

# Alexander Valley Union School District

## Board of Trustees Meeting

October 10<sup>th</sup>, 2022

AVS Library 5:30pm

### Agenda

*The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting.*

#### 1.0 Call to Order

#### 2.0 Pledge

#### 3.0 Roll Call

#### 4.0 Approval of Agenda

#### 5.0 Students of the Month Celebrating "Passionate" Learners!

#### Break

#### 6.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or in-person verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, October 10th, 2022 to [jsloan@alexandervalleyusd.org](mailto:jsloan@alexandervalleyusd.org). Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment. If you plan to attend the meeting in person, please submit an advanced email by 4:30pm to [jsloan@alexandervalleyusd.org](mailto:jsloan@alexandervalleyusd.org) indicating your request, as we want to ensure adequate social distancing.

#### 7.0 Reports and Correspondence

##### 7.1 Alexander Valley School Faculty Report

##### 7.2 Alexander Valley Union School District Trustees' Reports

##### 7.3 Alexander Valley School Parents' Club Report

##### 7.4 Superintendent's Report

Current Enrollment Update

Williams Quarterly Report

Safety Committee Agenda Review

Curriculum Committee Agenda Review

AB 152 Covid-19 Sick Leave Extension: Dec. 31, 2022

#### District Goals

2022-2028

#### Academic

#### Excellence

Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.

#### Whole Child Success and Student Wellness

In partnership with parents, integrate a variety of learning experiences across multiple curricular areas designed to nurture students social and emotional well-being, self-advocacy, and character.

#### Staff Support

Attract, Retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school culture.

#### Safe and Accessible Facilities

Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.

#### Financial Stability

In partnership with AVSPC, ensure financial stability now and into the future through purposeful spending and the building of reserves over time.

## **8.0 Consent items**

8.1 Approval of Vendor Warrants

8.2 Approval of Sept. 12, 2022 Board meeting minutes

## **9.0 Personnel and Fiscal**

### **9.1 Action: Approve Budget Updates**

The Board will consider approving updates to the current budget.

### **9.2 Information/Discussion: Five Year look Property Tax Assessed Value Data**

Mr. Reno will review AV assessed property values/sales over past 5 years

## **10.0 Facilities**

### **10.1 Action: Bond Project Notice of Completion (NOC)**

Mr. Reno will review the Bond NOC construction closeout process.

## **11.0 Governance**

### **11.1 Informational Update: AVS Strategic Goals**

Mr. Reno will share revised AVS Strategic Goals

### **11.2 Action: Acceptance Initial Proposals for 2022-2023 Negotiations from the Alexander Valley Teachers' Association and AVUSD.**

**The Alexander Valley Union Teachers' Association and AVUSD wish to commence negotiations for the 2022-23 school year.**

The Association is interested in opening the following articles:

1. Article 9; 9.0 Teaching Hours
2. Articles 19; Salaries/Benefits

The District is interested in opening the following article:

1. Article 16; Evaluation Procedure

### **11.3 Information District Board Committee Assignments:**

- A. Technology - Macias**
- B. Curriculum - Doran**
- C. Facilities – Smit & Stewart**
- D. Budget - Kreck**
- E. Safety – Kreck**

### **11.4 Action: 2022-2023 AVS Safe Schools Plan**

Mr. Reno will seek the annual approval of the AVS Safe Schools Plan, which was previously approved by the AVS Safety Committee on 9/20/22.

**11.5 Information: Kincade, PG&E, and on-going community litigation**

Mr. Reno will give feedback to the Board re: Kincade property tax backfill.

**11.6 Action: Approval of Board Policy (BP), Administrative Regulation (AR), and E (Exhibit): The Board will consider approving the following policies:**

- Exhibit(1) 1113 - District and School Web Sites
- Administrative Regulation 1312.4 - Williams Uniform Complaint
- Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures
- Board Policy 3110 - Transfer of Funds
- Administrative Regulation 3517 - Facilities Inspection
- Board Policy 3523 - Electronic Signatures
- Administrative Regulation 3523 – Electronic Signatures
- Board Policy 3550 - Food Service/Child Nutrition Program
- Administrative Regulation 3550 - Food Service/Child Nutrition Program
- Board Policy 3551 - Food Service Operations/Cafeteria Fund
- Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund
- Board Policy 3553 - Free and Reduced Price Meals
- Administrative Regulation 3553 - Free and Reduced Price Meals
- Administrative Regulation 4161.8/4261.8/4361.8 Family Care/Medical Leave
- Administrative Regulation 6173.1 - Education for Foster Youth

**12.0 Future Agenda Items**

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

<b>November 7, 2022</b>	<b>Regular Meeting</b> <ul style="list-style-type: none"> <li>• Set Organizational Annual Meeting Date</li> <li>• Complete Form 700 Statement of Economic Interests</li> <li>• Facilities Committee Agenda</li> <li>• Board Policy (BP) and Administrative Regulations (AR) Updates</li> <li>• Developer Fee Update</li> </ul>
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**13.0 Future Dates:**

10/11	Facilities Committee Mtg	3:15pm
10/13	Tech Committee Mtg via Zoom	3:20pm
10/17	Emergency Day Non-Use (Projected No School)	
10/18-10/21	Parent/Teacher Conferences	12:15pm Dismissal
10/31	Halloween Parade	1:00pm
NOVEMBER		
11/7	Board Meeting	5:30pm
11/9	AVSPC Mtg	8:15am
11/10	End of First Trimester	

11/11	Veterans' Day/No School	
11/18	Minimum Day	12:15pm
11/21-11/25	Thanksgiving Break	

**15.0 Closed Executive Session**

**15.1 Goal Setting of the Superintendent-Principal (pursuant to Government Code [54957](#) and Board By Law 9321)**

**16.0 Report of Any Action Taken in Closed Session**

**17.0 Adjournment**





**Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams  
Uniform Complaints**

[Education Code 35186(d)]

District: Alexander Valley School District

Person completing this form: MATT RENO Title: Supt./Principal

Quarterly Report Submission Date: *(check one)*

April 30, 2022 (Jan-Mar 2022)

July 31, 2022 (Apr-Jun 2022)

October 31, 2022 (Jul-Sep 2022)

January 31, 2023 (Oct-Dec 2022)

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
CAHSEE/Valenzuela Intensive Instruction & Services	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Superintendent: MATT RENO Signature: [Signature] Date 10/10/22

# AVS Safety Committee Agenda

September 20, 2022 @3:15pm Library

Welcome (Yvonne, Laura, Chris, Colleen, and Matt)

1. **Purpose of Committee:** Maintain student, parent, and staff safety at all times. Through the use of strategic planning, our team will focus on planning, preparation, and effectively communicating with students, parents and community about site safety initiatives. In addition, approve the 2022-2023 AVS Safe Schools Plan (Ed. Code Section 32281(a).
2. **AVUSD Strategic Goal Initiates Wheel:** Focus: Goal 3 (Safe and Accessible Facilities)
3. **2022-2023 AVS Safety Plan Overview Approval Process: Target Feedback Date 9/30**
4. **School-wide drills:** 2 lockdowns, 3 fire. & 2 earth quake, 1 student evacuation parent pick up drill (10/28). Completed: 1 lockdown (9/12) and 1 earthquake (9/19) 1 fire (9/26)
5. **New Lockdown Protocol:** Lockblok (Purchased 20 on 9/12/22) \$327 (RESIG funds)
5. **Emergency Community Use of MPR “AVS Resiliency Center”** Fire Department
6. **Committee “To Do” Action List**
  - a) Confirm all E-Bags are fully stocked: Matt/Teachers
  - b) Verify Student Med. List in bags: Matt/Jackie
  - c) Install LockBlok and update Lockdown written procedures: Matt/Victor
  - d) Double check battery power in all radios: Matt
  - e) Test Home-Alert System: Jackie/Laura
  - f) Coordinate with AVV as “safe haven” if we needed to evacuate campus. Yvonne
  - g) Change HVAC air filters and Hepa air station filters as needed in rooms. Victor/Rudy
  - h) Design and distribute Parent Home Survey on campus safety. Matt/Teachers
  - i) Reinstate “Families” for emergency evacuation: Colleen/Lorna
  - j) Intercom Audio campus wide check: Matt
  - k) Schedule annual fire safety equipment, elevator, and kitchen inspections: Matt
  - l) Email Confirmation approving 2022-2023 AVS Safe Schools Plan by 9/30: Committee
6. **Additional AVS “Safe School”: supporting indicators**
  - a) Maintain school suspensions at less than 2 per year
  - b) Gather evidence of parent feedback on campus safety through survey
  - c) Maintain 96%+ attendance rate
  - d) Engaging in Mindfulness Activities in classrooms weekly
  - e) Two Counselors on site @1 x per week each
  - f) Implement AVS Student Advocates Program and AVS Leadership students
  - g) Maintain a high behavioral expectation environment
  - h) Continue to partner with AVSPC and parents on maintaining healthy school culture

