASDI per budget updates

(8,000)

#5 Books and Supplies

(10,934)

Move Covid funds to Classified

(10,525)

Adjust supplies Distance Learning

13,000

Online text subscriptions

12,000

Chromebooks - Tech Acct

3,541

#6 Services and Oper Exp

(4,200)

Update Property/Liability Insurance

(4,200)

Change to Expenditures

(4,149)

Total Proposed Change to Ending Balance

4,952



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

October 26th, 2020

Geyserville-Alexander Valley Municipal Advisory Council
Regarding: Agenda Item I. Additional Comments/Discussion #2
Funding for Alexander Valley School

Dear GAV-MAC Members and Community,

Thank you in advance for the opportunity to share information re: our upcoming Alexander Valley School bond construction project that was passed by voters in June 2018. The successful passage of Measure B created the opportunity for the Alexander Valley School District to build a much needed Multi-Purpose Room, a new kindergarten classroom, and Science Lab/Art Room. This project is scheduled to break ground in June 2021. One of the key elements that supported the passage of Measure B was the community use aspect of the new Multi-Purpose Room to be used for community emergency shelter in the event our valley and surrounding area experiences a disaster.

At one given time, the idea of children, their parents, and members of our community experiencing a disaster was off into the horizon and was not so routinely embedded in our daily lives. Over the past 36 months, the students, families, and staff of the district have sustained floods, smoke days, PSPS events, multiple wild fires, and now the Covid-19 global pandemic. These challenges have taken an emotional toll on all of us, and unfortunately resulted in a delay of our essential construction projects for an additional year. This delay has cascaded into new code requirements and increased materials and construction costs around fire mitigation measures needed to protect our new buildings. These additional costs have created a gap in our funding thus impacting our overall budget of approximately \$150,000-200,000. This unforeseen funding gap has resulted in placing a hold on building our community kitchen, adding lighting and sound in our Multi-Purpose Room, and allocating funds for rain/shade coverage for students over the south wing of our Science/Art Room. Below is a line item list of the unfunded projects and projected costs associated.

Multi-Purpose Room Community Kitchen.....	\$62,400
Multi-Purpose Room Lighting and Sound.....	\$30,000
South Arcade Coverage.....	\$74,880

Our district recognizes the challenges the Geyserville-Alexander Valley MAC team faces when it comes to allocating mitigation funds for the needs of the community. With that in mind, I wanted to share how essential the above items are for the students, families, and community of Alexander Valley. We appreciate any and all consideration given to the items above and look forward to learning of any further discussion on this important topic. It is with great admiration and respect that I submit this letter on behalf of the students and families of the Alexander Valley School Community.

Sincerely,
Matt Reno

ALEXANDER VALLEY SCHOOL INTERDISTRICT ENROLLMENT INFORMATION

2021-2022

CA Educ Code § 46600.2 (2018)

- CA ED Code 46601

AVS Governance Interdistrict Informational Timeline

September 14th, 2020

Board of Trustees passed the Multi-District Interdistrict 5-Year Attendance Agreement 8/2020-6/2025

October 12th, 2020

Board of Trustees voted unanimously to withdraw from the District Of Choice Program for the 2021-2022 school year.

October 14th, 2020

Board of Trustees passed Resolution #2020-05 to withdraw from the District of Choice Program for the 2021-2022 school year as required.

October 14th, 2020

AVS informed the California Department of Ed., as well as the Sonoma County Office of Ed., as to the Action of the Board and the removal of AVS from the District of Choice Program.

November 9th, 2020

Board of Trustees reviewed Interdistrict Transfer related forms and Approved AR/BP 5117 Interdistrict Attendance Policy

Interdistrict Board Policies (BP) and Administrative Regulations (AR) & related forms

November 9th, 2020

The Board of Trustees reviewed the Interdistrict Transfer Process, including the following:

- AVS Behavior & Attendance Agreement Form
- Interdistrict Enrollment Form
- Interdistrict Appeal Form
- Employment Related Transfer Form
- Once Approved, Forms will be posted on the AVS website
- BP/AR 5117 Interdistrict Attendance Permits Policy Approved

INTERDISTRICT ATTENDANCE

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available in the district.

(cf. 5117.1 Interdistrict Attendance Agreements)

The Board recognizes that the district may be capable of serving additional students. Therefore, the Superintendent/Principal or designee may approve interdistrict attendance agreements with other districts.

