

District Goals

2022-2028

Academic Excellence

Engage all students through a multi-tiered system of support that provides intervention, enrichment, and differentiation to meet the needs of our students.

Whole Child Success and

Student Wellness

Integrate a variety of learning experiences across multiple curricular areas designed to nurture students social and emotional well-being, self-advocacy, and character.

Safe and Accessible Facilities

Maintain high levels of Safety, Efficiency, and Accessibility of our physical structures and outdoor space to support learning, safety, and student growth.

Staff Support

Attract, Retain and support high quality staff as a key component to our success, with an emphasis on maintaining wellness, supporting professional development, and fostering an inclusive school culture.

Financial Stability

Ensure financial stability now and into the future through purposeful spending and the building of reserves over time.

Alexander Valley Union School District Board of Trustees Meeting August 7th, 2023 at 5:30 PM AVS Library Agenda

The Alexander Valley Union School District Board of Trustees meetings are open to the public, except for certain subjects that are addressed in closed executive session in accordance with the Brown Act. If any member of the public wishes to attend, and requires special accommodations due to handicapping conditions as outlined in the Americans with Disabilities Act, please contact the Superintendent-Principal in the Alexander Valley School Office at least 2 working days prior to the meeting.

1.0 Call to Order

2.0 Pledge

3.0 Roll Call

4.0 Approval of the Agenda

5.0 Comments from the Audience

In accordance with Board Bylaw 9323, visitors will be provided the opportunity to address the Board for through email as public comment, or by public voice comment not to exceed two minutes. The Superintendent designee will read public comment email(s) allowed on topics, including open and closed session items. Individuals wishing to speak shall keep comments not to exceed two minutes in total length. The Board does not respond or take action on submitted email or verbal comments. All public email comments submitted will be read first by the Superintendent designee. Individuals who wish to speak shall submit their email indicating the wish to speak at the Board Meeting by 4:30pm on Monday, August 7th, 2023 to jsloan@alexandervalleyusd.org. Emails submitted will be read first, then individuals who submitted a request to speak email will be provided up to two minutes for their individual public comment.

6.0 Reports and Correspondence

8.1 Alexander Valley School Parents' Club 2023-2024 Officers

8.2 Alexander Valley Union School District Trustees' Report

8.3 Superintendents Report:

Welcome Back!

2023-2024 Enrollment Update

7.0 Consent items

7.1 Approval of Vendor Warrants

7.2 Approval of the minutes of the June 12, 2023, Regular Board meeting

7.3 Approval of Williams Quarterly (April-June 2023)

7.4 Approval of MOU contract with Dan Bowen Technology Services

7.5 Acceptance of Jackie Sloan Retirement: Effective 9/1/2023

8.0 Students, Curriculum, and Instruction

8.1 Information: AVS 2023-2024 Start-Up plans

Mr. Reno will review our "Return to School" Staff PD, Calendar, and Schedule

8.2 Information: Students of the Month

Mr. Reno will review the 2023-2024 monthly student recognition plans

8.3 Information: 2023 CAASPP (grades 3-6) Data Collection Timeline

9.0 Personnel and Fiscal

9.1 Action: Approval of District Secretary/Office Manager Position

Mr. Reno will seek approval on the hiring of Mrs. Tina Moore at Step 5 of the District Secretary/Office Manager Salary Schedule, Effective: August 11, 2023.

9.2 Action: Updated Classified Teacher Aide Positions for 2023-2024

Mr. Reno and Ms. Kopache will update the Board on Classified Instructional Aides

9.3 Action: Approval of Personal Leave Request for the 2023-2024 School Year

Mr. Reno will seek approval from the Board on a Personal Leave Request for Michele Gluch (Teacher Aide) for the 2023-2024 school year.

9.4 Action: Approval of hiring 6.5-hour position Teacher Aide

Mr. Reno will seek approval on the hiring of Ashley DeMeo at step 4 Teacher Aide for the TK/Kindergarten class for the 2023-2024 School Year

9.5 Action: Approval of 2023-2024 AVS Staffing

Mr. Reno will seek approval from the Board on our 2023-2024 staffing.

9.6 Action: Approve Declaration of Need for Fully Qualified Educators

The Board will consider approving a declaration of need for fully qualified teachers, which would allow the district, in an emergency, to hire a teacher that is not fully credentialed to teach in assigned subject matter.

9.7 Action: Approve Year End 2022-2023 Budget Updates

9.8 Action: Approve 2023-2024 Budget Updates

9.9 Action: Kincade Relief Funding Backfill Budget Plan

The Board will consider approving the Kincade Relief Funding Backfill Plan

10.0 Facilities

10.1 Information/Discussion: Summer Facilities Update

Mr. Reno will provide an update on summer projects

10.2 Information: Blacktop Repair

Mr. Reno will review the blacktop repair quote

11.0 Future Agenda Items

At this point, Trustees can request that specific items be placed on the agenda for future meetings. Members of the audience may request that the Board consider specific items, as well.

| Date | Regular Meeting |
|--------------------|---|
| September 11, 2023 | <ul style="list-style-type: none">• Approval of Unaudited Actual Budget Report for the 2023-24 school year.• Public Hearing & Resolution for Sufficiency Instructional Materials• Review 2023 CAASPP and CAST Testing Data• Approve the GANN Limit for the 2023-24 school year.• Facilities Update• Board Committee Assignments• Set and Review 23/24 Professional Goals for Superintendent-Principal |

12.0 Future Meetings and Events

- | | | |
|-----------------------------|----------|--------|
| • Back To School Night | Aug. 14 | 5:15pm |
| • First Day of School | Aug. 16 | 8:30am |
| • Labor Day: No School | Sept. 4 | |
| • Picture Day | Oct. 18 | |
| • Board of Trustees Meeting | Sept. 11 | 5:30pm |
| • AVSPC Meeting | TBA | |

13.0 Adjournment



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

August, 7, 2023

Dear Trustees,
Please see our Awesome AVSPC Officers for 2023-2024!
M. Reno

2023-2024 AVSPC OFFICERS

| | |
|-----------------------|-----------------------------|
| President | Rosie Monson |
| Vice President | Tony Bugica |
| Treasurer | Kelly Page |
| Secretary | Jacquie Rotlisberger |

Alexander Valley Union School
Enrollment Report 2023-24

| teacher | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | |
|---------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--|
| Axell | 16 | | | | | | | | | | | |
| Hausman | 16 | | | | | | | | | | | |
| Sheehy | 16 | | | | | | | | | | | |
| Flores | 17 | | | | | | | | | | | |
| Podesto | 16 | | | | | | | | | | | |
| Bowen | 18 | | | | | | | | | | | |
| Hayman | 16 | | | | | | | | | | | |
| Totals | 115 | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Transfers in | 71 | | | | | | | | | | | |
| District Residents | 44 | | | | | | | | | | | |