### COMMITTEE MEMBERS

Shannon Hausman  
Sarah Sheehy  
Lorna Hayman  
Mia Tiscareno  
Alison Doran  
Matt Reno

### OTHER INFO

Next CA Adoption: Math 2024

### AGENDA

1. Committee Role & Tasks (handout)
2. AVUSD Curriculum Adoption Policy
3. Review of Adoption Calendar
4. Review Current on-line subscriptions/usage
5. Committee Feedback
  - A. Where are the strengths of our curriculum?
  - B. Where are the needs?---What are we missing?
  - C. Vocabulary across grade levels
6. CAASPP Student Assessment Data Performance Bands
7. Next Steps of Action and Sub-Committee work list
  - A. Curriculum data: 7-12 HUSD (ELA/MATH)  
Data Team: SARAH
  - B. Tech grade level standards data collection  
Data Team: LORNA
  - C. Research Early-Lit K-2 progress-monitoring tool  
Data Team: SHANNON/JULIE/EMMA
  - D. Research and develop Kinder Jumpstart program  
Data Team: SHANNON/JULIE
  - E. Research Writing Best Practices: MIA
  - F. Research Curriculum Adoption Sample Policies: MIA
8. Issues, Ideas, Problem Solving and Next Agenda Items?  
Teams report out findings, TK-K-1 transitions/data, K-6 common language re: math word problems, and K-6 writing continuum  
Next Meeting Date: November 14<sup>th</sup>, 2022 (M) @3:15pm



EMAIL



TWITTER HANDLE



TELEPHONE



LINKEDIN URL

SUBJECT	AVS PRIOR ADOPTION	New State Materials Identified & Adoption Start Date Windows	AVS materials & Start Date	AVS Adoptions and Start Date
Mathematics	1st: 2014 Renewed 2020	May 2022- Nov. 2024	McGraw Hill "My Math" 2014 Grades K-5	2014-2020 renewed 2020-2024 <b>AVS RENEWAL BY: 2024</b> CA. Adoption:2024
Mathematics (supplemental)	2020	May 2022- Nov. 2024	Freckle Math (K-6) 2020	2020-2022 with renewal
Reading/English Language Arts	2020	July 2025- July 2027	McGraw Hill Reading Wonders 2017	2018-2024 <b>AVS RENEWAL BY: 2027</b> CA. Adoption:2027
History	2018	July 2026- Nov. 2028	Pearson "My World History" Grades K-6  Pearson is now SAVASS	2018-2026 <b>AVS RENEWAL BY: 2028</b> CA. Adoption:2028
Science	2019	July 2028-Nov. 2030	My Science: Holt Grade K 2019  Discovery ED Grades 1-6 2019	2019-2029 <b>AVS RENEWAL BY: 2030</b>  2019-2029 <b>AVS RENEWAL BY: 2030</b>

Checks Dated 09/06/2022 through 10/04/2022

Board Meeting Date October 10, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1916212	09/07/2022	Adams, Barbara	01-4312	Art Supplies	130.05	
				Unpaid Sales Tax	8.03-	122.02
1916213	09/07/2022	Arreola, Maria	01-5200	Help w/Bus Pick up	27.50	
			13-5200	Lunch Pick up	53.62	81.12
1916214	09/07/2022	Arreola, Victor M	13-5200	M Arreola Food Safety		159.00
1916215	09/07/2022	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 22-23		325.00
1916216	09/07/2022	AT&T	01-5911	22-23 Phone connect Alarms		95.63
1916217	09/07/2022	Dan Bowen DBA D3G Consulting	01-5840	IT Services		2,500.00
1916218	09/07/2022	Fishman Supply Company	01-4370	Custodial Supplies		169.45
1916219	09/07/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		97.45
1916220	09/07/2022	Illuminate Education	01-4340	Custom Updates to Report Cards		2,000.00
1916221	09/07/2022	Kyocera Document Solutions	01-5632	Copier Usage and Maint		784.24
1916222	09/07/2022	Office Depot	01-4310	Classroom Supplies and Paper	4.38	
			01-4350	Office Supplies	452.65	457.03
1916223	09/07/2022	San Francisco Opera	01-5800	Dress Rehearsal For Opera 22-23		250.00
1916224	09/07/2022	John Stocksdales	21-6225	Inspector of Record - Measure B Project		1,870.00
1916225	09/07/2022	T-Mobile	01-5844	Mobile hotspots - tech loans		309.44
1916226	09/07/2022	Zoom Video Communication Inc	01-5808	ZOOM Education Annual		1,800.00
1917376	09/14/2022	Arreola, Victor M	01-4370	Water for classrooms		83.88
1917377	09/14/2022	Amazon	01-4310	Cordless Sweeper /Kndg Hooks	27.81	
			01-4380	Cordless Sweeper /Kndg Hooks	74.14	101.95
1917378	09/14/2022	Dan Hardin Architect	21-6210	Design Bond Project	1,022.16	
			40-6210	Design Bond Project	2,317.84	3,340.00
1917379	09/14/2022	Ferrellgas	01-5510	Propane for 22-23		2,030.78
1917380	09/14/2022	Fishman Supply Company	01-4370	Custodial Supplies		205.46
1917381	09/14/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		146.29
1917382	09/14/2022	The Home Depot Pro SupplyWorks	01-4370	Custodial Supplies		807.70
1917383	09/14/2022	Imagination Playground LLC	01-4400	Imagination Playground blocks	4,056.62	
				Unpaid Sales Tax	269.62-	3,787.00
1917384	09/14/2022	Jess A Zimmerman Inc	01-4360	Bus Fuel 22-23		210.37
1917385	09/14/2022	Lexia Learning Systems	01-4140	Lexia Subscription Renewal		800.00
1917386	09/14/2022	McGraw-Hill School Education	01-4140	CA Glencoe Math 3-Year quote 6th grade	239.20	
				My Math K-5 (3yr Package)	5,138.95	
			01-9330	CA Glencoe Math 3-Year quote 6th grade	478.40	5,856.55
1917387	09/14/2022	Oblad L & S Consulting	40-6400	Project Materials for MPR Stage-Phase 2		5,544.29
1917388	09/14/2022	Recology Sonoma Marin	01-5560	waste disposal 22-23		395.01
1917389	09/14/2022	RGM Kramer Inc.	40-6255	Construction Closeout and Admin		1,020.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/06/2022 through 10/04/2022

