

District Goals

2022-2028

Academic Excellence

Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.

Whole Child Success and Student

Wellness

Integrate a variety of learning experiences across multiple curricular areas designed to nurture students social and emotional well-being, self-advocacy, and character.

Safe and Accessible Facilities

Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.

Staff Support

Attract, Retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school culture.

Financial Stability

Ensure financial stability now and into the future through purposeful

Alexander Valley Union School District

Board of Trustees Meeting

June 13, 2022, at 5:30 PM AVS Library

Agenda

The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting.

1.0 Call to Order

2.0 Pledge

3.0 Roll Call

4.0 Approval of the Agenda

5.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, June 13th, 2022 to jsloan@alexandervalleyusd.org. Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

6.0 Reports and Correspondence

6.1 Alexander Valley Union School District Trustees' Reports

6.2 Superintendent's Report

- 2021-2022 Final Enrollment Update
- 2022-2023 Enrollment Projection
- Peer Mediation/Support Program 2022-2023

7.0 Consent items

7.1 Approval of Vendor Warrants

7.2 Approval of the minutes

- * May 9, 2022, Regular meeting of the Board
- * June 6, 2022 Special Meeting of the Board
- * May 23, 2022 Citizens' Oversight Committee

7.3 Approval of the continuation of 2022/23 MOU's with WSUD/Matt Park, KSD/Anne Kopache, and English Learner Student Program Consortium.

7.4 Approval of the LCAP Federal Addendum (Title III, Part A)

7.5 Acceptance of GiftofKnowledge.org Foundation of \$180

7.6 Acceptance of GAV-MAC donation of \$168,000

8.0 Students, Curriculum, and Instruction

8.1 Information: 2021-2022 Trimester 3 Math & ELA Data

Mr. Reno will review end of year assessment data

8.2 Information: 2022 CAASPP Completion Rate

Mr. Reno will review initial 2022 CAASPP completion data

8.3 Information: 2022-2023 Back to School Start Up Plans

Mr. Reno will share information re: the start of the 2022-2023 school year.

9.0 Personnel and Fiscal

9.1 Action: Approval of the following LCAP Plans (Including Local Indicator Data) for the Alexander Valley School District

9.2 Action: Approval of the 2022-2023 Budget for Alexander Valley School

The Board will consider approving the Budget for the 2022-2023 fiscal year as discussed in the public hearing.

9.3 Action: Approval of Reserves and Projected Assigned and Unassigned Ending Balances for the 2022-2023 Fiscal Year.

In accordance with Education Code and Board Policy and Regulation, the Board will hold a public hearing on budget reserves anticipated in the 2022-2023 district budget.

9.4 Action: Approval of The District Spending Plan for Education Protection Act Funding for the 2022-2023 Fiscal Year.

In accordance with Education Code and Board Policy and Regulation, the Board will hold a public hearing on the usage of funds from the voter approved Proposition 30, the Education Protection Act.

9.5 Action: Approve Resolution #2021-05 GASB 54 Committed Fund Balance for Deferred Maintenance Fund 14 for 2022-2023

The Board will consider approving a Resolution for Committed Fund Balance for Deferred Maintenance Fund 14 for 2022-2023 school year.

9.6 Acceptance: Resignation of AVS Employees

The Board will consider accepting a resignation from the following:
Lupita Lopez 3 hour position After Care Effective 6/10/22

10.0 Facilities

10.1 Information: AVS List of Measure B Completion Items still Outstanding

Mr. Reno will review the items to be completed prior to the project end.

10.2 Information/Action: Steve Petcavich (RGMK) will review the final phase of our Measure B Construction Project with PCO #13

Steve will review the end of the project and present PCO #13 change orders to the Board.

10.3 Action: Replace rain gutters at Library building

As part of summer work, Mr. Reno will seek the Boards approval to replace rain gutters on library building.

10.4 Action: Jet-mulch engineered wood chip for new K-2 play structure

As part of summer work, Mr. Reno will seek the Boards approval to install 150 cubic feet of engineered wood chips for new play structure.

10.5 Information: Lockdown Protocols review w/additional safety tool

Mr. Reno will review lockdown safety tool and RESIG funds to support

11.0 Governance

11.1 Acceptance of Resignation: President Laura Hawkes

The Board will consider accepting President Hawkes letter of resignation.

11.2 Trustee Organizational Roles August 2022-November 2022

Mr. Reno will seek the Boards input and approval of Trustee roles (President and Clerk) for the next 4 months.

11.3 Action: New Trustee Interview Questions, Timeline, and Procedures

Mr. Reno will seek the Boards approval on the selection of Interview Questions, Timeline, and procedures for securing Trustee.

11.4 Action: Approval of Superintendent/Principal Employment Contract

Mr. Reno will seek the Boards approval of Superintendent/Principal Contract effective July 1, 2022-June 30, 2025.

12.0 Future Agenda Items

August 8th, 2022 @ TBA	Projected Interview(s) date for new Trustee
August 8th, 2022 @5:30pm	First Regular Board Meeting of the 2022-2023 School year <ul style="list-style-type: none">▪ Board Committee Assignments▪ District Goal Review▪ Finalized and Approve 2022-2023 AVS Staffing▪ Approve budget transfers▪ Approve Declaration of Need for Fully Qualified Staff▪ Approve Sufficiency of Instructional Materials

	<ul style="list-style-type: none"> ▪ Williams Quarterly through June ▪ Summer Construction Completion Review ▪ Appoint AVUSD Provisional Trustee ▪ Approve updated 2022-2023 Independent Study Policy ▪ Facility Use data gathering
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13.0 Future Dates

AVUSD Community Open House	August 7 10:30am-12:00pm
AVA Annual Picnic	August 7 12:00pm
Back to School Night	August 15 5:30-6:30pm
All Staff Professional Development	August 15/16. 8:30-3pm
First Day of School	August 17 12:15pm Dismissal

14.0 Adjournment

Alexander Valley Union School
Enrollment Report 2021-22

teacher		Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	
Axell		16	16	16	16	16	16	16	16	16	16	16	
Hausman		17	17	17	17	17	17	17	17	17	17	17	
Sheehy		16	16	16	16	16	15	15	15	15	15	15	
Flores		16	17	17	17	16	16	16	16	16	16	16	
Podesto		17	16	16	16	16	16	16	16	16	16	16	
Bowen		15	14	14	13	13	13	13	13	13	13	13	
Hayman		18	18	17	17	17	16	16	16	16	16	16	
Totals		115	114	113	112	111	109	109	109	109	109	109	
Transfers in		63	59	59	59	59	57	57	57	57	57	57	
District Residents		52	55	54	53	52	52	52	52	52	52	52	

2022-2023 Enrollment requests as of 2-10-22	A V S	Sibling District Emp	Alumni PropertyO wners	Works in District	Regular Transfers
Kindergarten	4	5	0	3	6
First Grade					3
Second Grade					2
Third Grade					2
Fourth Grade		1			1
Fifth Grade		1			0
Sixth Grade					0

Checks Dated 05/06/2022 through 06/09/2022

Board Meeting Date June 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1896611	05/13/2022	Loarie, Anne C	01-4310	Garden Program Supplies		198.82
1896612	05/13/2022	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 21-22		1,274.00
1896613	05/13/2022	CASBO	01-5300	CASBO Organizational Membership 2022-2023		850.00
1896614	05/13/2022	Institute for Multi-Sensory Education	01-4310	Supplies for RSP and Intervention		30.64
1896615	05/13/2022	Jess A Zimmerman Inc	01-4360	Bus Fuel 21-22		825.19
1896616	05/13/2022	Office Depot	01-4310	Classroom Supplies and Paper		335.96
1896617	05/13/2022	Recology Sonoma Marin	01-5560	waste disposal 21-22		382.71
1896618	05/13/2022	Redwood Pediatric Therapy Associates	01-5811	Occupational Therapy for 2021-2022		360.12
1896619	05/13/2022	Sonoma County Office of Education	01-5865	Fingerprinting Services SY 2021-2022		126.00
1896620	05/13/2022	TIAA Bank	01-5632	Kyocera Copier Lease		237.62
1897258	05/18/2022	Podesto, Nadia L	01-4310	Class Materials		539.02
1897259	05/18/2022	Bernard, Kimberly A	01-4390	Presidential Awards		71.10
1897260	05/18/2022	Hayman, Lorna M	01-4310	grammarly, TPT		198.55
1897261	05/18/2022	Loarie, Anne C	01-4310	Garden Program Supplies		110.36
1897262	05/18/2022	ADRT	01-5871	Contracted services		7,492.50
1897263	05/18/2022	Amy's Wicked Slush	01-4390	Fundraiser Reward Party for students		439.28
1897264	05/18/2022	Frank Balcerak	01-5800	Year End Play Day Magic Show		500.00
1897265	05/18/2022	Big John's Market	01-4390	Staff Development Supplies		103.04
1897266	05/18/2022	Department of Justice Acctng Office Cashiering Unit	01-5865	Fingerprinting Apps 2021-22		224.00
1897267	05/18/2022	Ferrellgas	01-5510	Propane for 21-22		1,744.01
1897268	05/18/2022	Fishman Supply Company	01-4390	Custodial Supplies		450.56
1897269	05/18/2022	The Home Depot Pro SupplyWorks	01-4370	Custodial Supplies		772.62
1897270	05/18/2022	Office Depot	01-4310	Classroom Supplies and Paper	207.15	
			01-4350	Office Supplies	84.35	291.50
1897271	05/18/2022	Roberts Mechanical & Electric	14-5800	HVAC Repairs		1,476.33
1897272	05/18/2022	Weeks Drilling & Pump Inc.	01-5802	Water System Service 21-22		425.00
1898505	05/25/2022	Healdsburg Unified School District	01-5800	Bus service from HUSD- fieldtrips		985.75
1898506	05/25/2022	Mobile Modular	01-5600	Modular Lease		620.00
1898507	05/25/2022	Office Depot	01-4310	Classroom Supplies and Paper	11.63	
			01-4350	Office Supplies	82.71	94.34
1898508	05/25/2022	RGM Kramer Inc.	40-6255	Construction Oversight and Admin		7,083.00
1898509	05/25/2022	School And College Legal Serv.	01-5823	Legal Services for 21-22 Over Retainer		168.00
1898510	05/25/2022	TIAA Bank	01-5632	Kyocera Copier Lease		40.33
1898511	05/25/2022	Vision Service Plan	01-9574	Vision Service Premium 21-22		331.74
1899177	05/27/2022	Smith's Rent a Car	01-5600	Van Rental for Bus Route		6,037.26
1899636	06/01/2022	Dan Hardin Architect	21-6210	Design Bond Project		414.15
1899637	06/01/2022	Fishman Supply Company	01-4390	Custodial Supplies		59.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 05/06/2022 through 06/09/2022

Board Meeting Date June 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1899638	06/01/2022	Kyocera Document Solutions	01-5632	Copier Usage and Maint		786.94
1899639	06/01/2022	LACO Associates	40-6216	Soil Testing and Welding Inspection		1,187.50
1899640	06/01/2022	Oblad L & S Consulting	40-6400	Stage and Lighting Design		19,021.65
1899641	06/01/2022	Office Depot	01-4310	Classroom Supplies and Paper	48.13	
			01-4350	Office Supplies	290.94	339.07
1899642	06/01/2022	Opperman & Sons Inc	01-5630	Bus Inspections and repairs		414.69
1899643	06/01/2022	PG&E	01-5520	21-22 Electric Services		192.21
1899644	06/01/2022	Sonoma County Office of Education	01-5816	Schools Connect Contract SY 21-22	2,974.15	
			01-5817	Schools Connect Contract SY 21-22	1,200.00	4,174.15
1900697	06/08/2022	Hausman, Shannon H	01-4310	Class materials	55.64	
			01-5800	Fieldtrips	71.37	127.01
1900698	06/08/2022	Arreola, Maria	13-5200	May Cafeteria mileage		128.70
1900699	06/08/2022	Bowen, Christopher D	01-4310	Class materials		27.86
1900700	06/08/2022	Donau-Sinclair, Emma	01-4310	class materials		230.02
1900701	06/08/2022	ADRT	01-5871	Contracted Services		6,277.50
1900702	06/08/2022	Alpha Analytical Laboratories	01-5802	Drinking Fountain Testing 21-22		32.00
1900703	06/08/2022	American Storage	21-5600	Rental of Storage Pod - Measure B		150.00
1900704	06/08/2022	APB Electric	01-5800	Short Throw Projectors/AV Equip-New Rooms		10,526.00
1900705	06/08/2022	Carr's Construction Service	21-6250	MPR and Classroom Project		643,396.89
1900706	06/08/2022	Garrett Hardware & Plumbing	01-4380	Maintenance Supplies		126.97
1900707	06/08/2022	Jess A Zimmerman Inc	01-4360	Bus Fuel 21-22		821.53
1900708	06/08/2022	Kenwood School District	01-5801	Annual Services 2021-22		88,110.61
1900709	06/08/2022	LMB Inc	01-5871	Contracted Services		12,949.30
1900710	06/08/2022	Pylon Communications LLC	01-5911	21-22 VoIP Phone Service		368.13
1900711	06/08/2022	Recology Sonoma Marin	01-5560	waste disposal 21-22		382.71
1900712	06/08/2022	Smith's Rent a Car	01-5600	Van Rental for Bus Route		1,315.40
1900713	06/08/2022	Sonoma County Office of Education	01-5800	Printing Services for year end printing	13.56	
			01-5865	Fingerprinting Services SY 2021-2022	84.00	97.56
1900714	06/08/2022	John Stocksdale	21-6225	Inspector of Record - Measure B Project		5,280.00
1900715	06/08/2022	West Side Union School District	01-5850	Psychologist Services - Matt Park		14,141.05
Total Number of Checks					61	845,898.80

Fund Summary

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 05/06/2022 through 06/09/2022

Board Meeting Date June 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	52	167,760.58
13	Cafeteria Fund	1	128.70
14	Deferred Maintenance Fund	1	1,476.33
21	School Building Bond Fund	4	649,241.04
40	Special Reserve Capital Outlay	3	27,292.15
Total Number of Checks		61	845,898.80
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			845,898.80

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Alexander Valley Union School District
Board of Trustees Meeting
May 9, 2022, at 5:30 PM
AVS Library

Minutes

1.0 Call to Order: President Hawkes called the meeting to order at 5:30 PM.

2.0 Pledge: Mr. Reno led the Governing Board and those present in the Pledge of Allegiance.

3.0 Roll Call: All Board members are present except Trustee Doran. Trustee Doran will arrive late due to a previous planned meeting. Trustee Doran arrived at 5:45 PM.

