

## **District Goals**

**2022-2028**

### **Academic**

#### **Excellence**

Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.

### **Whole Child**

#### **Success and Student Wellness**

In partnership with parents, integrate a variety of learning experiences across multiple curricular areas designed to nurture students social and emotional well-being, self-advocacy, and character.

### **Staff Support**

Attract, Retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school culture.

### **Safe and Accessible Facilities**

Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.

### **Financial Stability**

In partnership with AVSPC, ensure financial stability now and into the future through purposeful spending and the building of reserves over time.

# Alexander Valley Union School District

## Board of Trustees Meeting

November 7th, 2022, at 5:30 PM

AVS LIBRARY

### Agenda

*The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting.*

#### **1.0 Call to Order**

#### **2.0 Pledge**

#### **3.0 Roll Call**

#### **4.0 Approval of the Agenda**

#### **5.0 Students of the Month Celebrating "Writing"**

#### **Break**

#### **6.0 Comments from the Audience**

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, November 7th, 2022 to [jsloan@alexandervalleyusd.org](mailto:jsloan@alexandervalleyusd.org). Emails submitted will be read first, then individuals who submitted a request to speak via email will be provided up to two minutes for their individual public comment.

#### **7.0 Reports and Correspondence**

7.1 Alexander Valley School Faculty Report: Mrs. Anne Loarie

7.2 Alexander Valley Union School District Trustees' Reports

7.3 AVSPC Parent Club Report

7.4 Superintendent's Report

Current Enrollment Update

Facilities Committee Review

Tech Committee Meeting Review

Fieldtrips and \*Parent Drivers

#### **8.0 Consent items**

8.1 Approval of Vendor Warrants

8.2 Approval of minutes of the October 10, 2022 Board Meeting

8.3 Acceptance of 2020 Paddle Raise of \$11,500 for Kitchen/MPR items

**9.0 Personnel and Fiscal**

**9.1 Action: Approve Budget Updates**

The Board will consider approving updates to the current budget.

**9.2 Information/Discussion/Possible Action: Technology Budget Annual Update/Needs**

Ms. Kopache and Mr. Reno will review the annual Technology Budget & Needs

**9.3 Action: Acceptance of 2022 Developer Fee Report**

Ms. Kopache will review the 2022 Developer Fee Report

**10.0 Students**

**10.1 Information: 2022 CAASPP (ELA/MATH/SCIENCE) County-wide data and beyond**

Mr. Reno will review the 2022 CAASPP/SBAC County-wide data

**11.0 Facilities**

**11.1 Information/Discussion: Facilities Committee Prioritization List**

Mr. Reno will review the Facility Committee priority outcomes

**11.2 Information/Discussion: MPR Facility Use**

President Smit, Trustee Stewart, and Mr. Reno will share information/discussion around MPR facility use, as well as review sample use agreements/documents.

**12.0 Governance**

**12.1 Action: Designate the Date of the Annual Organizational Meeting**

The Board may consider designating December 12th (Monday) as the date of the Annual Organizational Meeting, in accordance with Board Bylaw 9100 and Education Code Section 35143. Date needs to be after the 2<sup>nd</sup> Friday of December.

**12.2 Information: Trustee Board Seat Considerations for Organizational Meeting**

Mr. Reno will review upcoming Board Seat Considerations for Dec. 2022 mtg.

**13.0 Future Agenda Items**

<p><b>December 12, 2022 (projected)</b></p>	<p><b>Regular Meeting</b></p> <ul style="list-style-type: none"> <li>• Finalize Elected Board Officers/Oath of Office.</li> <li>• Approve First Interim Report w/new tax revenue</li> <li>• Establish a Board Calendar (Day &amp; Time) for 2023 Meetings and Establish a Calendar of Meetings.</li> <li>• Appoint a President, Secretary, Clerk, and County Committee Delegate to the Board</li> <li>• Review Facility Use Sample Agreements/Policy</li> <li>• Trimester 1 Benchmarks</li> <li>• Student “Safe School” Survey Results</li> <li>• Review K-6 Technology Standards Continuum</li> </ul>
---	--

#### **14.0 Future Meetings and Events**

AVSPC Mtg	11/9	8:15am
Veterans Day: No School	11/11	
End of 1 <sup>st</sup> Trimester	11/11	
Curriculum Committee Mtg	11/14	
Minimum Day & Report Cards Home	11/18	
Thanksgiving Holiday	11/21-11/25	
Safety Committee	12/6	
Board of Trustees' Meeting	12/12	5:30pm
Facilities Committee	12/13	3:15pm

#### **15.0 Closed Executive Session**

**15.1** Consultation with the Board regarding employee salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees (pursuant to Section 54957.6 of the Government Code and AVUSD Board By Law 9321).

#### **16.0 Adjournment**





**AVS**

# **FACILITIES COMMITTEE MEETING**

## **10/11/22**

### **COMMITTEE MEMBERS**

---

**Nadia, Shannon,  
Julie, Steve, Joe, and  
Matt**

### **LOCATION/TIME**

---

**Library 3:15 -  
4:15pm**

### **NEXT MEETING DATE**

---

**December 13<sup>th</sup>  
@3:15pm**

## **AGENDA**

---

1. Welcome & Purpose of our committee
2. AVS Facility Successes/Review needs list below/additions?

Create a list of facility needs Summer work list: Matt/Committee

Secure estimates for blacktop replacement: Matt

Develop plans for landscaping new area/ front of school: Committee

Develop an overall landscaping plan: 11/19/22 Garden Club/Anne L.

Develop a needs list for kitchen: Joe/Matt/Maria

Identify facility use/deferred maintenance/donation funding: Committee

2022-2023 State construction TK/K facility grant status submitted: Matt

Complete Bio swale; parts projected to arrive 10/11/22 (Install TBA)

---

New Facility Rental Agreement Discussion: Steve/Nadia/Julie

Community Facility Use Agreement Samples

Community E-Shelter Plan

Kitchen Use/Rules

3. **Prioritization Project Funding Committee Input:**  
A. MPR Sound Panels (26K) B. Blacktop Replacement (80K) C. MPR Chairs (4K)  
D. Paint Campus (45K) E. Roof Awning near grade 2/6 (?) F. MPR Curtains (11K)
4. **Next Mtg. Dec 13<sup>th</sup> @3:15pm**

# AVS

## TECH COMMITTEE MTG 10/13/22

### LOCATION/TIME

Zoom Conference  
3:15pm

### TECH TEAM MEMBERS

Julie, Nadia, Junior,  
Dan, and Matt

## AGENDA

1. Welcome Team
2. Cat II e-rate monies (\$15K available)
3. Technology Costs & Origination Dates
  - Teacher Device: 22k (2021)
  - Chromebooks 16K (2020-60units) 17K (2021-70units)
  - 6 switches/licensing: 7K
  - Projectors: 27K (2016)
  - Phone System: 4K (2019)
4. Tech Forecasting Needs Assessment/Budget
  - 2023-2024 switches/licensing (\$7k)
  - 2024-2025 Phase 1 projectors as needed (seeking price)
  - 2025-2026 Teacher Devices
  - 2026-2027 Phase II projectors as needed Phase 1 student device
  - 2027-2028 Phase II student device
5. 2023 CAASPP Assessment with external mice  
(Dan providing mice)
6. Grade Level Tech Standards and Implementation  
(Staff revisiting tech standards in November)
7. On-Site Support Calendar (Beginning/Middle/End)
8. Issues, Ideas, Problem Solving



EMAIL



TWITTER HANDLE



TELEPHONE



LINKEDIN URL



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7, 2022

## **Agenda Item 7.4 Re: Fieldtrips & \*Parent Drivers**

(Approximately 58% of field trips are sponsored by Parent Drivers)

43 out of 48 Parent Drivers have been cleared to drive on field trips, the additional 5 parents are waiting on TB clearance.