Board Meeting Date October 10, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1917390	09/14/2022	Sonoma County Regional Parks	01-5800	Fieldtrips - 1st Grade		400.00
1917391	09/14/2022	TIAA Bank	01-5632	Kyocera Copier Lease		237.62
1917392	09/14/2022	Weeks Drilling & Pump Inc.	01-5802	Water System Service 22-23		425.00
1918196	09/16/2022	Adams, Barbara	01-4312	paint		28.12
1918197	09/16/2022	Amazon	01-4390	Name Plate Board		13.98
1918198	09/16/2022	Office Depot	01-4310	Classroom Supplies and Paper		563.98
1918199	09/16/2022	Riley Street Art Supply	01-4312	Art Program Supplies		783.56
1918200	09/16/2022	Sonoma County PRMD	01-5630	Permit Drip Irrigation	109.00	
				Permit Drip Irrigation OPR07-4507	436.00	545.00
1920169	09/28/2022	Hayman, Lorna M	01-4310	Classroom Supplies	158.93	
				Unpaid Sales Tax	4.50-	154.43
1920170	09/28/2022	Sheehy, Sarah	01-4310	classroom supplies		182.80
1920171	09/28/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		34.57
1920172	09/28/2022	Mobile Modular	01-5600	Modular Lease		620.00
1920173	09/28/2022	Office Depot	01-4310	Classroom Supplies and Paper		240.89
1920174	09/28/2022	Opperman & Sons Inc	01-5630	Bus Repair and Maintenance		441.75
1920175	09/28/2022	Renaissance	01-4140	Accelerated Reader/Freckle Math/Star 360	5,668.80	
			01-9330	Accelerated Reader/Freckle Math/Star 360	10,437.60	16,106.40
1920176	09/28/2022	TIAA Bank	01-5632	Kyocera Copier Lease		40.33
1920177	09/28/2022	Vision Service Plan	01-9574	Vision Service Premium 22-23		285.65
<b>Total Number of Checks</b>					<b>46</b>	<b>56,453.74</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	44,748.98
13	Cafeteria Fund	2	212.62
21	School Building Bond Fund	2	2,892.16
40	Special Reserve Capital Outlay	3	8,882.13
Total Number of Checks		<b>46</b>	56,735.89
Less Unpaid Sales Tax Liability			282.15
<b>Net (Check Amount)</b>			<b>56,453.74</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**Alexander Valley Union School District  
Board of Trustees Meeting  
September 12, 2022, at 5:30 PM  
AVS Library**

**Minutes**

**NOTE: Change in the Agenda: Item 5.0 Students of the Month:** Mr. Reno and President Smit opened the September 12, 2022, Regular Board meeting honoring the Students of the Month and celebrating their important skill of inclusiveness. Mr. Reno expressed that he and his staff consider this a big award as these students provide all-encompassing inclusion to their peers naturally and it is an incredibly important skill because at times some students may not always feel included at school. This group of students have gone above and beyond to demonstrate their skill of including others.

**Break:** President Smit called for a short Break so that families who wanted to leave the meeting were able to.

**1.0 Call to Order:** President Smit called the meeting to order at 5:37 PM.

**2.0 Roll Call:** President Steve Smit, Trustee Alison Doran and Trustee Junior Macias are present. Trustee Yvonne Kreck and Trustee Joe Stewart were unable to make tonight's meeting.

**3.0 Approval of the Agenda:** On a motion from Trustee Doran, the Trustees approved the September 12, 2022, Regular Board meeting Agenda. Trustee Macias second with a vote of 3-0.

**4.0 Comments from the Audience:** Ms. Sloan reported that she did not receive any comments via email.

**5.0 Students of the Month: Celebrating "Inclusiveness":** Mr. Reno opened the meeting with this agenda item while waiting for one more Trustee to arrive to provide a quorum.

**Break:** Break was taken after the presentation of awards to the AVS Students.

**6.0 Public Hearing:** President Smit opened the Public Hearing at 5:38 PM for questions and comments on the following:

**6.1 Public Hearing Resolution #2022-02 on the Sufficiency of Instructional Materials:** The Board held a public hearing to certify that sufficient standards-based textbooks have been purchased for each student at Alexander Valley School. President Smit closed the Public Hearing at 5:38 PM. There were no comments or questions from the public.

**6.2 Action: Approve Annual Sufficiency of Instructional Materials Resolution #2022-02:** On a motion from Trustee Doran, the Board approved Resolution 2022-02, required by Education Code 60119, certifying that sufficient standards-based text books have been purchased for each student at Alexander Valley School. Trustee Macias second with a vote of 3-0.

## 7.0 Reports and Correspondence

**7.1 Alexander Valley School Faculty Report:** Mrs. Flores, AVS 3<sup>rd</sup> grade teacher, reported the following on behalf of the staff at AVS:

- Mrs. Flores shared with the Trustees that the staff is happy being back on campus with both students and parents.
- Ms. Donau, Resource Teacher for AVS, has completed the Initial ELPAC testing for TBD Students.
- New gym has been an amazing addition for these hot days and it is a nice place to eat school meals as well.
- New playground is a hit with the students and everyone is grateful that Yard Duties are able to watch over the students.
- The start of the AR incentive program has begun and this program allows students to earn tickets. This is a countywide program. Students can bank the tickets and pick out a bigger prize at the end of the school year if they choose to.
- 2nd-grade Field trips are underway in the month of September. They plan to explore the Sonoma County Regional Parks, and join Farm to Pantry for Gleaning.
- On behalf of the teachers, Mrs. Flores shared that the new volunteer State requirements make getting parent volunteers to be a little more challenging. The fingerprinting and negative TB test are the new additions, however, teachers really appreciated the parents who go through all those steps.
- Mrs. Flores gave a huge shout out to our custodial staff for putting in extra time and effort to keep all of our new spaces clean.
- Sixth grade is excited to report that the Valentine's Dance is on, and the "Haunted Barn" will be happening again this year
- Mrs. Flores gave her heartfelt appreciation to the Trustees for supporting the Opera program at AVS. This year, Together (formally Opera a la Carte) is up and running. La Boheme is the opera this year. Try-outs were today, and everyone is looking forward to the performance on our new stage for the whole school and families to attend on Friday, October 14, at 1:30 pm sharp. There was a good turnout for tryouts today from students in grades 3-6<sup>th</sup>. Students can participate in the chorus too.
- Mrs. Flores shared an additional thank you for supporting our Opera Dress Rehearsal field trip in May to SF. This year it is Madame Butterfly.
- Leadership group for 5th and 6th graders is also beginning. We have a couple President/Vice President teams campaigning, and there is a panel of students interested in being part of the leadership team. Mrs. Hayman, Mrs. Flores and Sani Post are working together to establish a leadership group to have students help out with the events. Trustee Doran inquired whether or not a student rep could come to a Board meeting to give a report. Mrs. Flores was excited by the concept and will bring it to staff to discuss. The first project planned for the Leadership team is to help out by assisting with the Jogathon, one of our big fundraisers
- First grade is headed to the Healdsburg Library on 9/27 to use Student One cards and learn about the library

- First and Second grade are going gleaning for apples which goes along with the 2nd grade class/ Farm to Pantry-community service on 9/28
- First grade has planned on October 4, to head to Spring Lake Park to study Animals and their Habitats
- Third grade will be headed to Riverfront Regional Park trails on the backside of Parkland Farms on October 4, for their first IOOBY field trip.

**7.2 Alexander Valley Union School District Trustees' Reports:** No report was given at this time.

**7.3 Alexander Valley School Parents' Club Report:** AVSPC's Secretary, Jacquie Rotlisburger was happy to report on behalf of President, Rosie Monson that the Parent's Club officers have met twice to prepare for the year and they are excited to kick off meetings this week. The first Parent's Club meeting is this Wednesday, September 14th. Parent's club is going strong and they were happy that Mr. Reno joined them and helped to set some goals. In addition to the goal setting the AVSPC Board discussed:

- The jog-a-thon will be held at the end of this month on September 30th.
- We will be sending out Annual Fund letters after the jog-a-thon with donations due by the end of the year (December 31). This has overlapped with the jog-a-thon in the past and we will now use the window between the jog a thon and spaghetti dinner for this fundraising effort. Targeting this tax season. Not wanting to overlap other fundraiser.
- We have many new and returning parents that are anxious to get involved and all volunteer positions were filled at back to school night.
- This year we will be bringing back assemblies, the Halloween carnival, multicultural day, and hot dog day. We are hopeful in our fundraising efforts that we will be able to support these activities and more. The Board was very happy to have a representative from the Parent Club at the meeting.