4.0 Approval of the Agenda: On a motion from Trustee Smit, the Trustees approved the May 9, 2022, Regular Board meeting agenda. Trustee Kreck second with a vote of 4-0.

5.0 Comments from the Audience: Ms. Sloan reported that she did not receive any public comments via email.

6.0 Reports and Correspondence

6.1 Alexander Valley Union School District Trustees' Reports: No report at this time.

6.2 Alexander Valley School Parents' Club Report: No report was given at this time.

6.3 Alexander Valley School Faculty Report: First grade teacher, Shannon Hausman reported the following on behalf of the AVS staff:

- Grades 3-6 have begun their State Testing
- Third grade is happy to report that the Steelhead have hatched and are beginning to swim up. Mrs. Flores and her class will release the Steelhead babies into the Russian River on May 19, which will complete the 3rd grade stewardship project.
- First, Second, and Third grade students went to the Green Music Center to hear classical music concerts featuring songs from movies the students were familiar with. The highlight of day was seeing former AVS student Henry Herrod introduce the cello on stage.
- Volunteer Appreciation is this Wednesday, May 11, 2022, at 8:00 AM in the Garden. Mrs. Hausman extended an invitation to the Trustees to attend, as all of the staff are very appreciative of all the volunteer hours the Trustees give to make AVS successful.
- Third grade is proud to report that they had three winners in an essay contest regarding the history of Healdsburg.
- Along with California Poets in schools, AVS Kindergarten – 5th grade will begin making the annual poetry book on Wednesday. K-2 will publish poetry books, poems, and the students will recite their poems for buddy classrooms and/or zoom
- AVS Yearbook has been completed and all students will receive a free one thanks to the Alexander Valley Parents Club. Staff may purchase one if they would also like a yearbook. Everyone is grateful to AVPC for providing a free one to the students.
- Lastly, the San Francisco Opera Guild staff has returned to AVS for Kindergarten through 2nd grade to provide a story opera. The stories provided were Hansel and

Gretel, The Magic Flute, and Cinderella. The Opera Staff presented the stories with class participation and the students loved being involved.

6.4 Superintendent's Report

- **AVA Annual Meeting: April 21, 2022:** Senator McGuire and Congressman Gore were also guest speakers along with Mr. Reno. Mr. Reno is hopeful that parts of his speech touched both legislators to find a way for a portion of the Kincadee settlement money from PG&E to Sonoma County will be slotted for AVUSD, HUSD and GUSD. Students made some really fun Thank you cards for Sara and the Geyserville group.
- **Current Enrollment Update:** Holding at 109 Students enrolled.
- **May: Students of the Month:** The word for the Month of May is Determined. Mr. Reno said he enjoyed giving these awards particularly to this group of students as they are determined to succeed and the hard work they put in proves it. Mr. Reno mentioned that due to the noise of cement being poured at the construction site, he delivered the certificates to the selected students in their classrooms.
- **Visitor/Volunteer Protocols:** Mr. Reno announced that AVUSD is hedging on the side of caution and that we will continue to require Visitors to wear masks, present their vaccine card or test negative.
- **Covid-19 Vaccine Mandate Update:** Mr. Reno confirmed that July 1, 2023 still appears to be the earliest projected date for a Covid Mandate to be in place. Dr. Herrington and Dr. Mase said we would be deep into the purple. Other Districts have been hit where they have had to combine classes. We are being very careful to open the doors, but being careful. Unvaccinated visitors will take a test in the morning with us and then wear a mask all day.
- Mr. Reno will keep the Trustees informed as he learns more.
- **Breakfast @AVS 2022-2023:** Mr. Reno reported to the Trustees that new legislation is now requiring school districts to serve breakfast beginning with the 2022-23 school year. In the past, breakfast has been optional. For school year 2022-23, both breakfast and lunch will remain free for all families, however, meals served will be required to be reported in detail including the specific student receiving the meal and the financial category [free, reduced, or paid] that represents the student's family income level. This new legislation will have a fiscal impact on the AVS budget, as it will increase the labor cost for both the food service worker position and custodial position. Ms. Kopache is working to add the additional estimated staff hours to the 2022-23 proposed budget. At this time, Mr. Reno recommends we continue to work with HUSD and allow HUSD to claim our meals. Trustee Doran asked if any additional funding will be added from the Federal or State government to offset the extra cost. Mr. Reno replied that the meal reimbursement amount from the State and the Federal Government will have a slight increase.
- **Letter to Governor Newsom re: TK Funding for Community Funded Schools:** Mr. Reno reported that right now there does not appear to be funding set aside for basic aid funded districts. In Southern California, there is a group that is looking to opt out of participating with in the UTK programs due to the lack of funding support.

7.0 Consent items

7.1 Approval of Vendor Warrants

7.2 Approval of April 11, 2022 Board Meeting Minutes

On a motion from Trustee Kreck, the above consent items were approved. Trustee Doran second with a vote of 5-0.

8.0 Students, Curriculum, and Instruction

8.1 Information: Professional Development 2022-2023 Start-Up: Mr. Reno reviewed the 2022-2023 Professional Development Plan: Mr. Reno presented a brief look at what is planned for teachers and added his excitement to offer the staff the SELPA and kids – The Air Traffic Control System In Their Brain. All Staff will be included in the training. There will be a separate section offered to the Lunch Aides that will offer steps for de-escalation strategies on the playground. The focus area for Sonoma County students will be on the children that have experienced the recent fires and COVID-19.

9.0 Personnel and Fiscal

9.1 Action: Approve Budget Updates: The Board approved a series of adjustments to the 2021-22 budget that reflect actual expenses and revenues on a motion from Trustee Doran. Trustee Kreck second with a vote of 5-0. Ms. Kopache noted that the State budget “true up” provided a small amount of savings. Ms. Kopache defined “true up” as the difference between what has been encumbered and/or budgeted for planned expenses within the budget for the school year vs what has been spent to date.

9.2 Discussion: Preliminary 2022-2023 Budget: The Board discussed the preliminary budget for the 2022-2023 year. Mr. Reno noted that the preliminary budget has been compiled prior to the Governor’s May Revision of his original budget proposal. Ms. Kopache noted that the first go around for next year budget plus projecting out for the multi-year budget looks dire at this time. Ms. Kopache worked with different possibilities to provide a more encouraging outlook; however, all possibilities look to have grim projections. Ms. Kopache is recommending that the Trustees make a serious plan for a month to month review with the hope that a plan will surface to begin to create some savings. Ms. Kopache recommends that Fund 17’s balance of \$80,000.00 be approved for paying for the new KN playground equipment. Trustee Smit asked if we bump property tax up to 5% would it cover us. Ms. Kopache replied that her projections were calculated at receiving an increase of 4% in Property Tax revenue and the 4% did not help us. Mr. Reno clarified that the variable used in the figures for the Multiyear budget project was 2% and that Ms. Kopache is calculating on the actual Kincade numbers. Mr. Reno asked the Trustees to remember that the 2% is based on the drop in tax revenue from the Kincade fires. Pre Kincade is the not the real number that we have to work with. More information is to come at the next meeting and the projection that the Trustees are looking at is offered as a heads up for possible considerations. Trustee Smit thanked Ms. Kopache for her hard work.

9.3 Action: MOU Approval between SCOE and AVUSD for Speech services: Mr. Reno requested the Board’s approval of AVUSD securing Speech services for the 2022-2023 school year. Mr. Reno explained that our current Speech Teacher will not be able to return for the 2022-23 school year. Due to the availability of securing Speech Services, Mr. Reno recommends securing the MOU with SCOE. This program is looking at a reduction of about \$15,000 so this model will be a savings. On a motion from Trustee

Kreck, the Trustees approve the MOU between the Sonoma County Office of Education [SCOE] and AVUSD. Trustee Smit second with a vote of 5-0.

9.4 Information: Universal Pre-K Planning and Implementation document: Mr. Reno reviewed the AVS UPK Implementation Plan going forward. Mr. Reno referred the Trustees to the 10-page document in their packets that sets the tone of where we are now regarding TK students and where we should be each year going forward. Mr. Reno emphasized that the County needs to see that we have done this work, which supports our claim for the \$25,000 one time money being offered. Mr. Reno plans to spend the onetime money on the installation of the new play structure if we are approved to receive the funds. Mr. Reno highlighted some of the changes required going forward that includes 2 adults to 24 student, TK students will be required to receive 2 years of instruction and TK will be required to be offered the same instruction minutes offered to Kindergarten students. Trustee Doran recommends we begin to create a plan for the required changes. Trustee Smit inquired if any of the required changes are reflected in the projected budget. Ms. Kopache stated that they are not as we are not anticipating any TK age students for the 2022-23 school year at this time.

9.5 Information: Kincade Fire Funding Relief Communication Update: Mr. Reno provided the Trustees with updated information regarding the request AVUSD has given Senator McGuire to secure Kincade Relief Funding for the loss of funding AVUSD incurred due to the County Tax Assessor's office delays for assessing property values post the Kincade fire rebuild. Mr. Reno reached out to Geyserville Unified and Healdsburg Unified to be a part of the ask and both Districts agreed to join AVUSD for the ask. Mr. Reno is expecting to hear from Senator McGuire's office in mid to late June on whether or not all three Districts will be approved for the Kincade Fire Relief Funds.

10.0 Facilities

10.1 Information/Discussion: Steve Petcavich: Mr. Petcavich (RGMK) informed the Board on the progress of our Measure B construction project, reported on contingency funds, and gave the Trustees an overview of the items included in Agenda item 9.2 Project Change Order #12. Mr. Petcavich's report included the schedule of work in the categories of site work, irrigation/soil work and planting, refreshing the headers of the track and dressing the track up to the original working track prior to constriction. Mr. Petcavich touched on the pavement, and transition to the existing playground. He noted the generator set to be fire alarm tested on Friday and if it goes well we can plan to have initial access to the classrooms to begin setting up for student occupancy in the fall. Building J is coming along but still has some finish work to be done including dry wall, interior painting, installation of partitions in the restrooms, and finish work in the kitchen. Mr. Petcavich reported that the inspection from PG&E went well.

10.2 Action: Project Change Order #12: On a motion from Trustee Smit, the Governing Board approved Project Change Order #12. Trustee Doran second with a vote of 5-0.

10.3 Information/Discussion: Public Service Power Shut Off (PSPS) Events: Mr. Reno provided the Trustees an overview of the AVS PSPS daily instructional plan for the 2022-2023 school year. Mr. Reno noted that the packet starts with the different symbols that PG&E is now using. PG&E is anticipating a significant fire season, which will then create the Public Service Power Shut-offs. Mr. Reno is anticipating less school closures with the new generator to operate the water pump. With the water pump being operational in a power outage, AVS will be able to flush toilets resulting in the students being able to remain at school. Mr. Reno noted that at the very minimum he anticipates the school being able to be operatr at least for a minimum day schedule during a PSPS.

Student safety will be a big consideration prior to any decisions being made. Trustee Doran inquired regarding the plan for possible battery back up to provide Wi-Fi access during PSPS. Mr. Reno noted that we do not qualify for a free transfer switch and that we are in a situation going into some unprecedented times. At this time, his goal is to be able to reassure families that we will be looking at least at a 12:15 PM dismissal. In times of uncertainty we want to provide as much of a plan as possible so that parents will know what to expect. Mr. Reno assured Trustee Doran that he is actively seeking estimates for battery system backup that will hook into the panel grid from the solar system.

10.4 Information/Discussion/Possible Action: Technology in new classrooms: Mr. Reno reviewed the quote from APB Electric with the Trustees. Mr. Reno recommends that AVUSD purchases and installs the two new audio/video systems for the new Kindergarten and Science/Art Classroom. On a motion from Trustee Kreck, the Governing Board approved the purchase and installation of the new audio/video system for the new Kindergarten room and the new Art/Science Lab. Trustee Smit second with a vote of 5-0. \$10,526.00 for both classroom.