Legal Reference:

EDUCATION CODE

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48315 Student attendance alternatives

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

ALEXANDER VALLEY SCHOOL DISTRICT
Healdsburg, California

Previous Policy adopted: February 15, 2012

Updated Policy adopted: November 9, 2020

INTERDISTRICT ATTENDANCE AGREEMENTS

The Superintendent/Principal or designee may approve interdistrict attendance permits on a case by case basis for the following reasons:

- When a student has a sibling(s) attending Alexander Valley School, to avoid splitting the family's attendance.
- To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year.
- When the parent/guardian provides written and notarized evidence that the family will be moving into the Alexander Valley District within 60 days and would like the student to start the year at Alexander Valley School.
- When a student will be living out of the district only for one year or less
- When there is a valid interest in a particular educational program not offered in the district of residence.

Any interdistrict agreement denied or revoked by the Superintendent/Principal, per written request from the parent/guardian may be reviewed by the Board for a final decision.

Bases for denial

Appropriate bases for denial/revocation include:

1. Transfer requires that the District establish a new program or new service not currently provided by the District to meet the student's educational needs.
2. The transfer would cause the District's enrollment figures to exceed capacity in the program/level or class size that the Alexander Valley School District finds appropriate for the student.
3. A history of unsatisfactory or truancy based attendance.
4. A history of suspension or expulsion or disciplinary incidents that have persisted despite corrective efforts.
5. Failure to maintain satisfactory performance while at Alexander Valley School District.
6. Approval displaces students residing within the district or precludes anticipated future enrollment of resident students.
7. Material information on the application-supporting documentation has been falsified or omitted, or Application was incomplete.
8. Parent/guardian's repeated inaccessibility for purposes of receiving notices, obtaining consent, or communicating with District personnel as necessary, or required by law

Denial of Interdistrict Transfer Agreement

5117(b)

The parent/guardian of a student who is denied a transfer request pursuant to Education Code 46600-46611 shall receive timely notice, in accordance with law, regarding the process for appeal to the County Board of Education. This notice shall be provided by the district denying the request, or, in the absence of an agreement between the districts, by the district of residence.

(cf. 5145.6 - Parental Notifications)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

It is important to note that interdistrict agreements occur on a year to year basis and are contingent upon space available and the student's ability to follow school rules and maintain classroom work standards. At any point during the academic year and prior to the year an interdistrict transfer is renewed, the Superintendent/Principal will review the Parent/Student Behavior and Attendance Agreement to ensure compliance and to determine if the interdistrict agreement will be approved and maintained. In addition, class size will also be a determining factor in continuing the interdistrict agreement.

The Parent/Student Behavior and Attendance Agreement needs to be signed by the Parent/guardian.

Transportation

Transportation shall not be provided for students attending or leaving on an interdistrict agreement.

Process for Interdistrict Admission

Interdistrict applications for admission to Alexander Valley School will include:

- Complete registration packet
- Copy of the student's most recent report card
- Current immunizations record

AR 5117(c)

INTERDISTRICT ATTENDANCE AGREEMENTS

Commitments and or decisions regarding student acceptance will be made at least two weeks prior to the start of the new school year.

Once a student is admitted to Alexander Valley School on the basis of an Interdistrict attendance permit, he/she shall not be required to reapply for an Interdistrict transfer and shall be allowed to continue to attend Alexander Valley School, as long as he/she continues to meet the standards within the Attendance/Behavior Agreement.

Priority order for approval of Interdistrict transfers requests will adhere to the following Lottery Group Order for class placement or placement on the waitlist. Residents and Sibling of students enrolled at AVS will fill openings for class placement followed by those students who participated in the below lottery groups. The lottery process will take place during the public portion of an AVUSD School Board Meeting. All student registration Lottery Grouping will require supporting documentation as needed to validate a student's Lottery Group Category.

Priority Registration:

Resident students and siblings of students currently attending Alexander Valley School

Lottery Group 1:

Nonresident students of Alumni, District Employees, and Property Owners.

Group 1 Definitions

Alumni: Children of a Parent or Grandparent that once attended AVUSD

District Employee: Children of parent who are currently employed by AVUSD

Property Owners: Children of a parent that owns property within district boundary

Lottery Group 2:

Works in the District

Group 2 Definition

Works within School District Boundaries: Child of a parent who works within the school district boundary 10 or more hours per week at time of lottery

Lottery Group 3:

Transfer Students

Group 3 Definition

Transfer Students: All other students who do not meet the above criteria

Post lottery Interdistrict applicants will be placed last on the waitlist at each grade level.