**7.4 Superintendent's Report:** Mr. Reno announced that it has been 29 months since we have had students attend a Board meeting. He shared that it has been awesome to have the parents and students back on campus and that both are so welcomed by all of the AVS Staff. Lastly, Mr. Reno reported that AVS had the first AVS movie lunch during the extreme heat, all students fit into the MPR nicely and were able to enjoy the fantastic air condition room.

- A. Current Enrollment Update:** AVUSD currently has 112 students enrolled.
- B. Kincade Fire Relief Update –** Mr. Reno reported that the initial talks with the State regarding the funds that we lost had come full circle with no help in sight from the State. Historically, the State has backfilled those costs in previous years for other school districts. Once the pandemic hit, Mr. Reno feels we fell off their list. Mr. Reno learned that the State fiduciary team feels that we have already been back filled or made whole which is not correct. Due to only having two county tax assessors, we likely won't see that backfill and Mr. Reno has been told not to expect it. It will be in 2023-24 or 2024-25 before we see will be whole and receive our normal amount. The backfill amount will be lost and at this point we do not see a way to claim it back other than joining the class action lawsuit. Mr. Reno explained that because AVUSD's loss cannot be defined in terms of structure losses it will be a long shot to have our specific losses taken forward by the legal team. Mr. Reno is willing to reach out to the attorneys who are putting the

case together to see if we could be part of their class action case against PGE. President Smit asked that Mr. Reno look into the possibility with some informal research.

- C. **TK/K Facility Grant Update** – a significant amount of money was put in for school districts to apply to. We have applied but because we do not have a significant free and reduced student population Mr. Reno feels that we may not be in the running.
- D. **Special Guest:** Sani Post and the “*AVS Student Advocates*” Program – gave a snapshot of the project mindfulness that we are launching on campus. Ms. Post stated that it is a wonderful opportunity to integrate the Peer Mediation Program with Mrs. Flores and Mrs. Hayman’s program. Ms. Post reviewed her outline with the Trustees noting that in order to do this, the students will have to give up their lunch time. They will be on duty to help resolve playground scuffles. Ms. Post was surprised by the number of students who are interested in participating with the program. She will be teaching the team to help two students resolve a disagreement. The goal is to stop the spread of rumors, give students some resolution tools, and give some students a job. Student leaders will be wearing lanyards so that students can identify them and attached to the lanyards will be a list of questions that they can use to begin the dialog. Role play will be involved along with pizza lunch to help review their experience. Trustee Doran asked that the students keep a diary of how they feel while they are working on duty. Mr. Reno added that it is really exciting Trustee Doran asked if it included anti-bullying strategies. Ms. Post affirmed that it does. I’m going to be absent that day so who will cover my shift? Those things will be things that the students will learn also.

## **8.0 Consent items**

**8.1** Approval of Vendor Warrants

**8.2** Approval of the minutes of the August 8, 2022, Regular meeting of the Board.

**8.3** Acceptance of donation from Jane and Nelson Weller for \$16,500

**8.4** Acceptance of donation from Anonymous Donor for \$5000

**8.5** Acceptance of 22-23 Spring Consolidated Application & Reporting System Certification (CARS)

On a motion from Trustee Doran, the Governing Board approved the above Consent items. Trustee Macias second with a vote of 3-0.

## **9.0 Curriculum and Instruction**

**9.1 Information: 2022 CAASPP Data:** Mr. Reno reviewed the District, County, and State CAASPP Data for Grades 3-6 with the Trustees. Mr. Reno passed out some color copies to the Trustees to help explain the results. Mr. Reno noted that the last time the students took this test, this year’s 6<sup>th</sup> grade students were in the 3<sup>rd</sup> grade. For our 2022-23 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade students, this was a new test. Mr. Reno is proud to announce that seventy percent of our AVS students met the standards. Given that these students went through the Tubbs fire, the Kincadee fire hit so close to home, worked through Zoom during a world pandemic, and lastly endured a year of construction on the AVS Campus; these scores show their dedication to learning. In addition, their scores confirm the lengths and dedication our staff went to ensure our students could still thrive. To have our scores come down just 3%, Mr. Reno feels that our students have done an outstanding job. Lastly, Mr. Reno noted, that the County score is at 44% for ELA, math in some school districts are in one digit level. The fact that we are as high as we are is just amazing and is a tribute to our teachers and staff. Mr. Reno went on to say the he

had broken down the “nearly met” statistics and realized that our students in this category were one or two questions away from moving to the “met standards” category.

#### **10.0 Personnel and Fiscal**

**10.1 Action: Approve the Unaudited Actuals:** The Board approved the “un-audited actuals,” a final report of revenue and expenditures for the 2021-22 fiscal year, required by law, which Ms. Kopache will submit to the County Office of Education on a motion from Trustee Doran. Trustee Macias second with a vote of 3-0. Ms. Kopache noted that we did better than we expected by about \$50,000. We had a big influx of revenue in June and we received some one-time money from the State. These funds were not expected. The one time money was set aside for one-time projects that have to be spent in very specific ways. The first one is a 9 hour per day program to help students with learning loss from the pandemic. In general, we ended up with a deficit in the general fund however not as large as we expected. We were able to make it be half of what we expected.

**10.2 Action: Approve increase of Food Service time (.30) minutes:** On a motion from Trustee Doran, the Board approved an additional .30 minutes of food service time to support the AVS Breakfast Program. Trustee Macias second with a vote of 3-0. Mr. Reno noted that our Breakfast has taken off like gangbusters. We are averaging serving 50-70 breakfast/day. Mr. Reno noted that with our current breakfast time, an earlier breakfast serving time might be better. Mr. Reno is considering moving the time up to the 8:00 am slot as the 10:10 AM Breakfast time is leaving the students too full to eat lunch. Mr. Reno assured the Board that moving the breakfast time to 8:00 am would not have a fiscal impact on AVUSD. Trustee Doran asked Mrs. Flores if teachers would prefer that students eat before school starts. Mrs. Flores said that would be her preference but that she could not speak for all teachers.

**10.3 Action: Approve Contract with “Whole Child Occupational Therapy” Services:** The Board approved 90 minutes per week of OT Services for the 2022-2023 school year from “Whole Child Occupational Therapy” Services, licensed Occupational Therapist on a motion from Trustee Doran. Trustee Macias second with a vote of 3-0.

**10.4 Action: Approve Gann Limit Resolution #2022-03:** On a motion from Trustee Doran, the Board approved the annual Gann Limit Resolution #2022-03. Trustee Macias second with a vote of 3-0.

**10.5 Action: Budget Updates:** The Board approved the Budget Updates as presented by Ms. Kopache on a motion from Trustee Doran. Ms. Kopache noted that this year a proposed change in budget revenue is resulting from the last minute influx of money received in June of 2022. As a result, she was able to increase the 2022-23 budget. The change in classified salaries are also based on the monies we received at the end of last year. Special program funds that we need to expend in the correct way, and given we are fortunate that we have staff that are qualified to do those programs will help us to expend the funds correctly. That said, it increases their hours and result in a statutory benefit increase. The Breakfast program will also add an increase of expenditures by adding additional health inspections and increase in food service worker hours. Fund 21, will have a couple more pay applications from Carr’s Construction for inspections, plus Dan Hardin will be sending a final bill to help us close the fund. Mr. Reno clarified that we were originally expecting to contribute at least \$200,000 from fund 01 to offset construction costs. The Construction team was able to bring the offset down to just \$30,000. Trustee Macias seconded with a vote of 3-0.