* Mrs. Axell total includes 1 TK student

Checks Dated 06/10/2023 through 08/03/2023

Board Meeting Date August 7, 2023

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|--|-----------------|--------------|
| 1968375 | 06/14/2023 | Bowen, Christopher D | 01-4310 | class materials | | 54.51 |
| 1968376 | 06/14/2023 | Reno, Matthew | 01-4390 | Staff Development | | 1,084.98 |
| 1968377 | 06/14/2023 | Dan Bowen DBA D3G Consulting | 01-5840 | IT Services | | 2,500.00 |
| 1968378 | 06/14/2023 | Department of Justice Acctngng Office Cashiering Unit | 01-5865 | Fingerprinting Apps 22-23 | | 207.00 |
| 1968379 | 06/14/2023 | Mobile Modular | 01-5600 | Modular Lease | | 620.00 |
| 1968380 | 06/14/2023 | Office Depot | 01-4310 | Classroom Supplies and Paper | | 127.36 |
| 1968381 | 06/14/2023 | Weeks Drilling & Pump Inc. | 01-5802 | Water System Service 22-23 | | 475.00 |
| 1968382 | 06/14/2023 | CASBO | 01-5300 | CASBO Organizational Membership 2023-2024 | | 850.00 |
| 1968383 | 06/14/2023 | Frontline Technologies Group L LC | 01-5812 | 2023-2024 AESOP services | | 623.40 |
| 1968384 | 06/14/2023 | Renaissance | 01-4140 | Freckle ELA Subscriptions | | 945.00 |
| 1968385 | 06/14/2023 | Schoolwise Technologies | 01-5841 | Web Based Schoolwise 2023-24 | | 3,700.00 |
| 1968386 | 06/14/2023 | Westminster Woods | 01-5800 | Outdoor Education 9/26 to 9/29/23 | | 1,500.00 |
| 1970558 | 06/23/2023 | Hausman, Shannon H | 01-4310 | Class Materials | | 157.33 |
| 1970559 | 06/23/2023 | Podesto, Nadia L | 01-4310 | Class Materials | 246.91 | |
| | | | | Play Day Supplies | 31.62 | 278.53 |
| 1970560 | 06/23/2023 | King, Christopher A | 01-4310 | class materials | | 188.16 |
| 1970561 | 06/23/2023 | Smart, Gianna | 01-4390 | Library supplies Year End Party | | 50.10 |
| 1970562 | 06/23/2023 | Kyocera Document Solutions | 01-5632 | Copier Usage and Maint | | 231.03 |
| 1970563 | 06/23/2023 | RH & Sons Water Services | 01-5630 | Backflow Testing | | 50.00 |
| 1970564 | 06/23/2023 | Sonoma County Office of Education | 01-5800 | 22-23 ConApp MOU | 200.00 | |
| | | | 01-5865 | Fingerprinting Services SY 2022-2023 | 154.00 | 354.00 |
| 1970565 | 06/23/2023 | Stephen Roatch Accountancy | 01-5821 | 21-22 Audit Services | | 1,390.00 |
| 1971472 | 07/07/2023 | Arreola, Maria | 13-5200 | June 2023 Cafe Mileage | | 51.61 |
| 1971473 | 07/07/2023 | Alpha Analytical Laboratories | 01-9510 | Drinking Fountain Testing 22-23 | | 36.00 |
| 1971474 | 07/07/2023 | Amazon Capital Services | 01-4390 | Return/credit BBall Hoop covers | 212.39- | |
| | | | 01-9510 | Basketball Hoop Pads/Hooks | 551.12 | |
| | | | | Basketball Pole Padding | 235.54 | |
| | | | | Classroom Materials | 515.62 | |
| | | | | Intv supplies/ Office Power Cord | 365.64 | 1,455.53 |
| 1971475 | 07/07/2023 | AT&T | 01-9510 | 22-23 Phone connect Alarms | | 102.25 |
| 1971476 | 07/07/2023 | Santa Rosa Fire Equipment Service Inc | 01-9510 | Annual Fire Extinguisher Service | | 1,753.05 |
| 1971477 | 07/07/2023 | WholeChildOccupationalTherapy | 01-9510 | 22-23 Occupational Therapy Services | | 187.20 |
| 1971478 | 07/07/2023 | CA Dept of Tax and Fee Admin Sales and Use Tax | 01-9580 | Sales Use Tax Period End 063023 | | 1,162.00 |
| 1971479 | 07/07/2023 | Employment Development Department | 01-9555 | SUI-Qtr2 2023 | | 1,874.91 |
| 1971480 | 07/07/2023 | North Bay AVS Design | 01-5806 | Fire and Alarm Monitoring 23-24 | | 179.94 |
| 1971481 | 07/07/2023 | Vision Service Plan | 01-9574 | Vision Service Premium 23-24 | | 256.10 |
| 1973458 | 07/14/2023 | Commercial Acoustics | 40-9510 | Sound Panels for MPR | | 11,396.74 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 06/10/2023 through 08/03/2023

Board Meeting Date August 7, 2023

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|--|-----------------|--------------|
| 1973459 | 07/14/2023 | Ferrellgas | 01-9510 | Propane for 22-23 | | 1,168.81 |
| 1973460 | 07/14/2023 | Jess A Zimmerman Inc | 01-9510 | Bus Fuel 22-23 | | 485.81 |
| 1973461 | 07/14/2023 | Oblad L & S Consulting | 40-5800 | MPR Curtain Project | | 4,921.00 |
| 1973462 | 07/14/2023 | Recology Sonoma Marin | 01-9510 | waste disposal 22-23 | | 395.01 |
| 1973463 | 07/14/2023 | Stephen Roatch Accountancy | 01-5821 | 22-23 Audit Services | | 6,045.00 |
| 1973464 | 07/14/2023 | T-Mobile | 01-9510 | Mobile hotspots - tech loans | | 46.72 |
| 1973465 | 07/14/2023 | U.S. Bank Equipment Finance | 01-5632 | Copier Lease Kyocera | 437.57 | |
| | | | 01-9510 | Copier Lease Kyocera | 109.39 | 546.96 |
| 1973466 | 07/14/2023 | Weeks Drilling & Pump Inc. | 01-9510 | Water System Service 22-23 | | 475.00 |
| 1974173 | 07/19/2023 | Anne Kopache | 01-4350 | Remote Office Supplies | | 98.54 |
| 1974174 | 07/19/2023 | ACSA | 01-5300 | ACSA 23-24 Reno | | 2,011.68 |
| 1974175 | 07/19/2023 | CA Dept of Tax and Fee Admin Sales and Use Tax | 01-4360 | 22-23 Diesel Fuel fee | | 9.00 |
| 1974176 | 07/19/2023 | Garrett Hardware & Plumbing | 01-9510 | Maintenance Supplies | | 166.55 |
| 1974177 | 07/19/2023 | Kyocera Document Solutions | 01-9510 | Copier Usage and Maint | | 368.99 |
| 1974178 | 07/19/2023 | Mobile Modular | 01-5600 | Modular Lease | | 620.00 |
| 1974179 | 07/19/2023 | PG&E | 01-9510 | 22-23 Electric Services | | 1,742.77 |
| 1974180 | 07/19/2023 | Pylon Communications LLC | 01-9510 | 22-23 VoIP Phone Service | | 379.79 |
| 1974181 | 07/19/2023 | Read Naturally | 01-4340 | Read Naturally Subscription | | 55.92 |
| 1974182 | 07/19/2023 | Roberts Mechanical & Electric | 14-5800 | HVAC Repair - 4th grade | | 1,840.06 |
| 1974183 | 07/19/2023 | School Innovations&Achievement Attn: Accts Receivable | 01-5814 | 2023-2024 Program Advisory Services | | 3,300.00 |
| 1974184 | 07/19/2023 | Schools For Sound Finance | 01-5300 | SF2 2023-24 Membership | | 500.00 |
| 1975990 | 07/28/2023 | Rosas, Rodolfo S | 01-5200 | Milage to Physical | 25.55 | |
| | | | 01-5800 | Bus Driver Physical | 115.00 | 140.55 |
| 1975991 | 07/28/2023 | Alliance Insurance Group | 01-5813 | Flex Plan Administration 23-24 | | 150.00 |
| 1975992 | 07/28/2023 | Amazon Capital Services | 01-4380 | Ladder for MPR/Power Strips | 47.29 | |
| | | | 01-4390 | Ladder for MPR/Power Strips | 4.77 | 52.06 |
| 1975993 | 07/28/2023 | AMS.NET, Inc. | 01-4340 | Local Area Switches/Meraki Access Points | | 5,887.56 |
| 1975994 | 07/28/2023 | Boys and Girls Club of Sonoma-Marin | 01-5800 | 2023 Summer Camp | 4,879.00 | |
| | | | 01-9510 | 2023 Summer Camp | 4,879.00 | 9,758.00 |
| 1975995 | 07/28/2023 | The Home Depot Pro SupplyWorks | 01-4370 | Custodial Supplies | | 148.62 |
| 1975996 | 07/28/2023 | PG&E | 01-9510 | 22-23 Electric Services | 657.23 | |
| | | | | 22-23 Electric Services final | 919.56 | 1,576.79 |
| 1975997 | 07/28/2023 | San Joaquin County Office of Education | 01-5800 | Service Agreement Edjoin | | 800.00 |
| 1975998 | 07/28/2023 | School And College Legal Serv. | 01-5823 | 23-24 Retainer | | 6,100.00 |
| 1975999 | 07/28/2023 | Vision Service Plan | 01-9574 | Vision Service Premium 23-24 | | 256.10 |
| 1976000 | 07/28/2023 | Weeks Drilling & Pump Inc. | 01-5802 | Water System Service 23-24 | | 542.50 |
| 1976435 | 08/02/2023 | Alpha Analytical Laboratories | 01-5802 | Drinking Fountain Testing 23-24 | | 77.00 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 06/10/2023 through 08/03/2023