Residents are enrolled at any time based upon three proofs of residency as evidenced by:
House insurance bill, Land line phone bill, Tax bill, Rental agreement, letter from owner if renting, cable bill, and/or notarized affidavit.

Transitional Kindergarten (TK): A TK class section is established annually at the discretion of the Board based upon the number of in-district age qualifying students. A TK class section may be considered if a minimum of six resident students are enrolled in the Alexander Valley School for the upcoming school year.

ALEXANDER VALLEY SCHOOL DISTRICT

Healdsburg, California

Previous Policy adopted: December 7, 2010, revised: April 16, 2013 and June 17, 2014

Updated Policy adopted: November 9, 2020



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

**PARENT AND STUDENT
BEHAVIORAL / ATTENDANCE AGREEMENT WITH
ALEXANDER VALLEY UNION SCHOOL DISTRICT**

BP/AR 5117

STUDENTS ARE EXPECTED TO:

- Arrive at school on time and be picked up after school on time.
- Maintain consistent attendance (Board Policy 5113).
- Be prepared and ready to work with materials and all assigned work.
- Follow all school rules, policies, etc.
- Conduct themselves in a manner that allows other students to learn and teachers to teach.
- Demonstrate respect for all students and adults.
- Work cooperatively with the teacher and school personnel.

THE FOLLOWING SIGNATURE SIGNIFIES THAT:

- 1) Should the student become eligible for a program that does not exist, is at capacity or potentially impacted, they will be referred to their home district for services.
- 2) Parent is aware that transportation to and from school is the parents' responsibility.
- 3) Both parent and student understand that disregarding one or more of the above rules may lead to revocation of the Interdistrict at any time.
- 4) Parent and student have read, discussed, and agreed to abide by the behaviors listed above.
- 5) I declare, under penalty of perjury under the laws of California, that the information provided on the attached Application or Interdistrict Permit is true and accurate. I understand that this information may be verified and that inaccurate or false information may subject my request to denial or revocation.

Parent/Guardian signature _____ Date _____

Student name _____ Student Initials _____

Please sign and return this agreement to the Alexander Valley School Office as soon as possible.

Board Approved: BP/AR 5117
November 9th, 2020

SONOMA COUNTY INTERDISTRICT TRANSFER AGREEMENT

STEP 1: To be completed by parent/guardian (please print)



Transfer requested for: <input type="checkbox"/> Current school year <input type="checkbox"/> Next school year 20____ - 20____	Student's Grade	Date of Request
Student Name (Last, First)	Birth Date	
Current or Last School of Attendance	Current or Last District of Attendance	
School of Residence	District of Residence	
School Requested	District Requested	
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address	City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Does this student currently receive special education or other special services, such as section 504? (<i>Attach current IEP or 504 plan</i>) <input type="checkbox"/> Yes, Section 504 <input type="checkbox"/> Yes, Special Education <input type="checkbox"/> No, Does Not Apply		
What is/are the reason(s) for the request? Please provide written documentation/evidence. (<i>Check all that apply</i>)		
<input type="checkbox"/> Bullying (priority given) <input type="checkbox"/> Child Care <input type="checkbox"/> Sibling <input type="checkbox"/> Health & Safety <input type="checkbox"/> Specialized Program <input type="checkbox"/> Continuing Enrollment <input type="checkbox"/> Complete Final Year at Current School <input type="checkbox"/> Proposed Change in Residence <input type="checkbox"/> Other <input type="checkbox"/> Recommended by SARB <input type="checkbox"/> Change in Social Environment		

I declare, under penalty of perjury under the laws of California, that the information provided above is true and accurate. I understand that this information may be verified and that inaccurate or false information may subject my request to denial or revocation. I understand that I am responsible for the transportation of my student. I further understand that, to maintain this permit, my student must comply with the terms and conditions of the districts' attendance agreement, if any, which includes but is not limited to those terms and conditions set forth below and the academic, behavior, and attendance policy requirements of the district of desired attendance. ***I understand that the interdistrict attendance permit must be renewed annually***, if the above listed districts have an attendance agreement which provides for such. I further understand that neither district may rescind an existing permit for a student entering grades 11 or 12 in the subsequent school year.