11.0 Governance

11.1 Information: LCAP Review and Planning Timeline: Mr. Reno reviewed the LCAP planning review timeline and process with the Trustees. Mr. Reno noted the one page in the Trustee’s packet is to give an idea of where we are with the three year plan.

12.0 Future Meetings and Agenda Items

<p>June 6, 2022</p>	<p>Special Board Meeting and Public Hearing</p> <ul style="list-style-type: none"> ▪ Hold Public Hearing on the 2022-23 District Budget and adoption <p>Regular Meeting</p> <ul style="list-style-type: none"> ▪ LCAP and Budget Approval ▪ Professional Development Plans (2022-2023) ▪ Measure B Construction Updates
<p>June 13, 2022</p>	<ul style="list-style-type: none"> ▪ Summer Project Updates ▪ Universal Prekindergarten Planning and Implementation Grant Program – Review

13.0 Upcoming Dates

- 5/11: 8:00am AVSPC Meeting and Volunteer Appreciation in AVS Garden
- 5/12: New Kindergarten Orientation Meetings 9:45am and 10:45am
- 5/16: State Testing begins for grades 4 and 5 (Grades 3 and 6 start 5/9)
- 5/23: @1pm: Citizens Oversight Committee @AVS Library
- 5/28: LCAP Completed Internally & Posted for Public Inspection
- 6/6: AVS Play Day
- 6/10: 6th grade Promotion @9:00am (Secure AVUSD Trustee Speaker)
- 6/10: Last Day of School 12:15pm Dismissal: Report Cards sent home

14.0 Closed Executive Session: President Hawkes adjourned in to Closed Session at 7:02 PM to discuss the agenda item 14.1 below:

14.1 Evaluation of the Superintendent-Principal Goals (pursuant to Government Code [54957](#) and Board By-Law 9321)

President Hawkes returned to open session at 7:40 PM and announced that no action was taken in Closed Session.

15.0 Adjournment: President Hawkes adjourned the meeting at 7:40 PM.

Respectfully submitted,

Matt Reno, Superintendent-Principal
Secretary to the Board

**Alexander Valley Union School District
Board of Trustees Special Meeting
June 6th, 2022 @5:30pm
AVS Library**

Agenda

The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting. Due to the ongoing impacts of Covid-19, this Board meeting will be accessed by the public through the dial-in directions above.

1.0 Call to Order: President Hawkes called the meeting to order at 5:32 PM

2.0 Pledge: Mr. Reno led the Governing Board and those present in the Pledge of Allegiance.

3.0 Roll Call: All Trustees are present except Trustee Doran. Trustee Doran arrived at arrived at 5:34 PM.

4.0 Approval of the Agenda: On a motion from Trustee Smit, the Governing Board approved the June 6, 2022, Special Board meeting agenda. Trustee Kreck second with a vote of 4-0.

5.0 Comments from the Audience: Ms. Sloan reported that she has not received any comments from the audience via email.

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, June 6th, 2022 to jsloan@alexandervalleyusd.org. Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

6.0 Public Hearing: President Hawkes opened the Public Hearing at 5:33 PM. Mr. Reno gave a brief overview of Agenda Item 6.1 below, the Local Control Accountability Plan, that Ms. Kopache and he developed together.

6.1 The Local Control Accountability Plan

In accordance with Education Code and Board Policy and Regulation, the Board will hold a public hearing on the District's Local Control Accountability Plan (LCAP) Public Posting: 5/26/22. Mr. Reno gave a brief overview of Agenda Item 6.1 below, the Local Control Accountability Plan, that Ms. Kopache and he developed together. Mr. Reno noted that the story and goals highlight the topics and reflections. Mr. Reno asked the Board to turn to pages 10-12 of the LCAP report and highlighted the items the graph reflected. Mr. Reno mentioned that Trimester 3 show pretty strong scores in particular our EL students show a 1.6 years of growth, which is higher than the 1 year of growth we set out to achieve. In addition, 30% of our EL learners became fluent, compared to reclassifying 20% of EL students per our target goal. Mr. Reno and the AVS staff we feel it is a good reflection that we are meeting their needs. The AVS Suspension Rate is down to .92, which is under the 1% stated metric. Mr. Reno

commented that our suspension rate is low because our interventions/supports are working before suspension becomes necessary. Trustee Smit inquired if the LCAP has been published. Mr. Reno confirmed that the LCAP has been posted on the AVS Website for the public to view. Mr. Reno commented that on the whole, most people do not read our LCAP from back to back, however, when new families are looking for a school, our LCAP is one of the documents parents could access to learn more about our school, before making their decision. Ms. Kopache explained that once the Board approves the LCAP as presented, then she will send it to the Sonoma County Office of Education, [SCOE] for final approval. As in previous years, there is a chance that SCOE may request a small language change to the document and send it back for further Board approval as needed. Ms. Kopache is not expecting SCOE to have many concerns. President Hawkes asked for any questions from those present. No questions were asked. President Hawkes closed the Public Hearing for the LCAP at 5:46 PM

Public Hearing: President Hawkes opened the Public Hearing at 5:46 PM in regards to the 2022-2023 AVUSD Budget. Mr. Kopache gave a brief overview of the proposed 2022-23 Budget.

7.1 The 2022-2023 Alexander Valley Union School District Budget

In accordance with The California Education Code and Board Policy and Administrative Regulation, the Board will conduct a public hearing on the District budget for the coming fiscal year. Ms. Kopache noted that the budget is not as rosy as it has been in the past. The projection is indicating year 3 to be difficult financial year as it now appears to be pretty dire with deficit spending along the way. Ms. Kopache added, that that the County Tax assessor is expecting to project a 2.55% increase in tax revenue that could change the projected outlook. Last year the projection was 0%. Ms. Kopache stressed it is important to remain conservative in our spending until we have confirmation of actual numbers. Ms. Kopache shared the good news from Governor Newsom's office that the State is projected to give one-time money of \$1500/student and \$100,000 for deferred maintenance projects. Ms. Kopache clarified that the \$1500/student is unrestricted money and the deferred maintenance money could be spent on projects like the painting of the school, resurfacing the black top, adding solar panels, and helping to complete some of the summer projects on our summer work list. These two should they come through will give AVUSD a little hope with our budget forecast. Ms. Kopache noted that Fund 21 [Bond Construction revenue] should be pretty much completed by June 30. Ms. Kopache stated that she has not carried Fund 21 into the 2022-23 budget. She could possible bring it back in August if there are any loose ends to tie up. Trustee Kreck expressed her understanding of the necessity to draw from certain reserve funds but stressed the importance of backfilling our reserves if possible. Trustee Smit requested a one-page financial wrap up of the construction Bond project to be available to those community members attending the AVA picnic. Mr. Reno agreed to put a document together to give to the community members to take home. Lastly, Ms. Kopache directed the Board to page

76 of the Board packet, page 10 of the budget. Ms. Kopache explained that this graph illustrates where our budget ties into the LCAP. The Yellow square is the target for helping our unduplicated number of students. Ms. Kopache stated that it is important to note that should our District be a LCFF [Locally Controlled Financial Funded] District we could expect to received just one million from the State.

7.2 Reserves and Projected Assigned & Unassigned Ending Balances for the 2022-2023 Fiscal Year

In accordance with Education Code and Board Policy and Regulation, the Board will hold a public hearing on budget reserves anticipated in the 2022-23 district budget. Ms. Kopache noted that this document is a form the State likes to have as we do not have a reserve cap. This report reflects a recap AVUSD's Special Reserves every month and why we have substantiated our reserves and Fund 17. Trustee Doran inquired about Ms. Kopache's opinion regarding our balances in our fund and if they are still appropriate. Ms. Kopache concluded with her thought that It is nice to know we have enough cash in November to pay all our bills, we have special reserves to ensure or carry us over. The months of November and March are when we can get pretty low on cash. We find out each November what AVUSD can expect to receive in regards to property tax funding. When we project forward we use a 2% to be conservative on purpose. This coming November, everyone will be watching for the details on property taxes very carefully.

7.3 The District Spending Plan for Education Protection Act Funding for the 2022-2023 Fiscal Year

In accordance with Education Code and Board Policy and Regulation, the Board will hold a public hearing on the usage of funds from the voter-approved Proposition 30, the Education Protection Act. Ms. Kopache noted that the Spending Plan for Education Protection Act Funding was put into place by the State when most districts moved to the LOCAL control funding. This publically acknowledges that this money is not spent on the Superintendents salary but to offset Teacher salaries. AVUSD is expected to receive approx. 200/student.

President Hawkes closed the Public Hearing at 6:10

8.0 Future Meetings/Events

AVUSD Regular Board Meeting:	Mon. June 13 5:30pm
AVS New MPR Open House Community Tour	Sun. August 7 10:30-12pm
AVA Annual Picnic	Sun. August 7 12noon

9.0 Closed Session: President Hawkes adjourned at 6:13 PM into Closed Session to discuss Agenda Items 9.1 and 9.2

9.1 Public Employee Discipline/Dismissal/Release (Government Code section 54957)

9.2 Superintendent-Principal Goals Review (pursuant to Government Code [54957](#) and Board By-

Law 9321)

President Hawkes adjourned into Regular Session at 7:04 PM and announced that no action was taken in Closed Session.

10.0 Adjournment: President Hawkes adjourned the meeting at 7:05 PM.

Respectfully submitted,

Matt Reno, Superintendent-Principal
Secretary to the Board



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

CITIZENS' BOND OVERSIGHT COMMITTEE

Agenda for May 23, 2022 @1pm

LOCATION: ALEXANDER VALLEY SCHOOL DISTRICT

1. Call to Order: President Green 1:27pm The meeting was held in the new Kindergarten building and was the first "official" meeting to take place in this classroom.
2. Roll Call: Mr. Reno All present, except Melinda Bernard, Tony Flemming via zoom.
3. Public Comment **No Public Comment**
(Any Member of the public may comment upon matters to this committee that are not on the agenda. The public will have an opportunity to comment on each agenda item as presented. Normally comments are limited to three minutes each.)
4. Approval of the 2/22/22 Minutes Motion approved Sarah, second by Charles (4-0)
5. Steve Petcavich: RGMK Construction Update
6. Financial Report: Anne Kopache

- **Timeline and Progress** Steve reviewed the latest progress on the project including the current things taking place like the gym flooring being finished, stage being completed, landscaping, painting, fencing being installed, and punch list for building H already being finalized.
- **Current Status of Master Budget: Anne/Steve (Fund 21)** Anne and Steve provided a comprehensive budget outlook involving Fund 21, and other school district funds designed to offset the cost of the project. Both TF and CG asked questions around the funds to seek clarification on monies were matching up from the Master Budget Sheet and the Measure B Building Project Sheet with colored columns. In addition, a Vendor Expense Report was reviewed. It was noted that not all vendors had been fully paid to date, and in fact the entire project did go beyond the 6 million-dollar bond allotment approved by voters.
- **Information Items:**

Change Orders: Steve reviewed the change orders since we last left off with the COC team from our last meeting. This included a recap on Change order #9, #10, #11, #12, and front loaded pending Board Approval Change Order #13.

Contingency Funds (% remaining): Steve and Anne reviewed funds and indicated that we have spent the majority of contingency funds needed per the project. We have been very fortunate with having one time reserves from fund 17 and from fund 40, along with generous donations



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

from AVA, GAV-MAC group, AVSPC, and private donations to help covered the additional costs for project completion.

7. SAVE THE DATE! Next Meeting Date: August 29th, 2022 (Monday) @1:00pm

This date was discussed in the event we needed an additional meeting. Members of the COC all congratulated the team for work well-done and great job on the project. Comments were followed with how nice everything is coming out in the project.

8. Future COC Tentative Meeting Dates August 2022 (Open House) Date: TBA.

The COC discussed various ideas, it was determined that based upon the most potential traffic coming to see the site it would be to secure an article in the Healdsburg Tribune highlighting the project completion and offering the community an open house on Sun. August 7th, 2022 from 10:30-12noon. This also is the day of the annual AVA picnic that starts @12:00noon.

9. Tour Construction Facility Due to a slightly delayed start, COC members Hafner and Reichel toured the facility from 1:05-1:25pm. Green had previously toured the site and Flemming will seek a raincheck on the tour.

12. Adjourn Meeting Meeting was adjourned at 2:39pm

Committee: Charles Reichel, Sarah Hafner, Tony Fleming, Clay Green, Melinda Barnard, Facilitators: Matt Reno, Anne Kopache, and RGMK Management

MEMORANDUM OF UNDERSTANDING
BETWEEN
ALEXANDER VALLEY UNION SCHOOL DISTRICT
AND
WEST SIDE SCHOOL DISTRICT

This Memorandum of Understanding (hereinafter “MOU”) is entered into this 13th day of June, 2022 by and between West Side School District (hereinafter “West Side”) and Alexander Valley Union School District (hereinafter hereinafter “Alexander Valley”)

WITNESSETH

WHEREAS, West Side and Alexander Valley have determined that it would be in their mutual best interest to share a qualified school psychologist; and,

WHEREAS, West Side has a qualified psychologist available to provide such service for Alexander Valley; and,

WHEREAS, Alexander Valley has need for such services and desires to contract with West Side for the provision of these services;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES During the term of this agreement, West Side shall provide to Alexander Valley a 11% full time school psychologist, for psychological services (“Psychologist”).
2. EMPLOYMENT The Psychologist shall remain an employee of West Side and shall not be considered an employee of Alexander Valley for any purpose.
3. TERM The term of this Agreement shall commence on July 1, 2022 and shall continue until June 30, 2023, at which point it shall continue from year-to-year unless otherwise terminated as set forth below.
4. PAYMENT West Side shall reimburse Alexander Valley actual costs of the services provided, including, but not limited to, salary, benefits and indirect costs. West Side shall bill Alexander Valley on an annual basis and Alexander Valley shall remit payments within thirty (30) days of receipt.
5. TERMINATION Should the Psychologist cease to be employed by West Side and should West Side’s new Psychologist not be acceptable to Alexander Valley, this Agreement shall terminate. In addition, either party may terminate this Agreement at the end of any fiscal year by giving ninety (90) days notice to the other party.
6. GOVERNING LAW This Agreement is made and entered into in the County of Sonoma, State of California.