Board Meeting Date August 7, 2023

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|------------------------------|-------------|------------------------------|-----------------|------------------|
| 1976436 | 08/02/2023 | Amazon Capital Services | 01-4350 | Office Supplies | 87.86 | |
| | | | 01-4380 | Ladder for MPR/Power Strips | 479.88 | |
| | | | 01-4390 | Ladder for MPR/Power Strips | 47.29 | 615.03 |
| 1976437 | 08/02/2023 | Dan Bowen DBA D3G Consulting | 01-5840 | IT Services Jul23 | 2,500.00 | |
| | | | | Switch Upgrade and Install | 3,100.00 | 5,600.00 |
| 1976438 | 08/02/2023 | Opperman & Sons Inc | 01-9510 | Bus Repair and Maintenance | | 972.89 |
| 1976439 | 08/02/2023 | T-Mobile | 01-5844 | Mobile hotspots - tech loans | | 93.44 |
| Total Number of Checks | | | | | 67 | 91,789.88 |

Fund Summary

| Fund | Description | Check Count | Expensed Amount |
|---------------------------------|--------------------------------|-------------|------------------|
| 01 | General Fund | 63 | 73,580.47 |
| 13 | Cafeteria Fund | 1 | 51.61 |
| 14 | Deferred Maintenance Fund | 1 | 1,840.06 |
| 40 | Special Reserve Capital Outlay | 2 | 16,317.74 |
| Total Number of Checks | | 67 | 91,789.88 |
| Less Unpaid Sales Tax Liability | | | .00 |
| Net (Check Amount) | | | 91,789.88 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Alexander Valley Union School District

Board of Trustees Meeting

June 12, 2023, at 5:30 PM in the AVS

Minutes

1.0 Call to Order: President Smit called the meeting to order 5:35 PM.

2.0 Pledge: Mr. Reno led those present and the Trustees in the Pledge of Allegiance.

3.0 Roll Call: All 5 Trustees are present.

4.0 Approval of the Agenda: On a motion from Trustee Doran, the Governing Board approved the June 12, 2023, Regular Board meeting agenda. Trustee Kreck second with a vote of 5-0.

5.0 Comments from the Audience: Ms. Sloan reported that she did not receive any public comments via email.

6.0 Reports and Correspondence

6.1 Alexander Valley Union School District Trustees' Reports: President Smit offered his kudos to the staff for their swift action during a recent lockdown, and expressed his appreciation for Geyserville's Captain of the Fire Department, Joe Stewart, for parking his truck in the school's parking lot, which helped to reassure everyone that the school was being closely monitored. Mr. Reno, the Superintendent-Principal, also praised the staff and announced plans to revisit the school's lockdown protocols during professional development time in August. During the meeting, Trustee Kreck shared her positive feedback on the 6th grade promotion ceremony, noting that the students' speeches were impressive and the students themselves were polite and charming. Trustee Doran expressed her satisfaction with the venue, the MPR, as it provided ample space for everyone and allowed the students to be heard clearly. Trustee Stewart concluded the discussion by sharing his appreciation for Mr. Reno's speech, which revealed that the current 6th grade class was the first to have Mr. Reno as their Superintendent-Principal for all seven years attending AVS.

6.2 Superintendent's Report

- 2022-2023 Final Enrollment Update: Mr. Reno reported that 2022-23 ended with 111 students enrolled.
- 2023-2024 Enrollment Projection - Mr. Reno noted that as of today, we are expecting 113 students to register with the possibility of 3 more residents which would give us a total of 116 students. Ms. Sloan and Mr. Reno are still verifying residency for the family.

7.0 Consent items

7.1 Approval of Vendor Warrants

7.2 Approval of the minutes

*May 8, 2023, Regular meeting of the Board

*June 5, 2023 Special Meeting of the Board

7.3 Approval of the continuation of 2023/24 MOU's with WUSD/Matt Park, and KSD/Anne Kopache

7.4 Approval of MOU with HUSD NSLP Lunch Program

7.5 Approval of MOU for Elementary and Secondary Education Act, Title III, Part A, ESL Program Consortium

7.6 Acceptance of 2022-2023 AVSPC Donation of \$60,992

Trustee Kreck motioned to approve the above Consent items 7.1 and 7.2. Trustee Stewart second with a vote of 5-0. Trustee Kreck moved to approve Consent items 7.3-7.6. Trustee Doran second with a vote of 5-0. President Smit asked that we start tracking our energy use noting the size of the addition of the Multi-Purpose room. Ms. Kopache added that we have seen an increase in propane costs and the rates have gone up. Trustee Macias suggested that Mr. Reno consider reaching out to the Thompson Propane Company to see if a better rate could be offered to the school district.

8.0 Students, Curriculum, and Instruction

8.1 Information: 2022-2023 Trimester 3 Math & ELA Data: Mr. Reno reviewed end of year assessment data with the Governing Board. Mr. Reno highlighted the end of the year benchmarks for each grade level. Mr. Reno noted that Grades 3-6 initial data coming in from the State looks pretty good and higher than last year. Mr. Reno commented that the Benchmark data presented this evening seems to mirror the anticipated State testing data and that several of our focal students have moved to at or above grade level. In addition, a couple of students have fallen back but that the overall data shows great progress. Mr. Reno concluded the benchmark discussion by giving praise to Mrs. Donau for the small groups she works with and intervention she provides. Mr. Reno noted that 4 of our 12 English Language Learner students, or 1/3, have been redesignated from EL learners to RFEP [reclassified English Proficient]. Mr. Reno added that although we will be retaining 3 students in KN and 2 in the 1st grade, these students are young and just need the extra gift of time. Our staff has worked with the families and parents are in agreement with their children's plan.

9.0 Personnel and Fiscal

9.1 Action: Approval of the AVS 2023-24 LCAP Plan and Local Indicator Data: On a motion from Trustee Kreck the Trustees approved the AVS 2023-24 LCAP and Local Indicator data as presented in the public hearing on June 5, 2023. Ms. Kopache noted that we did not receive any questions from the community but SCOE may suggest a few updates. Trustee Doran second with a vote of 5-0.

9.2 Action: Approval of the 2023-2024 Budget for AVS

On a motion from Trustee Doran, the Board approved the AVUSD Budget for the 2023-2024 fiscal year as discussed in the public hearing on June 5, 2023. Trustee Stewart second with a vote of 5-0. President Smit commented that he appreciated all of Mr. Reno's and Ms. Kopache's hard work and that the Trustees were committed to closing the gap.

9.3 Action: Approval of Reserves and Projected Assigned and Unassigned Ending Balances for the 2023-2024 Fiscal Year. The Governing Board approved the 2023-24 Reserves and projected assigned and unassigned ending balances and budget reserves anticipated in the 2023-2024 district budget in accordance with Education Code, Board Policy and Administrative Regulation on a motion from Trustee Stewart. Trustee Kreck second with a vote of 5-0.

9.4 Action: Approval of The District Spending Plan for Education Protection Act Funding for the 2023-2024 Fiscal Year: In accordance with Education Code, Board Policy, and Administrative regulation, the Trustees approved the usage of funds from the voter approved Proposition 30, the Education Protection Act on a motion from Trustee Kreck. Ms. Kopache noted that this money provided by the State is approximately \$200/ADA and Ms. Kopache's report that we spend it on Teacher's

salaries as required and not on administration cost. Trustee Doran second with a vote of 5-0.

9.5 Action: Approve Resolution #2022-08 GASB 54 Committed Fund Balance for Deferred Maintenance Fund 14 for 2023-2024: On a motion from Trustee Doran, the Governing Board approved Resolution #2022-08 GASB 54 for Committed Fund Balance for Deferred Maintenance Fund 14 for 2023-2024 school year. Trustee Stewart second with a vote of 5-0.

9.6 Action: Approve Aftercare 2023-2024 Fee Schedule: The Trustees approved the 2023-2024 After-Care fee schedule on a motion from Trustee Kreck. Trustee Doran second with a vote of 5-0. Mr. Reno noted that the ELOP fee schedule mirrors the 2023-24 After Care fee schedule.

9.7 Action: 2022-2023 Budget Updates: Ms. Kopache provided the Governing board with the 2022-2023 budget updates to close out the fiscal year. Ms. Kopache noted that the majority of the budget updates are needed to clean up at the end of the year financials. The biggest update is necessary as the State appears to be running a little low in revenue and is looking to cut some of the money in the Art/music budget. On a motion from Trustee Doran, the Governing Board approved the 2022-23 budget updates as present by Ms. Kopache. Trustee Stewart second with a vote of 5-0.