### **2022-2023 Fieldtrip / off campus learning list**

- \*Westminster Woods
- \*Alcatraz
- \*de Young Museum
- \*Pepperwood Preserve
- \*Water Agency
- \*San Francisco Maritime
- Grace Hudson Museum
- \*Ice Skating
- Healdsburg Library
- Geyserville Fire dept.
- Petaluma Pumpkin Patch
- Safari West
- \*Luther Burbank Center of the Arts
- Farm to Pantry Gleaning
- Home Habitat Spring lake
- Riverfront Park (geology study)
- \*Water Cycle Spring Lake
- \*Sonoma Regional Park: Glen Ellen
- \*Charles Schulze Museum
- \*Ag Fair
- Monson Ranch
- \*IOOBY
- Symphony
- Luther Burbank Home/Garden
- \*Opera
- \*Healdsburg Museum
- Old School House (walking)
- \*Sonoma Fish Hatchery
- \*Russian River Fish Release

Checks Dated 10/05/2022 through 11/02/2022

Board Meeting Date November 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1921207	10/05/2022	Adams, Barbara	01-4312	Art Supplies		168.40
1921208	10/05/2022	Flores, Colleen T	01-4310	Recorders		124.06
1921209	10/05/2022	Arreola, Maria	01-5200	Bus Pick Up	13.75	
			13-5200	Sep 2022 Cafe Mileage	152.37	166.12
1921210	10/05/2022	Podesto, Nadia L	01-4310	Class Supplies	81.49	
			01-4340	Simplify Writing	247.00	
			01-4390	Laptop Case	21.14	349.63
1921211	10/05/2022	Smart, Gianna	01-4210	Library books	165.88	
			01-4310	Library Supplies	59.85	225.73
1921212	10/05/2022	Reno, Matthew	01-4390	Lock Blocks	315.31	
				Sign and folder	49.94	
				Staff Development supplies	16.26	
				Tech Supplies	81.92	463.43
1921213	10/05/2022	3P Learning	01-4140	Mathseeds Subscription		324.00
1921214	10/05/2022	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 22-23		77.00
1921215	10/05/2022	AT&T	01-5911	22-23 Phone connect Alarms		89.56
1921216	10/05/2022	Alexander Valley Union School District	01-9540	Set Up Section 125 Flex Plan Med 22-23		4,500.00
1921217	10/05/2022	Bill's Lock & Safe	40-5800	Master Locks for new fire system	321.79	
			40-6400	Master Locks for new fire system	1,361.65	1,683.44
1921218	10/05/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		70.11
1921219	10/05/2022	Grace Hudson Museum and Sun House	01-5800	Fieldtrip 3rd and 4th		96.00
1921220	10/05/2022	Kyocera Document Solutions	01-5632	Copier Usage and Maint		1,130.15
1921221	10/05/2022	Office Depot	01-4310	Classroom Supplies and Paper	1,047.47	
			01-4350	Office Supplies	726.20	1,773.67
1921222	10/05/2022	Petaluma Pumpkin Patch LLC	01-5800	Fieldtrip 10/25/22 K,1,2		392.00
1921223	10/05/2022	PG&E	01-5520	22-23 Electric Services		4,102.30
1921224	10/05/2022	Pylon Communications LLC	01-5911	22-23 VoIP Phone Service		782.44
1921225	10/05/2022	Sonrisas Spanish	01-4310	Spanish Student Portfolios	498.77	
				Unpaid Sales Tax	39.07-	459.70
1921226	10/05/2022	T-Mobile	01-5844	Mobile hotspots - tech loans		46.72
1923065	10/12/2022	Axell, Julie M	01-4110	Voyager-Step Up to Writing	588.94	
			01-4140	ESGI Subscription	235.00	
			01-4310	Explode the Code	236.49	
				Kn dg Class Supplies	77.82	
			01-4390	MacBook Charger	44.47	1,182.72
1923066	10/12/2022	Hayman, Lorna M	01-5200	Get Your Teach On Conference		853.40
1923067	10/12/2022	Arreola, Victor M	01-4380	Mower blades		95.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 10/05/2022 through 11/02/2022

Board Meeting Date November 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1923068	10/12/2022	Sheehy, Sarah	01-5200	Get Your Teach On Conference		965.65
1923069	10/12/2022	Dan Bowen DBA D3G Consulting	01-5840	IT Services		2,500.00
1923070	10/12/2022	The Home Depot Pro SupplyWorks	01-4370	Custodial Supplies		473.14
1923071	10/12/2022	Hubert Company	13-4390	Cafeteria trays and racks		1,614.67
1923072	10/12/2022	Jess A Zimmerman Inc	01-4360	Bus Fuel 22-23		561.96
1923073	10/12/2022	Learning A-Z	01-4140	22-23 Reading A-Z		117.00
1923074	10/12/2022	Pepperwood Preserve	01-5800	SCENIQ Fieldtrip and presentations 2nd	255.00	
				SCENIQ Fieldtrip and presentations 4th	255.00	
				SCENIQ Fieldtrip and presentations 5th	240.00	750.00
1923075	10/12/2022	Recology Sonoma Marin	01-5560	waste disposal 22-23		395.01
1923076	10/12/2022	Sonoma County Office of Education	01-5865	Fingerprinting Services SY 2022-2023		168.00
1923077	10/12/2022	TIAA Bank	01-5632	Kyocera Copier Lease		237.62
1923078	10/12/2022	WholeChildOccupationalTherapy	01-5811	22-23 Occupational Therapy Services		604.20
1923079	10/12/2022	Flores, Colleen T	01-4310	Flash Cards		76.95
1923080	10/12/2022	Amazon	01-4390	Student Advocate Program materials		133.61
1923081	10/12/2022	Bill's Lock & Safe	01-5630	Lock services		145.00
1923082	10/12/2022	Employment Development Department	01-9555	SUI 2022 Qtr 3		1,682.32
1923083	10/12/2022	Fishman Supply Company	01-4370	Custodial Supplies		320.29
1923084	10/12/2022	McGraw-Hill School Education	01-4140	My Math K-5 (3yr Package)		110.72
1923085	10/12/2022	Mobile Ed Productions Inc	01-5800	Sky Dome Planetarium Assembly-Deposit		547.50
1923820	10/14/2022	Carr's Construction Service	21-6250	MPR and Classroom Project	131,395.57	
			40-6250	MPR and Classroom Project	157,866.18	289,261.75
1925846	10/26/2022	Sloan, Jacqueline C	01-4380	20 Hunter Sprinkler Heads for the AVS Field	223.91	
			01-5200	Mileage to SBI	27.50	
			01-5950	Mailed 2 packages via UPS AVS Library/4 clocks for repair	63.40	314.81
1925847	10/26/2022	Gilbertson, David A	01-4310	Science Supplies (Betadine and onions)		22.94
1925848	10/26/2022	Smart, Gianna	01-4210	Library Books		140.72
1925849	10/26/2022	Alliance Insurance Group	01-5813	Flex Plan Administration 22-23		150.00
1925850	10/26/2022	Department of Justice Acctng Office Cashiering Unit	01-5865	Fingerprinting Apps 22-23		256.00
1925851	10/26/2022	Luther Burbank Center for the Arts	01-5800	Sewam American Indian Dance (LBC) 3rd grade		135.00
1925852	10/26/2022	Mobile Modular	01-5600	Modular Lease		620.00
1925853	10/26/2022	Office Depot	01-4310	Classroom Supplies and Paper	994.99	
			01-4350	Office Supplies	184.04	1,179.03
1925854	10/26/2022	RGM Kramer Inc.	40-6255	Construction Closeout and Admin		1,105.00
1925855	10/26/2022	TIAA Bank	01-5632	Kyocera Copier Lease		40.33
1925856	10/26/2022	Weeks Drilling & Pump Inc.	01-5802	Water System Service 22-23		431.67

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 10/05/2022 through 11/02/2022

Board Meeting Date November 7, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1927132	11/02/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		337.48
1927133	11/02/2022	Liminex Inc. DBA GoGuardian	01-4340	Software Digital Safe for Schools		908.60
1927134	11/02/2022	Stephanie Lennox Dba Envirichment	01-5800	Classroom Education Session 3rd Grade		340.00
1927135	11/02/2022	Opperman & Sons Inc	01-5630	Bus Repair and Maintenance		1,025.99
1927136	11/02/2022	Roberts Mechanical & Electric	14-5800	HVAC Repairs		4,456.09
1927137	11/02/2022	SFMNPA	01-5800	Age of Sail - 4th/5th Grade Deposit		600.00
1927138	11/02/2022	Vision Service Plan	01-9574	Vision Service Premium 22-23		285.65
<b>Total Number of Checks</b>					<b>60</b>	<b>332,170.78</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	55	33,936.53
13	Cafeteria Fund	2	1,767.04
14	Deferred Maintenance Fund	1	4,456.09
21	School Building Bond Fund	1	131,395.57
40	Special Reserve Capital Outlay	3	160,654.62
Total Number of Checks		<b>60</b>	332,209.85
Less Unpaid Sales Tax Liability			39.07
<b>Net (Check Amount)</b>			<b>332,170.78</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

# Alexander Valley Union School District

## Board of Trustees Meeting

October 10<sup>th</sup>, 2022

**AVS Library 5:30pm**

### **Agenda**

**1.0 Call to Order:** President Smit called the meeting to order at 5:32 PM.

**2.0 Pledge:** Mr. Reno led the Governing Board and those present in the Pledge of Allegiance.

**3.0 Roll Call:** All Trustees are present except Junior Macias who is under the weather.

**4.0 Approval of Agenda:** On a motion from Trustee Doran, the Board approved the Regular October 10, 2022, Board meeting Agenda. Trustee Kreck second with a vote of 4-0.