Parent/Guardian Signature _____

Date _____

STEP 2: District of Residence

District: _____

Decision: Approved Denied

Comments: _____

By: _____

Title/Phone: _____

Authorized Signature: _____

STEP 3: Proposed District of Attendance

District: _____

Decision: Approved Denied

Comments: _____

By: _____

Title/Phone: _____

Authorized Signature: _____

IMPORTANT: If the interdistrict transfer agreement is approved by the district of residence (Step 2), the parent/guardian is responsible for submitting a copy of the approved application to the proposed district of attendance (Step 3).

All applications must include a copy of the most current transcript/report card. Requests will be considered based on local board policies.

PARENTS RIGHTS AND DUTIES

As a parent or legal guardian, you have the right to:

- Request an interdistrict attendance agreement from your district of residence. If one or both parents or legal guardians are employed within the boundaries of a school district that is not their district of residence, they may be eligible for residency with the district in which their place of employment is located, pursuant to the "Allen Bill," at Education Code section 48204(b). This form should not be used to meet residency requirements under the Allen Bill. Additionally, this form should not be used for enrollment into a charter school.
- Receive a written copy of local school board policy relating to interdistrict attendance agreement requests from both the district of residence and the district you desire to attend. These policies stipulate the school boards' policies with regard to granting, denying, and revoking interdistrict attendance permits.
- Receive a written copy of the Districts' Attendance Agreement, if any, which stipulates the written agreement between the districts with regard to interdistrict attendance permits.
- Discuss your situation with your local district superintendent or appointed designee.
- If applicable, appeal an adverse decision to the school board denying the permit request, pursuant to that school board's policies, and receive written notice of local board action within a period of time specified by the board policy.
- Appeal a school district's decision regarding a request for interdistrict transfer to the Sonoma County Board of Education. Such an appeal must be filed within 30 calendar days of the date of the school district's final denial. Please refer to governing board policy for further information.
- Students with disabilities may not be discriminated against in the interdistrict transfer process. Information collected related to a student's disability should be used only to determine capacity in special education programs and/or if a school district would need to create a new program to serve a student.

You are encouraged to review the relevant school districts' governing board policies for further information and any additional rights.

TERMS AND CONDITIONS

- This Interdistrict Attendance Permit is valid only for the school year/s granted. This Permit expires at the end of the duration granted by both districts, and must be renewed prior to its expiration. A district may not require renewal for a student entering grades 11 and 12.
- This Permit may be revoked at any time by the district of attendance pursuant to their policies and regulations.
- If the student participates in any athletic program governed by the California Interscholastic Federation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting this agreement.
- The parent/guardian is responsible for providing transportation to and from the school of attendance.

School Districts of Sonoma County
Employment-Related Transfer

For school year _____
For grade _____

Use a separate form for each child. Please type or print. See reverse for parent rights.

Part A: Parent/Guardian completes this section and returns all copies to school district of parent/guardian employment.

Student's Name: _____ Date of Birth: _____
School District of Residence: _____ County: _____
School Presently Attending or Last Attended: _____ Grade: _____
School District of Parent/Guardian Employment: _____ County: _____
School Requested: _____ (District retains the right to assign student to any school.)

Name of Parent/Guardian: _____ Home Phone: _____
Address : _____ Work Phone: _____
Employer Name: _____
Address: _____
Supervisor's Name: _____ Phone: _____

PLEASE ATTACH VERIFICATION OF EMPLOYMENT. The most common means of verification are a letter from your employer or a paycheck stub. Contact your district of employment for specific employment verification requirements.

I declare, under penalty of perjury under the laws of California, that the information provided above is true and accurate. I understand that this information may be verified and that inaccurate or false information may subject my request to denial or revocation. I further understand that my employment is subject to periodic verification. I understand that I am responsible for the transportation of my student. I further understand that, to maintain this permit, my student must comply with the terms and conditions of the districts' attendance agreement, if any, which includes but is not limited to those terms and conditions set forth below and the academic, behavior, and attendance policy requirements of the district of desired attendance. I understand that the interdistrict attendance permit must be renewed annually, if the above listed districts have an attendance agreement which provides for such. I further understand that neither district may rescind an existing permit for a student entering grades 11 or 12 in the subsequent school year.

(signature of parent/guardian)

(date)

Part B: School district of parent/guardian employment completes and forwards all copies to school district of residence.

Action of **District of Employment**: _____ Date received: _____

Approved Employment verified on: _____ By: _____
(Date) (Name)

Denied
Reason for denial:
 Negative impact on desegregation plan
 Educational cost would exceed state reimbursement
 Other: _____

(signature and title of authorized representative)

Date: _____

Part C: School district of residence completes and distributes copies as indicated below.