9.8 Information: 2022-2023 Interfund transfers, reserve balances, and potential Kincade Relief funding plans: Mr. Reno and Ms. Kopache provided the Trustees with information regarding financial updates, including fiscal outline should Kincade relief funds become allocated. Mr. Reno announced that Budget looks to be approved by Thursday if all goes well and he believes the Kincade money looks to still be in the Governor's budget. Ms. Kopache reviewed the recent necessary expenditures from several of the funds and stressed the importance of backfilling those funds. Ms. Kopache noted that should we receive the Kincade money, it will be one-time money and not on going. Ms. Kopache asked the Trustees to keep that in mind as at first glance it appears to be a large sum of money but given the recent draw on our reserves, the Kincade money will not completely bail us out of deficit spending. It will certainly be a huge help and AVUSD will be very grateful to receive it.

9.9 Action: Approve 2023-2024 Specialist Salary Schedule: The Board approved the 2023-2024 updated Specialist Salary Schedule on a motion from Trustee Doran. Trustee Kreck second with a vote of 5-0. Mr. Reno noted that the updated Specialist Salary Schedule reflects the recent hire of the AVS Speech therapist position rate of \$100.00/hour.

9.10 Action: 2022-2023 Consolidated Application Reporting System (CARS): The Board approved the winter submission of the CARS application as presented by Mr. Reno on a motion from Trustee Doran. Trustee Kreck second with a vote of 5-0. Ms. Kopache noted that she works with SCOE to compile the information and the Consolidated Application Reporting System ensures we have title II money for teacher education and Title III money that goes to help fund Sonoma County Office of Education provide supplies, resources and materials for school Districts English language learners.

10.0 Governance

10.1 Action: Approval of Supt/Principal Employment Annual Contract Update: On a motion from Trustee Kreck, the Board approved the annual Superintendent/Principal Contract Update effective July 1, 2023-June 30, 2025. Trustee Doran second with a 5-0 vote. Trustee Doran noted that it has been wonderful to see the goals set by the Board and Superintendent be achieved.

10.2 Action: Approve AVUTA Contract Modification MOU: Article 9-Teaching Hrs.: The Board approved the updated ATA contract updating the teacher contracted hour language to reflect a 15 minute shortened worked day as negotiated in the AVUTA 2023-2024 Agreement on a motion from Trustee Doran. Mr. Reno noted that the certificated contracted workday would end at 3:00 PM. President Smit noted that the contracted hours reflect on campus hours not instructional time. In addition, the change reflects AVS aligning with the schools nearby and should allow students who participate in extracurricular activities an easier transition from school to these activities. Trustee Kreck second with a vote of 5-0.

10.4 Action: Approve and Adopt March 2023 CSBA Board Policies (BP), Administrative Regulations (AR), and Board Bylaws (BB): Trustee Kreck moved to approve the below Board Policies, Administration Regulation and Board Bylaws. Trustee Stewart second with a vote of 5-0.

- BP 3555 Nutrition Program Compliance
- BP 4030 - Nondiscrimination in Employment
- BP/AR 4218 - Dismissal/Suspension/Disciplinary
- AR 5113 - Absences and Excuses
- AR 5131.41 - Use of Seclusion and Restraint
- AR 5144 – Discipline
- AR 5144.1 - Suspension and Expulsion/Due Process
- AR 5144.2 - Suspension and Expulsion/Due Process
- AR 6115 - Ceremonies and Observances
- BP/AR 6173 - Education for Homeless Children
- BP/AR 6173.1 - Education for Foster Youth
- BP 6177 - Summer Learning Programs
- AR 6184 - Continuation Education
- BB 9270 - Conflict of Interest
- BB 9320 - Meetings and Notices

11.0 Future Agenda Items

| | |
|--|--|
| August 7th, 2023 @5:30pm | First Regular Board Meeting of the 2023-2024 School year <ul style="list-style-type: none"> ▪ Board Committee Assignments ▪ Finalized and Approve 2023-2024 AVS Staffing ▪ Approve budget transfers ▪ Approve Declaration of Need for Fully Qualified Staff ▪ Approve Sufficiency of Instructional Materials ▪ Williams Quarterly through June ▪ Summer Facility Project Completion Review |
|--|--|

12.0 Future Dates

| | |
|---|------------------------------------|
| Back to School Night | August 14 5:30-6:30pm |
| All Staff Professional Development | August 14/15. 8:30-3pm |
| First Day of School | August 16 12:00pm Dismissal |

13.0 Adjournment: President Smit adjourned the meeting at 6:34 PM.

Respectfully submitted,

Matt Reno, Superintendent-Principal
Secretary to the Board



**Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams
Uniform Complaints**

[Education Code 35186(d)]

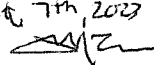
District: ALEXANDER VALLEY SCHOOL DISTRICT

Person completing this form: Mr. Matt Reno Title: Superintendent/Principal

Quarterly Report Submission Date: *(check one)*

April 30, 2023 (Jan-Mar 2023) July 31, 2023 (Apr-Jun 2023)


October 31, 2023 (Jul-Sep 2023) January 31, 2024 (Oct-Dec 2023)

Date for information to be reported publicly at governing board meeting: ~~January 23, 2023~~ August 7th 2023
Please check the box that applies: 

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| Area of Complaint | Total # of Complaints | # Resolved | # Unresolved |
|--|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | | |
| Teacher Vacancy or Misassignment | 0 | | |
| CAHSEE/Valenzuela Intensive Instruction & Services | 0 | | |
| Facilities Conditions | 0 | | |
| TOTALS | 0 | | |

Superintendent: M. Reno Signature:  Date: 7/31/23

CONTRACT BETWEEN ALEXANDER VALLEY UNIFIED SCHOOL DISTRICT AND D3G Consulting

NAME: Dan Bowen (D3G Consulting)
Address: P.O. Box 1259, Healdsburg CA 95448
Email: dan@d3gconsulting.com

POSITION: Technology Consultant
Phone(s): 480-433-5826 M

Contract made between **Alexander Valley Unified School District, 8511 Highway 128, Healdsburg, CA 95448**, hereinafter referred to as "**AVS**" and **Dan Bowen**, hereinafter referred to as "**Consultant**."

In consideration of the mutual promises herein contained and of the mutual benefits to be delivered hereunder, AVS and Consultant agree as follows:

1. AVS agrees to engage consultant to provide the following nonessential services: Technology Consultant Services
 - a. Work with certificated and classified personnel and provide service and maintenance with AVS's information technology for hardware and software for staff and students.
 - b. Consultant will coordinate services with the Superintendent and or Office Manager.
2. Employment of Consultant shall take place during the 2023-2024 school year for a flat fee of **\$2500.00/month**. Consultant will provide Network/IT Support, maintenance of network, laptops, desktops, computer lab servers, email and will join or advise the Tech Committee.
3. AVS and Consultant intend that the Consultant, in performing the services herein specified, shall act as an independent contractor and shall have control of work and the manner in which it is performed. Consultant shall be free to contract for similar services to be performed for other employers during the term of this contract. Consultant is not to be considered an employee or agent of AVS and is not entitled to sick leave, vacation, health and welfare benefits, retirement benefits, workers compensation, or any other leave or benefit established by State law or Board policy for employees or AVS.
4. Either AVS or Consultant may terminate this contract at any time by giving thirty (30) days written notice to the other party and the address set forth in the first paragraph of this contract.
5. Consultant shall indemnify and save AVS harmless from any and all claims for injury to person including death or damage to property arising out of Consultant's performance of this contract.

DISTRICT REPRESENTATIVE:

CONSULTANT:

NAME: _____

NAME: Dan Bowen

TITLE: _____

DATE: 6/14/2023

DATE: _____





Alexander Valley Union School District

Matt Reno
Superintendent-Principal

2023/2024 PROFESSIONAL DEVELOPMENT

Friday, August 11

Professional Development for Certificated Staff

Certificated Staff: Classroom Prep and Planning as needed, Mandated Video Training Series Issued

Monday, August 14

Professional Development for All Staff on Campus

Certificated- 8:00-3pm +BTSN Classified- 11:45-3pm

8:15-8:30am

Coffee & Refreshments (**MPR**)

8:30-9:00am

Teacher Logistics: Schedules, Dates, and Calendar in Library

9:00-11:30am

Training: Team 1: Active Intruder/Campus Safety Training

11:30-12:15pm

All Staff Welcome Back Lunch

12:15-2:45pm

Training: Team 2: Active Intruder/Campus Safety Training
Team 1: Teachers: BTSN Prep in classrooms

Back to School Night

5:15-5:30pm (MPR: Welcome Back and staff introductions)

Classified Staff not required to attend, but welcomed!