7. HOLD HARMLESS West Side shall indemnify, hold harmless, and defend the Alexander Valley School District, its officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the West Side Union School District's sole negligence in the performance of this Agreement. Alexander Valley shall indemnify, hold harmless, and defend the West Side Union School District, its officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the Alexander Valley School District's sole negligence in the performance of this Agreement.

8. REPRESENTATION BY COUNSEL Each party to this Agreement understands and is aware that the School College and Legal Services, provides legal advice and services to each of the parties on this and other matters. Each party has no objection to the representation of the other party in the formation and implementation of this Agreement by the same legal counsel.

IN WITNESS WHEREOF, the foregoing agreement is hereby executed as of the date first above written.

WEST SIDE SCHOOL DISTRICT

By _____
Rima Meechan, Superintendent/Principal

Date

ALEXANDER VALLEY UNION SCHOOL DISTRICT

By _____
Matt Reno, Superintendent/Principal

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN
KENWOOD SCHOOL DISTRICT
AND
ALEXANDER VALLEY SCHOOL DISTRICT

This Memorandum of Understanding (hereinafter “MOU”) is entered into this 13th day of June, 2022 by and between Kenwood School District (hereinafter “Kenwood”) and Alexander Valley School District (hereinafter “Alexander Valley”)

WITNESSETH

WHEREAS, Kenwood and Alexander Valley have determined that it would be in their mutual best interest to share a qualified school chief business official (CBO); and,

WHEREAS, Kenwood has a qualified CBO available to provide such service for Alexander Valley; and,

WHEREAS, Alexander Valley has need for such services and desires to contract with Kenwood for the provision of these services;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES During the term of this agreement, Kenwood shall provide to Alexander Valley a 40% full time CBO, not to exceed 64 hours in any calendar month, acceptable to Alexander Valley, for business services (“CBO”).
2. EMPLOYMENT The CBO shall remain an employee of Kenwood and shall not be considered an employee of Alexander Valley for any purpose.
3. TERM The term of this Agreement shall commence on July 1, 2022 and shall continue until June 30, 2023, at which point it shall continue from year-to-year unless otherwise terminated as set forth below.
4. PAYMENT Alexander Valley shall reimburse Kenwood actual costs of the services provided, including, but not limited to, salary, benefits and indirect costs. Kenwood shall bill Alexander Valley on a quarterly basis and Alexander Valley shall remit payments within thirty (30) days of receipt.
5. TERMINATION Should the CBO cease to be employed by Kenwood and should Kenwood’s new CBO not be acceptable to Alexander Valley, this Agreement shall terminate. In addition, either party may terminate this Agreement at the end of any fiscal year by giving ninety (90) days notice to the other party.
6. GOVERNING LAW This Agreement is made and entered into in the County of Sonoma, State of California.

7. HOLD HARMLESS Kenwood shall indemnify, hold harmless, and defend the Alexander Valley School District, its officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the Kenwood School District's sole negligence in the performance of this Agreement. Alexander Valley shall indemnify, hold harmless, and defend the Kenwood School District, its officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the Alexander Valley School District's sole negligence in the performance of this Agreement.

8. REPRESENTATION BY COUNSEL Each party to this Agreement understands and is aware that the School College and Legal Services, provides legal advice and services to each of the parties on this and other matters. Each party has no objection to the representation of the other party in the formation and implementation of this Agreement by the same legal counsel.

IN WITNESS WHEREOF, the foregoing agreement is hereby executed as of the date first above written.

KENWOOD SCHOOL DISTRICT

By _____
Nathan Myers, Superintendent/Principal

Date

ALEXANDER VALLEY SCHOOL DISTRICT

By _____
Matt Reno Superintendent/Principal

Date

MEMORANDUM OF UNDERSTANDING (MOU)

Elementary and Secondary Education Act, Title III, Part A, English Learner Student Program Consortium

2022-2023 School Year

District: Alexander Valley School District

This Memorandum of Understanding (MOU) is between the Sonoma County Office of Education (SCOE) and the Sonoma County Consortium Local Educational Agencies (LEAs) members. This MOU represents the mutually agreed-upon program, services, and products to be provided to English Learner (EL) students in the LEAs that are members of the Sonoma County Consortium (Consortium) during the 2022-23 school year. The funding source is Title III, Part A, English Learner Student Program Consortium. As of the date of this MOU, the following LEAs are Consortium members:

Sonoma County Office of Education (SCOE), Alexander Valley Union School District, Credo High, Dunham School District, Forestville Union School District, Fort Ross Elementary School District, Geyserville Unified School District, Gravenstein Union School District, Horicon School District, Kenwood School District, Kid Street Learning Center Charter, Oak Grove Union School District, Sonoma Charter School, Two Rock Union School District, West Side Union School District, West Sonoma County Union High School District, Wilmar Union School District.

SCOE's Responsibilities:

SCOE will act as lead LEA and it will be a Consortium member. In accordance with the Title III guidelines, SCOE will serve as the fiscal agent for the Consortium, will be responsible for filing required expenditure reports, completing and submitting the Annual Report, and other reports required by the California Department of Education (CDE), and will maintain fiscal records. SCOE will coordinate Consortium regular meetings for the purpose of assessing the needs of the Consortium members. Per Title III regulations, SCOE is required to serve as the fiscal agent for the Consortium until the grant funds are expended or the grant period ends. The grant period is twenty-seven (27) months, starting July 1, 2022.

Consortium Members' Responsibilities

Each Consortium LEA Member shall be bound by all the terms and conditions of the Title III Grant Agreement, attached hereto and incorporated by this reference¹. All materials purchased with Title III funds must be supplemental and cannot supplant regular curriculum that is used for all students.

Each Consortium Member agrees to attend all three meetings, to the best of their ability - a representative can also attend.

Each Consortium Member agrees to utilize Consortium provided products and services during the school year, including, but not limited to, sending staff to professional development offerings.

¹ Please attach a copy of the grant agreement to this MOU

Consortium Title III Expenditure Plan

The Consortium members jointly plan and approve expenditures within the Title III guidelines. The Consortium plans to spend all 2022-2023 Title III funds during the 2022-2023 grant year. At the end of the grant period, the CDE will invoice SCOE for any remaining unspent balance.

Title III Grant Allocation and Proposed Budget

The estimated allocation for 2022-2023 is \$60,000. This is based on the 2022-2023 CDE amended estimated rate of \$117 per eligible pupil and the 2021-2022 California Longitudinal Pupil Achievement Data System (CALPADS) information submitted by the Consortium member LEAa to the CDE. In 2021-2022 the Consortium enrolled 498 English Learner students. The actual eligible pupil count for 2022-2023 will be based on 2021-2022 CALPADS information. The Proposed Budget, which has been mutually agreed upon by all Consortium members, is as follows:

Proposed Budget	Expense	Total Cost
A. Professional Development Activities	PD opportunities focused on connecting ELPAC to instruction	\$24,570.00
	Virtual iELD/dELD PD for new teachers or those who haven't attended THREE Day Series	\$4,860.00
	Site-specific PD opportunities TWO 1 hour sessions per district	\$8,500.00
B. Program and Other Authorized Activities	Individualized district support - Consultation Sessions THREE 1 hour sessions per district	\$12,750.00
C. English Proficiency and Academic Achievement	Opportunities for teachers to collaborate around dELD (ideas include, but are not limited to, a PLC and/or Lesson Study) and Coaching	\$2,143.53
D. Parent, Family, and Community Engagement	N/A	\$0
E. Indirect	Lead LEA may claim program related indirect expenses - SCOE will cap at 2%. Cannot exceed Lead LEA's approved indirect cost.	\$1176.47
Supplemental Materials	Supplemental books for teachers from all LEAs	\$6,000.00
Direct Administrative Costs	Lead LEA may claim up to 2% Direct Administrative Costs	\$0
Total Estimated Consortium Grant Allocation		\$60,000

Changes or revisions in the scope and/or type of services provided under this MOU must be made by mutual agreement of the Consortium member LEAs. Funds must be used before the completion of the 27 month grant period. Title III allocations vary by LEA, however, Consortium member LEAs mutually agree that the cost of all products and services will be split equally between Consortium member LEAs.

Consortium members may choose not to receive Title III funds through the CARS reporting system during the spring reporting window. Written notification must be submitted to SCOE at the time of the CARS submission.

Should a Consortium member decide to withdraw from this Consortium during the 27 month grant period, no amount shall be owed or paid to the LEA who withdraws from the Consortium as of the date of withdrawal. Written notification of withdrawal must be submitted to SCOE.

General Conditions

Hold Harmless. To the fullest extent permitted by law, each party shall defend, indemnify, and hold the other party, its Governing Board, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the indemnifying party, its officers, employees, volunteers, or agents.

No Employment Rights. Each party's agents, servants, volunteers, students and employees shall be under the exclusive management control of that party and shall not be agents, servants, volunteers, students or employees of the other party for any purposes whatsoever. No relationship of employer and employee is created by this MOU. Except as provided herein, Consortium member LEAs shall be solely responsible for all employee compensation and expenses incurred pursuant to this MOU.

Non-Discrimination. Each party and its employees shall not discriminate because of sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability against any person by refusing to furnish such persons any service or privilege offered under this MOU.

Assignment. This MOU or any interest herein shall not be assignable by either party or by operation of law without the prior written consent of the other party. Any attempt to so assign without first obtaining such written consent shall be null and void. In the event such written consent should be given by the other party, said consent shall not constitute a waiver of this provision, which shall remain in effect with respect to any and all subsequent attempts to assign.

Books of Record and Audit Provision. Each Consortium member LEA shall maintain complete books and records relating to this MOU. Consortium member LEAs agree to maintain complete personnel and fiscal records and make the records available to SCOE for audit purposes. These documents and records shall be retained for at least three years from the completion of this MOU. Consortium member LEAs will permit SCOE to audit all books, accounts or records relating to this MOU.

Amendment. This MOU may be modified or amended at any time by written mutual agreement of the parties.

Governing Law. This MOU shall be governed by and interpreted under laws of the State of California, with venue for the judicial resolution of any dispute to be Sonoma County, California and no other place.

Representation by Counsel. Each party understands and is aware that School and College Legal Services of California provides legal advice and services to both parties on this and other matters. Each party has no objection to the representation of the other parties in the formation and implementation of this MOU by the same legal counsel.

Authority to Contract. The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this MOU on behalf of the organization.

Signatures

Signature of the LEA representative represents concurrence that the Consortium has met and conferred and the Consortium member LEAs are in agreement to all stated stipulations of the MOU.


Print Name
Consortium Lead LEA (SCOE)
(Superintendent or Designee)

Signature of Consortium Lead LEA (SCOE)
Consortium Lead LEA (SCOE)
(Superintendent or Designee)

Date

MATT RENO

Print Name
Consortium Member District Representative
(Superintendent or Designee)



Signature of Member District Representative
Consortium Member District Representative
(Superintendent or Designee)

6/2/22

Date

Local Control and Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum

TITLE III, PART A

Local Update for 2022-2023

LEA NAME: ALEXANDER VALLEY SCHOOL DISTRICT

CDS CODE: 49-70599-6051577

Title III Professional Development

ESSA SECTION 3115(c)(2)

Describe how the eligible entity will provide effective professional development to classroom teachers, principals and other school leaders, administrators, and other school or community-based organizational personnel.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Consortium members will be provided with opportunities for supplemental professional development offerings intentionally designed to deepen participants' understanding of the distinct needs of English learners, while ensuring they are progressing towards achieving English proficiency as well as meeting the challenging State academic standards. Supplemental PD offerings will include a series on integrated and designated ELD, connecting the ELPAC to classroom instruction, and site specific topics pertaining to their local landscape for ELs. In all sessions, participants will engage in activities designed to heighten their understanding of the language, concepts, and research supporting the ELD standards and, most importantly, how they are applied in instruction for English learners. Sessions will address meeting the unique needs of ELs by cultivating positive student identity and agency through language acquisition and academic achievement. Participants will plan how to bring their learning back to their site and classroom to ensure that it will have a positive and lasting impact on instructional practices for ELs.

Enhanced Instructional Opportunities

ESSA SECTIONS 3115(e)(1) and 3116

Describe how the eligible entity will provide enhanced instructional opportunities for immigrant children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

If your LEA receives Immigrant funds, you will need to fill this portion out on your own. Consortium dollars are dedicated to English learners and not for Immigrant funding.

