

## **INTERDISTRICT ATTENDANCE AGREEMENTS**

The Superintendent/Principal or designee may approve interdistrict attendance permits on a case by case basis for the following reasons:

- When a student has a sibling(s) attending Alexander Valley School, to avoid splitting the family's attendance.
- To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year.
- When the parent/guardian provides written and notarized evidence that the family will be moving into the Alexander Valley District within 60 days and would like the student to start the year at Alexander Valley School.
- When a student will be living out of the district only for one year or less
- When there is a valid interest in a particular educational program not offered in the district of residence.
- When a student's parent/guardian is physically employed within the boundaries of the receiving district for a minimum of 10 hours during the school week subject to the limitations provided in Education Code 48204. Residency status will not be granted to an incoming student based on parent/guardian employment (Allen Bill) within the district. Applicants must use the regular interdistrict attendance permit form.

Any interdistrict agreement denied or revoked by the Superintendent/Principal, per written request from the parent/guardian may be reviewed by the Board for a final decision.

### **Bases for denial**

Appropriate bases for denial/revocation include:

1. Transfer requires that the District establish a new program or new service not currently provided by the District to meet the student's educational needs.
2. The transfer would cause the District's enrollment figures to exceed capacity in the program/level or class size that the Alexander Valley School District finds appropriate for the student.
3. A history of unsatisfactory or truancy based attendance.
4. A history of suspension or expulsion or disciplinary incidents that have persisted despite corrective efforts.
5. Failure to maintain satisfactory performance while at Alexander Valley School District.

6. Approval displaces students residing within the district or precludes anticipated future enrollment of resident students.
7. Material information on the application-supporting documentation has been falsified or omitted, or Application was incomplete.
8. Parent/guardian's repeated inaccessibility for purposes of receiving notices, obtaining consent, or communicating with District personnel as necessary, or required by law

### **Denial of Interdistrict Transfer Agreement**

5117(b)

The parent/guardian of a student who is denied a transfer request pursuant to Education Code 46600-46611 shall receive timely notice, in accordance with law, regarding the process for appeal to the County Board of Education. This notice shall be provided by the district denying the request, or, in the absence of an agreement between the districts, by the district of residence.

*(cf. 5145.6 - Parental Notifications)*

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

*(cf. 5119 - Students Expelled from Other Districts)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

It is important to note that interdistrict agreements occur on a year to year basis and are contingent upon space available and the student's ability to follow school rules and maintain classroom work standards. At any point during the academic year and prior to the year an interdistrict transfer is renewed, the Superintendent/Principal will review the Parent/Student Behavior and Attendance Agreement to ensure compliance and to determine if the interdistrict agreement will be approved and maintained. In addition, class size will also be a determining factor in continuing the interdistrict agreement.

The Parent/Student Behavior and Attendance Agreement needs to be signed by the Parent/guardian.

### **Transportation**

Transportation shall not be provided for students attending or leaving on an interdistrict agreement.

### **Process for Interdistrict Admission**

Interdistrict applications for admission to Alexander Valley School will include:

- Complete registration packet
- Copy of the student's most recent report card
- Current immunizations record

## INTERDISTRICT ATTENDANCE AGREEMENTS

Commitments and or decisions regarding student acceptance will be made at least two weeks prior to the start of the new school year.

Once a student is admitted to Alexander Valley School on the basis of an Interdistrict attendance permit, he/she shall not be required to reapply for an Interdistrict transfer and shall be allowed to continue to attend Alexander Valley School, as long as he/she continues to meet the standards within the Attendance/Behavior Agreement.

Priority order for approval of Interdistrict transfers requests will adhere to the following Lottery Group Order for class placement or placement on the waitlist. Residents will fill the class section first, up to 16 students, if space remains, sibling of Interdistrict students would continue to fill the class section up to 16 students. If the class section is not filled, the lottery order descending below will take place until the designated class size limit of 16 students is reached. Once a class section class limit is reached, a waitlist will be created and will remain in the same order until the next year's lottery takes place. The lottery process will take place during the public portion of an AVUSD School Board Meeting. All student registration Lottery Grouping will require supporting documentation as needed to validate a student's Lottery Group Category.

### **Priority Registration:**

Resident students and siblings of students currently attending Alexander Valley School, and the children of AVUSD Employees

### **RESIDENTS: Automatically enrolled**

#### **Lottery Group 1:**

Siblings and District Employee

#### **Group 1 Definitions:**

Siblings: Brother or sister of a student currently attending Alexander Valley School

District Employee: Children of parent who is currently employed by AVUSD

#### **Lottery Group 2:**

Nonresident students of Alumni and Property Owners.

#### **Group 2 Definitions**

Alumni: Children of a Parent or Grandparent that once attended AVUSD

Property Owners: Children of a parent that owns property within district boundary

#### **Lottery Group 3:**

Works in the District

#### **Group 3 Definition**

Works within School District Boundaries: Child of a parent who works within the school district boundary 10 or more hours per week at time of lottery

**Lottery Group 4:**

Transfer Students

**Group 4 Definition**

Transfer Students: All other students who do not meet the above criteria

Post lottery Interdistrict applicants will be placed last on the waitlist at each grade level.

Residents are enrolled at any time based upon three proofs of residency as evidenced by: House insurance bill, Land line phone bill, Tax bill, Rental agreement, letter from owner if renting, cable bill, and/or notarized affidavit.

Transitional Kindergarten (TK): A TK class section is established annually at the discretion of the Board based upon the number of in-district age qualifying students. A TK class section may be considered if a minimum of six resident students are enrolled in the Alexander Valley School for the upcoming school year.

**ALEXANDER VALLEY SCHOOL DISTRICT**

Healdsburg, California

Previous Policy adopted: December 7, 2010, revised: April 16, 2013 and June 17, 2014

Updated Policy adopted: November 9, 2020

Revised Policy adopted: February 15, 2022

Amended and adopted March 14, 2022