**5.0 Students of the Month Celebrating “Passionate” Learners!** Mr. Reno along with all of the AVUSD Trustees celebrated students honored for being “Passionate” Learners

**Break:** President Smit took a short break at 5:38 pm so that those families who wanted to were able to leave the meeting.

**6.0 Comments from the Audience:** Ms. Sloan reported that she did not receive comments from the audience via email.

#### **7.0 Reports and Correspondence:**

**7.1 Alexander Valley School Faculty Report:** Resource Teacher, Emma Donau-Sinclair, and Kindergarten Teacher Julie Axell, shared the following report with the Trustees:

- Opera is this Friday at 1:30. Many 3-6<sup>th</sup> graders have been donating their lunch time to practice for this performance. We are excited to have an enthusiastic cast and chorus perform on our new stage.
- 3rd enjoyed a perfect day of observation and exploration of plants and animals at Riverfront Regional Park last week for their first of 4 IOOBY trips.
- 1st grade recently had a field trip to the Healdsburg Public Library-to learn about the library and to use their student one cards.
- 1st/2nd grade went gleaned at the Monson Ranch with Farm to Pantry. -We picked over 700 pounds of apples/pears for the Food Pantry-as part of our community service.-We have gleans planned for winter and spring.
- 1st grade went to Spring Lake/Environmental Discovery Center as part of our study of animals and their habitats. This is the 1st in a series of 5 Sonoma County park-based Science field trips we will be taking this year.
- Environmental education teacher, Stephanie Lenox, will be coming to 3rd grade Nov. 1 to teach the third graders about Oak trees. They will crack acorns, as well as cook and eat them to augment their Native American social studies unit.
- Book drive was great success-lots of excitement recycling the books into new hands.
- Jog-a-thon was a success; we raised \$22, 900 so far. Hoping to collect all of it by this Friday.
- Parent/teacher conferences will be the week of 10/18-10/21-in person or on Zoom for those that request/prefer.

- K, 1st, and 2nd will head to the Pumpkin Patch on 10/25 as part of October harvest fun.
- Halloween/Harvest Festival is scheduled for 10/31-at AVS-1st time in 4 years-last one was 2018-games/crafts/parade etc.
- Staff is spending our meeting this week discussing writing.

**7.2 Alexander Valley Union School District Trustees' Reports:** No report at this time.

**7.3 Alexander Valley School Parents' Club Report:** Rosie Monson, AVSPC President, reported the following on behalf of the AVSPC:

- The AV Parent's Club officers have been meeting monthly to get organized for the year. We are currently working on an online payment option for fundraising as we currently only accept checks as payment for fundraisers such as the annual fund and jog-a-thon. We are hoping that an easy online option for payments will increase donors this year and beyond. AVSPC hopes to incorporate this with Jogathan next year.
- The annual fund letter is set to go out next week with a due date of December 31.
- Hot Dog Day was a success, and we will continue to have parents on campus once a month for a hot dog and treats for lunch for any child who would like it. It was a huge success, the parents grilled them!
- The Halloween Carnival planning has begun and the chair, Renee Schink, has been coordinating with teachers and room parents to have a great carnival with many activities. Trustee Stewart is heading up the haunted barn.
- Passive giving is increasing this year and Renee Graves is starting to work on signing parents up for AmazonSmile, Oliver's Market, and Farm Fresh to You.
- Spaghetti dinner planning meetings will start at the end of this month. Lauren Biasotti will be the Auction Chair and everyone is looking forward to working with her again this year.
- Our next parents club meeting is this Wednesday, October 12.
- Every volunteer slot was filled on back to school night. Rosie and her team were very pleased.

**7.4 Superintendent's Report**

**Current Enrollment Update** – We are current with 112 students. Parents have updated their emergency cards and the Resident/Transfers have been updated accordingly.

**Williams Quarterly Report:** Mr. Reno is happy to report that no complaints have been filed.

**Safety Committee Agenda Review:** Mr. Reno shared the purpose of committee is to maintain student, parent, and staff safety at all times and that through the use of strategic planning, our team will focus on planning, preparation, and effectively communicating with students, parents and community about site safety initiatives. In addition, Mr. Reno shared the following to-do list in the Board Packet:

1. Approve the 2022-2023 AVS Safe Schools Plan (Ed. Code Section 32281(a).
2. AVUSD Strategic Goal Initiates Wheel: Focus: Goal 3 (Safe and Accessible Facilities)
3. 2022-2023 AVS Safety Plan Overview Approval Process: Target Feedback Date 9/30
4. School-wide drills: 2 lockdowns, 3 fire. & 2 earth quake, 1 student evacuation parent pick up drill (10/28). Completed: 1 lockdown (9/12) and 1 earthquake (9/19) 1 fire (9/26)
5. New Lockdown Protocol: Lockblok (Purchased 20 on 9/12/22) \$327 (RESIG funds)
6. Emergency Community Use of MPR "AVS Resiliency Center" Fire Department
7. Committee "To Do" Action List
  - a) Confirm all E-Bags are fully stocked: Matt/Teachers
  - b) Verify Student Med. List in bags: Matt/Jackie
  - c) Install LockBlocs and update Lockdown written procedures: Matt/Victor
  - d) Double check battery power in all radios: Matt
  - e) Test Home-Alert System: Jackie/Laura
  - f) Coordinate with AVV as "safe haven" if we needed to evacuate campus. Yvonne
  - g) Change HVAC air filters and Hepa air station filters as needed in rooms. Victor/Rudy
  - h) Design and distribute Parent Home Survey on campus safety. Matt/Teachers
  - i) Reinstate "Families" for emergency evacuation: Colleen/Lorna
  - j) Intercom Audio campus wide check: Matt
  - k) Schedule annual fire safety equipment, elevator, and kitchen inspections: Matt
  - l) Email Confirmation approving 2022-2023 AVS Safe Schools Plan by 9/30: Committee
8. Additional AVS "Safe School": supporting indicators
  - a) Maintain school suspensions at less than 2 per year
  - b) Gather evidence of parent feedback on campus safety through survey
  - c) Maintain 96%+ attendance rate
  - d) Engaging in Mindfulness Activities in classrooms weekly
  - e) Two Counselors on site @1 x per week each
  - f) Implement AVS Student Advocates Program and AVS Leadership students
  - g) Maintain a high behavioral expectation environment
  - h) Continue to partner with AVSPC and parents on maintaining healthy school culture

**Curriculum Committee Agenda Review:** Mr. Reno reviewed the highlights from the Curriculum committee meeting including, which core curriculum adoptions will need to be renewed in the near future, Mr. Reno and 6<sup>th</sup> grade Teacher Lorna Hayman are looking at the bridge for the 6<sup>th</sup> grade math curriculum to the 7-12 grades. Ms. Axell shared that she is working with Mr. Reno to plan for a jump start program prior to the start of school for KN students. Ms. Axell shared this year is her first year of having a wide range of students with various skill sets. Mr. Reno continued that all grades are planning on having a focus on writing practices.

**AB 152 Covid-19 Sick Leave Extension: Dec. 31, 2022:** Mr. Reno shared that the State has decided to extend the Covid-19 Sick Leave Extension to employees through December 31, 2022.

## **8.0 Consent items**

8.1 Approval of Vendor Warrants

8.2 Approval of Sept. 12, 2022 Board meeting minutes

On a motion from Trustee Kreck, the Trustees approved the above consent items. Trustee Doran second with a vote of 4-0. Trustee Kreck inquired about the warrant for a permit to do drip irrigation. Ms. Kopache explained that the County of Sonoma requires this permit each year. Trustee Doran inquired about the warrants for the Math Curriculum. Ms. Kopache, Ms. Axell, and Mr. Reno explained that there are several components to each curriculum, textbooks, a teacher online subscription, and student online subscriptions. Several of the companies' charge separately for each component. Mr. Reno explained that My Math averages \$5000/year and that Glencoe is solely for the 6<sup>th</sup> grade Math curriculum.