## **11.0 Facilities**

**11.1 Information: Construction Closeout Updates:** Mr. Reno and Ms. Kopache provided the Board with information on the closeout of the Bond construction project. The information included an expectation of a final billing from Dan Hardin mentioned earlier in the meeting. Ms. Kopache added that she is not expecting a huge amount. Ms. Kopache explained that the cost of the project had gone up, DSA charges a percentage of the total cost of the project therefore, she is expecting a final billing from DSA. Ms. Kopache assured the Trustees that she will bring forward both Mr. Hardin's and the DSA true up once she knows them. Mr. Reno reviewed the wish list that would be onetime costs. Some of the examples he gave are campus painting, replacing the black top, bio swell completion, and the kiln shed being relocated. This list is provided to the Trustees for their knowledge to plan for further priorities but the things on this list are not preventing the students from learning so they are not an immediate need. At this time, Mr. Reno recommends that it would be wise to just pump the breaks right now and be cautious. Mr. Reno concluded with the information he has heard regarding talks at the State level for facility funding. Nothing is concrete but it would be worth waiting to see if the State comes through.

**11.2 Action: Marquee Fire Inspection/Protection Contract:** Mr. Reno requested Board approval of the new annual mandated fire inspections contract. Mr. Reno explained that inspections of the fire sprinkler system per NFPA 25 standards are required and are a must have not a may have. Mr. Reno noted that this will be an ongoing cost. On a motion from Trustee Doran, the Governing Board approved the Marquee Fire Inspection/Protection contract. Trustee Macias second with a vote of 3-0.

**11.3 Information/Discussion/Possible Action: MPR/Classroom Floor Cleaning Machine:** Mr. Reno discussed the various options to lease or purchase new maintenance cleaning equipment for the Multi-Purpose Floor, bathroom floors, 1<sup>st</sup> grade classroom, the Art/Science lab and staff room floor with the Trustees. Mr. Reno explained the need to clean and dry the floor at the same time especially during the raining season as Coach Tiff would need to start PE classes immediately at the conclusion of the lunch recess. On a motion from Trustee Doran, the Governing Board directed Mr. Reno to purchase the machine. Trustee Macias second with a vote of 3-0. Trustee Doran inquired if the old AVS school bus sold and if it was possible for the money earned in the sale of the school bus to be used towards the purchase of the MPR/classroom floor-cleaning machine. Mr. Reno confirmed the bus had been sold but that we had not received the funds just yet. When we do receive them, he will discuss the option with Ms. Kopache.

**11.4 Information/Discussion: MPR Acoustics Mapping:** Mr. Reno reviewed the Multi-Purpose Room wall sound absorption options, as the level of the reverberation of sound travel is higher than we anticipated. In reality, the acoustics are quite loud with an echoing once the room is filled with adults or students. To soften the acoustics, 140 sq. ft. of additional sound tectum style of paneling will need to be added. The cost to add the panels is \$26,685.00. Mr. Reno felt that Victor Arreola and Rudy Rosas would be able to install the panels resulting in a savings of the install costs. The Trustees directed Mr. Reno to bring this item back for discussion when the whole Board is present.

## **12.0 Governance**

**12.1 Discussion: District Goals Review Process:** Mr. Reno reviewed the District Strategic Goals with the Trustees. Mr. Reno noted that he plans to discuss the goals that are on the cover of our agenda with the Parent club next Wednesday. He plans to explain how these goals are being addressed and he is looking forward to discussing them with AVSPC. Trustee Doran noted that the Trustees had a goal that included the parents and she would like to see it brought back. Mr. Reno agreed, plans to locate the wording and add it to his presentation.

**12.2 Information: 30 Day Provisional Trustee Update and 2022-2026 Candidates:** Mr. Reno informed the Board regarding the status of Mr. Isaul Junior Macias moving from “Provisional Status”, as well as provided an update on the 2022-2026 Term AVUSD Candidates for the AVUSD Board. Below are the term limits Mr. Reno discussed:

Isaul Junior Macias 2022-2026  
Steve Smit 2022-2026  
Alison Doran 2022-2026  
Yvonne Kreck 2020-2024  
Joe Stewart 2020-2024

**12.3 Discussion: District Board Committee Assignments:** The Trustees discussed and reviewed committee “Areas of Focus”, of Trustee committee assignments for 22/23 school year. The following will be in place for the school year 2022-23

- A. Technology - Macias**
- B. Curriculum - Doran**
- C. Facilities - Smit**
- D. Budget - Kreck**
- E. Safety – Kreck –**

Mr. Reno will reach out to Trustee Stewart to see which committee he would like to be on. Mr. Reno will report back at next meeting which committee Trustee Stewart picked.

**12.4 Information/Discussion: 2022 Covid-19 Supplemental Paid Sick Leave extension:** Mr. Reno reviewed the September 30, 2022, expiration date of the State Covid-19 Supplemental Paid Sick Leave extension, and the AB 152 possible extension of the 2022 Covid-19 Supplemental Covid-19 Leave Act through December 31, 2022 with the Governing Board. Mr. Reno explained that he will bring this back again but at this time he felt the Governor would be extending through December of 2022. Mr. Reno promised to inform the Trustees once this has been confirmed.

### 13.0 Future Agenda Items

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

<b>October 10, 2022</b>	<b>Regular Meeting</b> <ul style="list-style-type: none"><li>▪ Committee Informational Notes</li><li>▪ Board Policy &amp; Administrative Regulation Approval as needed</li><li>▪ Williams Quarterly report through September</li><li>▪ Jogathon Update</li><li>▪ 2022-2023 Initial Math and ELA Benchmarks</li></ul>
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### 14.0 Future Meetings and Events

• AVS Safety Committee	September 20, 2022	3:15pm
• Curriculum Committee	September 26, 2022	3:15pm
• AVS Jog-A-Thon	September 30, 2022	9:00am
• Tour de Cure Cycling Event (Parking Lot use)	Sunday, October 2, 2022	10:00am
• Facilities Committee	October 4, 2022	3:15pm
• Technology Committee	October 13, 2022	3:15pm

**15.0 Closed Executive Session:** President Smit adjourned into Closed Session at **7:22 PM** to discuss the following:

**15.1 Goal Setting of the Superintendent-Principal (pursuant to Government Code [54957](#) and Board By Law 9321)**

President Smit adjourned from Closed Session to Public Session at 7:59 PM and announced that no action had been taken in closed session.

**16.0 Report of Any Action Taken in Closed Session:** No Action was taken.

**17.0 Adjournment:** President Smit adjourned the September 12, 2022, Regular Board meeting at 8:00 PM.

Respectfully submitted,

Matt Reno, Superintendent-Principal  
Secretary to the Board

# Alexander Valley Union School District

2022-23 September 2022

Regular Board Meeting October 10, 2022

	<b>Fund 01</b>	<b>Fund 13</b>	<b>Fund 14</b>	<b>Fund 17</b>	<b>Fund 20</b>	<b>Fund 21</b>	<b>Fund 25</b>	<b>Fund 40</b>
	General Fund	Cafeteria Program	Deferred Maintenance	Special Reserve Fund	Post Employment Benefits	Bond Building Fund	Capital Facilities	Capital Reserve
	attached							
<b>Beginning Balance</b>	1,345,034	3,863	12,387	87,079	74,547	456,334	8,675	206,490
<b>Revenues</b>	2,479,155	27,000	12,300	1,000	700	-	18,200	132,000
<b>Expenses</b>	2,826,542	29,476	10,000	80,000	11,750	456,334	-	334,457
<b>Excess/Deficit</b>	(347,387)	(2,476)	2,300	(79,000)	(11,050)	(456,334)	18,200	(202,457)
<b>Projected Ending Balance</b>	997,647	1,387	14,687	8,079	63,497	-	26,875	4,033

# ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2022-23

9/30/2022

## General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

Regular Board Meeting October 10, 2022	(Col A) 2022-23 Current Operating Budget	(Col B) Proposed Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	<b>1,345,034</b>	<b>1,345,034</b>	<b>1,345,034</b>	
<b>Revenues</b>				
LCFF/Property Tax Revenue	2,101,704	2,101,704	139,653	
Federal Revenue	31,508	44,718	(11,981)	1
State Revenue	147,329	147,329	60,622	
Local Revenue	173,654	173,654	14,194	
Transfers In	11,750	11,750	0	
<b>Total Revenues</b>	<b>2,465,945</b>	<b>2,479,155</b>	<b>202,488</b>	
<b>Expenditures</b>				
Certificated Salaries	1,089,186	1,089,186	229,708	
Classified Salaries	519,100	526,896	121,247	2
Benefits -Mandatory/Health	654,212	666,405	114,888	3
Books and Supplies	103,967	103,967	52,954	
Services and Oper Exp	383,088	383,088	89,707	
Capital Outlay	0	0	0	
Other Outgo	0	0	0	
Transfers Out	57,000	57,000	0	
<b>Total Expenditures</b>	<b>2,806,553</b>	<b>2,826,542</b>	<b>608,504</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(340,608)</b>	<b>(347,387)</b>	<b>(406,016)</b>	
<b>Net Ending Balance</b>	<b>1,004,426</b>	<b>997,647</b>	<b>939,018</b>	
<u>Less Components of Ending Bal:</u>				
Revolving Cash	600	600	.	
Reserve for Economic Uncertainty(5%)	140,328	141,327		
Special Ed Extraordinary Costs	45,000	45,000		
Curriculum Adoption Reserve	50,000	50,000		
AVSPC Support-Enrich Prgm Transition	40,000	40,000		
Operating Cash Flow (Prop Tax deposits)	530,653	530,653		
<b>Ending Balance</b>				
<b>Undesignated Amount</b>	<b>197,845</b>	<b>190,067</b>		

Regular Board Meeting

October 10, 2022

**General Fund 01**

**Proposed Budget Changes**

**#1 Federal Revenue** 13,210 Update per 22-23 Grant Notification

**Change to Revenues** 13,210

**#2 Classified Salaries** 3,696 Update for staffing changes - Aides  
4,100 Update for staffing changes - After School  
7,796

**#3 Benefits** 5,000 Update PERS obligations for staffing changes  
3,193 Update mandatory benefits for changes  
4,000 Update H & W per open enrollment  
12,193

**Change to Expenditures** 19,989

**Total Proposed Change to Ending Balance** (6,779)

## 5-YEAR AV PROPERTY ASSESSED TAX DATA

Total 5 -Year Assessed Value: \$103,000,000 m.  
Total: 48 Sold Properties  
(5 - Year average of \$2.14m per property)

Revenue Impact Factors: Post Kincade Rebuild Reassessments, Prop 19, Williamson Act

As of 9-12-22 Currently properties for sale: (5)  
17m estimated value

Price Range: \$850,000 - \$6,780,000

2023 Tax Estimate to AVUSD: at least 1.95% (TBA: 12/22) \$34,305  
(estimated revenue rate \$16,500 value per every \$10m of assessed value)

October 2021 - June 2022

(11 properties sold @24m) (Kincade rebuilds improving/assessed)

Price Range: \$395,000 - \$6,950,000

2022 Tax Revenue to AVUSD: 2.81% \$48,145

October 2020 - August 2021

(6 properties sold @16m) (Kincade rebuilds just starting)

Price Range: \$500,000 - \$3,995,000

2021 Tax Revenue: -2.71% (loss of -\$47,596)

October 2019 – August 2020

10/19-8/20 (7 properties sold @15m)

Price Range \$757,000 - \$3,800,000

2020 Tax Revenue: 8.74% \$141,337 (estimated revenue rate: \$16,000 x 10m)

November 2017 – September 2019

11/17-9/19 (24 properties sold @48m)

Price Range \$65,000 - \$5,600,000

18/19 Tax Revenue: 8.67% \$129,015

17/18 Tax Revenue: 5.75% \$80,886





# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

October 10, 2022

Re: Agenda Item: 10.1 Action: Bond Project Notice of Completion (NOC)

Dear Trustees,

As we conclude our Measure B construction project, we are needing to take Action on the Project Notice of Completion. To date, all work has been certified and approved as the Inspector on Record, John Stocksdale has signed off on our project.

After the Board takes Action on this item, the original (NOC) signed copy will be submitted to the county administrative office. This will allow Carr's Construction to receive the remaining 5% of their construction fund balance.

It is important to note we have two items that have already been documented for further completion by Carr's.

1. One fire alarm beam detector arrived damaged, a replacement has been order and is projected to be installed on 10/17/22
2. Stage entry side walkway lights on backorder, once parts delivered, they will be installed per plans.

I feel confident the two items above will be completed and recommend the district submits the NOC for our Measure B project. As a reminder, we have a full two-year warranty on all aspects of the construction project.

Sincerely,  
M. Reno

Recording requested by:  
Owner – School District

When recorded mail to  
and mail tax statements to:  
ALEXANDER VALLEY UNION ELEMENTARY SCHOOL  
DISTRICT  
8511 Highway 128  
Healdsburg, CA 95448

Attention Matt Reno, Superintendent-Principal  
Free Recording Per Government Code 27383

Recorder's Use Only

## NOTICE OF COMPLETION

By the Governing Board of the Alexander Valley Union School District, Sonoma County, California  
THE GOVERNING BOARD OF THE ABOVE-ENTITLED SCHOOL DISTRICT RESOLVES AND HEREBY GIVES  
NOTICE THAT:

The address of this School District is 8511 Highway 128, Healdsburg, CA 95448

On May 18, 2021, this District contracted with Carr's Construction, 3165 Calistoga Road, Santa Rosa, CA 95404 as Contractor, for the Alexander Valley Union School District Multi-Purpose Room, Kindergarten and Art/Science Classroom Bond Construction Project to be performed on the District's grounds at Alexander Valley Elementary School, 8511 Highway 128, Healdsburg CA 95448.

It has been certified to this Board that this work has been inspected and complies with the Agreement, and that the Contractor completed the work on September 16, 2022

THEREFORE, IT IS RESOLVED THAT the work of improvement described above is accepted as completed, and the Clerk/Secretary is directed to have filed for record a copy of this Resolution and Notice as a Notice of Completion in connection with that contract.

Date: October 10, 2022

Matt Reno

Owner

By

Matt Reno, Alexander Valley Union School District

### VERIFICATION

I, Matt Reno, state: I am the "Authorized Agent", of the Governing Board of the Alexander Valley Union School District and have read the foregoing Notice of Completion, and know the contents thereof; the same is true of my knowledge, except as to those matters stated on my information and belief, and as to those matters I believe to be true.

I declare under penalty of perjury under the laws of the State of California that the foregoing to true and correct.  
Executed on October 10, 2022 (date), at Healdsburg (City), CA (State).

Matt Reno, Alexander Valley Union School District



**ALEXANDER VALLEY ELEMENTARY  
SCHOOL**

**SAFE SCHOOLS PLAN  
2022-2023**

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- 1. SCHOOL MISSION STATEMENT & DATA SOURCES**
- 2. COMPONENT #1 THE SCHOOL CLIMATE - PEOPLE AND PROGRAMS**
- 3. COMPONENT #2 SAFE AND ORDERLY ENVIRONMENT**
- 4. COMPONENT #3 ALEXANDER VALLEY UNION SCHOOL DISTRICT COMMUNICATIONS PLAN**

## **AVUSD MISSION STATEMENT**

Alexander Valley School is a challenging learning environment where high expectations for success are communicated, and developmentally appropriate instruction in academics and the arts is provided. Our school is a safe, orderly, caring and supportive environment where students are given the tools they need to thrive. Our parents, teachers and community members are partners, creating a setting where children flourish.