5:30-6:00pm Teacher Presentations/Enrichment Staff Info in Courtyard

6:00-6:30pm Dinner in Courtyard and MPR

Tuesday, August 15

Professional Development for All Staff on Campus

8:15-8:30am

Coffee & Refreshments (**MPR**)

8:30-10:00am

Renaissance Learning Training/Review

10:00-10:15am

Break

10:15-11:00am

Teams 1 and 2 check in review/feedback/planning

11:00-11:45am

Teachers & Classified check in chats/materials prep in classrooms

11:45-12:45pm

Lunch Provided

12:45-2pm

All STAFF: Nurse Laura Presents Mandated Trainings
CPS Mandated Reporter Completion

2:00-3pm

2:00-3:00pm

Final Classroom/Site Prep for first day

Wednesday, August 16

First Day of School, 12:00pm Dismissal

**ALEXANDER VALLEY UNION SCHOOL DISTRICT
2023-2024 SCHOOL CALENDAR**

| Month | M | T | W | T | F | Workdays/Holidays | Days of Instruction |
|--------------|----|----|----|----|----|--|---------------------|
| July 2022 | 3 | 4 | 5 | 6 | 7 | July 4 Independence Day Holiday | 0 |
| | 10 | 11 | 12 | 13 | 14 | | |
| | 17 | 18 | 19 | 20 | 21 | | |
| | 24 | 25 | 26 | 27 | 28 | | |
| | 31 | | | | | | |
| August | | 1 | 2 | 3 | 4 | Aug 11-15 Professional Development 16 First Day of School [Min Day] | 12 |
| | 7 | 8 | 9 | 10 | 11 | | |
| | 14 | 15 | 16 | 17 | 18 | | |
| | 21 | 22 | 23 | 24 | 25 | | |
| | 28 | 29 | 30 | 31 | | | |
| September | | | | | 1 | Sept 4 Labor Day Holiday | 20 |
| | 4 | 5 | 6 | 7 | 8 | | |
| | 11 | 12 | 13 | 14 | 15 | | |
| | 18 | 19 | 20 | 21 | 22 | | |
| October | | | | | 1 | Oct 9-12 Parent Conferences [Min days] 13 Non student day local holiday 16 Emergency Make Up Day | 20 |
| | 2 | 3 | 4 | 5 | 6 | | |
| | 9 | 10 | 11 | 12 | 13 | | |
| | 16 | 17 | 18 | 19 | 20 | | |
| | 23 | 24 | 25 | 26 | 27 | | |
| November | | | 1 | 2 | 3 | Nov 3 End of Trimester 10 Veterans' Day Holiday 17 Minimum Day 20-24 Thanksgiving Day Break | 16 |
| | 6 | 7 | 8 | 9 | 10 | | |
| | 13 | 14 | 15 | 16 | 17 | | |
| | 20 | 21 | 22 | 23 | 24 | | |
| | 27 | 28 | 29 | 30 | | | |
| December | | | | | 1 | Dec 20 Holiday Program 21 Minimum Day 22-Jan. 5 Winter Break | 15 |
| | 4 | 5 | 6 | 7 | 8 | | |
| | 11 | 12 | 13 | 14 | 15 | | |
| | 18 | 19 | 20 | 21 | 22 | | |
| January 2023 | | | | | 1 | Jan 8 School Resumes 15 Martin Luther King Jr. Day | 17 |
| | 2 | 3 | 4 | 5 | 6 | | |
| | 8 | 9 | 10 | 11 | 12 | | |
| | 15 | 16 | 17 | 18 | 19 | | |
| | 22 | 23 | 24 | 25 | 26 | | |
| February | | | | 1 | 2 | Feb 16 Lincoln's Observance 19 Presidents' Day | 19 |
| | 5 | 6 | 7 | 8 | 9 | | |
| | 12 | 13 | 14 | 15 | 16 | | |
| | 19 | 20 | 21 | 22 | 23 | | |
| | 26 | 27 | 28 | 29 | | | |
| March | | | | | 1 | Mar 1 End of Trimester 2 12-14 Parent Conference [Min Day] 15 Minimum Day 18-22 Spring Break 28 Minimum Day 29 Emergency Make Up Day] | 15 |
| | 4 | 5 | 6 | 7 | 8 | | |
| | 11 | 12 | 13 | 14 | 15 | | |
| | 18 | 19 | 20 | 21 | 22 | | |
| | 25 | 26 | 27 | 28 | 29 | | |
| April | | | | | 1 | April 1 Local Holiday [Easter] | 21 |
| | 2 | 3 | 4 | 5 | 6 | | |
| | 8 | 9 | 10 | 11 | 12 | | |
| | 15 | 16 | 17 | 18 | 19 | | |
| May | | | 1 | 2 | 3 | May 23 Minimum Day 24 FFA Day – Non Student Day 27 Memorial Day Holiday | 21 |
| | 6 | 7 | 8 | 9 | 10 | | |
| | 13 | 14 | 15 | 16 | 17 | | |
| | 20 | 21 | 22 | 23 | 24 | | |
| | 27 | 28 | 29 | 30 | 31 | | |
| June | | | | | 1 | June 6 End of Trimester 3 Last Day of School [Min Day] 19 Juneteenth Holiday | 4 |
| | 2 | 3 | 4 | 5 | 6 | | |
| | 10 | 11 | 12 | 13 | 14 | | |
| | 17 | 18 | 19 | 20 | 21 | | |
| June | | | | | 1 | June 6 End of Trimester 3 Last Day of School [Min Day] 19 Juneteenth Holiday | 4 |
| | 2 | 3 | 4 | 5 | 6 | | |
| | 10 | 11 | 12 | 13 | 14 | | |
| | 17 | 18 | 19 | 20 | 21 | | |
| CAL 2023-24 | | | | | | TOTAL | 180 |

Starting Date for Students

August 16, 2023

Emergency Make-Up Day

October 16, 2023
March 29, 2024

If there is an unanticipated school closure earlier in the year, this day will become an instructional day to make up for lost learning time.

State and National Holidays

July 4, 2023
September 4, 2023
November 10, 2023
November 23, 2023
December 25, 2023
January 1, 2024
January 15, 2024
February 12, 2024
February 19, 2024
May 27, 2024
June 19, 2024

Thanksgiving Break

November 20-24, 2023

Winter Break

December 22-January 5, 2023

Spring Break

March 18-22, 2024

Teacher Workdays 186

3 days after July 1st but before August 11 plus August 11, 14 and 15

Instructional Days 180

End of Trimester 1 (55 days)
End of Trimester 2 (65 days)
End of Trimester 3 (60 days)

Board Approved –March 6, 2023



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

2023-2024 AVS Regular Day Schedule

Student Regular Instructional Day: 8:15am-2:50pm (335 Instructional Minutes)

| | |
|-------------------------|------------------------|
| AM Projected Bus Route | 7:35-8:05am |
| Early Care | 7:45-8:00am |
| Breakfast Served | 7:55-8:15am |
| Playground Open | 8:00-8:15am |
| Instruction Block A | 8:15-9:50am (95min) |
| Morning Recess | 9:50-10:10am |
| Instruction Block B | 10:10-12:10pm (120min) |
| Lunch | 12-10-12:50pm |
| Instructional Block C | 12:50-2:50pm (120min) |
| <u>Dismissal</u> | <u>2:50pm</u> |
| After Care (ELOP) | 2:50-5:00pm |
| PM Projected Bus Route | 2:50-3:35pm |

2023-2024 AVS Minimum-Day Schedule

Student Minimum Instructional Day: 8:15am-12:00pm (185 Instructional Minutes)

| | |
|-------------------------|-----------------------|
| AM Projected Bus Route | 7:35-8:05am |
| Early Care | 7:45-8:00am |
| Breakfast Served | 7:55-8:15am |
| Playground Open | 8:00-8:15am |
| Instruction Block A | 8:15-9:50am (95min) |
| Morning Recess | 9:50-10:10am |
| Instruction Block B | 10:10-11:40am (90min) |
| Lunch | 11:40-12:00pm |
| <u>Dismissal</u> | <u>12:00pm</u> |
| After Care (ELOP) | 12:00-5:00pm |
| PM Projected Bus Route | 12:00-12:45pm |