## **9.0 Personnel and Fiscal**

**9.1 Action: Approve Budget Updates:** On a motion from Trustee Kreck, the Board approved updates to the current budget as presented by Ms. Kopache, AVUSD's CBO. Trustee Stewart second with a vote of 4-0.

**9.2 Information/Discussion: Five Year look Property Tax Assessed Value Data:** Mr. Reno reviewed the Alexander Valley assessed property values/sales over past 5 years with the Trustees. In conclusion, Mr. Reno stressed that based upon past data analysis AVUSD can estimate approx.. \$16,500 in revenue for every 10-million of assessed taxed dollars.

## **10.0 Facilities**

**10.1 Action: Bond Project Notice of Completion (NOC):** Mr. Reno reviewed the Bond NOC construction closeout process. On a motion from Trustee Doran, the Board approved the Notice of Completion for the Bond Construction Project Trustee Kreck second with a 4-0 vote.

## **11.0 Governance**

**11.1 Informational Update: AVS Strategic Goals:** Mr. Reno shared the revised AVS Strategic Goals that includes the partnership with parents:

- Academic Excellence  
Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.
- Whole Child Success and Student Wellness  
In partnership with parents, integrate a variety of learning experiences across multiple curricular areas designed to nurture student's social and emotional well-being, self-advocacy, and character.
- Staff Support  
Attract, retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school\_culture.

- Safe and Accessible Facilities  
Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.
- Financial Stability: Mr. Reno gave a brief overview of how he continues to work in partnership with AVSPC, to ensure financial stability through purposeful spending and the building of reserves over time for AVUSD now and into the future.

**11.2 Action: Acceptance Initial Proposals for 2022-2023 Negotiations from the Alexander Valley Teachers' Association and AVUSD.**

**The Alexander Valley Union Teachers' Association and AVUSD wish to commence negotiations for the 2022-23 school year.**

The Association is interested in opening the following articles:

1. Article 9; 9.0 Teaching Hours
2. Articles 19; Salaries/Benefits

The District is interested in opening the following article:

1. Article 16; Evaluation Procedure

On a motion from Trustee Kreck, the Board accepted the opening articles from AVTA. Trustee Stewart second with a vote of 4-0.

**11.3 Information District Board Committee Assignments:**

- A. Technology - Macias
- B. Curriculum - Doran
- C. Facilities – Smit & Stewart
- D. Budget - Kreck
- E. Safety – Kreck

**11.4 Action: 2022-2023 AVS Safe Schools Plan:** Mr. Reno requested approval of the AVS Safe Schools Plan, which was previously approved by the AVS Safety Committee on 9/20/22. On a motion from Trustee Stewart, the Governing Board approved the AVS Safety Plan. Trustee Doran second with a vote of 4-0.

**11.5 Information: Kincade, PG&E, and on-going community litigation:** Mr. Reno and the Board discussed the Kincade Property tax backfill. Mr. Reno gave feedback to the Board regarding the Kincade property tax backfill. Mr. Reno stressed the state fiscal analyst office believes the district has already been made whole (property taxes have recovered) as the fire took place in 2019. Mr. Reno believes at this time we will not secure two-years of lost property tax revenue backfill, however...he will continue to see what options are available to follow up with. One of those options included Mr. Reno following up with a local law firm to see if we could be part of their class action lawsuit. The lawyers for Hansen and Miller informed Mr. Reno that we would not qualify as AVUSD did not suffer any structural loss. The Trustee shared their appreciation to Mr. Reno for looking into it.

**11.6 Action: Approval of Board Policy (BP), Administrative Regulation (AR), and E (Exhibit):** The Board approved the following policies on a motion from Trustee Kreck. Trustee Doran second with a vote of 4-0:

- Exhibit(1) 1113 - District and School Web Sites**
- Administrative Regulation 1312.4 - Williams Uniform Complaint**
- Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures**
- Board Policy 3110 - Transfer of Funds**
- Administrative Regulation 3517 - Facilities Inspection**
- Board Policy 3523 - Electronic Signatures**
- Administrative Regulation 3523 – Electronic Signatures**
- Board Policy 3550 - Food Service/Child Nutrition Program**
- Administrative Regulation 3550 - Food Service/Child Nutrition Program**
- Board Policy 3551 - Food Service Operations/Cafeteria Fund**
- Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund**
- Board Policy 3553 - Free and Reduced Price Meals**
- Administrative Regulation 3553 - Free and Reduced Price Meals**
- Administrative Regulation 4161.8/4261.8/4361.8 Family Care/Medical Leave**
- Administrative Regulation 6173.1 - Education for Foster Youth**

**12.0 Future Agenda Items**

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

<b>November 7, 2022</b>	<b>Regular Meeting</b>
	<ul style="list-style-type: none"> <li>• Set Organizational Annual Meeting Date</li> <li>• Complete Form 700 Statement of Economic Interests</li> <li>• Facilities Committee Agenda</li> <li>• Board Policy (BP) and Administrative Regulations (AR) Updates</li> <li>• Developer Fee Update</li> </ul>

**13.0 Future Dates:**

10/11	Facilities Committee Mtg	3:15pm
10/13	Tech Committee Mtg via Zoom	3:20pm
10/17	Emergency Day Non-Use (Projected No School)	
10/18-10/21	Parent/Teacher Conferences	12:15pm Dismissal
10/31	Halloween Parade	1:00pm
NOVEMBER		
11/7	Board Meeting	5:30pm
11/9	AVSPC Mtg	8:15am
11/10	End of First Trimester	
11/11	Veterans’ Day/No School	
11/18	Minimum Day	12:15pm
11/21-11/25	Thanksgiving Break	

**15.0 Closed Executive Session:** President Smit adjourned to closed session at 6:32 PM.

**15.1 Goal Setting of the Superintendent-Principal (pursuant to Government Code [54957](#) and Board By Law 9321)**

President Smit adjourned from Closed Session to Open Session at 7:24 PM

**16.0 Report of Any Action Taken in Closed Session:** No action was taken in closed session

**17.0 Adjournment:** President Smit adjourned the meeting at 7:25 PM.

Respectfully submitted,

Matt Reno, Superintendent-Principal  
Secretary to the Board



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7<sup>th</sup>, 2022

Re: Agenda Item 8.3 Acceptance of 2020 Paddle Raise of \$11,500 for Kitchen/MPR Items

Dear Trustees,

Our last “in-person” annual Spaghetti Dinner was held in the spring of 2020. During this event, AVSPC held their annual paddle raise activity which resulted in our community raising \$11,500. The purpose of these funds were designed to be used for additional items needed for our new kitchen/mpr. After speaking with AVS kitchen staff, it appears AVS has many kitchen items on hand that have been moved from the old kitchen, as well as the staff room kitchen. In addition, AVSPC has kitchen items designed for large scale food cooking/delivery to support community events. Due to these reasons, I anticipate only \$3500 to be used for direct kitchen items and the remainder of funds to be used for the MPR as detailed below.

## **KITCHEN**

Previously purchased student lunch trays (\$1500)

Future additional items to be purchased pots/pans/utensils/microwave: estimated cost (\$2,000)

## **MPR**

The remaining funds of \$8,000 could be utilized for MPR related needs which could include items the Facilities Committee is considering.