Title III Programs and Activities

ESSA SECTION 3116(b)(1)

Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Each Consortium member superintendent or superintendent/principal will work with the Consortium lead (SCOE) over the course of the 2022-2023 year. Together, they will discuss, strategize, reflect, and continuously improve upon how the member LEA's language instruction programs are effective and increase the English language proficiency of ELs while ensuring that they meet the challenging State academic standards. Superintendents or superintendent/principals will engage with data, examine local needs, and utilize protocols and tools to further strengthen their programs for English learners.

English Proficiency and Academic Achievement

ESSA SECTION 3116(b)(2)(A-B)

Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under Subpart 1 assist English learners in:

- (A) achieving English proficiency based on the State's English language proficiency assessment under Section 1111(b)(2)(G), consistent with the State's long-term goals, as described in Section 1111(c)(4)(A)(ii); and
- (B) meeting the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Consortium members will be provided with opportunities for teachers to take part in in-depth study and capacity building opportunities centered around designated ELD. Teachers will engage in a professional learning community and/or coaching in which they participate in inquiry and reflection centered on meaningful and rigorous implementation of designated ELD in the classroom. Sessions will contextualize and refine the understanding of designated ELD as explained in the ELA/ELD Framework and the way in which it comes to life in the classroom.



Cooper Education Foundation
GiftofKnowledge.org
4000 Montgomery Drive, Suite F
Santa Rosa, CA 95405

May 5, 2022

Alexander Valley Elementary
8511 Highway 128
Healdsburg, CA 95448

Dear Principal,

It is with great pleasure and enthusiasm that we present you with a check for \$180. Generous community members and alumni committed to the cause of K-12 education donated this money through GiftofKnowledge.org. These people have committed to monthly donations, so you will continue to receive funds from us. We send checks out semi-annually so as to reduce the burden on your front office staff with individual checks.

GiftofKnowledge.org, a division of the Cooper Education Foundation, is a non-profit company that provides an easy and efficient way to raise money for public schools. Through our simple, user-friendly website, alumni, parents, grandparents, neighbors and friends of your school can give a monthly donation (tax-deductible) to help fund the academic priorities that exist on your campus.

We are still working to get the word out about GiftofKnowlege.org, so this check's total amount may not seem like much. However, we would like to discuss with you and/or your PTO how we could reach out to your alumni, current parents, etc. and help you to raise the funds needed to ease the burden of budget cuts and to start working on that list of needs and wants your school has created. Perhaps you need greater library resources, iPads in the classroom, infrastructure enhancement, SmartBoards, etc....the money raised through GiftofKnowledge.org can get you there.

We welcome you to peruse our website, GiftofKnowledge.org, and contact us with any questions or concerns you might have. We would be honored to speak with you directly about how GiftofKnowledge.org could be implemented in your school. We are very excited to work together to fundraise on a large scale!

One favor we would ask is that when you do receive the donations from us now and going forward, would you please let us know how the funds were used. Your individual donors have requested that we inform them how their gifts have been spent. Feel free to either mail or email us with that information.

Most sincerely,

Michael Thomsen
Co-Founder/Executive Director
Michael@giftofknowledge.org

Brianna Thomsen, Ph.D.
Co-Founder/Secretary/Board Member
Brianna@giftofknowledge.org



Alexander Valley Union School District

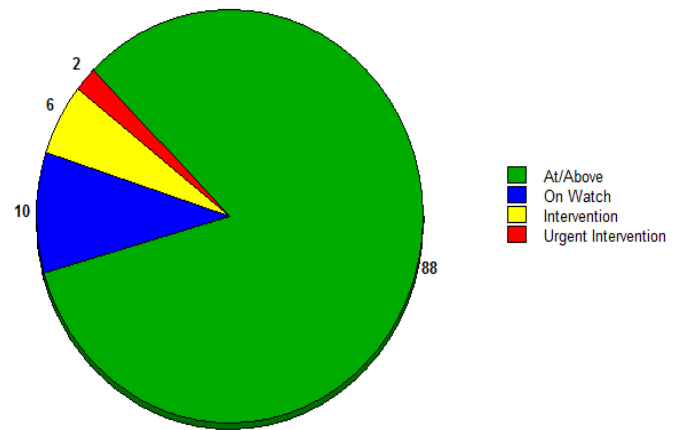
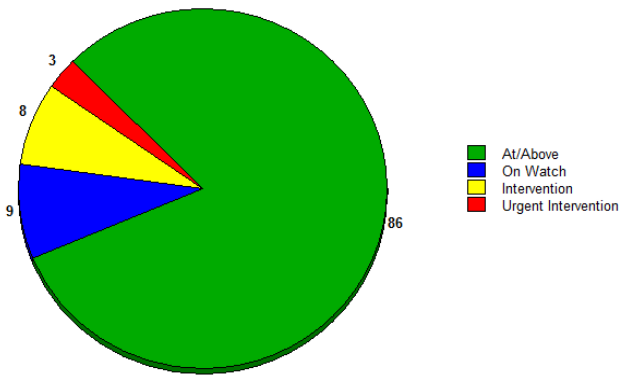
Matt Reno
Superintendent-Principal

June 13, 2022

Re: Agenda Item: 8.1 Trimester III **READING** Assessment Data

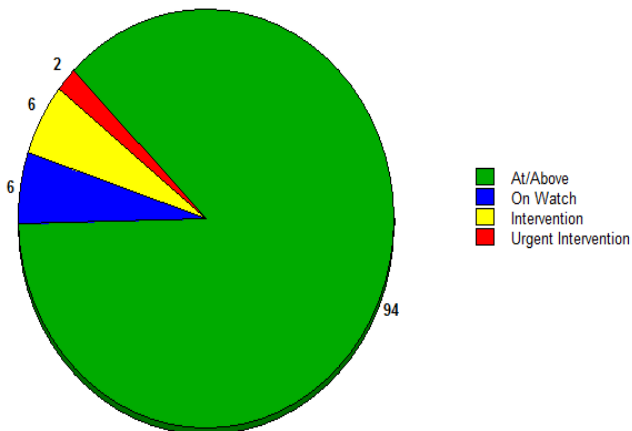
READING K-6 TRIMESTER III Assessment Data

READING K-6 TRIMESTER II Assessment Data

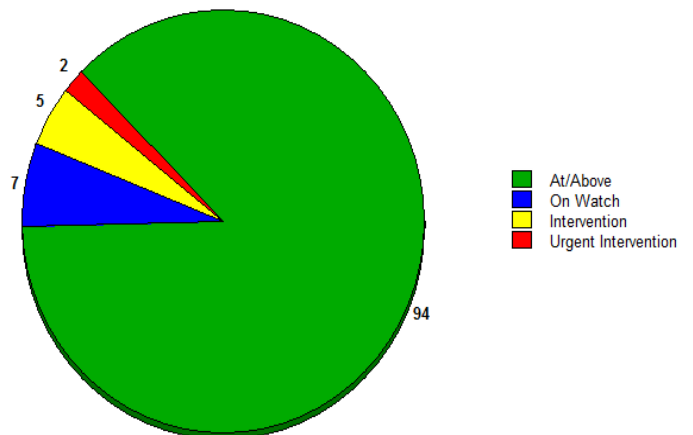


Re: Agenda Item: 8.1 Trimester III **MATH** Assessment Data

MATH K-6 TRIMESTER II Assessment Data



MATH K-6 TRIMESTER III Assessment Data





Alexander Valley Union School District

Matt Reno
Superintendent-Principal

6/13/22

Re: Agenda Item:
2022 AVS CAASSP Completion Update

Academic Year: July 6, 2021 to August 31, 2022

SIS Vendor(s): SchoolWise

Primary LEA CAASPP Coordinator: Emma Donau-Sinclair (2021-22)
[Download a report of all LEA CAASPP coordinators](#)

2 Schools | 6 Users | 109 Students in LEA | 3 PGE | 0 NTE

TO-DO LIST

STUDENT COUNTS PER TEST

SBAC ELA & Math		CAA ELA & Math		CAST		CAA for Science		CSA	
58	61	0	8	13	13	0	1	0	61
Students Assigned	Students Eligible	Students Assigned	Students Eligible	Students Assigned	Students Eligible	Students Assigned	Students Eligible	Students Assigned	Students Eligible

STUDENT DEMOGRAPHICS

Ethnicity (All Enrolled Students)

- 01.83% — Black or African American
- 01.83% — Two or More Races
- 33.03% — Hispanic or Latino
- 63.30% — White

Ethnicity (All Registered Students for the SBAC ELA/Math)

- 03.45% — Black or African American
- 01.72% — Two or More Races
- 31.03% — Hispanic or Latino
- 63.79% — White

TEST WINDOW | CAASPP Admin01

SBAC ELA/Math | CAAs ELA/Math | CAST
August 18, 2021 to June 10, 2022 **In Progress**

4/1/22 6/3/22 **1** Days Remaining

CAA for Science
August 18, 2021 to June 10, 2022 **In Progress**

9/7/21 6/10/22 **8** Days Remaining

CSA
August 18, 2021 to June 10, 2022 **In Progress**

3/2/22 6/10/22 **8** Days Remaining

TEST STATUS

SBAC ELA/Math

- 96.55% Started
- 96.55% Completed

CAAs ELA/Math

- 0.00% Started
- 0.00% Completed

CAST

- 92.31% Started
- 92.31% Completed

CAA for Science

- 0.00% Started
- 0.00% Completed

CSA

- 0.00% Started
- 0.00% Completed



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

2022/2023 AVS STAFF PROFESSIONAL DEVELOPMENT PLAN

Friday, August 12

Professional Development for Certificated Staff

Classroom Prep and Planning
On-line CPR training modules

Monday, August 15

Professional Development for All Staff on Campus

Certificated- 8:15-3pm +BTSN Classified- 9:45-3pm

8:15-8:30am

Coffee & Refreshments (MPR)

8:30-9:45am

Teacher Logistics: Schedules, Dates, and Calendar in Library

9:45-10:00am

Break/Welcome Classified Staff

10:00-11:45am

Suzy Tribbey "Supporting Positive Student Behaviors" Part I

11:45-12:30pm

Lunch: Salvador's Taco Bar

12:45-2:00pm

Suzy Tribbey "Supporting Positive Student Behaviors" Part II

2:00-3:00pm

Teachers: Back to School Night Prep in classrooms

Classified: "Supporting Positive Student Behaviors" Part III

Back to School Night

5:30pm (MPR: staff introductions) classified not required to attend, but welcomed!

Tuesday, August 16

Professional Development for All Staff on Campus

8:30-8:45am

Coffee & Refreshments (MPR)

8:45am

All Staff Welcome Back (MPR)

9:00-10:00am

CPR In-Person Training Part I

10:00-10:15am

Break

10:15-10:45pm

CPR In-Person Training Part II

10:45-11:45pm

Teachers & Classified check in chats/materials prep in classrooms

11:45-12:45pm

Lunch Provided

12:45-2:30pm

All STAFF Training: CPS Mandated Reporter, Active Shooter, Epi-pen, BBP, Anti-Sexual Harassment

2:30-3pm

Final Classroom/Site Prep for first day.

Wednesday, August 17

First Day of School, 12:15pm Dismissal

1:45pm Staff Meeting Check-In

District: Alexander Valley Union School District
 CDS #: 49-70599

**Adopted Budget
 2022-23 Budget Attachment**

Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/Unappropriated Fund Balances		2022-23 Budget
Form	Fund	
01	Unrestricted General Fund/County School Service Fund	\$1,038,328
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$8,079
Total Assigned and Unassigned Ending Fund Balances		\$1,046,407
Reserve Standard Percentage Level as defined by Criteria and Standards		5%
Less District's Reserve Standard as defined by Criterial and Standards		\$136,959
Remaining Balance to Substantiate Need		\$909,448.00

Objects 9780/9789/9790

Form 01

Form 17

Criteria and Standards - Form 01CS Line 10B-4

Criteria and Standards - Form 01CS Line 10B-7

Reasons for Assigned and Unassigned/Unappropriated Fund Balances in Excess of Minimum Reserve for Economic Uncertainties			
Form	Fund	2022-23 Budget	Description of Need
01	General Fund/County School Service Fund	\$45,000.00	Reserve for Special Education Extrordinary Costs
01	General Fund/County School Service Fund	\$40,000.00	Reserve for Alexander Valley School Parent Club program support
01	General Fund/County School Service Fund	\$50,000.00	Curriculum Adoption
01	General Fund/County School Service Fund	\$530,653.00	Reserve to allow for cash flow in the subsequent fiscal year until the first annual Property Tax deposit is made.
01	General Fund/County School Service Fund	\$167,834.00	Restricted Program Funds
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$8,079.00	Technology Replacement Reserve
Insert Lines above as needed			
Total of Substantiated Needs		\$841,566.00	

Remaining Unsubstantiated Balance

\$67,882.00

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

Public Hearing date : June 6, 2022 5:30 P.M.

**ALEXANDER VALLEY UNION SCHOOL DISTRICT
EDUCATION PROTECTION ACCOUNT 2022-23**

Discussion/Issues:

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012 temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

Revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). EPA funds are based on the proportionate share of the statewide revenue limit amount.

EPA revenue funds will be deposited into a new restricted resource 1400.