Action of **District of Residence**: _____ Date received: _____

Approved
 Denied
Reason for denial:
 Negative impact on desegregation plan
 Transfer exceeds limits allowed by law

(signature and title of authorized representative)

Date: _____

PARENT RIGHTS AND DUTIES

Relating to Employment-Related Transfers

As a parent or legal guardian, you have the right to:

- Currently, California law allows for parents/legal guardians to request that their children attend a school district based on physical employment of one or more of the parent/legal guardian rather than basing it on where the parent lives.
- Typically, students should attend a school district where the student's family resides, which is called district of residence of the student.
- If one or more of the parents/legal guardians of the student are physically employed within the limits of another school district different from the district of residence, then the parents/legal guardians of the student can request from the other district (the district that will receive) that they allow that the student assist based on the parent/legal guardian's employment.
- It is not required that the receiving district accept the request for transfer based on physical employment of the parent/legal guardian within the receiving district. But, denying the request of transfer based on related employment to physical employment cannot be based on race, ethnicity, sex, parental income, academic achievement, disability, or any other arbitrary consideration. In addition, whether the district is the one sending or the one receiving can prohibit the transfer if the student transfer would have a negative impact on a court order or voluntary suppression plan of desegregation for the district.
- The receiving district can prohibit the transfer if the additional cost of the student exceeds the amount of additional state aid received as a result of the transfer.
- The sending district can prohibit the transfer if the transfer grant of the student exceeds the amount of transfer students as specified by law.
- If the transfer is prohibited, encouragement is given to the district Board to communicate in writing with the parents/legal guardians of the student regarding the specific reasons for the determination and to keep track of the reasons at the Board meeting where the determination was made.
- Once the student has been admitted to the receiving district under this provision, it is not required that the parents/legal guardians re-apply for the transfer request each year and the student will be permitted to assist the district until 12th grade (or the highest grade offered by the receiving district) while one of the parents/legal guardians of the student continues to be physically employed within the receiving districts' limits.
- Parents do not have the right to appeal to the County School Board about any denial under this provision

You are encouraged to review the governing board policy for further information and any additional rights.

Alexander Valley School District
8511 HWY 128
Healdsburg, CA 95448
707-433-1375
Fax: 707-431-0102

INTERDISTRICT ATTENDANCE APPEAL AND REQUEST FOR HEARING

Must be filed within 30 calendar days of denial of request for interdistrict attendance permit or failure to issue a permit; must be submitted with a copy of the original request for interdistrict attendance permit and denial.

DATE: _____

TO: ALEXANDER VALLEY SCHOOL DISTRICT BOARD OF EDUCATION
8511 HWY 128
Healdsburg, CA 95448
Attn: Superintendent

In accordance with Education Code Section 46601 and the Alexander Valley School District Board of Education Policy and Administrative Regulation 5117, an interdistrict attendance appeal hearing is hereby requested.

(Please print or type; additional pages may be attached, if necessary)

Pupil's name: _____

Birthdate: _____ Grade: _____

School Presently Attending or Last Attended: _____

Dates of Attendance: _____

Parent/Legal Guardian: _____

Address: _____

Telephone number (Home): _____ (Work): _____

School District of Residence: _____

School District of Desired Attendance: _____

Date *Request for Interdistrict Attendance Permit* submitted to District of Residence: _____

District Denying Request: _____ Date: _____

What is/are your reason(s) for requesting an interdistrict attendance permit? (copy of *Request for Interdistrict Attendance Permit* must be attached)

What is your understanding of the reason your request was denied?

What have you done to appeal the decision to deny your request at the district level?

I certify that this information is true and correct to the best of my knowledge.

X _____
Signature of Parent/Legal Guardian Date



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

November 9th, 2020

Re: Agenda Item 12.3 Designate the Date for the Annual Organizational Meeting

Dear Trustees,

The following does require *Action* to be taken for approval.

Per Assembly Bill 2449, the Annual December Organization Board Meeting needs to be held after the second Friday in December. Due to this, I have proposed Monday, December 14th as the date and 5:30pm as the time for our Annual Organizational Board Meeting.

During this December meeting we will be addressing the following items, in addition to other agenda items not listed:

- Elect Board Officers
- Establish a Calendar of Meetings
- Appoint a Secretary to the Board
- Authorize Signatures as needed
- Establish a board Calendar
- Designate Board Representatives
- Establish Class Size Limits
- Approve First Interim Report

Sincerely,
M. Reno