Sincerely,

M. Reno

# Alexander Valley Union School District

2022-23 October 2022

Regular Board Meeting November 7, 2022

	<b>Fund 01</b>	<b>Fund 13</b>	<b>Fund 14</b>	<b>Fund 17</b>	<b>Fund 20</b>	<b>Fund 21</b>	<b>Fund 25</b>	<b>Fund 40</b>
	General Fund	Cafeteria Program	Deferred Maintenance	Special Reserve Fund	Post Employment Benefits	Bond Building Fund	Capital Facilities	Capital Reserve
	attached	attached						attached
<b>Beginning Balance</b>	1,463,108	3,406	12,383	85,241	76,640	456,334	7,069	206,490
<b>Revenues</b>	2,625,144	28,500	12,300	1,000	700	959	18,200	157,000
<b>Expenses</b>	2,853,042	31,591	10,000	80,000	11,750	457,293	-	355,457
<b>Excess/Deficit</b>	(227,898)	(3,091)	2,300	(79,000)	(11,050)	(456,334)	18,200	(198,457)
<b>Projected Ending Balance</b>	1,235,210	315	14,683	6,241	65,590	-	25,269	8,033

# ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2022-23

10/31/2022

## General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund.

Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

Regular Board Meeting November 7, 2022	(Col A) 2022-23 Current Operating Budget	(Col B) Proposed Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	<b>1,345,034</b>	<b>1,463,108</b>	<b>1,463,108</b>	1
<b>Revenues</b>				
LCFF/Property Tax Revenue	2,101,704	2,101,704	172,411	
Federal Revenue	44,718	44,718	(11,981)	
State Revenue	147,329	293,318	71,251	2
Local Revenue	173,654	173,654	29,242	
Transfers In	11,750	11,750	0	
<b>Total Revenues</b>	<b>2,479,155</b>	<b>2,625,144</b>	<b>260,923</b>	
<b>Expenditures</b>				
Certificated Salaries	1,089,186	1,089,186	332,532	
Classified Salaries	526,896	526,896	162,761	
Benefits -Mandatory/Health	666,405	666,405	165,109	
Books and Supplies	103,967	103,967	58,838	
Services and Oper Exp	383,088	383,088	101,419	
Capital Outlay	0	0	0	
Other Outgo	0	0	0	
Transfers Out	57,000	83,500	50,000	3
<b>Total Expenditures</b>	<b>2,826,542</b>	<b>2,853,042</b>	<b>870,659</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(347,387)</b>	<b>(227,898)</b>	<b>(609,736)</b>	
<b>Net Ending Balance</b>	<b>997,647</b>	<b>1,235,210</b>	<b>853,372</b>	
<u>Less Components of Ending Bal:</u>				
Revolving Cash	600	600	.	
Reserve for Economic Uncertainty(5%)	141,327	142,652		
Special Ed Extraordinary Costs	45,000	45,000		
Curriculum Adoption Reserve	50,000	50,000		
AVSPC Support-Enrich Prgm Transition	40,000	40,000		
Operating Cash Flow (Prop Tax deposits)	530,653	530,653		
<b>Ending Balance</b>				
Undesignated Amount	<b>190,067</b>	<b>426,305</b>		

Regular Board Meeting

November 7, 2022

**General Fund 01**

**Proposed Budget Changes**

**#1 Beginning Balance**

118,074 Update per actual beginning balance rollover

**#2 State Revenue**

74,686 Learning Recovery - One time Block Grant

71,303 Art Music Inst Materials - One Time Block Grant

**Change to Revenues**

**145,989**

**#3 Transfers Out**

1,500 To Cafeteria Program

25,000 To Capital Facilities for Building Project

**Change to Expenditures**

**26,500**

**Total Proposed Change to Ending Balance**

**237,563**

**ALEXANDER VALLEY UNION SCHOOL DISTRICT  
BUDGET UPDATES 2022-23**

10/31/2022

**Cafeteria Fund 13**

Regular Board Meeting November 7, 2022	(Col A) 2022-23 Current Operating Budget	(Col B) Proposed Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	3,863	3,406	3,406	1
<b>Revenues</b>				
Federal Revenue			0	
Interest	0	0	3	
Transfer in from Gen Fund	27,000	28,500	20,000	2
<b>Total Revenues</b>	<b>27,000</b>	<b>28,500</b>	<b>20,003</b>	
<b>Expenditures</b>				
Classified Salaries	17,444	17,444	4,633	
Benefits	7,032	7,532	1,886	3
Supplies	550	2,165	1,617	4
Services and Oper Expenses	4,450	4,450	2,960	
<b>Total Expenditures</b>	<b>29,476</b>	<b>31,591</b>	<b>11,096</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(2,476)</b>	<b>(3,091)</b>	<b>8,907</b>	
<b>Net Ending Balance</b>	<b>1,387</b>	<b>315</b>	<b>12,313</b>	
<b><u>Proposed Budget Changes</u></b>				
<b>#1 Beginning Balance</b>				(457) Update per actual beginning balance rollover
<b>#2 Transfers In</b>				1,500
<b>#3 Benefits</b>				500 Update per open enrollment
<b>#4 Supplies</b>				1,615 Trays for Lunch and Breakfast programs
<b>Total Proposed Change to Ending Balance</b>		<b><u>(1,072)</u></b>		

**ALEXANDER VALLEY UNION SCHOOL DISTRICT**  
**BUDGET UPDATES 2022-23**  
**10/31/2022**  
**Capital Facilities Reserve - Fund 40**

Regular Board Meeting November 7, 2022	2022-23 Current Operating Budget	Updated Budget	Actual To Date	BUDGET CHANGES
<b>UNAUDITED BEGINNING BALANCE</b>	<b>206,490</b>	<b>206,490</b>	<b>206,490</b>	
<b>Revenues</b>				
Donations and Fundraisers	21,500	21,500	33,500	
Interest	500	500	338	
Contribution from Special Reserve	80,000	80,000	80,000	
Contribution from General Fund	30,000	55,000	30,000	1
<b>Total Revenues</b>	<b>132,000</b>	<b>157,000</b>	<b>143,838</b>	
<b>Expenditures</b>				
Services and Operations.	5,000	5,000	3,563	
Architect/Engineering	4,600	4,600	2,318	
Planning/Survey		21,000		2
Construction Contractor	183,111	183,111	163,866	
Construction Management	10,000	10,000	3,570	
Equipment	131,746	131,746	135,949	
<b>Total Expenditures</b>	<b>334,457</b>	<b>355,457</b>	<b>309,266</b>	
<b>NET REVENUE (EXPENDITURES)</b>	<b>(202,457)</b>	<b>(198,457)</b>	<b>(165,428)</b>	
<b>Net Ending Balance</b>	<b>4,033</b>	<b>8,033</b>	<b>41,062</b>	
 <b><u>Proposed Budget Changes</u></b>				
<b>#1 Transfers In</b>		25,000	Update for DGS final fees and bioswale	
<b>#2 Planning/Survey</b>		20,000	Dept Of General Services fees	
<b>Change to Ending Balance</b>		<u><b>5,000</b></u>		



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

Dear Trustees,

Re: Agenda Item 9.2 Information/Discussion/Possible Action

The list below outlines the 2021-2029, eight-year span of technology related expense and needs. The Board has allocated \$12,000 per year to offset yearly and multi-year tech related expenses.

## **Prior Technology Related Needs, Costs, and Origination Dates**

Projectors: \$27K (2016)

Phone System: \$4K (2019)

Teacher Devices: \$22k (2021)

Student Devices Chromebooks 16K (2020-60units)

Student Devices Chromebooks 17K (2021-70units)

New K and Sci/Art Rm Tech systems 12K (2022-2023)

## **Technology Forecasting Needs, Costs, and Potential Purchase Dates**

2023-2024 switches/licensing (\$7k)

2024-2025 Phase 1 projectors as needed (seeking price)

2025-2026 Teacher Devices

2026-2027 Phase II projectors as needed

Phase 1 student device 2027-2028

Phase II student device 2028-2029



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7, 2022

Re: Agenda Item 9.2 Information/Discussion/Possible Action

Dear Trustees,

On October 13, 2022 our Technology Committee met to discuss various items. One such item includes that fact that AVS is in need of six new Meraki switches and is due for a five-year license renewal. Our current switches were projected to last five years, but to date...they have been functional for ten. The new switches and licensing would take effect September 2023. We learned there is up to a 250 day wait period on the switches, so it is in the best interests of the district to place the switch order by January 2023. This would allow time for a summer 2023 install by Dan Bowen.

### Fiscal Impact:

SKU	Product	MSRP	Cost	Qty	Ext. MSRP	Ext Cost
MS125-24P-HW	Meraki MS125-24P Access Switch	\$4,807.34	\$2,672.26	4	\$18,429.36	\$10,689.03
LIC-MS125-24P-5Y	MS125-24P Enterprise License 5YR	\$773.64	\$448.71	4	\$3,094.56	\$1,794.84
MS120-24P-HW	Meraki MS120-24P Access Switch	\$3,588.91	\$2,081.57	2	\$7,177.82	\$4,163.14
LIC-MS120-24P-5YR	MS120-24P Enterprise License 5YR	\$507.88	\$294.57	2	\$1,015.76	\$589.14
LIC-ENT-5YR	Meraki MR Enterprise License 5YR	\$531.50	\$281.70	11	\$5,846.50	\$3,098.65

**Notes:**

Special Pricing is Included. Pricing Subject to Change. Payment Due in Advance.  
Discounts based on volume purchase.  
Additional surcharges may apply when using credit card.  
Pricing Reflects Wire Transfer / ACH / Company Check.  
For full order details please reference our updated terms and policies.  
[rtnetworks.com/terms-and-policies](https://rtnetworks.com/terms-and-policies)

Retail Price	
MSRP Subtotal:	\$35,564.00
Tax:	\$2,674.57
Ground Shipping:	\$0.00
<b>MSRP Total:</b>	<b>\$38,238.57</b>

Discounted Price	
Discounted Subtotal:	\$20,334.80
Tax:	\$1,830.13
Ground Shipping:	\$0.00
<b>Discounted Total:</b>	<b>\$22,164.93</b>

The district will be able to apply \$15,000 of federal e-rate monies that could be applied to the quote above generating a total district expense of approximately \$7,000.