This funding source has the following reporting requirements:

- 1) Each year the Board of Education must approve a spending plan for the EPA money
- 2) The EPA funds cannot be used for the salaries or benefits of administrators or administrative costs.
- 3) The District must publish on its website the amount of EPA money received and how it was spent.
- 4) An annual audit will be required to verify that EPA funds were spent in accordance with the requirements of Proposition 30. The cost of this audit can be paid with EPA funds.

The temporary taxes expire in fiscal year 2020-21 however EPA funds are projected to be extended for subsequent fiscal years.

Spending Plan:

	Education Protection Account Actual 2021-22	Education Protection Account Budgeted 2022-23
Revenue:		
Period 2 Average Daily Attendance (P-2 ADA) X \$200 per student.	\$21,410	\$21,410
Expenditures:		
Teacher salaries	\$21,410	\$21,410

ALEXANDER VALLEY UNION SCHOOL DISTRICT

**Resolution to Establish Committed Fund Balances
as Required by GASB 54**

Resolution #2021-05

At a regular meeting of the Alexander Valley Union District Board of Trustees held on June 13, 2022 on a motion made by _____ and seconded by _____, the Board adopts the following resolution:

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, that is effective in fiscal year 2011-12, and

WHEREAS, the requirement of GASB 54 fund balance designations in certain special revenue funds must have a COMMITTED fund balance. This formal action will COMMIT flexed revenues to the purposes for which these funds were originally intended, and

WHEREAS, the Deferred Maintenance Fund 14 is one of these Special Revenue Funds;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby COMMITS the ending balance in the Deferred Maintenance Fund 14, for its original intended use of funding Deferred Maintenance projects in fiscal year 2022-23.

PASSED AND ADOPTED this 13th day of June, 2022, by the Governing Board of the Alexander Valley Union School District of Sonoma County, California, by the following vote:

AYES:
NOES:
ABSENT:

I, Steve Smit, Clerk to the Governing Board of the Alexander Valley Union School District of Sonoma County, California, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No.2021-05 adopted by the said Board at a regular meeting thereof held in Healdsburg, Sonoma County, California, at the time and by the vote stated, which resolution is on file in the office of said Board.

Clerk to the Board of Trustees

5/31/22

Mr. Reno

Due to my work schedule I am unable to maintain a 3 hour after care position at AVS for the 2022-2023 school year. Please accept my resignation effective June 10, 2022.

Sincerely,

Lupita Lopez

A handwritten signature in black ink, appearing to read 'Lupita Lopez', written in a cursive style.

AVS Running list of items to be completed after June 10th

1. Ferrell Gas complete plumbing and fill 2nd propane tank.
2. Generator Startup
3. Fire Pump Startup
4. Controls at Fire Tank
5. Exhaust fans and heater at pump house
6. Kitchen startup and annual test
7. Install cart rails for under stage chair storage
8. Building security system by owner
9. AV system by owner
10. Install building handrails
11. Install downspouts
12. Game line striping
13. Seal exposed concrete floor of storage room J14, install rubber base
14. Sealant at exterior flatwork expansion joints
15. Fire alarm test and final
16. Touch up painting
17. Install wall padding
18. Health Department final
19. Hydro seeding??
20. Punch lists
21. Final cleaning
22. Building systems trainings
23. Wheelchair lift state inspection
24. Demobilization of all materials and temp fencing
25. Close out documents

CHANGE ORDER

Date: June 7, 2022

CO# 13

Project:

Alexander Valley MPR
8511 CA-128
Healdsburg, CA 95448

Contractor:

Carr's Construction Service, Inc
3165 Calistoga Road
Santa Rosa, CA 95404

Owner:

Alexander Valley School District
8511 CA-128
Healdsburg, CA 95448

Construction Manager:

RGM Kramer, Inc.
1101 College Ave, Suite 215
Santa Rosa, CA 95404

Pursuant to the Contract dated February 3, 2021 you are hereby authorized to make the following changes to the project. Execution of this change order represents full and final costs of all direct, indirect, and delay costs for the scope of services identified herein unless noted otherwise.

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
PCO 68	Earthquake valves at propane tanks	\$2,318.00
PCO 69	Revised trenching & bollards / PG&E transformer	\$5,683.00
PCO 70	Understage chair cart guides	\$3,605.00

TOTAL THIS CHANGE ORDER \$11,606.00

Original contract sum: \$ 5,689,500.00
Previous change orders: \$ 82,408.00
Original contract amount plus/minus previous change orders \$ 5,771,908.00
Total amount of this change order \$11,606.00
Adjusted contract amount including this change order will be: \$ 5,783,514.00

The contract time will be adjusted by the following number of days: 0 days

Accepted:

Carr's Construction Service, Inc
3165 Calistoga Road
Santa Rosa, CA 95404

Owner Approval:

Alexander Valley School District
8511 CA-121
Healdsburg, CA 95448

By: _____

By: _____



Northbay Roofing & Gutters Inc.
 525 Frazier Avenue Santa Rosa, CA 95404
 Phone: 707-591-9288
 Fax: 707-591-9289

Company Representative

John Leslie
 Phone: (707) 280-5958
 john@northbayrg.com

Steve Petcavich
Alexander Valley Elementary School
 8511 California 128
 Healdsburg, CA 95448
 (415) 858-5010

Job: Steve Petcavich

Gutters Section

Regarding: New Gutters & Downspouts to 2 sides of Library, approx. 120 feet total with 6 downspouts

Remove existing gutters and downspouts and dispose of.

Install 5 1/2" Fascia Style, Lifetime Pre-Painted Galvanized Steel, Seamless Gutters to previously removed areas. (Owner's color choice)

Fabricate and install Lifetime Pre-Painted, Galvanized Steel Downspouts as needed to new gutters. (Owner's color choice)

Clean and dispose of all debris pertaining to job.

Material Warranty: All new Pre-Painted Gutter Products come with a Manufacturers Lifetime Warranty.

Labor Warranty: Northbay Roofing will guarantee all labor for 10 (ten) years.

Dry Rot: Any dry rot detected upon gutter removal will be repaired and billed on a time and material basis at \$95 per man, per hour, plus materials.

Note: Northbay Roofing & Gutters is not responsible for any interior damage that may occur due to leaking.

Note: This is a prevailing wage job.

\$6,165.00

TOTAL

\$6,165.00

Starting at **\$104/month** with  **Acorn** • [APPLY](#)
FINANCE

.....

Northbay Roofing & Gutters is a certified GAF Roofing Installer. This means we can offer our clients The GAF System Plus Warranty. This is your safest choice - A deluxe 50 year non-prorated system warranty provides Lifetime limited manufacturing defect coverage with 5 times the upfront coverage to provide Ultimate peace of mind. This warranty also features the GAF Weather Stopper roof protection program. ONLY VALID IF USING 3 OR MORE GAF PRODUCTS.

A non-refundable 10% Deposit or \$1,000.00 whichever is less, due upon signing proposal. A 50% material progress payment is due upon material delivery OR on first day of job. BALANCE IS DUE UPON COMPLETION. Any payment not received within 30 days after completion of work will be charged a 10% late fee. If paying by credit credit card there will be a 3% processing fee. Thank You Very Much.

ALL PRICES ARE VALID FOR 14 DAYS ONLY.

.....

Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date

JetMulch Inc
 PO Box 1667
 Capitola, CA 95010 US
 8663068524
 jetmulch@gmail.com
 www.jetmulch.com

Estimate



License #C27-800650
 DGS SBE #4245
 DIR #1000006584

ADDRESS
Alexander Valley School District 8511 Highway 128 Healdsburg, CA 95448

SHIP TO
Matt Reno 707-326-8642 Alexander Valley School District 8511 Highway 128 Healdsburg, CA 95448

ESTIMATE #	DATE
18939-OL	05/16/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	EWF-I:Engineered Wood Fiber Installed PLAYGROUND: ASTM Certified Engineered Wood Fiber with BLOWN IN Installation - 1 Playground AT ONE SCHOOL	150	44.95	6,742.50T
	PREVAILING WAGE DIFFERENTIAL Prevailing Wage Differential Tier 2: Add \$6.50 per cubic yard if a prevailing wage job [Sonoma County] Landscape Operator Engineer	150	6.50	975.00
	DELIVERY Delivery charges are based on quantity, location type and distance. 114 miles one way	2	655.50	1,311.00
	FUEL SURCHARGE	2	233.00	466.00
	EXCLUDES Night Work, Traffic Control, Standby Time, Site Preparation, Weed Abatement, 275 feet for 75 CY truck from access point, AND over time/Saturday work. Access must be dry, safe and stable. Site must be accessible by a 65 foot long semi-truck. Quote based on material availability. Site evaluation required prior to contract.	1	0.00	0.00
	PAYMENT TERMS: DUE UPON RECEIPT, unless noted otherwise above.			

SUBTOTAL	9,494.50
TAX (9%)	606.83
TOTAL	\$10,101.33

Accepted By

Accepted Date



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

June 13, 2022

Re: Agenda Item: 10.5 Information: Lockdown Protocols review with additional safety tool

Dear Trustees,

At a recent AVS Teacher meeting, our team reviewed lockdown protocols and the use of such protocols with several new buildings on campus. Data gathered from that meeting included the fact that we have 27 exterior doors that would need to be locked and monitored during a lockdown type of event. In addition, we have three sets of two classrooms that share a common door located between two classrooms. With the absolute mandate and need to make sure all doors are inaccessible during a lockdown type of drill or event, we need to add additional locks on between the shared door classrooms, and install a door locking mechanism that can ensure everyone's safety regardless of the individual having a key to lock the door, or not. A possible solution of having common locks installed between each shared classroom, and purchasing a device called *the sleeve* to ensure all doors are inaccessible regardless of key status.



This was brought forward to the Safety Committee and it was suggested to purchase one to try and test to see if in fact it will do as the product states.

Cost: \$85 per unit, \$2 per wall hanger unit

Need: 27 doors

Fiscal Impact: \$2349.00 +tax/shipping

Potential Revenue to fund: \$2500.00 RESIG returned safety funds

Recommendation: Purchase 1 unit to test, if successful, secure one for each of the 26 remaining doors. Install this summer, and provide training on usage in August 2022.

MR



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

June 10, 2022
(707)483-7315
Laura@hawkeswine.com

To whom it may concern,

Effective today, I resign as Board President of the Alexander Valley Unified School District.

It was an honor and privilege to serve as Trustee and President for the district. Thank you for having me.

Sincerely,
Laura Hawkes



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

June 13, 2022

Re: Agenda Item 11.2 Trustees Organizational Roles August 2022-November 2022

Dear Trustees,

The following does require *Action* to be taken for approval.

With the resignation of President Laura Hawkes, per prior discussions it appears Steve Smit, who currently serves in the Clerk position be moved to the role of AVUSD Board President effective immediately. Steve would serve in the role of President until the start of the December 2022 Board meeting, which is the remainder of President Hawkes term.

At this time, the Board will also need to identify a fellow Trustee to fill Steve's prior role of Clerk. This Trustee assumes the role of Clerk at this time, the role would last until the start of the December 2022 Annual Organizational Board Meeting.

Per Assembly Bill 2449, our Annual December Organizational Board Meeting is scheduled for December 12, 2022. At this meeting the Board can discuss and finalize who will secure the role of President and Clerk throughout 2023.

Sincerely,
M. Reno

ANNOUNCEMENT: ALEXANDER VALLEY SCHOOL DISTRICT BOARD OF TRUSTEE OPENING

Dear AVS Parents and Community Members,

I am writing to inform our community that we have an opening on the AVUSD School Board. State law requires that all school districts are required to have a Board of Trustees. Those trustees must be residents of the district, be over the age of 18, as well as be a registered voter.

The Position: The Alexander Valley Board of Education is seeking a qualified candidate who resides in the Alexander Valley School District for a Provisional Appointment to the Board to fill a remaining open term through November, 2022. This Provisional Interim Appointment Term will then reopen for a 4-Year Trustee Term effective November 2022-2026.

The Role of Trustee: Our Board approves expenditures, policies, regulations, and hiring. They adopt our annual budget, provide direction to the Superintendent/Principal with regard to managing our district, and approve the goals that drive our efforts to do the best we can for our students. In addition, each Trustee participates in our district committees which include our Curriculum, Emergency Prep, Budget, Facilities, and Technology Committees. This is important and rewarding work designed to make a positive impact and difference in our incredible district. The Board meets monthly, typically on the second Monday of the month, at 5:30 PM.

Alexander Valley Union School District Board of Trustees

Steve Smit	President	2018-2022
Yvonne Kreck	Trustee	2020-2024
Alison Doran	Trustee	2018-2022
Joe Stewart	Trustee	2020-2024
New Provisional	Trustee	9/2022-11/2022

To Apply: Interested candidates will be asked to submit a letter of interest via email: or US Mail to Jackie Sloan, AVUSD Office Manager (see information below). Letters will be accepted through July 29th until 4:00pm.

Alexander Valley School District
8511 HWY 128
Healdsburg, CA 95448 Jackie Sloan email: jsloan@alexandervalleyusd.org

A committee consisting of two Board Members and the Superintendent will review all qualified applicants. Candidates will be interviewed in open session with the Board at a Special Board meeting on August 8, 2022 between 3:00pm-5:00pm. If you have any questions regarding this Trustee opening, please email Jackie Sloan.