## **DATA SOURCES:**

### **SAFETY COMMITTEE RELATED MEETINGS**

AVS Site Safety Committee  
Staff Meetings, AVSPC Meetings, Technology, Budget,  
Curriculum, and Facilities Committee

## **CONCLUSIONS FROM DATA**

Looking back, the 2020-2021 school learning environment while much of it in distance learning proved to be a challenging year for students, staff, and parents. However, students, staff, and parents worked collaboratively through a zoom format which included core academic instructional content, as well as enrichment based programs like Science, Art, PE, and Spanish. Although, student assessment data over the course of this 2021-2022 school year has been overall positive considering the many challenges our district took on per our local indicator STAR data assessments in Math and ELA. Another data point includes a major general obligation bond “Measure B” construction project took place during the 2021-2022 school year. The project was completed on August 1, 2022 leaving our school with a new MPR, kindergarten classroom, conference room, and new Science/Art Learning Lab. Our 2022-2023 continues to be a year of in-person learning for all as the Covid-19 pandemic is moving towards an endemic with fewer case counts, high vaccination rates, as well as high levels of immunity. Assessment data: In the Spring of 2022, students in grades 2-6 took part in the state CAASPP ELA, MATH, and SCIENCE assessment. The data below reflects their performance compared to the county scoring data.



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

## 2022/2023 Preliminary AVS CAASPP Student Data

<b>ELA</b>				
Grade Level	Exceeded	Met	Nearly Met	Not Met
6 (last data gr.3)	2	9	3	2
5 (new)	6	4	2	0
4 (new)	6	5	1	2
3 (new)	4	3	3	4
<b>22/23: Total Met/Exceeded: 39/56 70%</b>			16%	14%
<b>18/19: 73%</b>				
<b>17/18: 62%</b>				
<b>16/17: 61%</b>				

<b>MATH</b>				
Grade Level	Exceeded	Met	Nearly Met	Not Met
6 (last data gr.3)	6	4	4	2
5 (new)	6	3	2	1
4 (new)	4	4	6	0
3 (new)	4	4	5	1
<b>Total Met/Exceeded: 34/56 63%</b>			30%	7%
<b>18/19: 66%</b>				
<b>17/18: 52%</b>				
<b>16/17: 50%</b>				

<b>SCIENCE</b>				
Grade Level	Exceeded	Met	Nearly Met	Not Met
5 (new)	3	4	5	0
<b>Total Met/Exceeded: 7/12 58%</b>			42%	
<b>18/19: 74%</b>				
<b>17/18: 52%</b>				
<b>16/17: N/A</b>				

Additional survey data indicates nine students are receiving additional social and emotional support in a one on one setting with our counselor. In addition to this SEL (social-emotional learning) support, each classroom is taking part in “circling up” mindfulness activities. These activities continue to help support the overall social and emotional growth of our students.

Since the start of the 2022-2023 school year disciplinary office referrals have been reduced by nearly 80%. As of late September 2022, a family survey has not been completed for the 2022-2023 school year, however based on previous year survey data, results showed on average over 90% Agree or Strongly Agree that things are favorable for their child at AVS as they feel safe and cared for at school. This year we will continue to focus on social emotional growth for students, as well as strategic placement of yard supervisors on the playground. Additionally, two new student led/staff guided programs: “*AVS Student Advocates*” and “*Student Leadership*” will add value to the positive culture found on campus. Two years ago, our teaching team incorporated “*Go Guardian*” online screening tool designed to monitor the safety technology environment/usage at home and school through the Google platform.

#### **COMMUNICATION of SAFETY PLAN**

=> The plan will be reviewed at Staff Meetings, Safety Committee meetings and at AVUSD Board Meetings. Throughout the month of September 2022, students, staff, and parents were informed through our weekly communication tool about emergency drill procedures, and student evacuation and parent pickup.

#### **EVALUATION**

Once approved the new Safe Schools Plan will be available in the AVS School Office and will be posted on AVS website. The comprehensive school safety plan shall be evaluated and amended as needed, by the School Safety Committee annually.

## **COMPONENT #1 The School Climate - People and Programs**

**GOAL #1** AVS will continue to be a place where all students, staff, and parents feel welcomed, safe, and valued at our school.

**OBJECTIVE** Students will take part in classroom mindfulness activities biweekly from our counseling staff. These interactive sessions are designed to promote student self-regulation and self-awareness through intentional social-emotional teaching and learning. In addition, students will be formally and informally recognized for positive behavioral choices and overall contributions to the school through our “AVS Students of the Month” program and through our “Cougar Cub” playground card recognition. Through direct solicitation via our Tuesday Mail, parents will be encouraged to join AVSPC, volunteer in the classrooms, and attend school wide events.

### **RELATED ACTIVITIES**

- a) Monthly Morning Award Assemblies
- b) Various Clubs (Spring Chess club possibility)
- c) Lunchtime Sport Activities
- d) Lunchtime structured activities
- e) Tutoring Sessions
- f) Music Program
- g) Drama Productions (Winter Performance)
- h) Mindfulness Activities
- i) Weekly Interactive Art Lessons
- j) Weekly Interactive Garden Lessons
- k) Weekly Interactive Science Lessons
- l) Parent/Student Conferences
- m) Student Leadership
- n) Cross Age Buddies
- o) Field Trips
- p) After School Care Program
- q) School Counseling & Support Groups
- r) Family Night Events
- s) School Recycling Program
- t) 6th grade Outdoor Ed Camp
- u) School “Families”

### **PERSONS RESPONSIBLE**

Yard Supervisors  
Teachers and Staff  
Counselors  
Principal  
AVSPC

<b>COMPONENT #2      Safe and Orderly Environment</b>
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**GOAL #1**                      Maintain and improve a positive physical environment, which promotes school pride, and ensures social/emotional and academic success.

**OBJECTIVE**                      Work with the Student Council, AVSPC, and School Site Council and staff to plan activities that support a positive and safe school environment. Noon Duty positions will focus on keeping a safe playground by promoting student's cohorts to be involved in a supervised game, teaching them the rules to play appropriately on a school playground. Student Leadership, faculty, and staff will help develop school- wide programs and activities that focus on creating a positive school climate. Faculty, students, and staff will monitor the incidents of misbehavior at school and develop strategies for reducing behavioral incidents. Our 5<sup>th</sup> and 6<sup>th</sup> grade Leadership Club will be included to plan school spirit days and school- wide events and assemblies to improve the school and community environment.

**RELATED ACTIVITIES**

- a) Office bulletin boards will reflect Enrichment Curriculum
- b) School rules and procedures clearly outlined, understood, communicated, applied and enforced with annual handbook
- c) Leadership Club "Spirit Days" will be student led
- d) Ongoing inspection of school grounds to ensure facilities are safe
- e) Reno Report Weekly Newsletter/Calendar
- f) Tuesday Mail Newsletter
- g) School- wide emergency drills
- h) Annual review / modification of school safety plan and emergency plans

**RESOURCES**

Leadership Club  
AVS Staff & Principal  
AVSPC & Parent Volunteers  
Safe School Community

**PERSONS RESPONSIBLE**

Principal  
Student Leadership  
AVSPC Volunteers  
Faculty & Staff  
School District Office Staff

**TIMELINE: 2022 -2023 School Year**

<b>Component #3    Communication Plan</b>
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**GOAL #1**                      Maintain a clear and concise framework for communicating with the school and the community.

**OBJECTIVE**                      Improve internal and external communications systems with the specific goal with the specific goal creating open, two-way communication between the Board of Education, administration, staff, students, parents, and the Alexander Valley Union School District Community.