M. Reno

**Alexander Valley Union School District**  
**Annual Developer Fee Report**  
**2017-18 through 2021-22**

	2017-18	2018-19	2019-20	2020-21	2021-22
<b>Beginning Balance July 1</b>	<b>\$16,995</b>	<b>\$28,076</b>	<b>\$49,155</b>	<b>\$67,939</b>	<b>\$95,075</b>
Audit Adjustment					
Adjusted Beginning Balance	\$16,995	\$28,076	\$49,155	\$67,939	\$95,075
Fees Collected	\$10,796	\$20,343	\$17,651	\$26,571	\$16,654
Interest	\$286	\$736	\$1,133	\$564	\$340
Total Revenue	\$11,081	\$21,079	\$18,784	\$27,136	\$16,994
Supplies					
Rentals/Leases					
Bid Advertising					
Architect Fees					
Construction Contractor					\$105,000
DSA Fees					
Inspection Services					
Building Delivery					
Total Expenditures	\$0	\$0	\$0	\$0	\$105,000
<b>Ending Balance June 30</b>	<b>\$28,076</b>	<b>\$49,155</b>	<b>\$67,939</b>	<b>\$95,075</b>	<b>\$7,068</b>

Presented at Nov 7, 2022 Board of Trustees Meeting

Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7, 2022

Re: Agenda Item: 10.1 Information: 2022 CAASPP (ELA, MATH, SCIENCE) County-wide data and beyond

Dear Trustees,

Last month California released statewide 2022 testing results for students in grades 3-6 who took part in the Smarter Balanced Assessment Consortium (SBAC) assessment. The assessment consisted of:

- Smarter Balanced English language arts/literacy (ELA) summative assessments
- Smarter Balanced mathematics summative assessments
- California Science Test

The data below reflects how students at AVS performed compared to other students in the county and state.

	ELA	MATH	SCIENCE
AVS	69.64%	60.71%	58.96%
Sonoma Co.	44%	31%	29.07%
California	47%	33%	29/97%

In analyzing county wide testing data of forty school districts, AVS students scored the following:

- #3 highest in ELA
- #3 highest in MATH
- #6 highest in Science

M. Reno

# FACILITY Committee Prioritization List

Blacktop  
Replacement  
\$80K

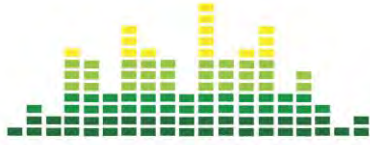
ADD Sound  
Panels to MPR  
WALLS \$27K

Paint Campus  
to Match  
New construction  
\$46K

MPR CHAIRS  
\$4K

MPR CURTAINS  
\$7K

Repair Roof  
outside Grade 2/6  
COST: Unknown



QUOTE #:  
04248-1

# COMMERCIAL ACOUSTICS

Country of Origin: United States of America

To: *Roger Oblad*

**Oblad L&S Consulting**

**Cell/Text:** (707) 481-4261

[ols.consulting@sonic.net](mailto:ols.consulting@sonic.net)

[Roblad@sonic.net](mailto:Roblad@sonic.net)

3458 Moore Road, Santa Rosa, CA 95405

Project:  
Alexander Valley MPR

COMMERCIAL ACOUSTICS  
6122 Benjamin Road  
Tampa, FL 33634  
772-559-4536 Cell  
888.815.9691 Office

QUOTE DATE	SHIPPED VIA	TERMS
10/31/22	DELIVERED TO SITE	50% DOWN/NET 15

QTY ORDERED	TYPE	DESCRIPTION	COST PER UNIT	TOTAL
38	Acoustical Wall Panels	2" 6 pcf, NRC 1.10 Guilford of Maine Acoustically Transparent Fabric – Color: TBD Type: FR701		\$11,685.60
	Installation	Acoustic Panel Installation – Wall Mounted up to 25' All Materials and Hardware Included – Travel Fees Included		\$8,654.80
	Shipping			\$895.00
	Total			\$21,235.40

Item	Qty	U/M	Size	Description
				MBI COLORSONIX WALL PANELS SERIES 1800F-2060 FINISH: GUILFORD FR7D1-2100 COLOR: AS SPECIFIED THICKNESS: 2" DENSITY: 6-7# EDGE DETAIL: SQUARE FRAME: CHEMICALLY HARDENED MOUNTING: IMPALING CLIPS MOUNTING: ADHESIVE BY CUSTOMER . W' X H' (DIMENSIONS)
1	8	EA	3' X 5'	MBI COLORSONIX
2	30	EA	3' X 8'	MBI COLORSONIX
3	288	EA		2" IMPALING CLIPS
4	1			FREIGHT ESTIMATE-SUBJECT TO CHANGE ADDITIONAL FUEL CHARGES MAY APPLY . **SEE ATTACHED QUOTE CLARIFICATIONS *IF SHOPS ARE REQ'D ADD-\$500-\$750

**Terms of Proposal:**

1. Quote valid for 30 days
2. 50% Down Payment due prior to installation. Payment is due 15 days from installation of material. A service charge of 1.5% per month (18% per year) will apply to all delinquent invoices.
3. 10 week lead-time. Lead time may vary by 1-2 weeks in extreme cases.
4. A 1 year limited warranty applies to all material. Material warranty limited to price of Commercial Acoustics materials included.
5. Installation Details:
  - a. A Hard Date for initial mobilization shall be set in writing no less than 2 weeks in advance of mobilization for installation. Scheduling notification shall be provided via email to client. Client certifies at this time that the site is ready to receive the system installation. If the site is not ready upon arrival, the client may be subject to a rescheduling fee. Installation days cannot be confirmed until the area(s) is/are prepared and ready to receive the components or system. If man hours are lost due to lack of preparation, Commercial Acoustics will require a change order to accommodate for lost time.
  - b. Go-Backs, Punch Lists, or Change Order items shall require a minimum 72-hour notification, in writing
  - c. Installation duration is an estimate only, and is heavily dependent on site conditions. No authority to reduce scope of work by supplementing with external labor shall be granted, without prior written approval by Commercial Acoustics.
  - d. Room will be clear and broom-clean prior to arrival. Finish products shall not be exposed to areas that are not sufficiently clean and dust-free.
  - e. Assumes permits and inspections are complete prior to installation team arrival
  - f. Product will be installed per installation instructions provided. Instructions shall be requested by Contractor in advance of installation team arrival, if needed.
  - g. If ceiling installation, assumes that ceiling is constructed of gypsum or corrugated metal. If Client or Contractor is aware of deficient ceiling substrate or material, Client or Contractor shall disclose this known deficiency
  - h. If after-hours or over-night installation is required, this will be subject to a \$500/day after-hours fee.
  - i. If applicable, the client shall approve a completed first piece prior to commencement of installation. This shall serve as the basis of future quality standard throughout the rest of the project
  - j. If no layout is provided by client, best practices shall be utilized to ensure equal spacing between panels and components. All obstructions, protrusions, cut outs, etc. must be absent or brought to our attention prior to installation of acoustic panels. Custom-cutting panels around unexpected or undocumented obstructions greatly increases the installation time, and will incur a Change Order fee
  - k. [Additional Details Entered if Necessary]
6. Acoustic Panels:
  - a. Includes Guilford of Maine acoustically-transparent fabric. Contact salesperson for fabric swatches or additional fabric options
  - b. First Piece Panels off production line available for client approval prior to delivery
7. If sales tax exempt, the purchaser must have a valid Sales Tax Certificate on file with Commercial Acoustics at time of order. Payment of local and state taxes are not included in this quote if outside of the states of FL and LA, and are the responsibility of the purchaser. All credit terms for Net 30 accounts are subject to approval prior to the order being released into production.
8. This quote includes General Liability coverage of \$2,000,000 and Workers Compensation coverage of \$1,000,000. Does not include Waivers of Subrogation (WoS), Additional Insured (AI), or Primary Non-Contributory (PNC) endorsements. Additional insurance requirements, endorsements or waivers may require an additional fee. If a sample Certificate of Insurance (COI) is available, please provide during the bidding process.
9. Custom made products such as acoustic fabric panels are made to specifications and are not subject to return under any conditions.
10. Price in proposal assumes no retainage in contract. If retainage is required, additional financing fees may be incurred.
11. If this Proposal is adopted as a portion of a Subcontract or Scope of Work, these Terms & Conditions shall not be over-ridden or superseded by the Terms & Conditions of the Subcontract, and shall remain wholly
12. Client shall have representative on-site with authority to approve final quality of installation on last day of installation, and at completion of regular intervals of the installation. If no representative is available, or the representative does not have sufficient authority to approve or reject the installation, a Go-Back or Change Order may be submitted to client if additional mobilization is required.
13. CONTRACTOR agrees to refrain from any and all interference in the progress of SUBCONTRACTOR's performance of the work. CONTRACTOR shall be liable to SUBCONTRACTOR for any and all damages, expenses and losses incurred as a result of such delay, including any liquidated damages ("LDs") assessed against SUBCONTRACTOR, all incidental and consequential damages, and costs for continued Project supervision, job overhead, insurance, Project facilities and other costs