Sincerely,

Matt Reno, Superintendent-Principal

NOVEMBER 8, 2022, CONSOLIDATED GENERAL ELECTION TIMELINE

DISCLAIMER: Dates are based on information available as of mid-January 2022 and could still change if new legislation is enacted.

Notification deadline (district director elections)	July 6, 2022
Specifications deadline (school district elections)	July 8, 2022
Candidate nominations filing period	July 18, 2022 - Aug. 12, 2022
Consolidation deadline	Aug. 12, 2022
Deadline for governing bodies to submit measures	Aug. 12, 2022
Tax rate statement deadline (bond measures only)	Aug. 12, 2022
Measure letter assignments	Aug. 15, 2022
Candidate nominations extended filing period (only applies to non-incumbent candidates <u>if</u> an incumbent candidate has not filed)	Aug. 15, 2022 - Aug. 17, 2022
Deadline to amend/withdraw measure	Aug. 17, 2022
Random alphabet drawing	Aug. 18, 2022
Argument deadline	Aug. 19, 2022
Impartial analysis due	Aug. 19, 2022
Rebuttal deadline (only if opposing arguments are filed)	Aug. 26, 2022
Deadline to send ballots to currently registered military/overseas voters	Sep. 24, 2022
First day County Voter Information Guides may be mailed	Sep. 29, 2022
Voting by mail opens; first day voters can pick up Vote-by-Mail ballots at the Registrar of Voters Office	Oct. 10, 2022
First day Registrar of Voters may begin to process Vote-by-Mail ballots	Oct. 10, 2022
Official Ballot Drop Boxes open	Oct. 11, 2022
Standard voter registration deadline	Oct. 24, 2022
Conditional (a.k.a. late) voter registration period	Oct. 25, 2022 - Nov. 8, 2022
11-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Oct. 29, 2022 - Nov. 7, 2022
Last day to request a ballot be mailed	Nov. 1, 2022
4-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Nov. 5, 2022 - Nov. 7, 2022
Election Day: 11-Day and 4-Day Vote Centers are open from 7 a.m. to 8 p.m.	Nov. 8, 2022
Official Ballot Drop Boxes close at 8 p.m.	Nov. 8, 2022
Deadline to certify election results	Dec. 8, 2022

County holidays during this period: Independence Day (Jul. 4), Labor Day (Sep. 5), Veterans Day (Nov. 11), Thanksgiving (Nov. 24), Day After Thanksgiving (Nov. 25).

**ALEXANDER VALLEY UNION SCHOOL DISTRICT
BOARD OF TRUSTEE INTERVIEWS**

INTERVIEW QUESTIONS

CANDIDATE: _____

Questions:

Steve: 1. Tell us about yourself and describe the extent of your community and school involvement.

Steve: 2. In your opinion, what are the strengths and challenges you see at AVS, and what role do you see yourself playing to help with those challenges?

Alison: 3. What do you believe is the main role and responsibility of a Board member?

Alison: 4. What do you believe is the role of the Superintendent?

Yvonne: 5. If you are approached by a concerned employee complaining about another district employee, how would you handle this complaint?

Yvonne: 6. How can an individual trustee be an effective Board member?

Joe: 7. That concludes our questions, do you have any questions for us, or is there anything else you would like to share?

TRUSTEE NOTES:

Candidate Strengths and Considerations:

NOVEMBER 8, 2022, CONSOLIDATED GENERAL ELECTION TIMELINE

DISCLAIMER: Dates are based on information available as of mid-January 2022 and could still change if new legislation is enacted.

Notification deadline (district director elections)	July 6, 2022
Specifications deadline (school district elections)	July 8, 2022
Candidate nominations filing period	July 18, 2022 - Aug. 12, 2022
Consolidation deadline	Aug. 12, 2022
Deadline for governing bodies to submit measures	Aug. 12, 2022
Tax rate statement deadline (bond measures only)	Aug. 12, 2022
Measure letter assignments	Aug. 15, 2022
Candidate nominations extended filing period (only applies to non-incumbent candidates <u>if</u> an incumbent candidate has not filed)	Aug. 15, 2022 - Aug. 17, 2022
Deadline to amend/withdraw measure	Aug. 17, 2022
Random alphabet drawing	Aug. 18, 2022
Argument deadline	Aug. 19, 2022
Impartial analysis due	Aug. 19, 2022
Rebuttal deadline (only if opposing arguments are filed)	Aug. 26, 2022
Deadline to send ballots to currently registered military/overseas voters	Sep. 24, 2022
First day County Voter Information Guides may be mailed	Sep. 29, 2022
Voting by mail opens; first day voters can pick up Vote-by-Mail ballots at the Registrar of Voters Office	Oct. 10, 2022
First day Registrar of Voters may begin to process Vote-by-Mail ballots	Oct. 10, 2022
Official Ballot Drop Boxes open	Oct. 11, 2022
Standard voter registration deadline	Oct. 24, 2022
Conditional (a.k.a. late) voter registration period	Oct. 25, 2022 - Nov. 8, 2022
11-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Oct. 29, 2022 - Nov. 7, 2022
Last day to request a ballot be mailed	Nov. 1, 2022
4-Day Vote Centers are open daily from 9 a.m. to 5 p.m.	Nov. 5, 2022 - Nov. 7, 2022
Election Day: 11-Day and 4-Day Vote Centers are open from 7 a.m. to 8 p.m.	Nov. 8, 2022
Official Ballot Drop Boxes close at 8 p.m.	Nov. 8, 2022
Deadline to certify election results	Dec. 8, 2022

County holidays during this period: Independence Day (Jul. 4), Labor Day (Sep. 5), Veterans Day (Nov. 11), Thanksgiving (Nov. 24), Day After Thanksgiving (Nov. 25).

Are you interested in becoming a board member or district director?

November 8, 2022

Nominations open on July 18th, 2022 and will close on August 12th, 2022 unless one of the incumbent(s) do not file. In that case there will be a 5 day extension for anyone other than the incumbent which is August 17th, 2022.

How to become a candidate

- 1) Decide if you are going to do the optional Statement of Qualifications. (200 word statement).
(SOQ prices will be available closer to the opening of Nominations, please note prices have increased because Sonoma is now a bilingual county)
- 2) You should think about how you want your name to appear on the ballot and what you would want to use for a ballot designation.
(Ballot Designation: 3 words or less to describe your primary occupation or vocation.)
- 3) You would complete a Statement of Economic Interests form (700). You can get the form at the FPPC's website. <http://www.fppc.ca.gov/index.php?id=500>
(Check the "Candidate Box and put the Election Year" on the Cover sheet and fill out any schedules that apply.)
- 4.) Campaign Statements
 - a. Do NOT plan on raising or spending any money - 470 Form
 - b. Plan on spending up to \$1,999 - 470 & 501 Form
 - c. Plan on spending OVER \$2,000 - 410 & 501 Form

(All forms can be found here: <http://www.fppc.ca.gov/forms.html#title2>)
- 5.) Code of Fair campaign practices
- 6.) Declaration of Candidacy
(You will complete this final document when you come in to do your nomination paperwork)

There is no filing fee for School Districts or Special Districts. Candidate must live in the district.

Contact Information

ROV-Campaign@Sonoma-county.org (Questions on campaign finance forms)
Phone: 707-565-6808
Mailing Address: P.O. Box 11485, Santa Rosa, CA 95406
Physical Address: 435 Fiscal Drive, Santa Rosa, CA 95403
Website: <https://sonomacounty.ca.gov/CRA/Registrar-of-Voters>

**EMPLOYMENT CONTRACT
Superintendent/Principal**

EMPLOYMENT AGREEMENT

Superintendent/Principal Contract

THIS AGREEMENT is made this 13th day of June, 2022 by and between the Governing Board of the Alexander Valley Union School District (“District” or “Board”) and Matt T. Reno (“Superintendent/Principal”), hereinafter “Superintendent.”

1. **Term.** District hereby employs Superintendent for a period of three (3) years, beginning July 1, 2022, and terminating on June 30, 2025, subject to the terms and conditions set forth below.

2. **Salary and Work Year.** The Superintendent’s initial annual salary shall be One Hundred Ninety-Eight Thousand, Two Hundred Twelve Dollars (\$198,212) per year, unless modified as outlined in the next paragraph, payable in twelve (12) equal monthly payments. Superintendent’s annual calendar includes a total of Two Hundred Twenty-Five (225) service days. The Superintendent is not paid for holidays and does not accrue vacation. The Superintendent’s salary shall be in accordance with Attachment 1, Superintendent/Principal Salary Schedule, with the Superintendent advancing one step on the Superintendent/Principal Salary Schedule each school year upon a satisfactory evaluation by the Board as described in Section 6 of this Agreement. Attachment 1 includes a 3% increase over 2021-22 which represents the same salary increase provided to certificated and classified staff during 2021-22 negotiations. The Superintendent shall receive a One Thousand Five Hundred Dollar (\$1500) annual stipend for possessing a Masters Degree which represents the same stipend provided to all certificated staff.

For the next three years, five additional service days, for a total of 230 service days, are included, to be used on an “as needed basis” at the discretion of the Superintendent for special projects. These days will be paid at the current daily rate per the Superintendent salary schedule for the year the service is performed. Effective fiscal years 2022-23, 2023-24 and 2024-25.

The District paid the Superintendent a Retention Bonus at the completion of the 2020-21 and 2021-22 school years. The Superintendent received a Five Thousand Dollar (\$5,000) bonus for a full year of service in the 2020-21 school year and a Five Thousand Dollar (\$5,000) bonus for a full year of service in the 2021-22 school year. As this contract is to be extended through the 2022-23 school year, the Board agrees to include in this contract a Seven Thousand Dollar (\$7,000) bonus for a full year of service in the 2022-23 school year, as per previous contract agreement.

The Board reserves the right to change the Superintendent’s salary for any year or any portion of a year of this contract with the mutual written consent of the Superintendent and the Board, subject to the Brown Act rules for making such changes. A change in salary shall not constitute the creation of a new contract nor extend the termination date of this Agreement.

3. Superintendent’s Duties.

- a. General Duties.** The Superintendent is employed as District Superintendent and shall perform the duties of District Superintendent as prescribed by the laws of the State of California and the District’s job description for the Superintendent, if any. The Superintendent shall have primary responsibility for execution of Board policy and responsibility for the duties prescribed by Education Code Section 35035. The Superintendent shall be the Board’s chief executive officer.

- b. **Personnel Matters.** The Superintendent shall have primary responsibility in making recommendations to the Board regarding all personnel matters, including selection, assignment, evaluation, and transfer and dismissal of employees.
- c. **Administrative Functions.** The Superintendent as chief executive officer, shall: (1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) periodically evaluate or cause to be evaluated all District employees; (3) advise the Board of sources of funds that might be available to implement present or contemplated District programs; (4) assume responsibility for those duties specified in Education Code Section 35250; (5) endeavor to maintain and improve his professional competence by all available means, including subscription to and reading of appropriate periodicals and membership in appropriate professional associations; (6) establish and maintain positive community, staff and Board relations; (7) serve as liaison to the Board with respect to all matters of employer-employee relations and make recommendations to the Board concerning those matters; (8) recommend to the Board District goals and objectives; (9) unless unavoidably detained, attend all regular, closed, special and executive session meetings of the Board, except for those meetings or parts of meetings during which the board is specifically evaluating the Superintendent's performance, discussing the Superintendent's salary/compensation, or matters in which the Superintendent may have a conflict of interest under California law.

d. **District Committees and Meetings.** The Superintendent shall serve as an ex officio member on any and all District committees and subcommittees. The Superintendent shall be entitled to submit recommendations on any items of business considered by the Board or any committees or subcommittees of the District.

4. **Working Atmosphere.**

a. **Communication of Concerns.** The Board, individually and collectively, shall promptly refer all criticisms, complaints, and suggestions called to its/their attention to the Superintendent for study and recommendation. The Board expressly acknowledges that the Superintendent has responsibility and authority over the day to day operations of the District unless it determines that formal Board action is necessary.

b. The parties agree to work in the spirit of mutual cooperation and teamwork and shall provide the Superintendent with periodic opportunities to discuss Board/Superintendent relationships. Whenever it is deemed necessary by mutual agreement of the Superintendent and a majority of the Board, an outside facilitator will be mutually selected by the Board and Superintendent, paid for by the District, to facilitate discussion between the parties.

5. **Outside Professional Activities.** By prior approval of the Board, the Superintendent may undertake for consideration outside professional activities, including, but not limited to, consulting, speaking and writing, so long as such outside professional activities do not, in the Board's sole judgment, interfere with the Superintendent's performance of his duties. The Superintendent's outside professional activities shall not occur during work hours. In no

event will the Board be responsible for any expense attendant to the performance of such outside activities.

6. **Evaluation.** The Board may evaluate and discuss the performance of the Superintendent at any time during the term of this Agreement. The Board and the Superintendent shall meet and discuss the contents of the evaluation within a reasonable time after the Superintendent has heard or received the evaluation. Evaluations of the Superintendent shall only be discussed in closed session unless mutually agreed otherwise.

The Board and the Superintendent shall annually develop and agree upon performance goals and objectives that shall serve as the basis for an annual evaluation. It is the intent that such goals and objectives shall be established no later than the first meeting of the Board in September of each year, though both parties will make best efforts to complete the goals and objectives prior to the end of the prior school year. In the event that goals are not established, this does not preclude the Board from evaluating the performance of the Superintendent. In the event the District fails to evaluate the Superintendent, such a failure will not preclude dismissal for any reason otherwise permitted by this Agreement.