**RELATED ACTIVITIES**

- Supt./Principal Report AVUSD Board Meetings
- Supt./Principal AVA Presentation in March
- Monthly Board of Trustee Meetings
- Staff Monthly Meetings (2)
- Goal Setting Meetings with Staff (3 times per year)
- District Website updates
- Back to School Night
- Reno Reports
- AVS Parent handbook

**PERSONS RESPONSIBLE**

- Supt./Principal
- Faculty & Staff
- School District Office Staff

**TIMELINE: 2022 -2023 School Year**

**2022-2023 AVS Safety Committee Approval Date: September 20, 2022**

**2022- 2023 AVUSD Board of Trustees Projected Approval Date: October 10, 2022**

CSBA POLICY GUIDE SHEET  
for AVUSD BP/AR ADOPTION  
June 2022

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0420.41 - Charter School Oversight **(DOES NOT APPLY)**

Policy updated to reflect that a charter school proposing to expand operations to one or more additional sites or grade levels is required to request a material revision to its charter and notify the Governing Board of the additional locations or grade levels whether a proposal to expand operations is concurrent with or unrelated to a renewal, add a new section heading "Fees/Charges for Supervisorial Oversight" and rearrange material within this section for clarity, provide that it is the County Superintendent of Schools who may request that the California Collaborative for Educational Excellence be assigned to provide assistance to a charter school that fails to improve outcomes in regard to state or school priorities identified in the charter, as specified, and add that complaints alleging noncompliance with Education Code 47606.5 (annual update of school goals, actions, and related expenditures or 47607.3 (technical assistance or intervention based on the school's failure to improve student outcomes) may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

Exhibit(1) 0420.41 - Charter School Oversight **(DOES NOT APPLY)**

Exhibit updated to reflect NEW ATTORNEY GENERAL OPINION (20-102, 2021) which found that a charter school's executive director or any of a charter school's employees may not serve as a member of the county board of education in the county where the charter school is located, NEW LAW (AB 27, 2021) and (SB 400, 2021) regarding identification of homeless children and unaccompanied youth, (SB 224, 2021) regarding the requirement to include instruction in mental health in health education course(s), (AB 132, 2021) regarding the completion and submission of the Free Application for Federal Student Aid and the California Dream Act Application, (AB 643, 2021) regarding notification to apprenticeship programs when a charter school is planning to hold a college or career fair, and NEW LAW (AB 130, 2021) regarding (1) phased in starting dates for which districts are required to offer a transitional kindergarten (TK) program; (2) the requirement to develop a plan for offering independent study if an affidavit is necessitated by an emergency condition that resulted in a school closure; (3) qualifications for TK teachers and adult to student ratios for TK classrooms; (4) verification of a valid criminal records summary for employees of entities that a charter school contracts with; and (5) the requirement to provide a breakfast and/or lunch free of charge during each school day to students requesting a meal regardless of the student's free or reduced-price meal eligibility. Exhibit also updated to reflect NEW LAW (SB 722, 2021) regarding the required presence of at least one adult with a valid certification of cardiopulmonary resuscitation training when hosting an on-campus event in or around a swimming pool that is not part of an interscholastic athletic program, and (AB 367, 2021) regarding the requirement to stock school restrooms with an adequate supply of free menstrual products, as specified. Additionally, exhibit updated to add or amend requirements related to high school graduation, the review of potential misassignments and vacant positions, the public employees retirement system, and the training of security officers.

Exhibit(1) 1113 - District and School Web Sites **(ADOPT)**

Exhibit updated to reflect NEW LAW (AB 27, 2021) which includes posting requirements related to the identification of homeless students and NEW LAW (AB 819, 2021) which includes posting requirements related to specified environmental review documents as required by the California Environmental Quality Act. Exhibit also updated to add posting requirements related to posters published by the California Department of Fair Employment and Housing, and amend the item regarding the district's meal payment collection policy and procedures to reference a different memorandum regarding unpaid meal charges.

Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures **(ADOPT)**

Regulation updated to reflect NEW STATE REGULATIONS (Register 2020, No. 21) which amends the definition of "beginning of the year or semester" and NEW LAW (AB 367, 2021) which requires any school serving any of grades 6-12 to, at all times, stock and make available and accessible free of cost an adequate

supply of menstrual products in specified restrooms beginning with the 2022-23 school year. Regulation also updated to clarify that the principal or Superintendent's designee is required to send a written resolution of the complaint to the mailing address of the complainant when the complainant has indicated on the complaint form a desire to receive a response to the complaint.

Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures **(ADOPT)**

Exhibit updated to include that, for a school that serves any of grades 6-12, a complaint may be filed for failure to, at all times, stock and make available and accessible free of cost an adequate supply of menstrual products in specified restrooms, as required by NEW LAW (AB 367, 2021).

Board Policy 3110 - Transfer of Funds **(ADOPT)**

Policy updated to delete an authorization for the temporary transfer of funds which only pertained to the 2020-21 and 2021-22 fiscal years.

Administrative Regulation 3517 - Facilities Inspection **(ADOPT)**

Regulation updated to reflect NEW LAW (AB 367, 2021) which requires any school serving any of grades 6-12 to, at all times, stock and make available and accessible free of cost an adequate supply of menstrual products in specified restrooms beginning with the 2022-23 school year, and to post a notice, as specified, regarding this requirement in a prominent and conspicuous location.

**NEW** - Board Policy 3523 - Electronic Signatures **(ADOPT)**

New policy reflects the authorization for districts to use electronic signatures in their communications and operations, including the benefits of electronic records and signatures, the requirement that electronic signatures conform with criteria described in law and that the level of security is sufficient for the transaction being conducted, and that electronic records are retained in accordance with law and regulations and as specified in board policy and administrative regulation.

**NEW** - Administrative Regulation 3523 - Electronic Signatures **(ADOPT)**

New regulation establishes procedures for district use of electronic signatures, including that in any business transaction electronic signatures may be used only when each party has agreed to conduct the transaction in such a manner and that in other district operations electronic signatures may be required, criteria that must be met in order for an electronic signature to be used, and specific requirements for notarized signatures and statements that are required to be signed under penalty of perjury.

Board Policy 3550 - Food Service/Child Nutrition Program **(ADOPT)**

Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and NEW LAW (AB 486, 2021) which authorizes the coordination of food service programs with classroom instruction and other related district programs.

Administrative Regulation 3550 - Food Service/Child Nutrition Program **(ADOPT)**

Regulation updated to reflect changes necessary to implement NEW LAW (AB 130, 2021) which requires the provision of a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and make other clarifying changes in the "Food Safety" section.

Board Policy 3551 - Food Service Operations/Cafeteria Fund **(ADOPT)**

Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, including revisions to the "Meal Sales" and "Program Monitoring and Evaluation" sections.

Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund **(ADOPT)**

Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility. Updated Regulation includes revision to "Payment for Meals," "Cafeteria Funds," and "Contracts with Outside Services" sections to make them generally applicable to all food service programs and the deletion of the "Unpaid and Delinquent Meal Charges" section which is no longer applicable.

Board Policy 3553 - Free and Reduced Price Meals **(ADOPT)**

Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility. Updated policy includes general requirements applicable to federal National School Lunch and Breakfast Programs as well as the state Universal Meal Program. Updated Policy also includes revision to the "Confidentiality/Release of Records" section to permit the use of student information to facilitate the provision of targeted educational services to a student based on the local control and accountability plan, as clarified in the California Department of Education's Management Bulletin SNP-02- 2018.

Administrative Regulation 3553 - Free and Reduced Price Meals **(ADOPT)**

Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and includes program implementation changes to "Verification of Eligibility" and "Nondiscrimination Plan" sections and the deletion of the "Prices" section which is no longer necessary.

Administrative Regulation 4161.8/4261.8/4361.8 - Family Care and Medical Leave **(ADOPT)**

Regulation updated to reflect NEW LAW (AB 1033, 2021) which changed the definition of "parent" to include a parent-in-law for the purposes of the California Family Rights Act (CFRA), by adding "parent-in-law" to the definitions of "eligible family member" and "parent" within the "Definitions" section. Regulation also updated to delete the last sentence in the first body paragraph in the "Terms of Leave" section, as it is no longer legally accurate.

Administrative Regulation 6173.1 - Education for Foster Youth **(ADOPT)**

Regulation updated to reflect NEW LAW (AB 1055, 2021) which modified the definition of "foster youth" to include a dependent child of a court of an Indian tribe, consortium of tribes, or tribal organization, and includes the definition of "foster youth" as specified in law. Regulation also updated to make clarifying changes to the responsibilities of the district liaison for foster youth.