2023-2024
AVS “STUDENT OF THE MONTH”
AWARD THEMES

SEPTEMBER: INCLUSIVENESS

OCTOBER: PASSIONATE

NOVEMBER: WRITING

DECEMBER: RESPONSIBILITY

JANUARY: EMPOWERMENT

FEBRUARY: SCIENCE

MARCH: READING

APRIL: MATH

MAY: DETERMINED



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

2023 AVS “DRAFT” CAASPP STATE TESTING DATA August 7, 2023 Board Mtg

| ELA | | | | |
|--|----------|-----|------------|---------|
| Grade Level | Exceeded | Met | Nearly Met | Not Met |
| 6 | 5 | 5 | 4 | 0 |
| 5 | 6 | 6 | 2 | 1 |
| 4 | 7 | 3 | 4 | 2 |
| 3 | 9 | 2 | 4 | 0 |
| 2023: SCHOOL-WIDE Total Met/Exceeded: 43/60 72% | | | 23% | 5% |
| 2023 SONOMA COUNTY: CA STATE: Release Date Nov: | | | | |

2022: 39/56: 70% (+2% in 2023)

| MATH | | | | |
|--|----------|-----|------------|---------|
| Grade Level | Exceeded | Met | Nearly Met | Not Met |
| 6 | 6 | 5 | 2 | 1 |
| 5 | 3 | 7 | 4 | 1 |
| 4 | 5 | 4 | 4 | 2 |
| 3 | 6 | 4 | 5 | 0 |
| 2023 SCHOOL-WIDE Total Met/Exceeded: 40/58 70% | | | 25% | 5% |
| 2023 SONOMA COUNTY: CA STATE: Release Date: Nov | | | | |

2022: 34/56: 61% (+9% in 2023)

| SCIENCE | | | | |
|---------------------------------|----------|-------------------------------------|------------|---------|
| Grade Level | Exceeded | Met | Nearly Met | Not Met |
| 2023 Total Met/Exceeded: | | | | |
| 2023 SONOMA COUNTY: N/A | | | | |
| 2022: AVS 7/12 58% | | CA STATE: Release Date Nov:? | | |



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Re: Agenda Item: 9.1 Action: Approval of District Secretary/Office Manager Position

Dear Trustees,

Please accept my recommendation for the Board to consider hiring Mrs. Tina Moore as our new District Secretary/Office Manager, effective August 21, 2023.

Based upon the 18 years of Office Manager related experience Mrs. Moore brings to Alexander Valley, it is recommended for the Board to consider a Step 5 placement on the 2023-2024 AVUSD Classified Salary Schedule on the District Secretary/Office Manager Column.

Sincerely,
M. Reno



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Dear Trustees,

Please see the proposed updated Teacher Aide Positions based upon student need, law changes, and specific Special Educational funding uses for the 2023-2024 school year. The total hours projected in June 2023 (Column A) were adjusted by 1 hour and 15 minutes of Aide time per day in Column B.

Annual Fiscal Impact: \$3,090

Sincerely,
M. Reno

| A. | | B. | |
|--------------------------------|--------|---|--------|
| Current Teacher Aide Positions | | Proposed 2023-24 Teacher Aide Positions | |
| Title | Hrs/Dy | Title | Hrs/Dy |
| Full Inclusion Aide | 6.50 | Special Education Aide | 5.00 |
| Reading Aide | 3.75 | Primary Instructional Aide | 3.75 |
| Early Literacy Aide | 3.75 | Kindergarten/TK Aide | 6.50 |
| Intervention Aide | 3.75 | Intervention Aide | 3.75 |
| | 17.75 | | 19.00 |



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Dear Trustees,

Re: Action Item: 9.2 Action: Approval of Personal Leave Request M. Gluch for the 2023-2024 School Year

Please see the attached email from Mrs. Michele Gluch (Teacher Aide) requesting a personal leave for the 2023-2024 school year.

I'm asking the board and Mr. Reno to grant me a leave of absence for the 2023-2024 school year with the intention of coming back in 2024/2025 school year with the same title, the same hours, and same rate of pay. I know this is a lot to ask I realize the predicament this puts everyone in but I have to put me first. Please know I wouldn't be asking if it wasn't necessary for me.

Thank you,

Michele Gluch



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Re: Agenda Item: 9.4 Action: Approval of hiring 6.5-hour temporary position at step 4 Teacher Aide: Mrs. Ashley DeMeo for the TK/Kindergarten class for the 2023-2024 School Year.

Dear Trustees,

Please accept this recommendation to approve the hiring of Mrs. Ashley DeMeo in the assignment of Teacher Aide for the 2023/2024 school year. Mrs. DeMeo is being hired in a temporary role for the 2023-2024 school year pending further action by the Board. The recommend to hire Mrs. DeMeo is pending the passage of the required TB test and fingerprint clearance.

Sincerely,
M. Reno



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

August 7, 2023

Re: Agenda item: 9.5 Approval of 2023-2024 Teacher Assignments

Dear Trustees,

This list indicates the AVS Instructional Teachers/Staff for the 2023-2024 School Year.

Classroom Teachers

TK/K Julie Axell
1 Shannon Hausman
2 Sarah Sheehy
3 Colleen Flores
4 Nadia Podesto
5 Chris Bowen
6 Lorna Hayman
RSP Emma Donau

Student Support Team

Speech: Cathy Klein
Occupational Therapy: Zoe Brooker
Counseling: Sani Post
Psychologist: Matt Park
Nurse: Laura Hanki

Enrichment Teachers/Staff

Garden: Anne Loarie
Science: David Gilbertson
Spanish: Chris King
Art: Barbara Adams
Library: Gianna Smart
Physical Education: Tiffany Bellize
Music: Kate Foley-Beining

Classified/Support Staff

Teacher Aide (TK/K): Ashley DeMeo
Teacher Aide/Aftercare: Jane Guilfooy
Teacher Aide: Hannahmae Cronin
Teacher Aide: Janette Valencia
Rudy Rosas (Custodial/Bus)
Victor Arreola (Custodial/Maintenance)
Maria Arreola (Custodial/Food Service)

M. Reno



Alexander Valley Union School District

Matt Reno
Superintendent-Principal

August 7th, 2023

| |
|---|
| RE: Action Item 9.6: Approve Declaration of Need for Fully Qualified Educators |
|---|

Dear Trustees,

The California State Department of Education allows for the provision under an emergency situation for the Alexander Valley Union School District to employ a non-fully credentialed teacher should the need arise.

Although we don't anticipate employing a non-fully credentialed teacher, it is wise to take Action on approving this "Declaration of Need" in the event we found ourselves in a position to make such a decision.

Sincerely,
M. Reno



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2023-2024

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Alexander Valley Union School Dist. District CDS Code: 49

Name of County: Sonoma County CDS Code: 70599

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 8 / 7 / 2023 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2024.

Submitted by (Superintendent, Board Secretary, or Designee):

Matt Reno  Superintendent/Principal
Name Signature Title

707-431-0102 707-433-1375 8/7/2023
Fax Number Telephone Number Date

8511 Hwy 128 Healdsburg, CA 95448
Mailing Address

mreno@alexandervalleyusd.org
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

- **Enclose a copy of the public announcement**
Submitted by Superintendent, Director, or Designee:

| | | |
|-----------------|------------------|-------|
| Name | Signature | Title |
| Fax Number | Telephone Number | Date |
| Mailing Address | | |
| EMail Address | | |

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| Type of Emergency Permit | Estimated Number Needed |
|--|--------------------------------|
| CLAD/English Learner Authorization (applicant already holds teaching credential) | 1 _____ |
| Bilingual Authorization (applicant already holds teaching credential) | 0 _____ |
| List target language(s) for bilingual authorization: | |
| 0 _____ | |
| Resource Specialist | 1 _____ |
| Teacher Librarian Services | 2 _____ |

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject | 1 |
| Single Subject | 0 |
| Special Education | 1 |
| TOTAL | 2 |

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. We rely on the County Office of Education for Credentialing Support

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

Alexander Valley Union School District

2022-23 Year End Closing Adjustments

Regular Board Meeting August 7, 2023

| | Fund 01 | Fund 13 | Fund 14 | Fund 17 | Fund 20 | Fund 21 | Fund 25 | Fund 40 |
|---------------------------------|----------------|-------------------|----------------------|----------------------|--------------------------|--------------------|--------------------|-----------------|
| | General Fund | Cafeteria Program | Deferred Maintenance | Special Reserve Fund | Post Employment Benefits | Bond Building Fund | Capital Facilities | Capital Reserve |
| | attached | attached | attached | | | | | |
| Beginning Balance | 1,463,108 | 3,288 | 12,383 | 85,241 | 76,640 | 456,334 | 7,069 | 57,555 |
| Revenues | 2,869,993 | 30,115 | 12,300 | 1,000 | 700 | 959 | 18,200 | 237,682 |
| Expenses | 2,930,914 | 31,702 | 15,000 | 80,000 | 11,750 | 457,293 | - | 262,993 |
| Excess/Deficit | (60,921) | (1,587) | (2,700) | (79,000) | (11,050) | (456,334) | 18,200 | (25,311) |
| Projected Ending Balance | 1,402,187 | 1,701 | 9,683 | 6,241 | 65,590 | (0) | 25,269 | 32,244 |

ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2022-23

6/30/2023

General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

| Regular Board Meeting August 7, 2023 | (Col A) 2022-23 Current Operating Budget | (Col B) Proposed Budget | Actual To Date | BUDGET CHANGES |
|---|--|-------------------------------|----------------------|-------------------|
| UNAUDITED BEGINNING BALANCE | 1,463,108 | 1,463,108 | 1,463,108 | |
| Revenues | | | | |
| LCFF/Property Tax Revenue | 2,139,001 | 2,180,319 | 2,180,545 | 1 |
| Federal Revenue | 49,090 | 62,969 | 56,427 | 2 |
| State Revenue | 347,045 | 380,773 | 380,797 | 3 |
| Local Revenue | 222,781 | 234,182 | 235,127 | 4 |
| Transfers In | 11,750 | 11,750 | 9,414 | |
| Total Revenues | 2,769,667 | 2,869,993 | 2,862,310 | |
| Expenditures | | | | |
| Certificated Salaries | 1,096,283 | 1,107,482 | 1,106,585 | 5 |
| Classified Salaries | 524,688 | 530,173 | 524,420 | 6 |
| Benefits -Mandatory/Health | 643,731 | 650,099 | 647,736 | 7 |
| Books and Supplies | 112,007 | 112,007 | 108,080 | |
| Services and Oper Exp | 412,653 | 412,653 | 397,482 | |
| Capital Outlay | 0 | 0 | 0 | |
| Other Outgo | 0 | 0 | 0 | |
| Transfers Out | 118,500 | 118,500 | 116,634 | |
| Total Expenditures | 2,907,862 | 2,930,914 | 2,900,937 | |
| NET REVENUE (EXPENDITURES) | (138,195) | (60,921) | (38,627) | |
| Net Ending Balance | 1,324,913 | 1,402,187 | 1,424,481 | |
| <u>Less Components of Ending Bal:</u> | | | | |
| Revolving Cash | 600 | 600 | . | |
| Reserve for Economic Uncertainty(5%) | 145,393 | 146,546 | | |
| Special Ed Extraordinary Costs | 45,000 | 45,000 | | |
| Curriculum Adoption Reserve | 50,000 | 50,000 | | |
| AVSPC Support-Enrich Prgm Transition | 40,000 | 40,000 | | |
| Operating Cash Flow (Prop Tax deposits) | 530,653 | 530,653 | | |
| Ending Balance | | | | |
| Undesignated Amount | 513,267 | 589,388 | | |

Regular Board Meeting

August 7, 2023

General Fund 01

Proposed Budget Changes

| | | | |
|--|---------------|-----------------------------|---|
| #1 LCFF Revenue | 40,195 | | Adjust for Final Property Tax from County |
| | <u>1,123</u> | | Adjust for Final Property Tax Special Ed |
| | | 41,318 | |
| #2 Federal Revenue | 4,522 | | Adjust Special Ed Revenue per SELPA |
| | 7,246 | | Update One-Time Extended Learning Gra |
| | 1,158 | | Update REAP Fed Grant with carryover |
| | <u>953</u> | | Update Title II Pro Dev Federal Grant |
| | | 13,879 | |
| #3 State Revenue | 4,104 | | Update State Lottery projections |
| | 8,721 | | Update ELOP Funds for 22-23 |
| | (10,755) | | Learning Opportunity Block Grant Adjust |
| | <u>31,658</u> | | One-Time Art Music Block Grant funds |
| | | 33,728 | |
| #4 Local Revenue | 8,224 | | Interest from County Treasury |
| | <u>3,177</u> | | Update SELPA Special Ed Funds |
| | | 11,401 | |
| Change to Revenues | | <u>100,326</u> | |
| #5 Certificated Salaries | 5,200 | | Update to actuals for Special Ed Staffing |
| | <u>5,999</u> | | Update for ELOP and Special Programs |
| | | 11,199 | |
| #6 Classified Salaries | | 5,485 | Final Special Projects salaries |
| #7 Benefits | 3,420 | | Update for actual PERS Contributions |
| | <u>2,948</u> | | |
| | | 6,368 | |
| Change to Expenditures | | <u>23,052</u> | |
| Total Proposed Change to Ending Balance | | <u><u>77,274</u></u> | |

**ALEXANDER VALLEY UNION SCHOOL DISTRICT
BUDGET UPDATES 2022-23**

6/30/2023

Cafeteria Fund 13

| Regular Board Meeting August 7, 2023 | (Col A) 2022-23 Current Operating Budget | (Col B) Proposed Budget | Actual To Date | BUDGET CHANGES |
|---|---|--|-------------------------------|---------------------------|
| UNAUDITED BEGINNING BALANCE | 3,288 | 3,288 | 3,288 | |
| Revenues | | | | |
| Federal Revenue | | | 0 | |
| Interest | 0 | 0 | 124 | |
| Local Revenue | 1,615 | 1,615 | 1,615 | |
| Transfer in from Gen Fund | 28,500 | 28,500 | 26,634 | |
| Total Revenues | 30,115 | 30,115 | 28,373 | |
| Expenditures | | | | |
| Classified Salaries | 17,444 | 17,555 | 17,551 | 1 |
| Benefits | 7,532 | 7,532 | 7,388 | |
| Supplies | 2,165 | 2,165 | 1,615 | |
| Services and Oper Expenses | 4,450 | 4,450 | 4,030 | |
| Total Expenditures | 31,591 | 31,702 | 30,584 | |
| NET REVENUE (EXPENDITURES) | (1,476) | (1,587) | (2,211) | |
| Net Ending Balance | 1,812 | 1,701 | 1,077 | |

Proposed Budget Changes

#1 Classified Salaries 111 Adjust to actual expenses

Total Proposed Change to Ending Balance **111**

**ALEXANDER VALLEY UNION SCHOOL DISTRICT
BUDGET UPDATES 2022-23**

6/30/2023

Deferred Maintenance - Fund 14

| Regular Board Meeting August 7, 2023 | 2022-23 Current Operating Budget | Updated Budget | Actual To Date | BUDGET CHANGES |
|---|---|---------------------|----------------------|-------------------|
| UNAUDITED BEGINNING BALANCE | 11,956 | 11,956 | 11,956 | |
| Revenues | | | | |
| Donations and Fundraisers | | | | |
| Interest | 300 | 300 | 272 | |
| Revenue Limit Transfers | 12,000 | 12,000 | 12,000 | |
| Total Revenues | 12,300 | 12,300 | 12,272 | |
| Expenditures | | | | |
| Supplies | 2,000 | 0 | 0 | |
| Services and Operations | 13,250 | 15,000 | 14,964 | 1 |
| Capital Outlay | 0 | 0 | 0 | |
| Total Expenditures | 15,250 | 15,000 | 14,964 | |
| NET REVENUE (EXPENDITURES) | (2,950) | (2,700) | (2,692) | |
| Net Ending Balance | 9,006 | 9,256 | 9,264 | |
| <u>Proposed Budget Changes</u> | | | | |
| #1 Services and Operations | | 1,750 | HVAC Repairs | |
| Change to Ending Balance | | <u><u>1,750</u></u> | | |

Alexander Valley Union School District

2023-24 July 2023

Regular Board Meeting August 7, 2023

| | Fund 01 | Fund 13 | Fund 14 | Fund 17 | Fund 20 | Fund 25 | Fund 40 |
|---------------------------------|----------------|-------------------|----------------------|----------------------|--------------------------|--------------------|-----------------|
| | General Fund | Cafeteria Program | Deferred Maintenance | Special Reserve Fund | Post Employment Benefits | Capital Facilities | Capital Reserve |
| | attached | | | | | | |
| Beginning Balance | 1,315,319 | 1,930 | 12,683 | 6,241 | 65,590 | 25,269 | 1,969 |
| Revenues | 2,651,851 | 32,000 | 12,300 | 200 | 700 | 18,200 | 200 |
| Expenses | 2,786,065 | 31,992 | 12,000 | - | 11,500 | - | 1,000 |
| Excess/Deficit | (134,214) | 8 | 300 | 200 | (10,800) | 18,200 | (800) |
| Projected Ending Balance | 1,181,105 | 1,938 | 12,983 | 6,441 | 54,790 | 43,469 | 1,169 |