Prepared By: \_\_\_\_\_  
Nick Cupp

Contact Information:  
Nick Cupp  
Commercial Acoustics  
[Nick@commercial-acoustics.com](mailto:Nick@commercial-acoustics.com)  
772-559-4536

Signature of Authorization: \_\_\_\_\_ Date: \_\_\_\_\_



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7<sup>th</sup>, 2022

Re: Agenda Item: 11.2 Information/Discussion: MPR Facility Use

Dear Trustees,

At a recent Facilities Committee meeting held on October 11, 2022, the committee started discussing and outlining the next steps of the possibility of providing the MPR for community use and/or private use.

The following items represent “draft” documents of what a potential facility use agreement could look like for the Alexander Valley School District. The documents provided have not been cleared through legal and have not been vetted by the Facility Committee which both Trustee Smit and Stewart participate in.

I wanted to bring these documents forward to revisit the discussion with the Board to gain a better understanding of the next steps our district may wish to consider as we look into the possibility of providing our MPR for community use.

Sincerely,  
M. Reno

**ALEXANDER VALLEY UNION SCHOOL DISTRICT  
GUIDELINES FOR USE OF FACILITIES**

**DRAFT**

**CERTIFICATE OF INSURANCE FOR \$1,000,000 AND A SEPARATE POLICY  
ENDORSEMENT LISTING ALEXANDER VALLEY UNION SCHOOL DISTRICT AS  
ADDITIONAL INSURED IS REQUIRED**

The undersigned agrees to the following:

1. To pay the appropriate fee for use of facilities and provide an insurance certificate as described above.
2. To be responsible for any damages sustained to the building, furniture or equipment, accruing through the occupancy or use of said facilities by the applicant.
3. To conform to all Rules and Regulations of the Governing Board of Alexander Valley Union School District.
4. To hold the Alexander Valley Union School District Board of Trustees, Superintendent of Alexander Valley Union School District, and the individual members and officers, agents and employees free and harmless from any loss, damage, liability, cost or expense caused by any act or omission of the applicant herein or of the guests, servants, employees or assigned of the applicant herein.
5. That at all times the school facilities remain under the control of the agents of Alexander Valley Union School District Board of Trustees.
6. The school property will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence, or other unlawful means, and that it is not a Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under penalties of perjury.
7. The school property shall not be used for the commission of any crime or any act prohibited by law.
8. Use of school facilities shall not interfere with the regular school work or activities of the school.
9. Gambling, fighting, or use of profane language is not permitted on school property.
10. No alcoholic beverages may be consumed on school grounds or buildings, nor will smoking be permitted in school buildings.
11. All fire laws shall be observed.
12. No temporary/portable lighting or generators shall be used on school grounds, including all recreational fields.
13. Applicants are made aware of Healdsburg Municipal Code Chapter 9.12, Sections 090 through 140, regarding disturbing the peace and other regulations, and agree to comply with these regulations.
14. No repairs or modifications to the school grounds or facilities shall be made without the prior written consent of the Alexander Valley Union School District.
15. Priority of use of school facilities shall be governed by the Use of Facilities Fee Schedule.
16. This Agreement contains the entire agreement between the parties. The terms and conditions of this Agreement may be modified only by a separate written agreement signed by the parties.
17. Further applications may not be granted to applicants who have violated these rules and regulations.
18. All questions and inquiries regarding the use of the school facilities shall be directed to AVUSD's Business Services Office at (707) 433-1375.

**STATEMENT OF INFORMATION**  
(Required by Education Code Section 40045)

**DRAFT**

**NOTE: This statement is made under penalty of perjury and any person signing this statement who willfully states therein as true any material matter which he or she knows to be false is subject to the penalties prescribed for perjury in the Penal Code.**

The undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means; and that \_\_\_\_\_ the organization on whose behalf he or she is making application for use of school property does not, to the best of his or her knowledge, advocate the overthrow the government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization, or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalty of perjury.

**INSURANCE**

\_\_\_\_\_ (person/organization) (hereinafter referred to as "user") agrees to maintain public liability insurance or to maintain a self-insurance program for its operations and use of facilities of the Alexander Valley Union School District with limits as prescribed below.

NOTE: This statement is made under penalty of perjury and any person signing this statement who willfully states therein as true any material matter which he or she knows to be false is subject to the penalties prescribed for perjury in the Penal Code.

The user agrees that under such required public liability insurance policy of public liability self-insurance program the Alexander Valley Union School District will be named as an additional insured with primary insurance coverage of at least **\$1,000,000** combined single limit for personal injury and property damage with respect to the use of the school premises involved. Any public liability insurance or self-insurance program maintained by the Alexander Valley Union School District shall be in excess of, and shall not contribute with, the required liability insurance or self-insurance coverage provided to user. User's policy or program shall contain cross liability endorsements.

Activities determined by the District to be extraordinary risks may require larger amounts of coverage. User agrees to furnish the Alexander Valley Union School District thirty (30) days prior notice of cancellation or termination of the required liability policy/self insurance program, and the certificate of insurance or of self-insurance shall require such notice.

**HOLD HARMLESS AGREEMENT**

In consideration of the Alexander Valley Union School District permitting the above use of District premises, \_\_\_\_\_ (Organization) hereby waives any claim Organization may have against the Alexander Valley Union School District for any injury or loss incurred by \_\_\_\_\_ (Organization) as a result of using the District premises.

In addition, \_\_\_\_\_ (Organization) hereby agrees to defend and indemnify the district and its officers, agents and employees from and against any liability or claims, damage, costs or expenses in law or equity, including costs of suits and expenses for legal services, that may at any time arise or be claimed because of alleged damage to property, or death or injury to persons by reason of the operations of \_\_\_\_\_ (Organization) on Alexander Valley Union School District's owned property, or because of any negligent act or omission of act on the part of District, its officers, agents or employees, or because of any negligent act or omission of act on the part of the (Organization), its officers, agents or employees.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Organization \_\_\_\_\_ Date: \_\_\_\_\_  
 Represented By (Name/Title) \_\_\_\_\_ Email Address \_\_\_\_\_  
 Billing Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_ Non-Profit N Y (If yes, attach 501c3 tax letter)

**SITE REQUESTED (one form per site)**

AVS

**FACILITY**

Classroom  Library  Other \_\_\_\_\_  
 AVS Kitchen  Multi-Purpose  AVS Parking Lot

**EQUIPMENT**

Projector & Screen  Sound System  Scoreboard  Soccer Goals  
 Podium  No. Chairs \_\_\_\_\_  No. Tables \_\_\_\_\_  Other \_\_\_\_\_

Purpose of Use \_\_\_\_\_  
 Supervising Adult (over 21) \_\_\_\_\_ Telephone \_\_\_\_\_  
 Expected Attendance \_\_\_\_\_ Open to the Public? N Y Admission Charged? N Y

**DATES/TIME (attach schedule if necessary)**

Date(s) Requested	Hours Requested	Date(s) Requested	Hours Requested
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

**CERTIFICATE OF INSURANCE**

Please see guidelines attached. A copy of your insurance along with the Endorsement Page must be attached to this application upon submission.