The Board shall devote a portion of at least one meeting annually for discussion and evaluation of the performance and working relationship between the Superintendent and the Board. Every effort will be made to conduct this meeting by a date to be determined by the Board and the Superintendent. Such meeting shall be conducted in closed session unless mutually agreed otherwise. Evaluations shall be based upon the mutually developed performance goals and objectives for that year's evaluation if such are developed. Both the Superintendent and the Board are committed to developing performance goals and objectives in a fair and reasonable fashion and to determine them by mutual agreement. However, the Board retains the right to determine final performance goals and objectives for the Superintendent.

Either the Superintendent or the Board may request an outside facilitator at District expense if the Board must meet more than two times with Superintendent on this matter for a given school year.

The development of goals and objectives in a timely fashion is a mutual responsibility of the Superintendent and the Board.

After reviewing the performance of the Superintendent, the Board shall notify the Superintendent in writing whether Superintendent has performed, in the Board's judgment, satisfactorily or unsatisfactorily.

If the Board concludes that the Superintendent's performance is unsatisfactory and that it can be remediated, the Board shall identify in writing specific areas where improvement is required, provide written recommendations for improvement, and notify the Superintendent that another evaluation will be conducted within six months. It is the goal of the Board to provide such written recommendations and specifications for improvement within thirty (30) days of the date of the evaluation. The Superintendent shall have ten (10) calendar days from receipt of the evaluation to respond in writing to the evaluation. The Superintendent's written comments shall be filed with the evaluation in a sealed envelope in the Superintendent's personnel file and marked "Confidential: To be opened by Authorized Personnel Only."

7. **Termination of Contract.**

- a. **Mutual Consent.** This Agreement may be terminated at any time, without financial obligation, by mutual consent of the Board and the Superintendent upon thirty (30) days prior written notice.
- b. **Nonrenewal of Agreement by the District.** The Governing Board may elect not to renew this Agreement for any reason by providing the Superintendent with forty-five (45) days written notice prior to the expiration of this Agreement, in

accordance with Education Code Section 35031. The Superintendent shall inform each member of the Board of this notice requirement on or before March 1 of the year in question. Failure by Superintendent to provide notice to Board shall invalidate the notice requirement stated herein and shall operate as a waiver of the automatic renewal provision in Education Code Section 35031.

- c. **Superintendent's Death.** This Agreement shall be terminated upon the death of the Superintendent.
- d. **Inability to Perform the Essential Functions of the Job.** Superintendent agrees to be examined by a doctor of the District's choosing in the event the Board determines that it has concerns regarding the Superintendent's fitness to perform the duties of his job. In the event of Superintendent's medically documented condition renders Superintendent incapable of substantially performing the essential functions of his employment as Superintendent for three consecutive months or longer the Board will take the following actions: During the three month period, the Superintendent will use sick leave or any other applicable leaves to cover the time that he cannot work. A designee of the Board will meet with the Superintendent to determine and understand the limitations and the possible accommodations that might be provided. Based on an understanding of any limitations, the Board will determine what reasonable accommodation it might be able to provide. Should the Superintendent be unable to perform the essential functions of his job with or without reasonable accommodation then the Superintendent's employment will be terminated with thirty (30) calendar days written notice by the board. The Superintendent reserves the right to seek a separate medical report to either establish or challenge the limitations.

- e. **Termination of Status as a Certificated Employee.** The Superintendent's status as a permanent or probationary certificated employee of the District shall be terminated entirely upon the termination of this contract.
- f. **Termination of Superintendent for Cause.** The Superintendent's status as Superintendent and all of the Superintendent's rights under this Agreement, including all employment rights may be terminated by the Board at any time for, but not limited to, breach of contract; any ground enumerated in the Education Code; or the Superintendent's failure to perform his responsibilities as set forth in this Agreement, as defined by law, or as specified in the Superintendent's job description, if any. The Board shall not terminate this Agreement pursuant to this paragraph (f) until a written statement of the grounds of termination has first been served upon the Superintendent. The Superintendent shall then be entitled to a conference with the Board at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Superintendent shall have the right to have a representative of his choice at the conference with the Board. The conference with the Board shall be the Superintendent's exclusive right to any hearing otherwise required by law. The Board shall issue a final determination after providing a conference opportunity to the Superintendent.
- g. **Early Termination.** Notwithstanding any other provision of this Agreement, the Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this Agreement and all employment rights upon the provision of written notice of such termination to the Superintendent. If the Board elects the option to terminate this Agreement without cause, then Superintendent shall receive Superintendent's regular salary for the remainder of the Term, or twelve (12)

months, whichever is less, and shall be entitled to maintain his health insurance for a total of six months, dependent upon health carrier approval. Such termination payments shall be paid in a lump sum, or on the same installment basis as the Superintendent's salary is currently paid, at the Superintendent's election. However, if the District terminates this Agreement and believes, and subsequently confirms pursuant to an independent audit, the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the District shall withhold any cash or noncash settlement to the Superintendent. If, at the conclusion of an independent audit, the auditor determines that there was no fraud, misappropriation of funds, or other illegal fiscal practice, the District will provide to Superintendent the cash and noncash settlement set forth herein. If the Superintendent chooses to terminate the Agreement early, he will provide notice to the Board by January 1st, prior to a June 30th exit date, thereby giving the Board six months' notice in which to find an adequate replacement. The Superintendent will forfeit any compensation remaining in the contract after his June 30th departure. If Superintendent exercises his right to terminate the Agreement early, he is not entitled to any cash or noncash settlement from the District nor a retention bonus for that year.

- h. Termination Based on Conviction Involving the Abuse of the Office of Superintendent.** If the Superintendent is convicted of a crime involving abuse of his office, the Superintendent shall reimburse the District for all applicable costs pursuant to Article 2.6 (commencing with Section 53243) of Chapter 2 of Part 1 of Division 2 of the Government Code.

Pursuant to Government Code Section 53243.2, any funds received by the Superintendent from the District resulting from the Board's decision to terminate the Superintendent shall be fully reimbursed to the District if the Superintendent is convicted of a crime involving the abuse of his powers of office. If the District funds the criminal defense of the Superintendent against charges involving the abuse of his office or position, and the Superintendent is then convicted of those charges, the Superintendent shall fully reimburse the District for all District funds paid for the Superintendent's criminal defense.

8. Physical Examination. As a precondition to employment with the District, the Superintendent shall be required to satisfactorily pass a physical examination conducted at District expense by a physician appointed by the Board. The Superintendent shall also be required to take a physical examination at least once every other year. The report of the physical examination shall be given directly to the Superintendent; however, the examining physician shall advise the Board in writing of the Superintendent's continued physical fitness to perform the duties of Superintendent. The costs of the physical examination shall be paid by the District unless such costs are covered by an applicable health insurance plan.

9. Fringe Benefits. The Superintendent shall be entitled to receive District-paid health, dental, and vision benefits to the extent provided to other full time certificated employees of the District.

10. Automobile Expenses. The Superintendent is required to have a vehicle available at all times to exercise the powers and to perform the duties of the position. In order to reimburse the Superintendent for this vehicle requirement, the Superintendent shall be entitled to reimbursement for reasonable transportation expenses incurred for travel within and outside the District in accordance with the terms of this Agreement and Board policy. Current District

policy provides for a monthly allowance of Five Hundred Dollars (\$500) for travel within Sonoma County and mileage reimbursement at the Internal Revenue Service rate for travel outside Sonoma County.

11. Cell Phone Allowance. The Superintendent shall receive One Hundred Dollars (\$100) per month to purchase and maintain a cell phone to be used for District business and, at the Superintendent's discretion, for the Superintendent's personal use.

Superintendent hereby waives any and all rights and protections over the content of the cell phone. This waiver permits the Board or anyone authorized by the Board to examine the contents of the cell phone without requiring additional permission, including, but not limited to, a separate waiver or a warrant.

12. Professional Resources/Technology Allowance. The Superintendent shall receive Two Thousand Five Hundred Dollars (\$2,500) annually for the purchase professional resource services, subscriptions and technology hardware to be used for District business and, at the Superintendent's discretion, for the Superintendent's personal use. The Superintendent has the option of receiving payment of this allowance on a monthly or annual basis.

Superintendent hereby waives any and all rights and protections over the content of the technology hardware. This waiver permits the Board or anyone authorized by the Board to examine the contents of the technology hardware without requiring additional permission, including, but not limited to, a separate waiver or a warrant.

13. Reimbursement for Reasonable Expenses/ACSA. The District shall reimburse the Superintendent for actual and necessary expenses incurred by the Superintendent within the scope of his employment so long as such expenses are permitted by District policy or incurred with prior approval of the Board. For reimbursement, the Superintendent shall submit an expense claim to the Board in writing for the Superintendent's reimbursable expenses for the

prior month. The Superintendent's expense claim shall be supported by appropriate written documentation verifying the contents of the report prior to the Board's authorization of reimbursement. District shall pay Superintendent's dues for membership with the Association of California School Administrators (ACSA). The District shall also pay for the Superintendent's attendance at the annual ACSA Superintendent's Symposium at a cost not to exceed one thousand dollars annually without prior written authorization by the Board President.

14. **Sick Leave.** The Superintendent shall be allocated twelve (12) days of sick leave annually.

15. **Sick Leave Reporting Requirements.** The Superintendent shall report to the Governing Board in writing on an annual basis on his use of sick leave unless the Superintendent's sick leave during any given individual quarter exceeds eight (8) days. If it does exceed eight (8) days, the Superintendent will report that quarter to the Board at the end of the quarter.

16. **Professional Meetings.** The Superintendent is expected to attend appropriate professional meetings at the local level such as superintendents' meetings at the Sonoma County Office of Education. Prior written approval by the Board President shall be obtained when the Superintendent desires to attend meetings outside of Sonoma County.

17. **General Provisions.**

a. **Governing Law and Venue.** This Agreement, and the rights and obligation of the parties, shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be the proper state or federal court located in Sonoma County, California.

- b. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
- c. **No Assignment.** The Superintendent may not assign or transfer any rights granted or obligations assumed under this Agreement.
- d. **Seniority.** The Superintendent shall not be considered a school site principal for purposes of Education Code Section 44956.5.
- e. **Modification.** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both of the parties.
- f. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.

President - Board of Trustees of the
Alexander Valley Union School District
Sonoma County, California

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I have not entered into a contract of employment with the Governing Board of another school district or any other employer that will in any way conflict with the terms of this employment agreement.

I hold legal and valid administrative and teaching credentials, each of which is or will be recorded in the Office of the Superintendent of Schools of Sonoma County before receipt of my first payroll warrant, and I agree to maintain valid and appropriate credentials to act as Superintendent throughout the life of this Agreement. I further certify that I meet the qualifications of Education Code Section 35028 and that I have read the entire offer of employment.

Dated: _____

Signature

Superintendent/Principal Salary Step Schedule Attachment 1

Updated 6/13/2022

June 13th, 2016-17 (Each Step is 2.5%)

Step	Salary	Year (220 days)
Step 1	\$140,000	2016/17
Step 2	\$143,500	2017/18 June 5 th 2% additional
Step 3	\$147,087	2018/19
Step 4	\$150,764	2019/20
Step 5	\$154,533	2020/21

July 1, 2017-18 (Each Step is 2.5%) and 2% Per Bargaining Unit Negotiations

Step	Salary	Year (220 days)
Step 2	\$146,370	2017/18
Step 3	\$150,029	2018/19
Step 4	\$153,779	2019/20
Step 5	\$157,623	2020/21

July 1, 2018-19 (Each Step is 2.5%) and 2% Per Bargaining Unit Negotiations

Step	Salary	Year (220 days)
Step 3	\$153,030	2018/19
Step 4	\$156,855	2019/20
Step 5	\$160,755	2020/21
Step 6	\$164,774	2021/22

July 1, 2019-20 (Each Step is 2.5%) and 3% Per Bargaining Unit Negotiations

Step	Salary	Year (225 days)
Step 4	\$165,232	2019/20
Step 5	\$169,363	2020/21
Step 6	\$173,597	2021/22
Step 7	\$177,937	2022/23
Step 8	\$182,386	2023/24

July 1, 2020-21 (Each Step is 2.5%) and 5% Per Bargaining Unit Negotiations

Step	Salary	Year (225 days)
Step 5	\$177,831	2020/21
Step 6	\$182,277	2021/22
Step 7	\$186,834	2022/23
Step 8	\$191,505	2023/24
Step 9	\$196,293	2024/25

July 1, 2021-22 (Each Step is 2.5%) and 3% Per Bargaining Unit Negotiations

Step	Salary	Year (225 days)
Step 6	\$187,745	2021/22
Step 7	\$192,439	2022/23
Step 8	\$197,250	2023/24
Step 9	\$202,182	2024/25
Step 10	\$207,237	2025/26

July 1, 2022-23 (Each Step is 2.5%) and 3% Per Bargaining Unit Negotiations

Step	Salary	Year (225 days)
Step 7	\$198,212	2022/23
Step 8	\$203,167	2023/24
Step 9	\$208,247	2024/25
Step 10	\$213,453	2025/26
Step 11	\$218,789	2026/27