ALEXANDER VALLEY UNION SCHOOL DISTRICT BUDGET UPDATES 2023-24

7/31/2023

General Fund 01

This fund is used to account for the ordinary operations of a District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the General Fund must be identified and separated from unrestricted activities.

| Regular Board Meeting August 7, 2023 | (Col A) 2023-24 Current Operating Budget | (Col B) Proposed Budget | Actual To Date | BUDGET CHANGES |
|---|--|-------------------------------|----------------------|-------------------|
| UNAUDITED BEGINNING BALANCE | 1,315,319 | 1,315,319 | 1,315,319 | |
| Revenues | | | | |
| LCFF/Property Tax Revenue | 2,179,679 | 2,220,130 | 44,750 | 1 |
| Federal Revenue | 46,996 | 46,996 | (27,009) | |
| State Revenue | 198,385 | 198,385 | 37,704 | |
| Local Revenue | 174,840 | 174,840 | 17,588 | |
| Transfers In | 11,500 | 11,500 | 0 | |
| Total Revenues | 2,611,400 | 2,651,851 | 73,033 | |
| Expenditures | | | | |
| Certificated Salaries | 1,163,865 | 1,163,865 | 17,902 | |
| Classified Salaries | 496,071 | 496,071 | 16,503 | |
| Benefits -Mandatory/Health | 639,317 | 639,317 | 12,882 | |
| Books and Supplies | 100,407 | 100,407 | 7,803 | |
| Services and Oper Exp | 354,405 | 354,405 | 38,958 | |
| Capital Outlay | 0 | 0 | 0 | |
| Other Outgo | 0 | 0 | 0 | |
| Transfers Out | 32,000 | 32,000 | 0 | |
| Total Expenditures | 2,786,065 | 2,786,065 | 94,048 | |
| NET REVENUE (EXPENDITURES) | (174,665) | (134,214) | (21,015) | |
| Net Ending Balance | 1,140,654 | 1,181,105 | 1,294,304 | |
| <u>Less Components of Ending Bal:</u> | | | | |
| Revolving Cash | 600 | 600 | . | |
| Reserve for Economic Uncertainty(5%) | 139,303 | 139,303 | | |
| Special Ed Extraordinary Costs | 45,000 | 45,000 | | |
| Curriculum Adoption Reserve | 50,000 | 50,000 | | |
| AVSPC Support-Enrich Prgm Transition | 40,000 | 40,000 | | |
| Operating Cash Flow (Prop Tax deposits) | 457,935 | 457,935 | | |
| Ending Balance | | | | |
| Undesignated Amount | 407,816 | 448,267 | | |

Regular Board Meeting

August 7, 2023

General Fund 01

Proposed Budget Changes

#1 Property Tax Revenue

40,451 Update projection per final 22-23 revenue

Change to Revenues 40,451

Change to Expenditures 0

Total Proposed Change to Ending Balance 40,451



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Re: Agenda Item 9.9 Action: Kincade Relief Funding Backfill Budget Plan

Dear Trustees,

Over the past two years our school district has faced continued deficit challenges. These fiscal challenges have been caused by three key components: Kincade wildfire, record inflation, and increased costs/services while in our construction project.

Over the past two years, our school district has seen a loss/reduction of property taxes at the following levels 2020-2021 -2.71% and 2021-2022 2.81%. This reduction in revenue caused the district to utilize reserved dollars to help off-set ongoing costs for staffing, supplies, and services.

This past June, through the work of Senator McGuire and his team, Governor Newsom included Kincade Backfill funding relief in his 2023-2024 budget for the following school districts.

| | |
|---|--------------|
| Healdsburg Unified School District: | \$150,000.00 |
| Geyserville Unified School District: | \$150,000.00 |
| Alexander Valley Union School District: | \$326,000.00 |

RecWith the addition of \$326,000 one-time dollars to our 2023-2024 budget, our District has the opportunity to backfill our reserves that were originally used to support the operational and construction costs the District experienced over the past couple of years.

The recommendation includes: Transfer \$100,000 to Fund 17, Transfer \$136,000 to Fund 40, and add the remaining last \$90,000 into Fund 01.

Total: \$326,000

Sincerely,
M.Reno

Reserve Funds and Interfund Transfers 2021-22 to 2023-24

| | | Fund 40 | Fund17 | Fund 01 |
|---|----------------------------------|----------------|----------------|------------------|
| Actual | | | | |
| Final year of mail building project. | 2021-22 Beginning Balance | 126,665 | 334,079 | 1,636,923 |
| | Revenue | | 1,162 | 2,605,617 |
| | Donations | 791,392 | | |
| | Transfers In | 250,000 | | 9,437 |
| | Expenses | 961,534 | | 2,779,978 |
| | Transfers Out | | 250,000 | 8,891 |
| | Reserves | | | 1,021,116 |
| 2021-22 Ending Available Balance | | 206,523 | 85,241 | 441,992 |

| Projected-based on actual to date | | | | |
|--|----------------------------------|----------------|---------------|------------------|
| Beginning of maint, safety and follow-up projects. | 2022-23 Beginning Balance | 206,523 | 85,241 | 1,463,108 |
| | Revenue | 277 | 304 | 2,748,323 |
| | Donations | 58,885 | | |
| | Transfers In | 80,000 | | 11,750 |
| | | 90,000 | | |
| | Expenses | 284,971 | | 2,789,362 |
| | Transfers Out | | 80,000 | 28,500 |
| | | | | 90,000 |
| Audit Adj | 148,936 | 2,936 | | |
| Reserves | | | 1,172,448 | |
| 2022-23 Estimated Ending Available Bal | | 1,778 | 2,609 | 142,871 |

| Proposed | | | | |
|--|---|----------------|----------------|------------------|
| Based on the receipt of Kincade Property Tax Backfill from the State | 2023-24 Adjusted Beginning Balance | 1,969 | 6,241 | 1,315,319 |
| | Revenue | 200 | 200 | 2,640,351 |
| | Kincade Backfill | 0 | | 326,000 |
| | Transfers In | 136,000 | 100,000 | 11,500 |
| | Expenses | 1,000 | | 2,754,065 |
| | Transfers Out | | 0 | 32,000 |
| | | | | 100,000 |
| | | | | 136,000 |
| Reserves | | | 732,838 | |
| 2023-24 Ending Available Balance | | 137,169 | 106,441 | 212,267 |



Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Re: Agenda Item: 10.1 Information/Discussion: Summer Facilities Update

Dear Trustees,

I am happy to report the following work was accomplished this summer at AVS.

1. New sound panels installed in the MPR
2. New curtains installed on the MPR stage
3. All classrooms and building were cleaned
4. Flooring was waxed or machine cleaned
5. New playground striping and painting on black top
6. Yard and weeds maintained over summer
7. Trees trimmed
8. Bus serviced with 45-day inspection
9. Bus barn decluttered
10. Old kitchen transformed into speech room/small group instruction

In Progress: roof repair quotes, MPR chairs, and future blacktop repairs





Alexander Valley Union School District

"A California Distinguished School"

Matt Reno
Superintendent-Principal

August 7, 2023

Dear Trustees,

The Facility Committee has three additional projects on the "to do" list. The following prioritized needs list is something we will keep discussing as funding becomes available.

1. Blacktop Repair
2. Paint Main Campus
3. Roof repairs
4. Sound Panel: Completed
5. Curtains: Completed
6. Chairs: Funding allocated, purchasing in progress

Summer recess provides an opportunity for larger site projects to take place while students are off campus. Blacktop repair is one such item the Board may wish to consider being completed during the Summer 2023 break. Below is an updated list of pricing options from SNS Asphalt Services who has previously completed work for the district.

Option 1 (least expensive: 5 years)

- Filing cracks on blacktop cost: \$650
- 2 coats of seal and new striping cost: \$10,931.

Total Est. Cost: \$11,581

Option 2 ADD (more expensive as new gravel slope would be covered)

- Add gravel slope in area near Art/Sci Lab
- 3" of black top coverage for the slope cost: \$12,310.

Total Est. Option 1 and 2 Cost: \$23,891.00

Option 3 (most expensive)

- This option includes tearing up the asphalt, removing it, and grinding down to level the area. New asphalt (up to 3") will be applied.

Total Est. Cost Range: (\$60K-\$105K)

Recommendation when funding is available: Complete Option 1, and possibly 2 if budget allows

Option 1 and 2 Total Job Completion: 3-4 days

Sincerely,
M. Reno