**HOURS**

The applicant agrees to hold the Alexander Valley Union School District, its Governing Board, officers, agents and employees free and harmless from any loss, damage, liability, costs, or expenses caused by any act or omission of the applicant herein or of the guests, servants, employees or assigns of the applicant herein. Applicant must provide Certificate of Insurance naming Alexander Valley Union School District as additional insured. District may waive this requirement at its discretion.

The applicant agrees that at all times the school facilities remain under the control of the agents of the Governing Board of the Alexander Valley Union School District.

The undersigned states that, to the best of his/her knowledge, the school property for the use of which application is hereby made will not be used for the commission of any act which is prohibited by law, or for the commission of any crime including, but not limited to, the crime specified in Sections 11400 to 11401 of the California Penal Code.

*I have read the rules and regulations relating to use of school facilities and accept responsibility for meeting the requirements stated herein:*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR DISTRICT USE ONLY**

**FEES**

Signature of School District _____	@ \$ _____	EACH PER USE
Representative cc: Site Custodian _____	@ \$ _____	EACH PER USE
	@ \$ _____	EACH PER USE
	Custodian _____	
	Food Service Staff _____	
	A-V Technician _____	
	Other _____	

Copy to: Office **TOTAL** \_\_\_\_\_

**ALEXANDER VALLEY UNION SCHOOL DISTRICT  
USE OF FACILITIES FEE SCHEDULE  
EFFECTIVE Nov 1<sup>st</sup> 2022**

DRAFT

**Fees are based on, and priority is given, according to the following:**

Group A (1<sup>st</sup> Priority): School and school-related activities and school-connected organizations

Group B (2<sup>nd</sup> Priority): Alexander Valley-area youth-related activities and non-profits, including the City of Healdsburg

Group C (3<sup>rd</sup> Priority): Non-Alexander Valley area youth groups and non-profit organizations

Group D (4<sup>th</sup> Priority): Commercial groups, businesses and religious organizations

*Note: Fees may be lowered or waived at the discretion of the Superintendent or designee.*

<b>FACILITY USE RATES (hourly unless otherwise indicated)</b>				
<b>Facility</b>	<b>Group A</b>	<b>Group B</b>	<b>Group C</b>	<b>Group D</b>
Classroom	no charge	no charge	30.00	50.00
Library	no charge	no charge	75.00	125.00
Multi-Purpose Room / Cafeteria	no charge	no charge	50.00	100.00
Kitchen (HES, FMC, HJH)	no charge	no charge	50.00	100.00
Kitchen (HHS and HHS Culinary)	no charge	no charge	75.00	150.00
Band Room (HHS)	no charge	no charge	45.00	75.00
HJH Gymnasium	no charge	no charge	50.00	100.00
Outdoor Basketball Courts (HJH)	no charge	no charge	25.00	35.00
Frost Hall (HHS)	no charge	no charge	50.00	100.00
Smith-Robinson Gymnasium (HHS)	no charge	no charge	75.00	150.00
Locker Room	no charge	no charge	25.00	50.00
Synthetic Track (HHS)	no charge	no charge	125.00	200.00
Synthetic Field (HHS)	no charge	no charge	125.00	200.00
Synthetic Track & Field (HHS)	no charge	no charge	200.00	350.00
Synthetic Track & Field Lights (HHS)	no charge	no charge	20.00	40.00
Tennis Courts (HHS)	no charge	no charge	20.00	40.00
Tennis Court Lights (HHS)	no charge	no charge	10.00	20.00
Parking Lots and Other Open Spaces	no charge	no charge	35.00	45.00
Swim Center (HHS)	<i>These facilities are scheduled and rented through the City of Healdsburg's Parks &amp; Recreation Department (707.431.3301)</i>			
Grass Fields, all sites				
Baseball and Softball Fields (HHS)				
Field Lights (HHS)				
Restroom Building, HHS Fields				
<b>Other Hourly Rates</b>				
Custodial Staff when on duty (may apply based on use)	no charge	no charge	35.00	35.00
Custodial Staff when not on duty (2 hour minimum)	50.00	50.00	50.00	50.00
Food Service Staff when on duty (may apply based on use)	no charge	no charge	35.00	35.00
Food Service Staff when not on duty (2 hour minimum)	50.00	50.00	50.00	50.00
A-V Technician when on duty (2 hour minimum)	no charge	no charge	50.00	50.00
A-V Technician when not on duty (2 hour minimum)	50.00	50.00	50.00	50.00
Audio-Visual Equipment (sound system or projector & screen)	no charge	no charge	25.00 each	25.00 each
Scoreboard	no charge	no charge	25.00/day	25.00/day
Soccer Goals	no charge	no charge	25.00/day	25.00/day
Podium	no charge	no charge	5.00/day	5.00/day
Chair Rental (if more than 25 chairs)	no charge	no charge	1.00 each	1.00 each
Table Rental (if more than 5 tables)	no charge	no charge	5.00 each	5.00 each



**DRAFT**

## Facility Use

The Alexander Valley Union School District welcomes community groups and organizations to use our school facilities for meetings and events. For more information, please reference our Board Policy and Administrative Regulation (BP/AR/E 1330) pertaining to the use of our school facilities.

All applicants must complete the following process, even if there will be no fees charged for the facility use.

### Use of Facilities Applicant Instructions

#### Step 1: Application

- Review the Guidelines for Use of Facilities
- Review the Use of Facilities Fee Schedule
- Review and complete the Statement of Information
- Complete the Application for Use of School Facilities

#### Step 2: Approval from the Site

- Return the completed Statement of Information and Application for Use of School Facilities to the site
- The site will confirm the requested facilities are available and forward the documents to the District Office

#### Step 3: District Processing

- The applicant will provide the required Certificate of Insurance for at least \$1,000,000 with a separate policy endorsement listing the Alexander Valley Union School District as an additional insured
- The District Office will process all of the required documents and generate an invoice for all estimated fees (if applicable)

#### Step 4: Facility Use

- After all fees have been paid, instructions for facility access will be provided



# Alexander Valley Union School District

Matt Reno  
Superintendent-Principal

November 7<sup>th</sup>, 2022

Re: Agenda Item 12.1 Action: Designate the Date of the Annual Organizational Meeting

Dear Trustees,

The following does require *Action* to be taken for approval.

Per Assembly Bill 2449, the Annual December Organization Board Meeting needs to be held after the second Friday in December. Due to this, I have proposed Monday, December 12th as the date and 5:30pm as the time for our Annual Organizational Board Meeting.

During this December meeting we will be addressing the following items, in addition to other agenda items not listed:

- Elect Board of Trustees to Office
- Affirm Oath of Office for newly elected Trustees
- Establish a Calendar of Meetings
- Appoint a President to the Board
- Appoint a Secretary to the Board
- Appoint a County Liaison
- Authorize Signatures as needed
- Establish a board Calendar
- Designate Board Representatives
- Approve First Interim Report

Sincerely,  
M. Reno



**SONOMA COUNTY**  
Clerk-Recorder-Assessor  
[www.sonoma-county.org/cra](http://www.sonoma-county.org/cra)

REGISTRAR OF  
VOTERS DIVISION

P.O. Box 11485  
435 Fiscal Dr.  
Santa Rosa, CA 95406  
Tel: (707) 565-6800  
Toll Free (CA only):  
(800) 750-VOTE  
Fax: (707) 565-6843

AUGUST 22, 2022

Alexander Valley Union School District  
8511 Highway 128  
Healdsburg, CA 95448

Dear District Secretary/Administrator:

There will not be an election in your district on NOVEMBER 8, 2022, as there were not enough candidates for the office(s) to be contested

Pursuant to Education Code §5328, the following nominees for your board should be seated at the organizational meeting and will be considered Appointed as if Elected (AIE). Where vacancies remain, the governing board shall appoint a qualified person at a meeting prior to Election Day (NOVEMBER 8, 2022), and such appointees shall be seated at the organizational meeting of the board as if elected at a district election.

ALISON GREEN DORAN  
STEVEN SMIT  
ISAUL MACIAS JR.

Enclosed you will find Certificate(s) of Election and Oaths of Office for these above-named candidates. Prior to taking office, each elective officer shall take the official oath. Any Governing Board Member may administer the oath. Please issue the original oath to the candidate and return a copy to the Sonoma County Registrar of Voters Office, P.O. Box 11485, Santa Rosa, CA 95406.

If you should have any questions, please contact our office at (707) 565-6800.

Yours truly,  
DEVA MARIE PROTO  
Sonoma County Clerk &  
Registrar of Voters

by 

Deputy Clerk